

**City of Tacoma Civil Service Board
MEETING MINUTES**

Date and Time: March 7, 2019 at 5:00PM
Location: Tacoma Municipal Building, Council Chambers
Chair: Beckie Summers
Coordinator: Wendy Hobson

Call to Order:

The Civil Service Board meeting was called to order in Council Chambers of the Tacoma Municipal Building at 5:00PM by Chair Summers. Board Members Hansen, Sexton, and Andrews were present.

Approval of Minutes:

Chair Summers asked for a motion to approve the January 3, 2019 minutes. Board Member Sexton motioned to approve. The motion was seconded by Board Member Hansen.

A VOICE VOTE WAS TAKEN: 3 AYES, 0 NAYS, 0 ABS; THE MINUTES FOR JANUARY 3, 2019 WERE APPROVED AS WRITTEN.

Communication for Information:

Coordinator Wendy Hobson shared that the study session planned for this evening on the topic of the Management Analyst classification series has been postponed at the request of Alice Phillips, Business Manager, IBEW Local 483. Chair Summers suggested this be rescheduled for April. Ms. Hobson will confirm the availability of both Alice and Roberta of IBEW Local 483.

Action on Matters Still Pending / New Business:

Requests for Appeal Hearings in the Matters of Matthew Steelquist and Thomas Carroll. Board Member Sexton motioned to grant both requests. The motion was seconded by Board Member Andrews. Chair Summers asked that these not be scheduled during the first two week of April.

Human Resources Director Report:

Assistant Human Resources Director, Shelby Fritz reported on three list extensions; Warehouse Technician, Senior, Associate Planner (Safe Routes to School), and Construction Inspector. Chair Summers questioned why this was being requested when item No. 7 indicated number of estimated positions to be filled over the extended life of this list was zero. Ms. Fritz confirmed the reason for the extension was to fill temporary upgrades. Ms. Fritz also reported on a list abolishment for Human Resources Specialist.

Human Resources Analyst, Rodney Croston presented a Request for Waiver of Competitive Examination for Line Electrician and Wire Electrician classifications for apprenticeship graduates Aaron Bailey, Donny Blank, Wesley Giddings, Andrew Carman, Samuel Riggs, and Michael Ruiz. Board Member Sexton motioned to approve these requests.

A VOICE VOTE WAS TAKEN: 3 AYES, 0 NAYS, 0 ABS. THE MOTION PASSED.

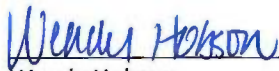
Marissa Tetreault presented a Request for Waiver of Competitive Examination to permanently appoint Douglas Blanchard into the classification of Environmental Specialist, Senior. Board Member Sexton motioned to approve the request.

A VOICE VOTE WAS TAKEN: 3 AYES, 0 NAYS, 0 ABS. THE MOTION PASSED.

No comments by the Board or public.

Meeting was adjourned at 5:16PM

ATTEST:



Wendy Hobson
Civil Service Board Coordinator



Beckie Summers, Chair