



Tacoma Civil Service Board Meeting Minutes

Date and Time: May 4, 2023, at 5:00 PM
Location: TMB Conference Room 243
Chair: Eric Hansen
Coordinator: Wendy Hobson

Call to Order:

Chair Hansen called the meeting to order at 5:00PM. Board Members Sexton, Klein, Heller, and Wick were present. Also present was Deputy City Attorney Martha Lantz.

Approval of March 2, 2023, Minutes:

Board Member Klein motioned to approve. Motion was seconded by Board Member Sexton.

VOICE VOTE: 3 AYES, 0 NAYS, 1 ABS (HELLER). CHAIR HANSEN ADDED FOR THE RECORD THAT HE DID NOT VOTE. THE MINUTES WERE APPROVED AS WRITTEN.

Communication for Information:

A study session on the topic of residency will be held immediately following this meeting.

There will be a hearing on June 1, 2023.

Human Resources Director Report:

Human Resources Director Shelby Fritz provided an update on the City's Class and Comp Study for non-represented employees. We are now in the process of considering employee appeals. Appeals have been gathered and we are now evaluating them with our consultant. There were approximately 200 employee appeals which are not from any one particular classification. These employees do not have the right to appeal to the Civil Service Board. We are hoping to have these appeals processed by June 30, 2023.

Director Fritz provided an update on the new state law regarding how hourly employees are compensated for travel time. A guidance document will be shared with employees and supervisors. HR is hosting informational sessions in the next couple of weeks. Copies of this document will be sent to the Board.

Director Fritz also reported that Amy Clancy has been hired as our new Media and Communications Director.

Requests:

Request for Extension of Temporary Appointment, Paige Rooney, Skilled Occupational Intern.

Board Member Sexton motioned to approve the temporary appointment through December 1, 2023. The motion was seconded by Board Member Heller.

VOICE VOTE: 4 AYES, 0 NAYS, 0 ABS. THE REQUEST WAS APPROVED.

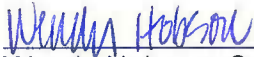
There were no public comments.

Meeting adjourned: 5:24 PM

ATTEST:



Eric Hansen, Chair



Wendy Hobson, Coordinator