



Agenda

Commission on Immigrant and Refugee Affairs

Date: August 27, 2018

Time: 5:30 pm – 7:30 pm

Location: Room 248, Tacoma Municipal Building (747 Market Street, Tacoma, WA 98402)

- I. **Call Meeting to Order** – Chair Mok
- II. **Land Acknowledgment** – Chair Mok
 - a. The Commission acknowledges the meeting is conducted on Indigenous land: the traditional homelands of the Puyallup people.
- III. **Record of Attendance and Excusal of Absences** – Chair Mok

<input type="checkbox"/> Jefferson Mok (Chair)	<input type="checkbox"/> Diana Parra (Vice- Chair)
<input type="checkbox"/> Vaelupemaua Anitema	<input type="checkbox"/> Silong Chhun
<input type="checkbox"/> George Conzuelo	<input type="checkbox"/> Eunice Kalembo
<input type="checkbox"/> Jason Gamboa	<input type="checkbox"/> Hieu Nguyen
<input type="checkbox"/> Saiyare Refaei	<input type="checkbox"/> Alma Vargas
<input type="checkbox"/> Maria Ramos	<input type="checkbox"/> Clara Zamallo
- IV. **Consent on Agendas** – Vice-Chair Parra
 - a. Approval of Meeting Agenda (Yay/Nay Votes)
 - b. Approval of Previous Meeting Minutes (Yay/Nay Votes) (Maybe)
- V. **City Staff Updates**
 - a. Remarks from Mayor Woodards
 - b. Human Rights Commission Briefing - CM Bates & CM Veliz
 - c. Language Access – David Nash-Mendez
- VI. **Updates**
 - Media and Communication Office Outreach Video – Jason, Saiyare, Silong
- VII. **General Business** – Chair and Vice Chair
 - a. Possible Committees & Assignment

The Commission will first discuss and agree to the Committee structure and ground rules

 1. Committee Structure and ground rules
 - a. For example, should Committees have outside participants
 - b. Frequency of Meeting
 - c. Chair duties of Committees
 2. Suggested Committees (please discuss):
 - a. Events
 - b. Governance
 - c. Language Access

Commissioners:

Jefferson Mok (Chair)
Vaelupemaua Anitema
George Conzuelo
Jason Gamboa
Saiyare Refaei
Maria Ramos

Diana Parra (Vice Chair)
Silong Chhun
Eunice Kalembo
Hieu Nguyen
Alma Vargas
Clara Zamallo

- d. Police
- e. NW Detention Center

VIII. Items for Next Meeting

- a. Please review the committee and decide which committee suits you
- b. Finalization of By-Laws

IX. Adjourn

Meeting Notes and Reminders

- Regular Meetings Frequency: Fourth Monday of every Month at 5:30 pm

Possible Committee Assignments (please email your input on each suggested topic by Friday, August 31)

Events Committees

Helps plan Welcoming Week

- Next planning meeting is 5pm, Aug. 20 at Tacoma Community House
- What resources are available to Commissioners to contribute?
- Would Commissioners like to participate?
- Who wants to participate or has ideas to add to the schedule?

Reviews all fundraising request

- Discuss what we might want to fund
- Is there an overall Commission budget for events?

Reviews all talking request

Governance Committee

Inter-commission collaborations

Long Term planning for the Commission structure

Helps with commissioner membership review

Language Access Committee

Draft recommendation or resolution for the City

Outreach to have meaningful involvement with the Community

Police or Law Enforcement

Accountability and training for Police (Basic language classes)

Outreach and Collaboration on:

- Information and training on how to interact with police officers
- Community and family safety planning

Protections for victims of domestic violence

Northwest Detention Center Committee

Organize activities of support

- Discuss as a group

Draft resolution or recommendations for the City and GEO Group

