

#### Members

Traci Kelly, *Chair*  
Dane Meyer, *Vice Chair*  
David Boe, *City Council Liaison*  
Marty Campbell, *City Council Liaison Alternate*  
Scott Campbell  
Rachel Cardwell  
Joel Chang  
Heather Conklin  
Matt Hudgins  
Kareem Kandi  
Halley Knigge  
Donald Lacky  
Mike Sweney  
Wanda Thompson  
Paul Throne  
Katrina Toft  
Lynn Wilmot-Stenehjem

#### Staff

Amy McBride, *Tacoma Arts Administrator*  
Naomi Strom-Avila, *Cultural Arts Specialist*  
Rebecca Solverson, *Public Art Specialist*

# Summary Minutes

## Tacoma Arts Commission

### Community & Economic Development

These minutes accompany the recorded meeting of the Tacoma Arts Commission, which is available at [www.cityoftacoma.org/tacagendaminutes](http://www.cityoftacoma.org/tacagendaminutes).

Date: September 14, 2015

Location: City of Tacoma Municipal Building North, Room 16

Time: 5:00 pm

#### *Commission Members in Attendance:*

Traci Kelly, Chair  
Dane Meyer, Vice Chair  
Scott Campbell  
Rachel Cardwell  
Heather Conklin  
Matt Hudgins  
Kareem Kandi  
Halley Knigge  
Don Lacky  
Mike Sweney  
Paul Throne  
Katrina Toft  
Lynn Wilmot-Stenehjem

#### *Council Members in Attendance:*

Marty Campbell

#### *Staff Present:*

Amy McBride, Tacoma Arts Administrator  
Naomi Strom-Avila, Cultural Arts Specialist  
Rebecca Solverson, Public Art Specialist

#### *Guests:*

Andy Buelow  
Chris Storey  
Kevin Grossman  
Alan McWain  
Daren Crabill

#### *Commission Members Excused Absence:*

Joel Chang  
Wanda Thompson

### **1. Call to Order**

**5:01 pm (00:02)**

**Chair Kelly**

### **2. Consent Agenda**

**5:01 pm (00:10)**

**Vice Chair Meyer**

Commissioners Chang and Thompson had an excused absence.

Vice Chair Meyer asked if there was a motion to accept the consent agenda.

There was a motion: "So moved."

Motion: Mike Sweney

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Second: Matt Hudgins  
Motion: Carried

### **3. Chair's Report**

**5:01 pm (00:40)**

**Chair Kelly**

Chair Kelly sent a letter to the City Manager recommending an arts FTE position.

Chair Kelly and Commissioner Chang attended a public meeting for the Lincoln District Revitalization project.

### **4. Presentations**

#### **A. Prairie Line Trail Design**

**5:05 pm (04:22)**

Chris Storey and Alan McWain presented the design plans for Phase I and Phase II of the Prairie Line Trail that the City owns. The design pulls ques from the University of Washington Tacoma portion of the trail. Public art and historical signage will happen separately through a heritage grant.

Phase I – Dock Street to S. 17<sup>th</sup> & Pacific Avenue. Design is complete with a goal to start construction in early 2016.

Phase II – S. 21<sup>st</sup> to S. 25<sup>th</sup> Street. Design will be complete by October but there is no construction funding at this time. The current estimated cost is \$4.6 million for this portion of the trail.

There will be an open house regarding the plans on September 15, 4:30 pm at UW Tacoma.

Commissioners discussed, gave input, and asked clarifying questions.

### **5. Action Items**

#### **A. 2016 Arts Projects Guidelines**

**5:47 pm (46:23)**

Commissioners reviewed the proposed edits to the 2016 Arts Projects funding guidelines including the addition of a budget line for volunteer time.

Commissioner Cardwell suggested adding the national standard of volunteer hours to the application so applicants can calculate value of volunteer time.

There was a motion: “I would motion that we accept what we have with the adjustments that you are making.”

Motion: Dane Meyer  
Second: Katrina Toft  
Motion: Carried

### **6. Discussion/Updates**

#### **A. Tacoma Arts Month – Updates and Sign-Ups**

**5:53 pm (52:04)**

Commissioners reviewed two print pieces for Tacoma Arts Month and the updated Tacoma Arts Month website (TacomaArtsMonth.com).



Vice Chair Meyer and Commissioners Thompson, Cardwell, Knigge, Sweney, Toft, Conklin, Lacky, Kandi, Throne, Hudgins, and Campbell volunteered to help distribute Tacoma Arts Month marketing materials.

The Arts and Cultural Coalition of Pierce County is sponsoring the Tacoma Arts Month Challenge to encourage attendance to multiple events.

Promotional efforts are being conducted through Click!, Tacoma Weekly, Weekly Volcano, Northwest Public Radio, KPLU, ARCADE magazine, South Sound magazine, Facebook boosts, PeachJar flyers with Tacoma Public Schools, and twice-weekly e-newsletters, among other things.

The Opening Party will be October 1, 6 - 9 pm, at the Tacoma Armory. The event will have a line-up of music and dance performances, poetry, visual art exhibits, information booths, hands-on art project with 3 Square Blocks, and other entertainment. It is being hosted in collaboration with Spaceworks Tacoma. Chair Kelly, Vice Chair Meyer, and Commissioners Kandi, Toft, Lacky, Hudgins, Wilmot-Stenehjem, Conklin, Throne, Campbell, Cardwell, and Sweney volunteered to assist with the event.

#### **B. Art Plan Updates**

**6:14 pm (01:13:00)**

Amy McBride shared the notes from the focus group 3 Square Blocks conducted with the Commission at the August 10 meeting. They will also be gathering information from Arts Program staff as well as from public at the Tacoma Arts Month Opening Party. Additional invitation-only focus groups will be conducted on October 5, 7, and 13. Three Square Blocks will report back to the Commission at the November 9 meeting.

#### **C. Public Art Updates**

**6:17 pm (01:16:28)**

Lincoln District Revitalization – 25 applications were received. This project has a \$210,000 budget to include gateway public art and community outreach. The selection panel will meet in October.

South Tacoma – There will be two projects: one is an \$110,000 project for the business district streetscape, funded through a State Farm grant. The other is a \$100,000 project for the Water Flume Line Trail. Panelists are needed.

Prairie Line Trail Spur – Susan Zoccola was selected for this project.

Thea Foss Waterway Esplanade – Ed Kroupa’s artwork dedication will be on October 15, 5 pm.

Bay Terrace/Tacoma Housing Authority – Christopher Jordan and Kenji Stoll have started work with the youth residents at Bay Terrace for their public art project.

Metro Parks Tacoma – Staff is working on developing a Public Art Plan for Metro Parks Tacoma.

Sound Transit –Sean Orlando and David Shulman are working on the design and safety considerations for the D to M Street Gateway project. Jeremy Mangan was selected for the Sound Transit Trestle project.



Portable Works – 213 applications/1141 pieces of artwork were received for consideration and 60 finalists/116 pieces of artwork were selected for a second round of review on November 3.

Traffic Box Wrap Project – Commissioners viewed the 20 final artwork designs for the traffic box wraps.

Commissioners discussed projects and asked clarifying questions.

**D. Commission Executive Committee Nominations 6:48 pm (01:47:43)**

Chair Kelly and Vice Chair Meyer discussed the duties of the Commission Executive Committee. Nominations for the Chair and Vice Chair positions are being accepted. Elections will be conducted at the December meeting.

**E. Arts FTE Research Sub-Committee 6:53 pm (01:52:00)**

Deputy Mayor Boe and councilmember Campbell have had a conversation with the City Manager about the Commission’s letter requesting an additional arts FTE for a public arts specialist. The letter will be forwarded to all Commission members. Chair Kelly will be meeting with all councilmembers regarding the request. Staff will submit a memo to accompany the letter.

**7. Staff Check-In 6:56 pm (01:55:33)**

Hai Ying Wu’s “Shipment to China” sculpture has been restored and is on view at the Foss Waterway Seaport. The piece will be unveiled on September 27.

**8. Report Back**

**A. Advocacy Reports 6:57 pm (01:56:50)**

There were no advocacy reports.

**B. Arts Events Attended 6:58 pm (01:57:05)**

Commissioners shared art events they had attended or have been involved with including Classical Tuesdays in Old Town, Tacoma Musical Playhouse, Gordon Family Y in Sumner, Safe Streets’ annual breakfast, Tacoma Art Museum, and the Rotary Youth Exchange.

**C. Future Agenda Items for Consideration 7:02 pm (02:01:47)**

There were no items noted.

**Meeting adjourned at 7:03 pm**

