# Waste Management Plan

*RCW 70.93.093 requires that every official gathering in a community that has an established curbside recycling service must provide recycling by vendors who are serving beverages in single use aluminum, glass, plastic bottles, or cans. Please visit* [*RCW 70.93.093*](http://apps.leg.wa.gov/rcw/default.aspx?cite=70.93.093) *for more information.*

The first step in creating your Waste Management Plan will be to contact solid waste/recycle to schedule a meeting with representatives who will help you come up with an appropriate plan for waste reduction.

Contact Mike Sowards with City of Tacoma Solid Waste at (253) 594-7833. Submit your plan to the Office of Environmental Policy and Sustainability at sustainability@cityoftacoma.org prior to your event.

Date of Event:      Event Organizer:

Event Name:

What is your waste diversion goal?

# List steps to achieve your waste diversion goal:

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[ ]  Determine the levels of service for garbage, recycle, and pre-consumer food waste composting, including cardboard recycling needs.

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| **Garbage** |       |
| **Recycle** |       |
| **ClearStream Containers** |       |
| **Pre-Consumer Food Waste Recycling** |       |

[ ]  If needed, schedule a site visit to determine locations of containers. Bring a map with you of your event site to map where containers will be located. Attach the map to the plan. Site visit date:

[ ]  For events with food vendors; determine the number of food vendors and number of needed pre-consumer food waste recycling bins. Map locations of food vendors, and food waste composting bins also during your site visit. If food waste recycling bins are contaminated they will be considered garbage and appropriate fees will be incurred.

[ ]  Emphasize to volunteers the importance of staffed recycle stations and make them aware of your green event and waste diversion goals. Volunteer aprons available for staffed recycle stations. How many volunteers will you need to staff recycle stations during the event?      \_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  For events providing a water fountain (when available from the City), also put its location on the map.