

Tacoma Community Workforce Advisory Committee

Work Plan (v. 12.10.18)

Meeting #	When	Draft Agenda
Meeting 1:	December	<p>Welcome from Mayor Woodards</p> <p>Task Force Mission -- purpose and scope of project</p> <p>Committee process: Draft Work Plan, Ground Rules, Introduction of Charter Presentation/Q&A: Introduction to Community Workforce Agreements (CWAs) and Priority Hire Ordinances and Initiative 200 (PHOs)</p> <p>Presentation/Q&A: Public works hiring in Tacoma: current situation. City's public works contracting practices, public works contracting history and funding sources, types of procurements, existing City programs designed to promote diversity in hiring</p> <p><i>Task Force Roundtable: Questions, Takeaways</i></p>
Meeting 2:	January <i>(before Jan. 11)</i>	<p>Approval of Meeting 1 Summary</p> <p>Follow up on data requests</p> <p>Adoption of Task Force Charter</p> <p>Presentation/Q&A: The Griffin & Strong Study Data and Recommendations</p> <p><i>Task Force Roundtable: reactions, questions, ideas; desired outcomes & current gaps</i></p>
Meeting 3:	January <i>(week of 28th)</i>	<p>Approval of Meeting 2 Summary</p> <p>Follow up on data requests</p> <p>Panel Presentation/Q&A: Experiences of other agencies with CWAs &PHO</p> <p>Presentation & Discussion: Other Programs to Promote hiring of Priority Workers</p> <p><i>Task Force Discussion: comments, questions, potential recommendations</i></p>
Meeting 4:	February	<p>Approval of Meeting 3 Summary</p> <p>Follow up on data requests</p> <p>Presentation of draft problem statement</p> <p>Presentation & discussion: Review of Draft CWA/PHO for Tacoma</p> <p><i>Task Force discussion: priorities, options, potential recommendations</i></p>
Meeting 5:	February	<p>Approval of Meeting 4 Summary</p> <p>Follow up on data requests</p> <p><i>Task Force discussion: recommendations</i></p> <p>Review Outline of Panel Report</p>
Meeting 6:	March	<p>Approval of Meeting 5 Summary</p> <p>Follow up on data requests</p> <p>Review Draft Panel Report & direction to finalize</p>
Meeting 7:	April	<i>If needed</i>