

What is a Panel?

A panel is a group of individuals pulled together by staff to review applications or nominations for Office of Arts & Cultural Vitality managed programs or opportunities. Panel members use published review criteria to evaluate applications and make recommendations about who gets grant funding, public art projects, roster appointments, etc.

Panelists are selected for a variety of reasons which can include: their connection to community, knowledge of relevant subject matter, and the diversity of perspectives and experiences they bring to the group overall. For each opportunity, we assemble a unique panel of 3-9 people to make collective recommendations about which applicants should receive funding or commissions through our office. Those recommendations generally go to the Tacoma Arts Commission or the Tacoma Creates Advisory Board for final approval.

Why be a Panelist?

The Office of Arts & Cultural Vitality (OACV) is deeply appreciative of the time and expertise community members invest in serving on panels. Serving on a panel is a proactive way to impact how public funds are spent in Tacoma, and panelists receive valuable professional development as well as insight into how the application review process works from the inside.

OACV provides panelists with free parking and food during meetings, in addition to offering a monetary stipend.

The length and number of meetings needed for a selection process vary based on the project. Depending on the application, some panels will require a small amount of prep work in advance, 1-2 hours, and some panels may require extensive reading and evaluation work in advance of the in-person panel meeting, anywhere from 10-50 hours. Community members will be offered a stipend for their service as follows:

- o \$50 – quarter day meeting (1 – 2 hours)
- o \$100 – half day meeting (3 - 4 hours)
- o \$200 – full day meeting (6 – 9 hours)
- o \$100 – pre-meeting work to digitally read and score applications (only when requested)

Members of a City-appointed commission or board are volunteers and are not eligible to receive a stipend for their service on a panel. City of Tacoma employees and project staff are not eligible to receive a stipend for their service on a panel.

Submit a Panel Interest Form

Please complete the following form to be considered for a position on an upcoming OACV panel. Staff will take into account many factors when putting together panels, and may not be able to use

the services of all qualified individuals who submit. If an individual is offered a position on a panel but is unable to participate because of scheduling or conflict of interest, OACV will continue to consider them for future panels. Panel Interest Forms will be saved and reviewed periodically for up to 3 years from the submission date.

1. Are you completing this form for yourself or nominating another person to be a panelist?

2. If you are nominating someone else, please list your name and optional contact info here. Then fill out the rest of the form with information on the person you are nominating as a panelist.

Basic Information

* 3. Full Name

* 4. Email

5. Phone Number

6. Street Address

* 7. City

* 8. Zip Code

9. How many years have you lived in Tacoma (if applicable):

Areas of Interest and Background

* 10. Tell us a little about yourself...

(You can use this section to tell us about your professional / education background, current / primary / most recent affiliations with cultural sector organizations or community groups, general availability, or anything else. If it's easier, you may upload your resume below instead.)

11. Optional - Upload your resume or a short bio:

Choose File

No file chosen

12. Do you have any areas of expertise or experience that we should know about to match you to relevant panel opportunities? (check all that apply)

- Visual Art
- Music
- Theater
- Dance
- Media Arts
- Literary Arts
- PreK-12 Education
- Science
- Heritage
- Culture
- Community Engagement
- Architecture
- Public Art
- Non-Profit Management
- Grantmaking
- Other (please specify)

13. What kinds of panels would you be interested in participating on:

- Funding for Organizations
- Funding for Individual Artists
- Funding for Public School Programs
- Public Art

Other (please specify)

Demographics

The Office of Arts & Cultural Vitality is dedicated to promoting equity, access, and social justice through the arts and the broader cultural sector (culture, heritage, and science). In order to do this, we need to collect demographic data about who we fund and our panelists so we can address inequities, and ensure we are representing diverse identities in our programs.

We appreciate your participation, all questions are optional.

14. Race/Ethnicity (check all that apply)

- Asian
- Black/African
- Latino/Latinx/Hispanic
- Middle Eastern/North African
- Native American/Alaska Native
- Pacific Islander/Native Hawaiian
- White/Caucasian
- Rather Not Say

15. Please list any specific race, ethnic, and national groups, and tribal/band affiliations with which you identify:

16. Gender

- Female
- Male
- Non-binary
- Rather Not Say

Self-describe your gender:

17. Do you identify as transgender?

- Yes
- No
- Rather Not Say

18. Sexual Orientation

- Bisexual/Pansexual
- Gay/Lesbian
- Straight/Heterosexual
- Rather Not Say

Prefer to self-describe:

19. Pronouns

- He/him/his
- She/her/hers
- They/them/theirs
- Rather Not Say
- Prefer to self-describe:

20. Disability

- Known Disability
- No Disability
- Rather Not Say

21. Military Service

- Currently serving in the military
- Previously served in the military
- Have not served in the military
- Rather Not Say

22. Age

- Under 18
- 18-24
- 25-34
- 35-44
- 45-54
- 55-64
- 65-74
- 75 and over
- Rather Not Say

23. Do you rent or own the place where you live?

- Own
- Rent
- Rather Not Say

Prefer to self-describe:

24. Household Income

- Less than \$25,000
- \$25,000 to \$49,999
- \$50,000 to \$99,999
- \$100,000 to \$149,999
- \$150,000 or more
- Rather Not Say

25. Primary language spoken at home:

26. Additional languages spoken at home:

Thank you for your interest in being a panelist! We'll review your submission and will reach out if we match you to a panel opportunity. If you have questions, please contact atall@cityoftacoma.org.