



# Board of Ethics Minutes

## Special Meeting

<http://www.cityoftacoma.org>

Tacoma Municipal Building, Room 248, 747 Market Street, Tacoma, Washington 98402

March 3, 2008

The meeting was called to order at 6:32 p.m.

Board Members Present: 4 – Stan Betts, Julie Bjornsson, Alternate Joseph Keller and Chair Hymans

Board Members Absent: 2 – Andrew Austin and Susan Jensen

### APPROVAL OF MINUTES

Mr. Betts moved that the minutes of July 9, September 17, and October 8, 2007 be approved as written. Seconded by Ms. Bjornsson. Voice vote was taken and the motion passed.

### ANNUAL REPORT TO CITY COUNCIL

Assistant City Attorney Steve Gross stated that he had prepared a draft of the annual report to the City Council based on meeting minutes. After brief discussion, Mr. Betts moved to approve the annual report as drafted. Seconded by Ms. Bjornsson. Voice vote was taken and carried and the motion passed.

### ADDITIONAL PROPOSED CHANGES TO THE ADMINISTRATIVE PROCEDURES

Chair Hyman inquired as to why the Administrative Procedures did not receive approval by the City Council. Assistant City Attorney Gross discussed the issues regarding having a quorum of the Board of Ethics at any given proceeding.

After further discussion, Mr. Betts moved that the Administrative Procedures of the Board of Ethics be amended by deleting the second sentence of Section 1.4.2: *"If a member recuses him/herself because of a conflict of interest, that members' presence shall still count towards a quorum"*. Seconded by Ms. Bjornsson. Voice vote was taken and carried and the motion passed.


Further discussion ensued regarding "confidential opinions", and as to whether or not a confidential opinion could truly be kept confidential in light of the Public Records Act. Discussion ensued, but no action was taken.

## ADJOURNMENT

There being no further business, the meeting was adjourned at 7:09 p.m.



Yvonne Yaskus  
Records Management Supervisor/Public Records Officer  
City Clerk's Office



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Julie Bjornsson, Vice-Chair