



**City of Tacoma  
Sustainable Tacoma Commission  
Meeting Notes**

**Date:** April 11th, 2017

**Commission Members Present:** Alexandra Brewer, Josh Jorgensen, Alison Baur, Christine Cooley, Philip Coughlan, Peter Hickman

**Commission Members Excused:**

**Others Present:** Kristi Lynett, Emily Campbell, Jeanne Walter, Jim Parvey, Emma Keese, Adrienne Chaney, Erika Tucci, Zachary Christin

- **Roll Call**

The meeting was called to order at 3:39pm.

- **Approval of March 14th Meeting Notes**

The March meeting notes were approved with no changes.

- **Review of April Agenda**

There were no changes to the agenda.

- **Approval of New Officers**

Alexandra (Lexi) Brewer was approved as Chair of the Commission

Peter Hickman was approved as Vice Chair of the Commission

- **Review DRAFT Environmental Action Plan (EAP) Progress Report – Kristi Lynett, Office of Environmental Policy and Sustainability (OEPS) Manager**

A powerpoint presentation of the DRAFT EAP Progress report was given by OEPS Manager, Kristi Lynett. Highlights from the presentation include the following:

Ms. Lynett explained that OEPS staff and the STC should use this as tool to follow up with departments and to create work plans for completing the objectives outlined in the EAP. Staff cautioned that since this is the first year, it is hard to graphically represent the progress of the objectives and that the Progress Report may change visually between this year and next.

The commission asked staff to clarify the graphs associated with depicting the progress or lack of progress in each program area of the EAP. Staff were given several options for the graphs and will work with the STC to finalize these graphics.

Commissioner Cooley suggested EAP Tuesday# - showing screen shots of the progress being made on EAP objectives.

- **Green House Gas Inventory Software Review – Jeanne Walter, Office of Environmental Policy and Sustainability (OEPS) staff**

Ms. Walters has been working with the ClearPath, ICLEI software to input the 2016 use of Green House Gasses associated with the City of Tacoma operations. This is said to be the leading software to track climate change on the market. She walked the STC members through the software showing them the data point that would be gathered by the software. Jeanne stated that making sure we are comparing apples to apples with previous data is a challenging so that we have clear data points and methodology that can help compare to previous data as well as replicate for future data pulls.

She explained that data has been collected every 4 years and goes back to 2000.

Challenges are with gathering non-City data such as Pierce Transit fuel and emissions, pass through traffic factors such the I-5 corridor impacts, and that there is no ability to calculate the impacts of goods and services coming into Tacoma.

However, once the data we have has been collected the outcomes and reports will be used as a tool to educate the City Council on actions they can take.

- **Subcommittees Reports – this followed the EAP progress report format. Committees reported out and looked at the Progress Report to focus on future committee discussions.**

**Buildings and Energy:**

Commissioners Baur and Cooley testified at the TPU rate restructuring

The committee recommended that Jim invite Planning and Development Services and Solid Waste to come and speak to the commission at the May meeting to talk about green building and demolition and deconstruction.

In April there will be a South Sound Collaborative meeting that a commissioner could to go to as they are also interested in moving the City forward on green building.

There are also additional TPU Power and Water IRP meetings that STC members are planning to go in other capacities but will represent STC as well.

The Committee would like to figure out how to accomplish goal B9 of the EAP. Can the responsibility be added to the Resource Conservation Manager (RCM) position that is being proposed by TPU? They would like TPU to explain what the RCM would actually do. Kristi said she would send a link to the Seattle program and that options are to develop that into the 2018 work plan or to contract it out.

Goal B8 – Funding Solar Power. The committee was wondering what is the future of solar power funding. Staff mentioned that there is possible state legislation, or the possibility of private solar energy group that may take on the future of solar power in the state. Councilman Marty Campbell is proposing a resolution to look at solar power equity. TPU can give and update on Solar power funding at the next meeting.

### **Transportation:**

The committee (Josh) reported that the letter to the Public Works department regarding the Green Roads Resolution was sent out. The question is - what happens with the letter? The committee and staff were encouraged to check the IPS meeting notes to see if the letter was received and/or the topic was addressed and if possible attend the meeting when the letter is addressed.

Staff noted that on the EAP the goal of registering 2000 Electric Vehicles by 2020 will not be able to be updated for the current progress report.

The Commission recommended getting the Active Transportation Community of Interest (COI) annual report because it would have some helpful information.

### **Materials Management:**

Phil noted that no one called into the conference call. It was noted that if you cannot make the call – cancel the invitation to let others know you won't be on the call.

Request PDS and Solid Waste presentation on green building and deconstruction and demolition debris program at the May STC meeting.

UW Tacoma is hosting an Earth week event on Tuesday, April 18 at 12noon and would like to have a BYOB table there. Staff remarked that OEPS will be hosting the Plastic Ocean movie at UW Tacoma on Wednesday, April 19<sup>th</sup>.

Staff will have a list of public presentations that will be used to support the BYOB outreach implementation at the May 9<sup>th</sup> STC meeting. Staff will be asking STC members to help with the outreach efforts.

Businesses will be receiving a follow postcard soon to remind them of the upcoming BYOB ordinance requirements.

EAP Items – the commission asked staff to clarify the “No Progress” status due to the SMMP.

Jim mentioned that Solid Waste would like to have quarterly meetings to discuss the progress of EAP goals.

**Natural Systems:**

Over the next month Commissioner Hickman would like to determine who the point of contact is for each of the areas with which he is responsible for so that he can coordinate quarterly updates.

He mentioned again that a draft of the matrix for the monthly committee updates has been placed in the STC folder in the Google Drive and that the Commission should highlight about 10 a month.

Jim cautioned that the Commission should review the priority letter that the Commission drafted to determine what those top items should be. He explained that Kristi should be the point of contact for the Commissioner inquiries. Subcommittee should review their areas of the EAP and bring up their top priorities. The STC should vet the list and work with staff to follow protocols for getting responses from City staff. OEPS can follow that correct chain of command.

**Air and Local Food:**

EAP Goal A5 – update. Dean Jackson of the Hilltop Urban Garden and Harvest Pierce County is purchasing land with TPU to have a garden that will share food. The committee will continue to monitor the progress of this project.

**Climate Resiliency:**

Since the SeaGrant research is still in progress, there is no update for this report. There has only been a little bit of outreach and there is a general awareness of the research but there are no clear recommendations yet.

Outreach efforts include:

- Damage to our Climate presentation being developed.
- Port of Tacoma Commission wants a Sea Level Rise report at their May 11 meeting.
- April 14, Councilman Ryan Mello will meet with environmental groups and the Port Planning commission to determine “Disallowed uses” for the Port.

**Education and Outreach:** Nothing to report.

**Staff Updates**

- o IPS interviews for STC members are scheduled for April 12 at 4:30 pm. The commission would like to have IPS consider increasing the size of the

STC from 11-14 and to have a ranked wait list for applicants that did not make the final approval list. Staff would like to have them reconsider the Youth positions to be 2 year commitments and aged 16-24.

- Staff will be presenting the EAP and GHG reports at April 26<sup>th</sup> Council meeting at 4:30pm.
- Reminder that the Bike Swap will be April 29<sup>th</sup>.

- **Public Comment** There was no public comment.

- **Objectives for Next Meeting**

- Councilmember Ryan Mello to discuss legislation on coal and hydrocarbon exporting.
- Presentation on Demolition (May meeting)

- **Adjournment**

The meeting adjourned at 5:28pm.

The next meeting of the Sustainable Tacoma Commission will be Tuesday May 9th from 3:30 to 5:30 p.m., Tacoma Municipal Building, 747 Market Street, 9<sup>th</sup> Floor Visibility Center.