1.06.075 Police Department Citizen-Initiated Complaint Oversight.

A. Citizen-Initiated Conduct Complaint System.
The City Manager shall appoint a City employee who does not work for the Tacoma Police Department, and who reports directly to the City Manager, to perform the following functions: 1. Receive and forward citizen-initiated conduct complaints to the Police Department; 2. Ensure complainants are notified that their complaint has been received and forwarded and that they are informed of all findings; 3. Produce statistical reports; 4. Serve as a liaison to the Citizen Review Panel; 5. Other duties related to implementation of this section, as may be assigned by the City Manager.

Citizen Review Panel

B. Creation of the Panel.
1. There is created a Citizen Review Panel ("Panel"), consisting of seven members representing the diverse communities in the City of Tacoma. Members must be residents of Tacoma. Commissioned law enforcement professionals and their family members are eligible to serve, provided that no current member of the Tacoma Police Department or his or her immediate family may serve. However, the Panel will consist of no more than three members that are commissioned law enforcement professionals or retired commissioned law enforcement professionals.
2. Members shall be appointed by the City Council. Members shall serve for three-year terms, with the first members appointed to staggered terms of one, two, and three years. No member shall serve more than two consecutive three-year terms, notwithstanding the initial staggered term of less than three years.

C. Duties of the Panel.
The Panel shall perform the following duties:
1. Provide advice to the City Council, the City Manager, and the Chief of Police on policy matters relating to the Police Department.
2. Review specific Police Department policies referred by the City Council or City Manager, and other policies they deem appropriate, and make recommendations to the Chief of Police relating to those policies.
3. Receive and review policy complaints from citizens. The Panel shall not review allegations of individual officer misconduct and shall forward the same to the Conduct Complaint Management System.
4. Hold regular public meetings to promote public awareness of the complaint process, listen to community concerns, and hold public hearings on policy matters.
5. The Panel shall develop a community outreach program that includes, but is not limited to, a training segment for both citizens and police officers regarding the complaint process and its implementation.

D. The Panel may adopt by-laws and processes for its internal organization.

E. The City Manager’s Office will appoint staff to support the Panel. (Ord. 27826 § 1; passed Aug. 11, 2009; Ord. 27589 § 1; passed Feb. 20, 2007)