



Agenda

Commission on Immigrant and Refugee Affairs

Date: September 24, 2018

Time: 5:30 pm – 7:30 pm

Location: Room 248, Tacoma Municipal Building (747 Market Street, Tacoma, WA 98402)

- I. **Call Meeting to Order** – Chair Mok
- II. **Land Acknowledgment** – Chair Mok
 - a. The Commission acknowledges the meeting is conducted on Indigenous land: the traditional homelands of the Puyallup people.
- III. **Record of Attendance and Excusal of Absences** – Chair Mok

<input type="checkbox"/> Jefferson Mok (Chair)	<input type="checkbox"/> Diana Parra (Vice- Chair)
<input type="checkbox"/> Vaelupemaua Anitema	<input type="checkbox"/> Silong Chhun
<input type="checkbox"/> George Conzuelo	<input type="checkbox"/> Eunice Kalembo
<input type="checkbox"/> Jason Gamboa	<input type="checkbox"/> Hieu Nguyen
<input type="checkbox"/> Saiyare Refaei	<input type="checkbox"/> Alma Vargas
<input type="checkbox"/> Maria Ramos	<input type="checkbox"/> Clara Zamalloa
- IV. **Consent on Agendas** – Vice-Chair Parra
 - a. Approval of Meeting Agenda (Yay/Nay Votes)
- V. **City Staff Updates**
 - a. October 13 – Equity 101 Training
 - b. Project Peace Rookie Roundtables (October 23)
 - c. Human Rights Commission’s Proposals
 - d. Legislative Policy Statement
- VI. **Updates**
 - Welcoming Week - Chair
 - Commissioner updates – Notable events, news, community updates.
- VII. **General Business** – Chair and Vice Chair
 - a. Finalization of By-Laws
 - b. Possible Committees & Assignment

If not already done, each Commissioner will indicate which committee they would like to participate in:

 1. Committee Assignment (please arrive ready to discuss):
 - a. Events
 - b. Governance
 - c. Language Access
 - d. Law Enforcement or Community Safety (to discuss)

Commissioners:

Jefferson Mok (Chair)
Vaelupemaua Anitema
George Conzuelo
Jason Gamboa
Saiyare Refaei
Maria Ramos

Diana Parra (Vice Chair)
Silong Chhun
Eunice Kalembo
Hieu Nguyen
Alma Vargas
Clara Zamalloa

- e. NW Detention Center
- 2. Committee Structure and ground rules
 - a. For example, should Committees have outside participants
 - b. Frequency of Meeting
 - c. Chair duties of Committees

VIII. Items for Next Meeting

- a. Committees: Please hold your first meeting and decide on spokesperson, structure, ground rules, etc.
- b. Report on Committee activity

IX. Adjourn

Meeting Notes and Reminders

- **The December 24, 2018 Commission meeting is canceled.**
- Regular Meetings Frequency: **Fourth** Monday of every Month at 5:30 pm

Possible Committee Assignments (please email your input on each suggested topic **by Friday, August 31**)

Events Committees

Helps plan Welcoming Week

- Next planning meeting is 5pm, Aug. 20 at Tacoma Community House
- What resources are available to Commissioners to contribute?
- Would Commissioners like to participate?
- Who wants to participate or has ideas to add to the schedule?

Reviews all fundraising request

- Discuss what we might want to fund
- Is there an overall Commission budget for events?

Reviews all talking request

Governance Committee

Inter-commission collaborations

Long Term planning for the Commission structure

Helps with commissioner membership review

Language Access Committee

Draft recommendation or resolution for the City

Outreach to have meaningful involvement with the Community

Police or Law Enforcement or Community Safety

Accountability and training for Police (Basic language classes)

Outreach and Collaboration on:

- Information and training on how to interact with police officers
- Community and family safety planning

Protections for victims of domestic violence

Northwest Detention Center Committee

Organize activities of support

- Discuss as a group

Draft resolution or recommendations for the City and GEO Group

