



Legislation Passed December 7, 2021

The Tacoma City Council, at its regular City Council meeting of December 7, 2021, adopted the following resolutions and/or ordinances. The summary of the contents of said resolutions and/or ordinances are shown below. To view the full text of the document, click on the bookmark at the left of the page.

Resolution No. 40882

A resolution adopting the Age Friendly Tacoma Action Plan, and directing the City Manager to take the steps necessary to implement the plan.
[Bucoda Warren, Strategic Initiatives Coordinator; Tanisha Jumper, Director, Media and Communications Office]

Resolution No. 40883

A resolution designating certain expenditures for reimbursement from bond proceeds that may be issued for the construction, repair, replacement, upgrading, improvement, and equipping of the solid waste and sewer (wastewater and stormwater) systems.
[Andy Cherullo, Director, Finance]

Resolution No. 40884

A resolution approving the write-off of uncollectible debt, for a total amount of \$234,289, pursuant to Municipal Code Section 1.06.226.
[Andy Cherullo, Director, Finance]

Amended Ordinance No. 28781

An ordinance reclassifying approximately three acres of real property, located at 5517 North 33rd Street, from an R-3 Two-Family Dwelling District to an R-4L Low Density Multiple-Family Dwelling District, to allow for the development of up to 68 dwelling units and associated site improvements.
(Bruce and Dixie Arneklev; File No. LU21-0046)
[Jeff H. Capell, Hearing Examiner]

Amended Ordinance No. 28793

An ordinance amending various chapters in Title 13 of the Municipal Code, relating to the Land Use Regulatory Code; approving the Home in Tacoma Project housing policy actions as recommended by the Infrastructure, Planning, and Sustainability Committee, including amending the One Tacoma Comprehensive Plan elements related to Housing, Urban Form, and Design and Development; and endorsing a Housing Action Plan to guide ongoing implementation, effective January 3, 2022.
[Brian Boudet, Planning Division Manager; Peter Huffman, Director, Planning and Development Services]

Ordinance No. 28794

An ordinance amending Chapter 1.12 of the Municipal Code, relating to the Compensation Plan, to provide for the addition of June 19th “Juneteenth” as a paid holiday for City employees, beginning in calendar year 2022.

[Lisa Woods, Equity and Human Rights Director; Shelby Fritz, Director, Human Resources]



RESOLUTION NO. 40882

1 BY REQUEST OF MAYOR WOODARDS AND COUNCIL MEMBER HUNTER

2 A RESOLUTION adopting the Age Friendly Tacoma Action Plan, and directing
3 the City Manager to take the steps necessary to implement the plan.

4 WHEREAS, although many cities and communities are increasingly
5 engaging in age friendly policies and programs, the older population continues to
6 face problems of ageism which impacts their quality of life, and

7 WHEREAS, on July 30, 2019, the City Council adopted Resolution
8 No. 40387, directing the City Manager to take the steps necessary to receive the
9 AARP Age-Friendly Communities designation, and

10 WHEREAS, on February 18, 2020, AARP presented the City with the
11 Age-Friendly Communities designation and started the process of creating an age
12 friendly action plan, and

13 WHEREAS, in February 2021, after some delay due to COVID-19 and
14 other pressing priorities, an advisory committee representing elder-serving
15 organizations and community members was convened, and

16 WHEREAS the committee met throughout the spring and summer of 2021
17 to discuss gaps in service for aging Tacomans, where the City should be looking
18 to expand its own services, and funding additional support in the community to
19 ensure residents can age comfortably in Tacoma, and

20 WHEREAS the Age Friendly Tacoma Action Plan identifies the areas of
21 community health, communication, housing, and transportation as the priority
22 areas of focus, and includes specific actions and recommendations to move
23 towards a more age friendly Tacoma, and
24
25
26



1 WHEREAS, in early 2022, staff from the Office of Equity and Human Rights
2 will evaluate recommended actions to begin work, and will coordinate and make
3 funding requests as needed in the 2023-2024 biennial budget process; Now,
4 Therefore,

5 BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA:

6 That the Age Friendly Tacoma Action Plan, as on file in the office of the
7 City Clerk, is hereby adopted; and the City Manager is hereby directed to take the
8 steps necessary to implement the Age Friendly Tacoma Action Plan.

9
10 Adopted _____

11
12 _____
13 Mayor

14 Attest:

15 _____
16 City Clerk

17 Approved as to form:

18 _____
19 Deputy City Attorney
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RESOLUTION NO. 40883

1 A RESOLUTION of the City Council of the City of Tacoma, Washington, relating to
2 finance and bonds, designating certain expenditures for reimbursement
3 from bond proceeds that may be issued for the construction, repair,
4 replacement, upgrading, improvement and equipping of the solid waste and
5 sewer (wastewater and stormwater) systems.

6 WHEREAS the City of Tacoma, Washington ("City") issues or may be the
7 beneficiary of tax-exempt obligations, including bonds, notes, and leases from time
8 to time for the purpose of financing its governmental activities, and

9 WHEREAS the United States Department of the Treasury has promulgated
10 Regulations limiting the ability of the City to use the proceeds of tax-exempt
11 obligations for reimbursement of prior expenditures, and

12 WHEREAS any such declaration of official intent to reimburse must not be
13 made as a matter of course or in an amount substantially in excess of the amount
14 expected to be necessary for the proposed project, and

15 WHEREAS the City expects to finance the project described herein from
16 proceeds of tax-exempt obligations; Now, Therefore,

17
18 BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA:

19 Section 1. That the City reasonably expects to reimburse the expenditures
20 described herein with the proceeds of tax-exempt debt to be incurred by the City
21 ("Reimbursement Bonds").

22 Section 2. That the maximum principal amount of Reimbursement Bonds
23 for the Solid Waste system expected to be issued is \$20,000,000.

24 Section 3. That the maximum principal amount of Reimbursement Bonds
25 for the Sewer system expected to be issued is \$105,000,000.
26



Section 4. That the expenditures with respect to which the City reasonably expects to be reimbursed from the proceeds of Reimbursement Bonds will be made from the City's Solid Waste Fund for project costs related to constructing, repairing, replacing, upgrading, equipping, and making improvements to the City's solid waste system.

Section 5. That the expenditures with respect to which the City reasonably expects to be reimbursed from the proceeds of Reimbursement Bonds will be made from the City's Sewer Fund for project costs related to constructing, repairing, replacing, upgrading, equipping, and making improvements to the City's sewer (wastewater and stormwater) system.

Section 6. That this resolution will take effect from and after its adoption as provided by law.

Adopted _____

Mayor

Attest:

City Clerk

Approved as to form and legality:

Pacifica Law Group LLP
Bond Counsel to the City of Tacoma

By _____



RESOLUTION NO. 40884

1 A RESOLUTION relating to revenue collection; approving the write-off of
2 uncollectible debt, for a total amount of \$234,289, pursuant to Municipal
Code Section 1.06.226.

3 WHEREAS the City's Finance Department regularly reviews amounts owed
4 to the City that are over five years old or less to assure that the City's financial
5 statements are accurate, and
6

7 WHEREAS City staff has identified several accounts related to Public
8 Works, Planning and Development Services, and Tax and License that exceed
9 \$25,000, and require approval from the City Council to cancel the debt, and
10

11 WHEREAS City staff has worked diligently to collect the revenue owed, with
12 efforts including multiple communications with vendors, payment plan options,
13 discussion with the legal department to file a claim in court, capturing amounts
14 from performance bonds, and/or referral to the City's collection agency, and
15

16 WHEREAS, occasionally, after such efforts are made, it is determined that
17 some amounts are uncollectable and need to be written off; if the City fails to write-
18 off these uncollectable debts, the City's financial statements lose accuracy, as it
19 appears the City is owed more revenue than it actually anticipates collecting, and
20

21 WHEREAS these uncollectable debts include: (1) work performed by the
22 Public Works Department for engineering, inspection and review for two different
23 developers, which total a write-off amount of \$54,426, (2) damages caused to
24 traffic signal cabinets by private citizens in the amount of \$89,345, owed to the
25 Public Works Department, (3) a commercial new building permit issued by
26 Planning and Development Services, which resulted in non-payment of an invoice



1 in the amount of \$64,129, following the expiration of the permit, and (4) an
2 outstanding balance owed to Tax and License in the amount of \$26,389, due to a
3 bankruptcy filing, and
4

5 WHEREAS the total amount of write-off is \$234,289, which is immaterial to
6 the departments and the City as a whole; Now, Therefore,

7 BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA:

8 That the proper officers of the City are hereby authorized to write-off
9 uncollectible debt, for a total amount of \$234,289, pursuant to Municipal Code
10 Section 1.06.226.
11

12 Adopted _____
13
14

15 _____
16 Mayor

17 Attest:
18 _____
19 City Clerk

20 Approved as to form:
21 _____
22 Deputy City Attorney
23
24
25
26



ORDINANCE NO. 28781

AN ORDINANCE relating to zoning; rezoning approximately three acres of real property from "R-3" Two-Family Dwelling District to "R-4L" Low Density Multiple-Family Dwelling District under the auspices of developing that same property with up to 68 dwelling units and associated site improvements at the street address of 5517 North 33rd Street.

WHEREAS Applicants Bruce and Dixie Arneklev have requested the rezone of approximately three acres of real property located at 5517 North 33rd Street in Tacoma from "R-3" Two-Family Dwelling District to "R-4L" Low Density Multiple-Family Dwelling District, to facilitate the development of up to 68 dwelling units and associated site improvements, and

WHEREAS a public hearing was held on July 29, 2021, which allowed community members to voice concerns and/or express support for the proposed rezone, and the Hearing Examiner elected to keep the record open until August 3, 2021, to allow for additional written statements to be received,



1 considered, and entered into the record prior to deciding and issuing his
2 recommendation, and

3 WHEREAS the Hearing Examiner determined that the rezone appears
4 to meet applicable criteria and standards for rezones in the Tacoma Municipal
5 Code, and promotes multiple Comprehensive Plan goals and policies, as set
6 forth in the Hearing Examiner's Report and Recommendations; Now,
7
8 Therefore,

9
10 BE IT ORDAINED BY THE CITY OF TACOMA:

11 Section 1. That the City Council hereby adopts the Hearing Examiner's
12 Findings, Conclusions, and Recommendations contained in the Hearing
13 Examiner's Report dated August 16, 2021, bearing File No. LU21-0046, which
14 Report is on file in the office of the City Clerk.
15
16

17 Section 2. That the request to rezone the following property, located at
18 5517 North 33rd Street, from "R-3" Two-Family Dwelling District to "R-4L" Low
19 Density Multiple-Family Dwelling District, to allow for the development of up to
20 68 dwelling units and associated site improvements, to be included in Applicant
21 Bruce and Dixie Arneklev's overall use of their Property, subject to conditions
22
23



1 contained in the Hearing Examiner's Report and Recommendations, is hereby
2 approved:

3 Parcel No. 0221264036:

4
5 COMMENCING AT THE NORTHEAST CORNER OF THE
6 NORTHWEST QUARTER OF THE SOUTHEAST QUARTER
7 OF SECTION 26, TOWNSHIP 21 NORTH, RANGE 2 EAST,
8 W.M.; THENCE WEST 150 FEET; THENCE SOUTH
9 PARALLEL WITH THE EAST LINE OF SAID NORTHWEST
10 QUARTER OF THE SOUTHEAST QUARTER, 280 FEET TO
11 THE TRUE POINT OF BEGINNING; THENCE CONTINUING
12 SOUTH PARALLEL WITH THE EAST LINE OF SAID
13 SUBDIVISION TO THE NORTH LINE OF NORTH 33RD
14 STREET; THENCE WEST ALONG SAID NORTH LINE 150
15 FEET TO A LINE PARALLEL WITH AND 300 FEET WEST
16 OF THE EAST LINE OF SAID SUBDIVISION; THENCE
17 NORTH ON SAID PARALLEL LINE TO A LINE PARALLEL
18 WITH AND 200 FEET SOUTH OF THE SOUTH LINE OF
19 NORTH 35TH STREET; THENCE EAST ON SAID
20 PARALLEL LINE, 150 FEET TO THE POINT OF BEGINNING;
21 TOGETHER WITH THAT PORTION OF VACATED NORTH
22 33RD STREET PER CITY OF TACOMA ORDINANCE NO.
23 16424, ATTACHED THERETO AND ABUTTING THEREON
24 BY OPERATION OF LAW.



Parcel No. 0221264041:

THE NORTH HALF OF THE FOLLOWING DESCRIBED
PROPERTY:

COMMENCING AT THE NORTHEAST CORNER OF THE
NORTHWEST QUARTER OF THE SOUTHEAST QUARTER
OF SECTION 26, TOWNSHIP 21 NORTH, RANGE 2 EAST,
W.M.; THENCE WEST 30 FEET; THENCE SOUTH ALONG
THE WEST LINE OF NORTH SHIRLEY STREET 663 FEET,
MORE OR LESS, TO THE NORTH LINE OF NORTH 33RD
STREET; THENCE WEST ALONG SAID NORTH LINE 270
FEET TO A LINE PARALLEL WITH AND 300 FEET WEST
OF THE EAST LINE OF THE NORTHWEST QUARTER OF
THE SOUTHEAST QUARTER OF SAID SECTION 26, AND
THE TRUE POINT OF BEGINNING; THENCE NORTH
ALONG SAID PARALLEL LINE 220 FEET TO A LINE
PARALLEL WITH AND 363 FEET SOUTH OF THE SOUTH
LINE OF NORTH 35TH STREET; THENCE WEST ON SAID
PARALLEL LINE 300 FEET TO A LINE PARALLEL WITH
AND 600 FEET WEST OF THE EAST LINE OF SAID
SUBDIVISION; THENCE SOUTH ON SAID PARALLEL LINE
220 FEET, MORE OR LESS, TO THE NORTH LINE OF
NORTH 33RD STREET; THENCE EAST ON SAID
PARALLEL LINE 300 FEET TO THE POINT OF BEGINNING.



Parcel No. 0221264017:

THE SOUTH HALF OF THE FOLLOWING DESCRIBED
PROPERTY:

COMMENCING AT THE NORTHEAST CORNER OF THE
NORTHWEST QUARTER OF THE SOUTHEAST QUARTER
OF SECTION 26, TOWNSHIP 21 NORTH, RANGE 2 EAST,
W.M.; THENCE WEST 30 FEET; THENCE SOUTH ALONG
THE WEST LINE OF NORTH SHIRLEY STREET 663 FEET,
MORE OR LESS, TO THE NORTH LINE OF NORTH 33RD
STREET; THENCE WEST ALONG SAID NORTH LINE 270
FEET TO A LINE PARALLEL WITH AND 300 FEET WEST
OF THE EAST LINE OF THE NORTHWEST QUARTER OF
THE SOUTHEAST QUARTER OF SAID SECTION 26, AND
THE TRUE POINT OF BEGINNING; THENCE NORTH
ALONG SAID PARALLEL LINE 220 FEET TO A LINE
PARALLEL WITH AND 363 FEET SOUTH OF THE SOUTH
LINE OF NORTH 35TH STREET; THENCE WEST ON SAID
PARALLEL LINE 300 FEET TO A LINE PARALLEL WITH
AND 600 FEET WEST OF THE EAST LINE OF SAID
SUBDIVISION; THENCE SOUTH ON SAID PARALLEL LINE
220 FEET, MORE OR LESS, TO THE NORTH LINE OF
NORTH 33RD STREET; THENCE EAST ON SAID
PARALLEL LINE 300 FEET TO THE POINT OF BEGINNING;
TOGETHER WITH THAT PORTION OF VACATED NORTH
33RD STREET PER CITY OF TACOMA ORDINANCE NO.
16424, ATTACHED THERETO AND ABUTTING THEREON
BY OPERATION OF LAW.



Parcel No. 0221264060:

COMMENCING AT THE NORTHEAST CORNER OF THE
NORTHWEST QUARTER OF THE SOUTHEAST QUARTER
OF SECTION 26, TOWNSHIP 21 NORTH, RANGE 2 EAST,
W.M.; THENCE SOUTH 80 FEET TO THE SOUTH LINE OF
NORTH 35TH STREET; THENCE WEST 300 FEET;
THENCE SOUTH 363 FEET TO THE POINT OF
BEGINNING; THENCE SOUTH TO A POINT 220 FEET
NORTH OF THE NORTH LINE OF NORTH 33RD STREET;
THENCE WEST 300 FEET; THENCE NORTH TO A POINT
OF 363 FEET SOUTH OF THE SOUTH LINE OF NORTH
35TH STREET; THENCE EAST TO THE POINT OF
BEGINNING.



Passed _____

Mayor

Attest:

City Clerk

Approved as to form:

Property description approved:

Deputy City Attorney

Chief Surveyor
Public Works Department

Location: 5517 North 33rd Street
Petitioner: Bruce and Dixie Arneklev
Request No.: LU21-0046



ORDINANCE NO. 28793

1 AN ORDINANCE approving the Home in Tacoma Project housing policy
2 actions, including amendments to the One Tacoma Comprehensive Plan
3 and various chapters in Title 13 relating to the Land Use Regulatory
4 Code, and recognizing a Housing Action Plan as an implementation
5 strategy of the Comprehensive Plan, as recommended by the
6 Infrastructure, Planning and Sustainability Committee.

7 WHEREAS as part of the implementation of the Affordable Housing
8 Action Strategy ("AHAS"), the Home in Tacoma Project ("Home Project") is
9 putting forward recommendations to the City Council to modify the City's
10 housing growth strategy, update housing policies, strengthen affordability and
11 anti-displacement tools, and take action to ensure that housing growth
12 complements neighborhoods, and

13 WHEREAS the City's 2018 AHAS was developed as an urgent response
14 to a changing housing market, increasing displacement pressure, and a
15 widespread need for quality affordable housing opportunities for the City's
16 residents, and

17 WHEREAS housing is a fundamental human need as well as an
18 essential building block of community, and connects people to essential
19 opportunities like jobs, education, transportation and recreation, and

20 WHEREAS multiple policies in the Comprehensive Plan, Tacoma 2025
21 Strategic Plan, and other City of Tacoma policy documents call for enabling
22 and supporting diverse infill housing to support multiple goals including
23 complete neighborhoods, access to opportunity, anti-racism, sustainability,
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1 urban design, transportation choices and efficient use of infrastructure and land
2 supply, and

3 WHEREAS the City of Tacoma has committed to action to redress a
4 history of racially inequitable housing actions, including redlining that created
5 barriers to housing and wealth-building for people of color, immigrants and
6 other groups, and

7
8 WHEREAS housing is a state and regional challenge and policies at
9 every level, including the Growth Management Act, Puget Sound Regional
10 Council's Vision 2050, and Pierce County Countywide Planning Policies call for
11 infill and affordable housing actions to increase housing supply, choice and
12 affordability, and

13
14 WHEREAS displacement risk is growing for lower-income City
15 households as rising housing costs rapidly outpace incomes for many City
16 residents, and

17
18 WHEREAS reflecting the urgency of housing needs, the City Council
19 passed Ordinance No. 28695 in October 2020, setting a two-phase scope and
20 expedited project schedule for implementation of AHAS actions related to
21 planning and zoning, directing the Planning Commission ("Commission") to
22 provide Comprehensive Plan policy change recommendations by May 2021,
23 and on zoning and standards changes by December 2021, and
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1 WHEREAS in accordance with the City Council schedule, on May 19, 2021,
2 the Commission forwarded the Home Project policy recommendations (Phase 1) to
3 the City Council, and

4
5 WHEREAS, on July 13, 2021, the City Council held a public hearing,
6 and then forwarded the Home Project policy recommendation package to the
7 Infrastructure, Planning, and Sustainability ("IPS") Committee for further
8 analysis, and

9
10 WHEREAS on October 27, 2021, following two months of review and
11 deliberations, the IPS committee forwarded recommendations back to the full
12 City Council to adopt the package, with significant changes to address public
13 comments, and

14 WHEREAS, the package would adopt policies to:

- 15 1. Support continued growth and promote affordability in designated
16 centers and along corridors
- 17
18 2. Allow diverse (missing middle) housing types, such as duplexes,
19 triplexes, cottage housing and small multifamily, in designated low-scale
20 areas including most currently single-family neighborhoods
- 21
22 3. Allow medium-scale multifamily in designated mid-scale areas near
23 centers, corridors, and transit
- 24
25 4. Ensure new housing is well-designed and complements the scale of the
26 neighborhood



1 5. Expand and strengthen the City's affordability and anti-displacement
2 policies and programs

3 6. Guide housing growth to support multiple community goals and avoid
4 unintended consequences, and

5 WHEREAS, action by the City Council would initiate a second Project
6 phase in 2022 to implement the adopted policies through development of
7 zoning, standards, infrastructure actions and other steps, informed by broad as
8 well as targeted community engagement, in balance with the urgency of action
9 to address housing needs, and

10 WHEREAS, City Council action would also enact a package of near-
11 term code changes to Tacoma Municipal Code Chapters 13.04, 13.05, 13.06
12 and 13.17, intended to provide additional affordable housing incentives and to
13 remove regulatory barriers in housing through updates to Accessory Dwelling
14 Unit standards, establishment of an optional affordable housing bonus for
15 religious institutions and nonprofits, reduction of required parking for senior
16 housing, a streamlined approval process for platting, expansion of the City's
17 Development Regulatory Agreement to promote affordable housing, and
18 establishment of a conditional use permit process offering greater flexibility for
19 nonresidential sites located in residential zoning districts, and

20 WHEREAS the IPS Committee and Commission call for a robust code
21 development process to implement the Home Project policies, and recommend
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1 that the City Council extend the Phase 2 schedule to begin in early 2022, and
2 to include development of the following:

- 3 1. Zoning changes for Low-scale and Mid-scale Residential designations
- 4 2. Strengthened design standards
- 5 3. Development of an anti-displacement strategy
- 6 4. Enhancement and expansion of regulatory affordability tools
- 7 5. Actions to ensure that urban infrastructure and services are adequate to
- 8 support growth
- 9 6. Actions to address the potential demolition of viable structures
- 10 7. Actions to create green, sustainable and resilient housing
- 11 8. Actions to promote physical accessibility
- 12 9. Review of City of Tacoma permitting and processes
- 13 10. Education and technical support for developers and the public, and

14 WHEREAS, City Council action would recognize the Home In Tacoma
15 Housing Action Plan – a study of housing needs and a framework for ongoing
16 implementation, as a Housing Action Plan as called for by the state Growth
17 Management Act, as well as a Comprehensive Plan implementation strategy,
18 and

19 WHEREAS, City staff conducted extensive community engagement and
20 consultation with a broad range of stakeholders in scoping and developing
21 these proposals, and
22



1 WHEREAS, City staff distributed notice citywide to advise residents of
2 the public hearing held on July 13, 2021, and additionally, conducted two online
3 information sessions, published materials online including draft proposals, an
4 interactive map, and a regularly updated Frequently Asked Questions ("FAQ")
5 page, and also presented at numerous meetings, and
6

7 WHEREAS from early 2020 to May 2021, the Commission engaged the
8 community in a discussion about housing needs, development trends, zoning,
9 and neighborhood change, and
10

11 WHEREAS from September 2020 to February 2021, the Commission
12 and City staff conducted broad engagement to inform development of the policy
13 proposals, including participation in about 50 meetings with City commissions,
14 the Housing Equity Taskforce, neighborhood and community groups, housing
15 development professionals, equity and social justice stakeholders, City
16 departments and partner agencies, and
17

18 WHEREAS engagement approaches included a project webpage with
19 multiple resources, regular project email updates to about 2,000 people,
20 bilingual engagement tools, a three-part virtual housing café discussion series,
21 an interactive online story map, and a housing choice survey which received
22 870 responses, and
23

24 WHEREAS the City Environmental Official reviewed potential
25 environmental impacts and consulted with public agencies and the community,
26 then issued a Mitigated Determination of Environmental Nonsignificance on



1 March 10, 2021, revised on June 15, 2021, and again on November 12, 2021,
2 to reflect changes made to the proposals, committing the City to study and
3 address a range of potential environmental impacts as appropriate through
4 mitigation actions, and

5
6 WHEREAS on February 17, 2021, the Commission released preliminary
7 recommendations for public review, and conducted a public hearing on April 7,
8 2021, with postcard notifications being sent to over 80,000 addresses, a project
9 email notice to about 1,500 interested parties, web and social media postings,
10 an online information session attended by about 120 people, a FAQ document,
11 a press release, notification through Tacoma Report, and notification to State
12 Environmental Policy Act ("SEPA") and planning stakeholders; the Commission
13 received about 900 public comments, which were used to refine their
14 recommendations, and

15
16 WHEREAS implementation of the Home Project will help to reduce racial
17 and other inequities, disparities, or discrimination to under-represented
18 communities, and

19
20 WHEREAS the City Council hereby recognizes and adopts as findings
21 the Commission's findings as stated in their May 19, 2021, Findings of Fact and
22 Recommendations Report, and

23
24 WHEREAS, on December 1, 2021 the City Council conducted a Special
25 Meeting on the Home In Tacoma Project to consider a number of potential
26 amendments to the housing growth scenario map, Comprehensive Plan



1 policies and findings of this ordinance and voted to consolidate a number of
2 them into a single amendment, which the City Council adopted at the
3 December 7, 2021 Final Reading, and
4

5 WHEREAS, as part of the Phase 2 work on Home in Tacoma a view
6 study shall be conducted to examine view impacts on areas of the city that
7 have not previously received view analysis and/or view protections, in particular
8 the Eastside and South End, and
9

10 WHEREAS, as part of the Phase 2 work on Home in Tacoma there will
11 be study of the potential to expand Mid-scale along the S. 84th Street corridor,
12 around the Fern Hill District, as well as other corridors and areas meeting the
13 policy intent for Mid-scale, and
14

15 WHEREAS, as part of the Phase 2 work on Home in Tacoma a review
16 will be completed to ensure that zoning and standards are consistent with the
17 goals and policies of established historic areas including the North Slope
18 Historic District, including a review of changing all (existing and proposed) land
19 use designations within the North Slope Historic District to Low-scale, and
20

21 WHEREAS, as part of the Phase 2 work on Home in Tacoma there will
22 be an evaluation of whether to establish maximum density standards, and
23

24 WHEREAS, as a result of the Phase 2 work on Home in Tacoma map
25 adjustments may be appropriate for consideration by the City Council; Now,
26 Therefore,



1 BE IT ORDAINED BY THE CITY OF TACOMA:

2 Section 1. That the City Council hereby approves the Home in Tacoma
3 Project housing policy actions, including amendments to the One Tacoma
4 Comprehensive Plan, as provided in Exhibit "A," and Land Use Regulatory
5 Code, as provided in Exhibit "B," and recognizes the Home In Tacoma Housing
6 Action Plan as an implementation strategy of the Comprehensive Plan, as
7 provided in Exhibit "C," as recommended by the Infrastructure, Planning and
8 Sustainability Committee.
9

10 Section 2. The effective date of this ordinance is January 3, 2022.
11

12 Section 3. That the City Council hereby directs the City Manager and
13 appropriate staff to initiate the Home in Tacoma Project – Phase 2 beginning in
14 early 2022 to implement the adopted policies through development of zoning,
15 standards, infrastructure actions and other steps, informed by broad community
16 engagement as well as the urgency of action to address housing needs.
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Section 4. That the City Clerk, in consultation with the City Attorney, is authorized to make necessary corrections to this ordinance, including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers, and any references thereto.

Passed _____

Mayor

Attest:

City Clerk

Approved as to form:

Deputy City Attorney



Home in Tacoma Project

CHANGES TO THE COMPREHENSIVE PLAN

December 1, 2021

**Changes reflect City Council direction
as voted at the December 1, 2021
Special Council Meeting**

City of Tacoma
Planning & Development Services Department
Planning Services Division
747 Market Street, Room 345
Tacoma, WA 98402-3793
(253) 591-5030
www.cityoftacoma.org/homeintacoma



The City of Tacoma does not discriminate on the basis of disability in any of its programs, activities, or services. To request this information in an alternative format or to request a reasonable accommodation, please contact the City Clerk's Office at (253) 591-5505. TTY or speech to speech users please dial 711 to connect to Washington Relay Services.

Proposed insertions are shown in blue
underlined text.

Proposed deletions are shown in ~~blue~~
~~strike-through text~~.



two



URBAN FORM

URBAN FORM GOALS

GOAL UF–1 Guide development, growth, and infrastructure investment to support positive outcomes for all Tacomans.

GOAL UF–2 Focus growth in a citywide network of centers that provide healthy, equitable and sustainable access to services and housing and preserve the city’s character and sense of place.

GOAL UF–3 Enhance centers as anchors of complete neighborhoods that include concentrations of commercial and public services, housing, employment, gathering places, and green spaces.

GOAL UF–4 Catalyze the Downtown as Tacoma’s and the South Puget Sound’s largest center with the highest concentrations of housing and with a diversity of housing options and services.

GOAL UF–5 Elevate the Tacoma Mall Regional Growth Center in its role as a regional center of employment, commercial and public services.

GOAL UF–6 Establish Crossroads Centers as successful places that serve the needs of surrounding neighborhoods and a wider area and contain high concentrations of employment, institutions, commercial and community services, and a wide range of housing options.

GOAL UF–7 Promote Neighborhood Centers as thriving centers that serve the needs of surrounding neighborhoods.

GOAL UF–8 Ensure the continued growth and vitality of Tacoma’s employment centers.

GOAL UF–9 Promote future residential and employment growth in coordination with transit infrastructure and service investments.

GOAL UF–10 Establish designated corridors as thriving places that support and connect Tacoma’s centers.

POLICY UF–10.16 Develop, manage and maintain a safe, efficient and reliable freight street network to provide freight access to and from intermodal freight facilities, industrial and commercial districts and the regional transportation system.

GOAL UF–11 Preserve and protect open space corridors to ensure a healthy and sustainable environment and to provide opportunities for Tacomans to experience nature close to home.

GOAL UF–12 Create an integrated Signature Trail system that connects city neighborhoods to regional trails systems.

GOAL UF–13 Promote the unique physical, social and cultural character Historic Residential Pattern Areas as integral to Tacoma’s sense of place.

TWO

URBAN FORM

WHAT IS THIS CHAPTER ABOUT?

The goals and policies in this chapter convey the City's intent to:

- Foster an equitable system of compact mixed-use and commercial centers across the city to increase access to community services and businesses and create more low-carbon, complete, healthy, and connected neighborhoods.
- Improve Tacoma's major corridors so that they become vibrant urban places and key transportation connections.
- Enhance Tacoma's public realm, integrate nature into the city and link people, places and wildlife through active transportation facilities, green infrastructure investments and habitat connections.
- Describe the city's overall development pattern and area character to inform and guide future investments, design and development.
- [Ensure that Tacoma's development pattern supports a sustainable and resilient future, including a reduction in greenhouse gas emissions.](#)
- [Ensure that Tacoma's urban form supports housing supply, choice and affordability goals.](#)

WHAT IS A COMPLETE NEIGHBORHOOD?

The term "complete neighborhood" describes a neighborhood with safe and convenient access to the goods and services needed in daily life. This includes a variety of housing options, grocery stores and other commercial services, quality public schools, public open spaces and recreational facilities, affordable transportation options and civic amenities. An important element of a complete neighborhood is that it is built at a walkable and bikeable human scale, and meets the needs of people of all ages and abilities.

Book I: Goals + Policies

- 1 Introduction + Vision
- 2 **Urban Form**
- 3 Design + Development
- 4 Environment + Watershed Health
- 5 Housing
- 6 Economic Development
- 7 Transportation
- 8 Parks + Recreation
- 9 Public Facilities + Services
- 10 Container Port
- 11 Engagement, Administration + Implementation
- 12 Downtown

Book II: Implementation

Programs + Strategies

- 1 Shoreline Master Program
- 2 Capital Facilities Program
- 3 Downtown Regional Growth Center Plans
- 4 Historic Preservation Plan



Broadway farmers' market

WHY IS THIS IMPORTANT?

Tacoma's identity now and in the future is significantly shaped by the design and physical structure of the city and its neighborhoods. How people live and get around is partly determined by the location of services and other destinations and the arrangement and design of buildings, streets and other public spaces. Together these design characteristics help determine whether: (1) a community is walkable, (2) children have safe places to play, (3) people have places to gather and (4) businesses are easy to access.

Where housing and services are built, where street networks are connected and how all of this is designed provides a key opportunity to: (1) enable people to meet more of their daily needs locally, (2) strengthen neighborhoods, (3) improve equitable access to services, (4) support healthy, active living and (5) reduce greenhouse gas emissions and adapt to climate change.

This chapter includes policies that support enhancing centers across the city as anchors to complete neighborhoods, providing Tacomans with convenient access to local services. Clustering and co-locating destinations in centers makes access by transit, walking, wheelchair, and bicycle more practical and reduces the amount of driving needed to access services. Focusing growth and investments in centers and along connective corridors can also make good use of existing infrastructure capacity and encourage efficiency in new infrastructure investments.

The location and distribution of centers, employment areas, corridors, open spaces, signature trails, and residential areas in this element continue the City's historical development patterns and accommodate growth by promoting the intensification of existing development patterns rather than a growth alternative that would significantly depart from the City's current character.



*Museum of Glass on the
Thea Foss waterway
public esplanade*

GOALS + POLICIES

CITYWIDE DESIGN + DEVELOPMENT

GOAL UF-1 Guide development, growth, and infrastructure investment to support positive outcomes for all Tacomans.

Policy UF-1.1 Ensure that the Comprehensive Plan Land Use Map establishes and maintains land use designations that can accommodate planned population and employment growth. See Figure 2, Comprehensive Plan Future Land Use Map.

*Tacoma's growth target is for **127,000 NEW RESIDENTS** and **97,000 NEW JOBS** by 2040.*

LAND USE DESIGNATIONS

The Future Land Use Map illustrates the City's intended future land use pattern through the geographic distribution of residential and commercial areas, the designation of mixed-use and manufacturing/industrial centers, as well as shoreline and [residential single-family detached](#) designations. This land use distribution was a result of analysis of the urban form policies, existing land use and zoning, development trends, anticipated land use needs and desirable growth and development goals. Various types of zoning and land use may be permitted within each of the designations. The map is to be used in conjunction with the adopted policies of the Comprehensive Plan for any land use decision.

The land use designations are established by adoption of the Comprehensive Plan and amendments thereof. The Future Land Use Map is the official land use map of the City, and is maintained by the Planning and Development Services Department in an electronic format to facilitate its accurate use and implementation.

The Future Land Use Map and the designations in Table 3 on page 2-7 provide a basis for applying zoning districts and for making land use decisions. Policies should be considered and interpreted in accordance with the geographic characteristics of the mapped areas. Table 3 depicts the relationship between the land use designations and zoning classifications.

Policy UF-1.2 Implement Comprehensive Plan land use designations through zoning designations and target densities shown in Table 3, Comprehensive Plan Land Use Designations and Corresponding Zoning.

Policy UF-1.3 Promote the development of compact, complete and connected neighborhoods where residents have easy, convenient access to many of the places and services they use daily including grocery stores, restaurants, schools and parks, that support a variety of transportation options, and which are characterized by a vibrant mix of commercial and residential uses within an easy walk of home.

This map will be updated to reflect the final adopted housing growth strategy posted below.

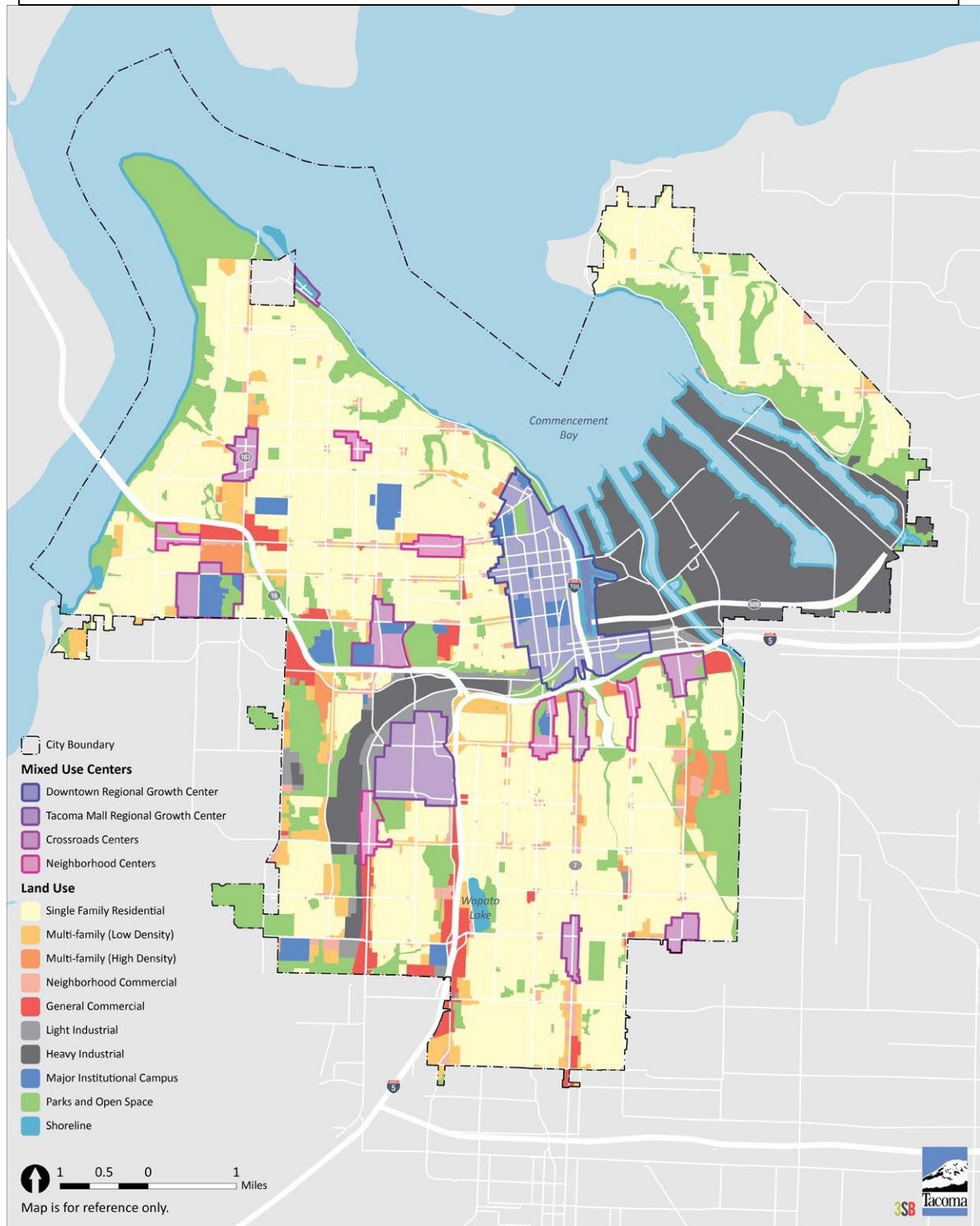


TABLE 3. Comprehensive Plan Future Land Use Designations and Corresponding Zoning

COMPREHENSIVE PLAN FUTURE LAND USE DESIGNATIONS	CORRESPONDING ZONING
<p>Single Family Residential</p> <p>Qualities associated with single family residential designations that are desirable include: low noise levels, limited traffic, large setbacks, private yards, small scale buildings, and low density development. Community facilities, such as parks, schools, day cares, and religious facilities are also desirable components of residential neighborhoods. Limited allowances for other types of residential development are also provided for in the single family designation with additional review to ensure compatibility with the desired, overarching single family character. In some instances, such as the HMR-SRD, areas designated for single family residential development have an historic mix of residential densities and housing types which should be maintained while allowing for continued expansion of housing options consistent with the single family designation.</p> <p><i>Target Development Density: 6–12 dwelling units/net acre</i></p>	<p>R-1 Single Family Dwelling District</p> <p>R-2 Single Family Dwelling District</p> <p>R-2SRD Residential Special Review District</p> <p>HMR-SRD Historic Mixed Residential Special Review District</p>
<p>Low-scale Residential</p> <p>Low-scale residential designations provide a range of housing choices built at the general scale and height of detached houses and up to three stories (above grade) in height. Standards for low-scale housing types provide flexibility within the range of building width, depth, and site coverage consistent with detached houses and backyard accessory structures, pedestrian orientation, and a range of typical lot sizes from 2,500 square feet up to 7,500 square feet. Low-scale residential designations are generally located in quieter settings of complete neighborhoods that are a short to moderate walking distance from parks, schools, shopping, transit and other neighborhood amenities.</p> <p>Primary housing types supported include detached houses, houses with attached and/or detached accessory dwelling units, duplexes, triplexes, townhouses up to 3 units, cottage housing, and cohousing. Existing houses shall not be considered non-conforming. Secondary housing types including fourplexes and small-scale multifamily may be permitted, subject to appropriate design, locational and other standards, where they can fit harmoniously with the overall scale of the neighborhood such as corner lots, large sites or at transitions to more intensive designations. Community facilities including parks, schools and religious facilities are also desirable to enhance neighborhood vitality.</p> <p>Qualities associated with low-scale residential areas include: Diverse housing types and prices, lower noise levels, limited vehicular traffic, moderate setbacks, private and shared open space and yards, street trees, green features, and complete streets with alleys. Infill in historic districts is supported to expand housing options consistent with the low-scale designation, but must be consistent with the neighborhood scale and defining features, and with policies discouraging demolition.</p> <p><i>Target Development Density: 10–25 dwelling units/net acre</i></p>	<p>R-1 Low-Scale Residential District</p> <p>R-2 Low-scale Residential District</p> <p>R-2SRD Low-scale Residential Special Review District</p> <p>HMR-SRD Historic Mixed Residential Special Review District</p> <p>Revisions, and potentially additions, to this list of residential zoning districts are underway to implement these policies.</p>

Multi-Family (low-density)

This district enjoys many of the same qualities as single-family neighborhoods such as low traffic volumes and noise, larger setbacks, and small-scale development, while allowing for multi-family uses and increased density along with community facilities and institutions. The Multi-Family (low-density) district can often act as a transition between the single-family designation and the greater density and higher intensity uses that can be found in the Multi-Family (high-density designation) or commercial or mixed-use designations. This designation is more transit-supportive than the Single-Family Residential areas and is appropriate along transit routes and within walking distance of transit station areas.

Target Development Density: 14–36 dwelling units/net acre

Mid-scale Residential

Mid-scale residential designations are generally located in close proximity to Centers, Corridors and transit and provide walkable, urban housing choices in buildings of a size and scale that is between low-scale residential and the higher-scale of Centers and Corridors. Standards for mid-scale housing support heights up to 3 stories (above grade), and 4 stories in limited circumstances along corridors. Standards shall ensure that development is harmonious with the scale and residential patterns of the neighborhood through building height, scale, width, depth, bulk, and setbacks that prevent overly massive structures, provide visual variety from the street, and ensure a strong pedestrian orientation. Development shall be subject to design standards that provide for a smooth scale transitions by methods including matching low-scale building height maximums where mid-scale residential abuts or is across the street from low-scale areas.

Housing types supported include small-lot houses, accessory dwelling units, duplexes, triplexes, townhouses, cottage housing, cohousing, fourplexes and multifamily. Existing houses shall not be considered non-conforming. Community facilities including parks, schools and religious facilities are also desirable and some nonresidential uses such as small childcare, cafes or live-work may be appropriate in limited circumstances.

Qualities associated with mid-scale residential areas include: Diverse housing types and prices, a range of building heights and scales, walkability, transportation choices, moderate noise and activity levels, generally shared open space and yards, street trees, green features, and complete streets with alleys. Infill in historic districts is supported to expand housing options consistent with the mid-scale designation, but must be consistent with neighborhood scale and defining features, and with policies discouraging demolition.

Target Development Density: 15-45 dwelling units/net acre

R-3 Two-Family Dwelling District

R-4L Low-Density Multiple-Family Dwelling District

R-3 Mid-scale Residential District

R-4L Mid-scale Residential District

Revisions, and potentially additions, to this list of residential zoning districts are underway to implement these policies.

Multi-Family (high-density)

This designation allows for a wide range of residential housing types at medium and higher density levels, along with community facilities and institutions, and some limited commercial uses and mixed-use buildings. It is characterized by taller buildings, higher traffic volumes, reduced setbacks, limited private yard space, and greater noise levels. These areas are generally found in the central city and along major transportation corridors where there is increased access to public transportation and to employment centers.

Target Development Density: 45–75 dwelling units/net acre

R-4 Multiple-Family Dwelling District

R-5 Multiple-Family Dwelling District

COMPREHENSIVE PLAN FUTURE LAND USE DESIGNATIONS

CORRESPONDING ZONING

Neighborhood Commercial

This designation is characterized primarily by small-scale neighborhood businesses with some residential and institutional uses. Uses within these areas have low to moderate traffic generation, shorter operating hours, smaller buildings and sites, and less signage than general commercial or mixed-use areas. There is a greater emphasis on small businesses and development that is compatible with nearby, lower intensity residential areas.

Target Development Density: 14–36 dwelling units/net acre

C-1 General Neighborhood Commercial District
T Transitional District

General Commercial

This designation encompasses areas for medium to high intensity commercial uses which serves a large community base with a broad range of larger scale uses. These areas also allow for a wide variety of residential development, community facilities, institutional uses, and some limited production and storage uses. These areas are generally located along major transportation corridors, often with reasonably direct access to a highway. This designation is characterized by larger-scale buildings, longer operating hours, and moderate to high traffic generation.

Target Development Density: 45–75 dwelling units/net acre

PDB Planned Development Business District
HM Hospital Medical District
C-2 General Community Commercial District

Downtown Regional Growth Center

The downtown center is the highest concentration of urban growth found anywhere in the city. It is the focal point for the city, the center of government, cultural, office, financial, transportation and other activities. This variety of day and night activities attracts visitors from throughout the city and region. The interstate freeway, major arterials, provides access and the center has both local and regional transit connections. Larger, often historic, buildings fronting on the sidewalk characterize the area. Pedestrian orientation is high. Parking is found along the street and within structures.

DR Downtown Residential District
DMU Downtown Mixed-Use District
WR Warehouse/Residential District
DCC Downtown Commercial Core District
UCX-TD Downtown Mixed-Use District

Tacoma Mall Regional Growth Center

The Tacoma Mall is a highly dense self-sufficient concentration of urban development. Buildings can range from one to twelve stories and activity is greater than in most areas of the city. It is an area of regional attraction and a focus for both the local and regional transit systems. Many major city arterials connect to the Tacoma Mall Regional Growth Center and nearby freeway access is present. Parking is provided both in surface lots and within structures. Internal streets and pathways provide connections among the developments within the center.

Minimum Allowable Site Density: 25 dwelling units/net acre

UCX Urban Center Mixed-Use District
RCX Residential Commercial Mixed-Use District
URX Urban Residential Mixed-Use District

COMPREHENSIVE PLAN FUTURE LAND USE DESIGNATIONS

CORRESPONDING ZONING

Crossroads Center

The crossroads center is a concentration of commercial and/or institutional development that serves many nearby neighborhoods and generally includes a unique attraction that draws people from throughout the city. Some residential development may already be present, and there is a goal to have more residential development. It is directly accessible by arterials and local transit. Pedestrian accessibility is important within the center, but because of its focus on larger scale commercial development, the crossroads center continues to provide for automobile parking, preferably within structures.

Minimum Allowable Development Density: 25 dwelling units/net acre

Neighborhood Center

The neighborhood center is a concentrated mix of small- to medium-scale development that serves the daily needs of center residents, the immediate neighborhood, and areas beyond. Development contains a mix of residential and commercial uses, and the majority of parking is provided within structures. Buildings are generally up to six stories along the commercial corridors, up to three stories at the periphery of the centers near [single-family low-scale residential](#) districts, and up to four stories in areas between the core and the periphery. They are designed with a compatible character to adjacent residential neighborhoods.

The design of the neighborhood center encourages pedestrians and bicyclists and its location on a major arterial makes it a convenient and frequent stop for local transit. The regional transit network also may directly serve some neighborhood centers.

Minimum Allowable Development Density: 25 dwelling units/net acre

Light Industrial

This designation allows for a variety of industrial uses that are moderate in scale and impact, with lower noise, odors and traffic generation than heavy industrial uses. This designation may include various types of light manufacturing and warehousing and newer, clean and high-tech industries, along with commercial and some limited residential uses. These areas are often utilized as a buffer or transition between heavy industrial areas and less intensive commercial and/or residential areas.

Heavy Industrial

This designation is characterized by higher levels of noise and odors, large-scale production, large buildings and sites, extended operating hours, and heavy truck traffic. This designation requires access to major transportation corridors, often including heavy-haul truck routes and rail facilities. Commercial and institutional uses are limited and residential uses are generally prohibited.

CCX Community Commercial Mixed-Use District
RCX Residential Commercial Mixed-Use District
HMX Hospital Medical Mixed-Use District
URX Urban Residential Mixed-Use District

NCX Neighborhood Commercial Mixed-Use District
RCX Residential Commercial Mixed-Use District
CIX Commercial Industrial Mixed-Use District
HMX Hospital Medical Mixed-Use District
URX Urban Residential Mixed-Use District
NRX Neighborhood Residential Mixed-Use District

M-1 Light Industrial District

M-2 Heavy Industrial District
PMI Port Maritime & Industrial District

COMPREHENSIVE PLAN FUTURE LAND USE DESIGNATIONS

CORRESPONDING
ZONING

Parks and Open Space

This designation is intended to conserve and enhance open, natural and improved areas valuable for their environmental, recreational, green infrastructure and scenic character and the benefits they provide. The designation encompasses public and private parks and open space lands, with lands set aside for these purposes by the City of Tacoma and the Metropolitan Parks District forming the core of the designation. As more land is placed in conservation status by these agencies as well as other public and private entities, the extent of the designation will be expanded to include them.

The designation supports Tacoma’s vision of an integrated parks and open space system that defines and enhances the built and natural environment, supports and nurtures plant and wildlife habitat, enhances and protects trees and the urban forest, preserves the capacity and water quality of the stormwater drainage system, offers recreational opportunities, and provides pedestrian and bicycle connections. Lands within this designation include both natural open space areas and active use parks and recreational areas. Natural open space is intended to be conserved and enhanced through habitat restoration and vegetation management to maximize its environmental and stormwater benefits, along with low-impact public access such as natural area trails and viewpoints, when appropriate. Parks and recreation lands are intended to provide opportunities for active recreation such as playfields and sports facilities, and urban amenities such as plazas, pocket parks and community gardens.

Additional, more specific policy direction regarding these types of areas is contained within the Environment and Watershed Health Element.

This designation is appropriate in all zoning classifications.

Major Institutional Campus

This designation is intended for large institutional campuses that are centers of employment and that service a broader population than that of the neighborhood in which it is located. This designation includes hospitals, medical centers, colleges, universities, and high schools typically greater than 10 acres in size. The designation recognizes the unique characteristics of these institutions and is intended to accommodate the changing needs of the institution while enhancing the livability of surrounding residential neighborhoods and the viability of nearby business areas.

This designation is appropriate in all zoning classifications.

COMPREHENSIVE PLAN FUTURE LAND USE DESIGNATIONS

CORRESPONDING ZONING

Shoreline

S1–S14 Shoreline Zoning Districts

The city’s shoreline areas provide great social, ecological, recreational, cultural, economic and aesthetic value, both at the local and regional level. It is the community’s intent to use the full potential of these areas in a manner that is both ordered and diversified, supports the community’s ability to enjoy the water and the unique setting it creates, and which integrates water and shoreline uses while achieving a net gain of ecological functions. In addition, these areas are intended to balance the overarching goals outlined in the State Shoreline Management Act:

- To ensure an adequate land supply for water-dependent uses;
- To promote and enhance the public’s opportunities to access and enjoy the water; and
- To protect and preserve natural resources.

This designation includes areas that support deepwater port and industrial sites, habitat for a variety of fish and wildlife, archaeological and historical sites, open space, recreation and community activities, and some commercial and residential development. Recognizing the limited nature of this important resource, use and development of the shoreline areas must be carefully planned and regulated to ensure that these values are maintained over time.

The Shoreline Master Program has been developed to provide additional and more detailed policy direction regarding the city’s shoreline areas, along with specific zoning and development standards. The Shoreline Master Program utilizes a system of “environment designations” which further guide the character, intensity and use of individual shoreline segments. These classifications include Natural, Shoreline Residential, Urban Conservancy, High Intensity, Aquatic, and Downtown Waterfront and are based on the existing development patterns, natural capabilities and goals and aspirations of the community for its shoreline areas.

Airport Compatibility Residential

This designation is implemented through the JBLM Airport Compatibility Overlay District, and through the future establishment of an appropriate base residential zoning district.

This designation is intended to increase safety in residential areas within the approximately 200-acre area of South Tacoma corresponding with the Joint Base Lewis McChord Airport Protection Zone II. Safety will be increased by preventing development conditions that could interfere with airport operations or increase the likelihood of an accident, and by reducing risk to life and property in the incidence of a crash. Key strategies are to prevent development with explosive or flammable characteristics, and to allow reasonable use and expansion of existing uses while discouraging increases in residential density or in public gathering capacity.

Policy UF-1.4 Direct the majority of growth and change to centers, corridors, and transit station areas, allowing the continuation of the general scale and characteristics of Tacoma’s residential areas [while accommodating quality, context-sensitive urban infill through design standards, project review procedures, and zoning requirements.](#)

Policy UF-1.5 Strive for a built environment designed to provide a safe, healthful, and attractive environment for people of all ages and abilities.

Policy UF-1.6 Support energy-efficient, resource-efficient, and sustainable development and transportation patterns through land use and transportation planning.

Policy UF-1.7 Integrate nature and use appropriate green infrastructure throughout Tacoma.

Policy UF-1.8 Recognize the importance of the city's established street grid pattern, block sizes, and intersection density in supporting multi-modal transportation, quality urban design, and 20-minute neighborhoods. Whenever practicable, the established grid pattern should be preserved and enhanced to achieve the city's goals for urban form, and design and development.

2-11

*See the Public Facilities
+ Services Element
for additional policies
related to annexation
under Goal PFS-2 and
supporting policies*



*Hill climb assist through
UW Tacoma*

Policy UF-1.9 Encourage high quality design and development that demonstrates Tacoma’s leadership in the design of the built environment, commitment to a more equitable city, and ability to experiment and generate innovative design solutions.

Policy UF-1.10 Leverage the power of the arts, culture and creativity to serve the community’s interest while driving growth in a way that builds character and quality of place.

Policy UF-1.11 Evaluate the impacts of land use decisions on the physical characteristics of neighborhoods and current residents, particularly under-served and under-represented communities.

- a. Avoid or reduce negative development impacts, especially where those impacts inequitably burden communities of color under-served and under-represented communities, and other vulnerable populations.
- b. Make needed investments in areas that are deficient in infrastructure and services to reduce disparities and increase equity and where growth and change are anticipated.

Policy UF-1.12 Plan for future annexation of the city’s Potential Annexation Areas (PAA) in a collaborative manner with affected jurisdictions and residents.

Policy UF-1.13 The Low and Mid-scale Residential density targets represent a desired neighborhood vision, rather than indicate that more density is better in every case. Zoning should be structured to encourage infill in areas that are not currently meeting the vision, while not facilitating significant additional development in areas already meeting the vision.

CENTERS

Centers are compact, walkable and pedestrian-oriented urban places. They are connected by public transit and active transportation networks. They anchor complete neighborhoods with retail stores and businesses (grocery stores, restaurants, markets, shops, etc.) civic amenities (libraries, schools, community centers, places of worship, etc.), housing options, health clinics, daycare centers, employment centers, plazas and parks and other public gathering places.

Centers will be the primary areas for growth and change in Tacoma over the next 25 years. Focusing new growth in centers helps achieve goals of

having more
Tacomans live in
complete
neighborhoods, use
public transit and
active
transportation—
walking, biking and
rolling—to commute
to work and
complete errands,
and it will help
mitigate and prepare
for the effects of
climate change.
Clustering and co-
locating destinations
and

housing within compact, walkable centers makes access by transit, walking, wheelchair, and bicycle more practical and reduces the amount of driving needed to access services, reducing the impact on roadways, reducing congestion, and facilitating freight movement.

Centers range in scale from the Tacoma’s Downtown to small neighborhood storefront service nodes, providing local access to services and allowing Tacomans across the City to live a healthy, active lifestyle. Neighborhood business districts and the commercial services they provide are the foundation of many centers, but centers, particularly larger centers, will also become a focus for public services, gathering places, and housing growth. In and around all centers, there will be change as areas urbanize and new services, shops and housing are developed.

Four types of centers are designated that vary in size, scale, service area, role, and density of residents and businesses. As shown in Figure 3, the four types of centers are:

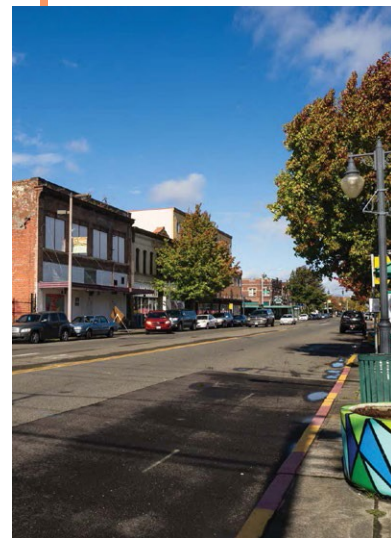
- Downtown Regional Growth Center
- Tacoma Mall Regional Growth Center
- Crossroads Center
- Neighborhood Center

Policies in this section identify essential elements and functions of centers that will be enhanced over time. Additional policies provide more detailed direction for specific types of centers.

GOAL UF–2 Focus growth in a citywide network of centers that provide healthy, equitable and sustainable access to services and housing and preserve the city’s character and sense of place.

Policy UF–2.1 Plan for a range of centers across the city to enhance local, equitable access to services, employment, and housing opportunities.

Policy UF–2.2 Connect centers to each other and to other key destinations, such as schools and parks, by frequent and convenient transit, bicycle sharing, bicycle routes, pedestrian trails and sidewalks, and electric and vehicle charging stations.



MLK Jr. Way, a commercial corridor in the Hilltop Neighborhood



Commerce Street transfer area

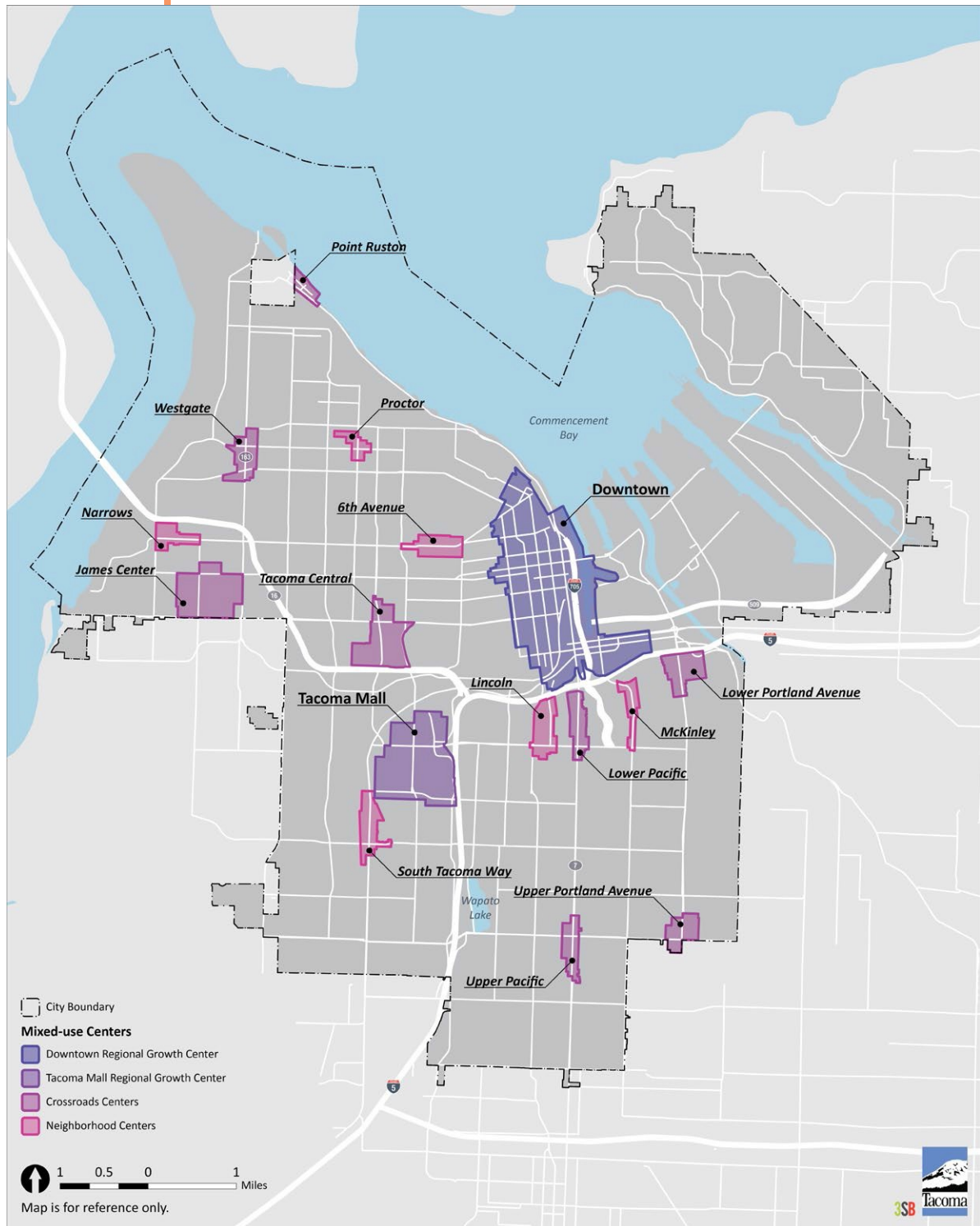


FIGURE 3. Mixed-use Centers

Policy UF–2.3 When planning capital and transportation improvements in centers, consider the following priorities:

- a. Focus and coordinate investments in one or two centers for maximum effect;
- b. Focus investments in centers where the real estate market is emerging and where public efforts would likely stimulate private investment;
- c. Identify and respond to special needs and opportunities in centers, including possible level of service deficiencies.

Policy UF–2.4 Strictly limit the expansion of the mixed-use center boundaries except where it can be shown that the center has maximized its development potential, has achieved a full range of uses, and the proposed area of expansion will be developed to the fullest extent possible.

- a. ~~a.~~ Support boundary expansion only when a center demonstrates a sustained level of growth consistent with the centers strategy and planned densities, where the demand for additional growth exists, and where the capacity for additional growth is limited.

-
- b. [Establish mid-scale transition areas near Centers providing a scale and intensity transition down to low-scale neighborhoods while supporting well-designed, context-sensitive, pedestrian-oriented housing in walkable, transit-supportive urban locations.](#)

GOAL UF–3 Enhance centers as anchors of complete neighborhoods that include concentrations of commercial and public services, housing, employment, gathering places, and green spaces.

Policy UF–3.1 Design centers to be compact, safe, attractive, and accessible places, where the street environment makes access by transit, walking, biking, and mobility devices, such as wheelchairs, safe and attractive for people of all ages and abilities.

Policy UF–3.2 Provide housing capacity for enough population to support a broad range of commercial services, focusing higher-density housing within a half-mile of the core.

Policy UF–3.3 Encourage residential development for mixed income levels in all centers.



*Renovated Albers Mill
Lofts building on the
Thea Foss Waterway*



*Trail at E 48th and R streets
in the Salishan neighborhood*



*Rain gardens and
landscaping on
Pacific Avenue*

Policy UF–3.4 Encourage the placement of services in centers, including schools and colleges, health services, community centers, daycare, parks and plazas, library services, and justice services.

Policy UF–3.5 Ensure that land use plans and infrastructure investments allow for and incorporate arts and culture as central components of centers and as identity forming creative processes.

Policy UF–3.6 Encourage public and private investment in infrastructure, economic development, and community services in centers to ensure that all centers will support the populations they serve.

Policy UF–3.7 Partner with Pierce Transit in providing development incentives and programs to improve transit-orientation and walking conditions in all centers.

Policy UF–3.8 Partner with employers within mixed-use centers to reduce dependence on automobile use and increase the use of transit, ridesharing, and non-motorized transportation modes through aggressive implementation of Commute Trip Reduction programs and other efforts.

Policy UF–3.9 Where existing development patterns allow, mixed-use centers, [or adjacent mid-scale areas](#), should include areas outside of the core where commercial uses are restricted and low rise multifamily development that is more compatible with the scale, massing and form of adjacent [single-family low-scale](#) development is emphasized.

Policy UF–3.10 Integrate nature and green infrastructure into centers and enhance public views and connections to the surrounding natural features.

GOAL UF–9 Promote future residential and employment growth in coordination with transit infrastructure and service investments.

Policy UF–9.1 Encourage transit-oriented development and transit-supportive concentrations of jobs and housing, and multimodal connections, at and adjacent to high-frequency and high-capacity transit stations.

Policy UF–9.2 Integrate transit stations into surrounding communities and enhance pedestrian and bicycle connections to provide safe access to key destinations beyond the station area.

Policy UF–9.3 Design transit areas to improve pedestrian, bicycle, and personal safety within the station and the station area.

Policy UF–9.4 Encourage transit stations in centers to provide high density concentrations of housing and commercial uses that maximize the ability of residents to live close to both high-quality transit and commercial services.

Policy UF–9.5 Encourage concentrations of jobs and employment-focused land uses in and around stations in employment areas.

Policy UF–9.6 Enhance connections between major destinations and transit facilities and strengthen the role of these stations as places of focused activity.

Policy UF–9.7 Encourage concentrations of mixed-income residential development and supportive commercial services close to high capacity transit stations that are not located in a center.

Policy UF–9.8 Establish land use and zoning supporting context-sensitive, well-designed mid-scale residential development within walking distance of centers, corridors and transit that is harmonious with neighborhood patterns, at a scale that complements the existing neighborhood.

GOAL UF–10 Establish designated corridors as thriving places that support and connect Tacoma’s centers.

Policy UF–10.1 Enhance the design and transportation function of Centers, Corridors, Transit Station Areas, and Signature Trails.

Policy UF–10.2 Evaluate adjacent land uses to help inform street classifications in framing, shaping and activating the public space of streets.

Policy UF–10.3 Integrate both the placemaking and transportation functions when designing and managing streets by encouraging design, development, and operation of streets to enhance opportunities for them to serve as places for community interaction, environmental function, open space, recreation, and other community purposes.

Policy UF–10.4 Encourage the design and alignment of corridors to respond to topography and natural features, and to maintain public views of prominent landmarks and buildings that serve as visual focal points within streets or that terminate at the end of streets.

Policy UF-10.5 Establish land use and zoning supporting context-sensitive, well-designed, pedestrian-oriented mid-scale residential development within walking distance of centers, corridors and transit that is harmonious with neighborhood patterns, at a scale that complements the existing neighborhood.



three



DESIGN + DEVELOPMENT

DESIGN + DEVELOPMENT GOALS

GOAL DD-1 Design new development to respond to and enhance the distinctive physical, historic, aesthetic and cultural qualities of its location, while accommodating growth and change.

GOAL DD-2 Ensure that parking area design and management balances the needs of all users, supports modal priorities, and is responsive to site context.

GOAL DD-3 Ensure that sign location and design is responsive to site context and compatible with the envisioned mix of uses and modal priorities.

GOAL DD-4 Enhance human and environmental health in neighborhood design and development. Seek to protect safety and livability, support local access to healthy food, limit negative impacts on water and air quality, reduce carbon emissions, encourage active and sustainable design, and integrate nature and the built environment.

GOAL DD-5 Ensure long-term resilience in the design of buildings, streets and open spaces, including the ability to adjust to changing demographics, climate, and economy, and withstand and recover from natural disasters.

GOAL DD-6 Protect and preserve designated significant scenic resources, including public views and scenic sites.

GOAL DD-7 Support sustainable and resource efficient development and redevelopment.

GOAL DD-8 Promote development practices that contribute to a sense of safety and reduction in opportunities for crime.

GOAL DD-9 Support development patterns that result in compatible and graceful transitions between differing densities, intensities and activities.

GOAL DD-10 Ensure that all citizens have nearby, convenient and equitable access to healthy foods.

GOAL DD-11 Protect people, property and the environment from environmental hazards.

GOAL DD-12 Integrate and harmonize development with the natural environment.

GOAL DD-13 Protect and preserve Tacoma's historic and cultural character.

GOAL DD-14 Infuse the City's built environment with creative expression and design that encourages expressions of creativity and results in vibrant public spaces where people want to be.

GOAL DD-15 Through neighborhood-level planning initiatives guided by community involvement, support revitalization, housing and reinvestment throughout the City while recognizing and retaining the unique qualities, character, populations, and community assets in each neighborhood, corridor and center.

THREE

DESIGN + DEVELOPMENT

WHAT IS THIS CHAPTER ABOUT?

The goals and policies in this chapter convey the City's intent to:

- Encourage building and site design that promotes human and environmental health and safety and responds to local context.
- Promote strong links between building and site design, streets and the public realm.
- Guide historic and cultural resource and scenic view preservation.
- Encourage the integration of nature into the built environment.
- Reduce carbon emissions and promote energy and resource efficient neighborhoods and buildings.
- Create public spaces that promote a sense of community and support the goals of community health and sustainability.

WHY IS THIS IMPORTANT?

Development and design shapes how Tacoma looks and functions. Past development, in combination with the natural landscape, has shaped how the city is experienced. Future development, and the treatment of built and natural heritage, has the potential to create a better, healthier, more efficient and more pleasant Tacoma.

Book I: Goals + Policies

- 1 Introduction + Vision
- 2 Urban Form
- 3 **Design + Development**
- 4 Environment + Watershed Health
- 5 Housing
- 6 Economic Development
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- 9 Public Facilities + Services
- 10 Container Port
- 11 Engagement, Administration + Implementation
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Book II: Implementation Programs + Strategies

- 1 Shoreline Master Program
- 2 Capital Facilities Program
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- 4 Historic Preservation Plan



*Historic district housing
on S J Street*



Engine House No. 9, a fire station built in 1907, was placed on the National Register of Historic Places in 1975

New development and redevelopment can promote vibrant, accessible urban places for people of all ages, abilities and backgrounds, while also enhancing natural resources, providing aesthetically pleasing experiences, protecting health and safety and promoting resilience. As a metropolitan city that is expected to accommodate a significant share of regional growth forecasts, Tacoma faces design and development challenges, as well as opportunities. The policies in this chapter encourage development that respects context, preserves historic and cultural resources, engages innovation and creativity, reduces carbon emissions, improves resource efficiency, minimizes risk from natural hazards, limits impacts to wildlife and natural systems, and integrates nature into the urban environment.

GOALS + POLICIES

GENERAL DEVELOPMENT POLICIES

The design of buildings and other development can affect the safety, health, and quality of life of building users, neighbors and the environment. High-quality design contributes to the beauty, livability, resilience and functionality of the city as a whole. Clear policy guidance and direction on Tacoma's desired design and development character will help preserve and enhance the character of city's neighborhoods and promote the Tacoma as an inviting and inspiring place. The following policies guide building and site design to promote accessible and attractive public environments. They also encourage site and building designs that contribute to a welcoming and attractive public realm and respond to current and historical contexts.

GOAL DD-1 Design new development to respond to and enhance the distinctive physical, historic, aesthetic and cultural qualities of its location, while accommodating growth and change.

Policy DD-1.1 Encourage excellence in architecture, site design, and infrastructure and durability in building materials to enrich the appearance of a development's surroundings.

Policy DD-1.2 Promote site and building design that provides for a sense of continuity and order while allowing for creative expression.

Policy DD-1.3 Design buildings and streetscape of a human scale to create a more inviting atmosphere for pedestrians.

Policy DD-1.4 Consider development of a design review program to promote high quality design that supports community identity, a distinctive built environment, human-scale elements and amenities, resilient and durable materials, landscape enhancements, and other similar features.

Policy DD-1.5 Encourage building and street designs that respect the unique built natural, historic, and cultural characteristics of Tacoma's centers, corridors, historic residential pattern areas and open space corridors, described in the Urban Form chapter.

Policy DD-1.6 Encourage the development of aesthetically sensitive and character-giving design features that are responsive to place and the cultures of communities.



Development on the Foss Waterway enhances the unique character of the City



Provide for a diverse array of public and private open spaces to promote pedestrian activity and to enhance the livability and character of the city

Policy DD–1.7 Encourage development that responds to and enhances the positive qualities of site and context—the block, the public realm, and natural features.

Policy DD–1.8 Enhance the pedestrian experience throughout Tacoma, through public and private development that creates accessible and attractive places for all those who walk and/or use wheelchairs or other mobility devices.

Policy DD–1.9 Encourage development, building and site design that promote active living.

Policy DD–1.10 Provide for public access to light and air by managing and shaping the height, and mass of buildings, while accommodating urban scale development.

Policy DD–1.11 Encourage building and site designs that limit reductions in privacy and solar access for residents and neighbors, while accommodating urban scale development.

Policy DD–1.12 Encourage building and site design approaches that help prevent crime.

Policy DD–1.13 Encourage building and site design that improves fire prevention and life safety.

Policy DD–1.14 Encourage the continued use of alleys for parking access and expand their use as the location of accessory dwelling units and as multi-purpose community space.

Policy DD-1.15 Develop and implement work plans to conduct neighborhood-level planning for each of Tacoma’s neighborhoods, corridors and centers. Identify revitalization and growth strategies to address land use, housing, capital investments, public services, mobility choices, and other actions unique to each situation.

PARKING

Vibrant urban places link people and activities. As Tacoma grows, we must manage both the demand and supply of parking. Providing too much parking can lead to inefficient land use patterns and sprawl. Insufficient parking can negatively affect neighborhood livability and economic vitality. These policies provide guidance to manage parking demand and supply to meet a variety of public objectives, including achieving compact walkable communities, reducing overall vehicle use, enhancing livability, reducing pollution, and expanding economic opportunity.

GOAL DD–2 Ensure that parking area design and management balances the needs of all users, supports modal priorities, and is responsive to site context.

Policy DD–2.1 Promote site design that minimizes the impacts of vehicular access and parking lots on pedestrian safety and the visual environment:

- a. Locate parking lots to the side or rear of developments and within walking distance of the activities they serve.
- b. Limit the number and width of driveways to those necessary to effectively serve development.
- c. Incorporate design treatments that break up large parking lots into smaller components.
- d. Parking, loading, storage, and utility service areas should be screened from view and landscaped.
- e. On-street parking should be configured in accordance with the context of the street, including consideration of visibility, safety, and the needs of different users.

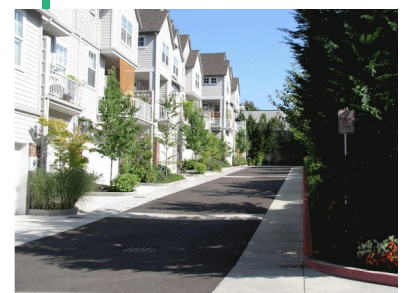
Policy DD–2.2 Design commercial areas with an internal pedestrian circulation system that provides attractive connections between buildings,

Development Examples that Minimize Impacts of Vehicular Access

Structured parking



Landscaped alleys



Internal auto-courts





Residential parking (left)

Mini pop-up bicycle parking in the public right-of-way during Parking Day (center)

Bicycle parking (right)



Paid parking sign

through large parking areas, connections to the street, and linkages to surrounding properties and neighborhoods.

Policy DD–2.3 Utilize landscaping elements to screen and shade parking lots, loading areas, utility service and storage from the street view and adjacent uses, to create visual appeal, de-emphasize the prominence of the parking lot, and to enhance the pedestrian environment.

Policy DD–2.4 Promote an efficient use of developable space by minimizing the amount of land devoted to automobile parking. Strategies may include: transportation demand management, parking reductions for locating near transit services, reducing minimum parking requirements or implementing maximum parking requirements, utilizing multilevel parking structures and on-street parking to meet demand, use of compact stalls, implementing a parking management strategy including shared parking facilities, and other methods as appropriate.

Policy DD–2.5 Develop parking management plans for centers and commercial areas that address pricing, enforcement, parking duration and turnover, strategies for preventing spillover into surrounding residential areas (such as Residential Parking Zones), revenue and cost sharing options, and that identify SEPA mitigation opportunities.

Policy DD–2.6 Recognize the availability and cost of parking substantially influences public transit's viability as a transportation alternative [and is a substantial barrier to meeting housing supply and affordability goals](#).

Policy DD–2.7 Manage parking supply to achieve transportation policy objectives for neighborhood livability, safety, business district vitality, vehicle miles traveled (VMT) reduction, and improved air quality.

Policy DD–2.8 Promote the development of new bicycle parking facilities, including dedicated bike parking in the public right-of-way, especially within designated centers.

Policy DD-2.9 Right-size Tacoma’s regulatory parking requirements to reflect the inherent tradeoffs between onsite parking and housing goals, and to implement Tacoma’s environmental and transportation policies. The emphasis should be on promoting transportations choices. Provisions for parking for people with disabilities, drop-offs, loading and deliveries must be made either onsite or in the vicinity of significant destinations.

SIGNS

Signs are part of a myriad of elements of the built environment that our community interacts with on a daily basis. The primary purpose of signage is to communicate information and to render uses and locations more readily visible to the public. Community concerns about signage typically revolve around issues of safety and the visual impacts of signs in a community. The following policies provide direction on the size, placement, type, and appearance of signage in the community.

GOAL DD-3 Ensure that sign location and design is responsive to site context and compatible with the envisioned mix of uses and modal priorities.

Policy DD-3.1 Ensure that signs are compatible with their surroundings. Signs should provide information and make a positive contribution to the character of the community.

Policy DD-3.2 Signs should effectively contribute to the aesthetics of the development and minimize negative impacts on adjacent uses and all modes of transportation. Specifically:

- Emphasize wall mounted over freestanding signs.
- Limit the height of freestanding signs and integrate such signs with landscaping elements.
- Provide for wall mounted signs that are sized and placed in proportion and appropriate to the façade of the building.
- Encourage signage that contributes to the pedestrian environment
- Encourage creativity in signage design.
- Encourage the use of high quality materials that are durable and enhance the aesthetics of the development.

Policy DD-3.3 Promote compatibility of signs with pedestrian-oriented development in all areas, and particularly in designated mixed-use centers and residential areas.

Policy DD-3.4 Discourage billboards in designated or developed residential areas.



Vehicle speed limit and cycling distance signs

*Residential Infill which
Supports the Surrounding
Neighborhood*



Cottage housing



Duplex



Courtyard apartments

RESIDENTIAL AREAS

There will be development and change, even in relatively stable lower density residential areas. These policies encourage designs and development that continue the existing development pattern. They also address design and development in lower density residential areas outside of centers and corridors, and call for new residential infill to be designed and located to support the overall health and vitality of the City's neighborhoods.

GOAL DD-4 Enhance human and environmental health in neighborhood design and development. Seek to protect safety and livability, support local access to healthy food, limit negative impacts on water and air quality, reduce carbon emissions, encourage active and sustainable design, and integrate nature and the built environment.

Policy DD-4.1 Preserve Ensure that new development is responsive to and enhances the quality, character and function of Tacoma's residential neighborhoods.

Policy DD-4.2 Encourage more housing choices to accommodate a wider diversity of family sizes, incomes, and ages. Allow adaptive reuse of existing buildings and the creation of diverse infill housing types such as accessory dwelling units to serve the changing needs of a household over time.

Policy DD-4.3 Encourage residential infill development that complements the general scale, character, neighborhood patterns, and natural landscape features of neighborhoods. Consider building forms, scale, street frontage relationships, setbacks, open space patterns, and landscaping. Allow a range of architectural styles and expression, and respect existing entitlements.

Policy DD-4.4 Support resource efficient and healthy residential design and development (see also Goal DD-7 and supporting policies).

Policy DD-4.5 Provide sufficient rights-of-way, street improvements, access control, circulation routes, off-street parking and safe bicycle paths and pedestrian walkways for residential developments.

Policy DD–4.6 Promote the site layout of residential development where residential buildings face the street and parking and vehicular access is provided to the rear or side of buildings. Where multifamily developments are allowed in established neighborhoods, the layout of such developments should respect the established pattern of development, except where a change in context is desired per the goals and policies of the Comprehensive Plan.

Policy DD–4.7 Emphasize the natural physical qualities of the neighborhood (for example, trees, marine view, and natural features) and the site in locating and developing residential areas, provided such development can be built without adversely impacting the natural areas. Where possible, development should be configured to utilize existing natural features as an amenity to the development.

Policy DD–4.8 Provide on-site open space for all types of residential uses. Specifically:

- a. For single family uses and duplexes, this includes private rear yard areas and landscaped front yards.
- b. For triplexes and townhouses, this includes landscaped yard space, patios, balconies, rooftop decks, porches, and/or common open spaces.
- c. For multifamily uses, this includes balconies, patios, rooftop decks, and/or shared common open space.

Policy DD–4.9 Promote multifamily residential building design that is compatible with the existing patterns of the area. Building design should incorporate:

- a. Façade articulation that reduces the perceived scale of the building and adds visual interest.
- b. For infill residential in established neighborhoods, encourage the use of similar façade articulation and detailing as existing structures.
- c. Covered entries visible from the street and/or common open space.
- d. Utilize building materials that are durable and provide visual interest.

Policy DD–4.10 Utilize landscaping elements to improve the livability of residential developments, block unwanted views, enhance environmental conditions, provide compatibility with existing and/or desired character of the area, and upgrade the overall visual appearance of the development.

Policy DD–4.11 Encourage the diversity of design in multi-unit residential developments. Examples include provisions for a diversity of façade treatments and architectural styles that can add visual interest and diversity to the neighborhood.



On-site open spaces for residential uses, including landscaped front yards and porches, common courtyards, balconies, and common play areas

Policy DD—4.12 Encourage the inclusion of affordable spaces for artists and creative entrepreneurs such as artist live-work and/or work-live units, studio work spaces, or assembly/performance spaces in multifamily projects through incentives.

Policy DD—4.13 Review and update Tacoma’s zoning and development standards for residential development to seek opportunities to promote housing supply, choice and affordability while ensuring that infill housing complements neighborhood scale and patterns. Incorporate design standards to achieve quality, context-sensitive infill development in neighborhoods, centers, corridors, and designated historic districts.

Policy DD—4.14 Promote infill of Missing Middle housing throughout Tacoma’s neighborhoods to increase housing supply, choice and affordability, while ensuring that infill meets the following design principles:

- a. Locate Missing Middle Housing in a walkable context with a strong pedestrian orientation implemented through design, access, orientation to the right-of-way, pedestrian-scale lighting, and other features
- b. Ensure that Missing Middle Housing is be consistent with massing and scale of neighboring structures and use compatible design language
- c. Provide for smooth transitions from Low-scale to higher scale areas by preventing abrupt height and scale changes
- d. Mitigate the appearance of density from the right-of-way and adjacent properties through breaking up the building footprint, appropriate use of setbacks/screening and limiting height at lot lines
- e. Build a strong sense of community through integration of shared spaces
- f. Minimize vehicular orientation through moderate onsite parking, alley access or shared driveways
- g. Maintain a sense of continuity by encouraging reuse of existing structures including through conversions and additional units
- h. Develop design standards for individual housing types, including standards for shared spaces when appropriate (such as for cottage housing)

Policy DD-4.15 Develop standards to regulate the scale and massing of new buildings to allow for infill housing that is reasonably compatible with existing neighborhood patterns and scale.

- a. For Low-scale Residential areas, new development should be generally consistent with the scale, massing and patterns of the existing neighborhood (allowing for scale increases over time through home additions and remodels).
- b. For Mid-scale Residential areas, new development should generally be

of a moderately larger scale than that of the existing neighborhood, provided that new development shall not cause abrupt scale transitions or unreasonably overshadow neighboring sites.

- c. In Mid-scale Residential areas, maximum building height will generally be 3 stories (approximately 35 feet), unless view protections or other policy considerations call for a lower height. Mid-scale development of 4 stories (45 feet) shall be limited to along designated Corridors in areas where that height is reasonably compatible with the neighborhood.
- d. Development standards for infill housing shall include relative size standards that help ensure context-sensitive integration of new structures, such that new development is not dramatically out of scale with existing development in the immediate area.
- e. Evaluate allowing scale increases as an incentive to promote policy goals including reuse of existing structures, affordability, green features or integrating physically accessible units.

Policy DD-4.16 Infill design controls shall be heightened for larger projects as well as for projects located within transition areas such as around Centers and in historic areas.

EXAMPLES: Compatible infill development respects neighborhood patterns such as yards and pedestrian features, and building scale



EXAMPLES: Infill is incompatible when it lacks pedestrian orientation, ignores neighborhood patterns such as yards and setbacks, or is out of scale with nearby structures



Lacks pedestrian orientation, design features



Too close to neighbor, no side yard



Out of scale with neighboring house

Policy DD-4.17 Strengthen landscaping, streetscape planting and other standards and incentives, and take other actions called out in the Urban Forestry Management Plan to ensure that housing development supports Tacoma’s urban forestry goals.

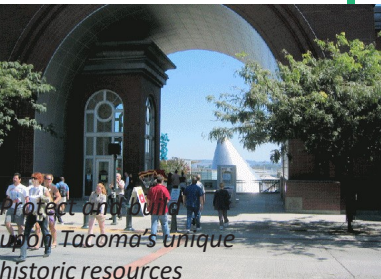
Policy DD-4.18 Address the needs of a growing population through review of development standards for onsite open space, streetscape improvements, City open space enhancements in partnership with other public agencies.

Policy DD-4.19 Strive to increase the quality and quantity of housing units that are accessible to people of all physical abilities through regulatory incentives, requirements, and other actions.

Policy DD-4.20 Ensure that new housing is supported by robust transportation options.

Policy DD-4.21 Conduct a comprehensive concurrency analysis of the infrastructure and services capacity and funding needed to support infill, and take appropriate steps to ensure that infill is amply supported.

HISTORIC + CULTURAL RESOURCES



GOAL DD–13 Protect and preserve Tacoma’s historic and cultural character.

Policy DD–13.1 Encourage the protection and restoration of high-quality historic buildings and places that contribute to the distinctive character and history of Tacoma’s evolving urban environment.

Policy DD–13.2 Encourage development that fills in vacant and underutilized gaps within the established urban fabric, while preserving and complementing historic resources and neighborhood patterns.

Policy DD–13.3 Protect significant historic structures from demolition until opportunities can be provided for public comment, pursuit of alternatives to demolition, or actions that mitigate for the loss.

Policy DD–13.4 Keep City-owned historic resources in a state of good repair. Promote the use of best management practices in the City’s stewardship of these resources.

Policy DD–13.5 Survey and inventory historic resources as part of future sub-area or neighborhood planning projects, with a focus on areas of anticipated growth and change.

Policy DD–13.6 Expand historic preservation inventories, regulations, and programs to encourage historic preservation in areas that are under-represented by current historic preservation efforts.

Policy DD–13.7 Work with Tacoma’s diverse communities and partner agencies to identify and preserve places of historic and cultural significance.

Policy DD–13.8 Encourage the protection and enhancement of cultural heritage structures and sites as valuable and important public assets.

Policy DD–13.9 Encourage the adaptive reuse of historic community structures, such as meeting halls and places of worship, for arts, cultural, and community uses that continue their role as anchors for community and culture.

Policy DD–13.10 Protect and preserve archaeological resources in place, especially those sites and objects associated with American Indian cultures.

Policy DD—13.10 Encourage and support adaptive reuse and conversions of historically significant and existing viable older structures through methods including:

- a. Create regulatory incentives that favor housing unit conversion in existing buildings over demolition and replacement
- b. Evaluate subdivision standards for opportunities where flexibility could allow retention of an existing structure
- c. Evaluate incentives and support for reuse and conversion of abandoned houses
- d. Evaluate non-life safety Building Code flexibility for conversion of existing structures (such as ceiling height)
- e. Designate land available for houses being relocated as part of redevelopment

Policy DD-13.11 Discourage the unnecessary demolition of older viable and historically significant structures through a range of methods including:

- a. Develop regulations that encourage new development on vacant or underutilized spaces and reuse of existing structures
- b. Develop a proactive survey program for the identification, documentation and preservation of historically and culturally significant buildings in all areas of the City, particularly those historically underserved and underrepresented
- c. Expand current demolition review code language to protect structures of historical or cultural significance outside of current historic districts
- d. Avoid creating an economic incentive for demolitions within Historic Districts

Policy DD-13.12 Encourage infill that is architecturally compatible within surrounding contexts through appropriate scale and design controls both within Historic Districts and citywide.

Policy DD-13.13 Take measures to reduce waste stream impacts resulting from demolition such as developing architectural salvage requirements for demolition permits and supporting the reuse of building materials.



five



HOUSING

HOUSING GOALS

GOAL H-1 Promote access to high-quality affordable housing that accommodates Tacomans' needs, preferences, and financial capabilities in terms of different types, tenures, density, sizes, costs, and locations.

GOAL H-2 Ensure equitable access to housing, making a special effort to remove disparities in housing access for [black, indigenous and](#) people of color, low-income households, diverse household types, older adults, and households that include people with disabilities.

GOAL H-3 Promote safe, healthy housing that provides convenient access to jobs and to goods and services that meet daily needs. This housing is connected to the rest of the city and region by safe, convenient, affordable multimodal transportation.

GOAL H-4 Support adequate supply of affordable housing units to meet the needs of residents vulnerable to increasing housing costs [and ensure that policies and programs are in place to mitigate displacement.](#)

GOAL H-5 Encourage access to resource efficient and high performance housing that is well integrated with its surroundings, for people of all abilities and income levels.

[**GOAL H-6** Ensure equitable access to opportunity and housing choice throughout the City's neighborhoods.](#)

[**GOAL H-7** Strive to meet multiple goals through housing actions, consistent with Tacoma's vision for neighborhoods that are inclusive, welcoming to our diverse community, resilient, thriving, distinctive and walkable, including robust community amenities and a range of housing choices and costs.](#)

FIVE

HOUSING

WHAT IS THIS CHAPTER ABOUT?

The goals and policies in this chapter convey the City's intent to:

- [Implement Tacoma's vision of neighborhoods that are inclusive, welcoming to our diverse community, resilient, thriving, distinctive and walkable, including robust community amenities and a range of housing choices and costs.](#)
- Ensure adequate access to a range of housing types for a socially- and economically-diverse population.
- Support fair, equitable, healthy, resource efficient and physically-accessible housing.
- Concentrate new housing in and around centers and corridors near transit and services to reduce the housing/transportation cost burden.
- Increase the amount of housing that is affordable, especially for lower income families and special needs households. Promote a supply of permanently-affordable housing for Tacoma's most vulnerable residents.
- [Expand the number and location of housing opportunities, both market rate and assisted, for families and individuals throughout the city.](#)
- [Recognize the lingering impacts of systemic racism in housing, and take proactive and decisive steps to dismantle continuing racism where it exists and rectify its impacts.](#)

While a place to live is a basic human need, not all Tacomans have safe and healthy housing. Ensuring a fair and equitable housing market is essential to providing the opportunities and security people need to live healthy and successful lives. Economic, social and physical barriers limit many Tacomans' access to adequate housing. Income, physical disabilities, immigration status, limited English proficiency, and discrimination based on race and sexual orientation can also limit choices.

The purpose of this chapter is to provide policies that will help Tacoma meet its need for quality, affordable homes for a growing and

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socioeconomically-diverse population, and to help ensure equitable access to housing. The Future Land Use Map allows for a more-than-adequate supply of housing to meet the future needs. The challenge is to provide housing with a diverse range of unit types and prices in locations that help meet the needs of all, including low-income populations, communities of color, and people of all ages and abilities. [To meet that challenge, Tacoma is embarking on efforts to implement a new housing growth vision and strategies.](#)

GOALS + POLICIES

DIVERSE + EXPANDING HOUSING SUPPLY

The City is planning to accommodate up to 59,800 new housing units between 2010 and 2040. This figure includes new units necessary to replace units lost as a result of new development.

Goal 4 of the Washington State Growth Management Act requires that cities promote a variety of residential densities and housing types and to ensure that cities provide sufficient capacity to accommodate 25-year housing growth forecasts. The City of Tacoma is planning for a longer horizon, consistent with Puget Sound Regional Council's *VISION 2040*, which designated the City of Tacoma as a Metropolitan City with a significant share of regional population and employment growth.

VISION 2040 allocates 127,000 new residents to Tacoma by 2040. These allocations are significantly higher than current forecasts and represent a shift in current trends.

Current housing trends have favored continued suburban sprawl in unincorporated areas. Past growth patterns have allocated nearly half of Pierce County's growth into unincorporated areas. Rising costs of land and residential construction is incentivizing infill to make better use of underutilized land and existing infrastructure. According to the 2002 Pierce County Buildable Lands Report, Pierce County was projected to grow by 259,604 people between 1997 and 2017. Of this projected growth, 55% of the total County growth was designated to occur in cities and 45% in unincorporated areas. To the contrary, 55% of the County's growth since 1997 has occurred in unincorporated Pierce County. Only 7% of the County's growth has occurred in Tacoma.

Tacoma's current housing mix is also predominantly single family—625% of Tacoma's housing units are detached single family structures, representing 88% of Tacoma's residential land. The next most common housing type is multifamily with 5 or more units at 27% of Tacoma's housing units. Townhomes/duplexes-fourplexes make up 11%. The majority of housing structures are either single family detached or high density multifamily structures. Accommodating planned growth will require predominantly multifamily



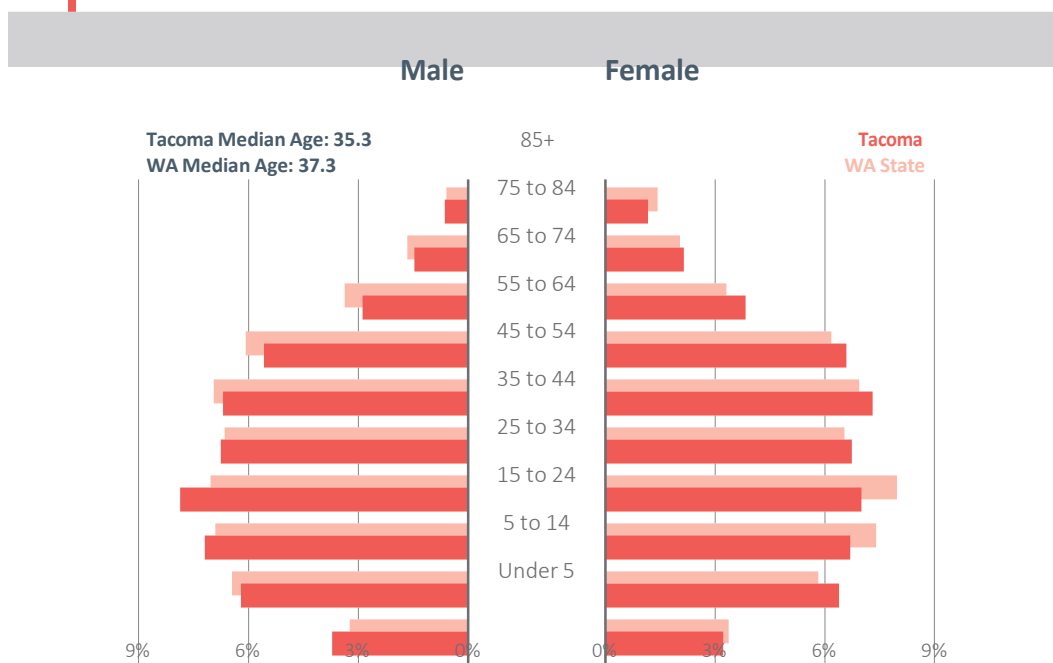
~~development and expanding construction over the next several decades~~
~~and expanding the range of the opportunity for low density infill to broaden~~
housing choices ~~will be essential to meeting and meet~~ the evolving
demographics of our region.

Townhomes in Norpoint

*For a comprehensive
look at housing needs
and conditions in the
City of Tacoma see the
2015- 2019 Consolidated
Plan, Appendix B. For
more information on
affordable housing needs
see also the Affordable
Housing Action Strategy,
completed in 2018.*

The policies below set expectations for housing supply and growth. They identify specific types of housing needed to serve a variety of households, including multi-generational, small and large households with children, older adults and households that include people with disabilities who may need independent living services, assisted living and skilled nursing care facilities. The text boxes below and at right provide a description of existing population and household characteristics in Tacoma.

DEMOGRAPHIC TRENDS: AGE CHARACTERISTICS



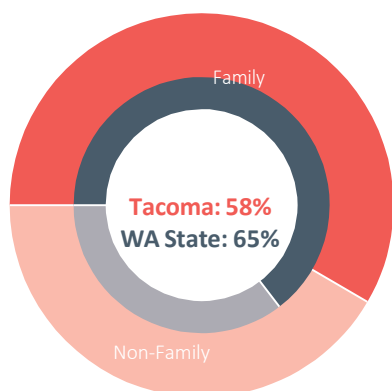
Overall, the City's age profile is similar to the State of Washington, with the majority of residents between the ages of 15 and 64 (69 percent). Seniors age 65 and over make up 12 percent of the population and youth under the age of 15 make up 19 percent of the population. The proportion of male and female populations by age group are relatively similar for those under 65, with a slightly higher percentage of female seniors (7 percent and 5 percent, respectively, of the citywide population). The median age of Tacoma residents is about 35 years.

Source: U.S. Census Bureau, 2009–2013 5-Year American Community Survey

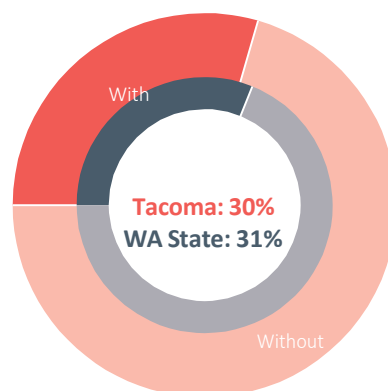
DEMOGRAPHIC TRENDS: HOUSEHOLD CHARACTERISTICS

In 2013, Tacoma had 78,681 occupied households with an average size of 2.47. Family households—those with two or more persons residing together and related by birth, marriage or adoption—comprise 58 percent of households, compared to 65 percent statewide, and nearly one-third of households have school-aged children. Approximately two-thirds are one or two person households.

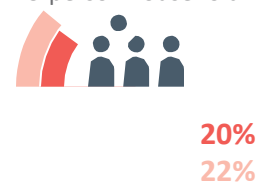
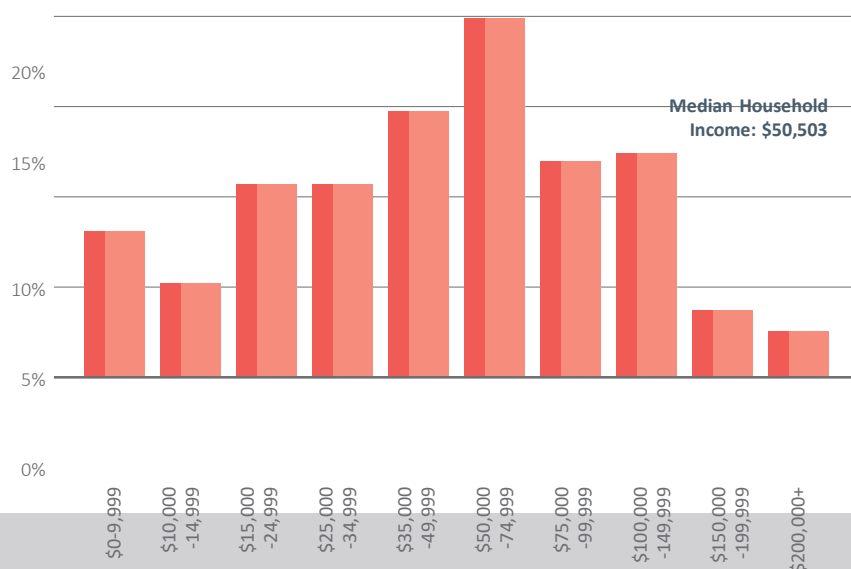
The median household income for Tacoma residents is \$50,503, almost \$10,000 per year lower than the statewide median income of \$59,478.



Family vs.
Non-Family Households



Households with
School Aged Children



Tacoma
WA State

Source: U.S. Census Bureau, 2009–2013 5-Year American Community Survey

Home In Tacoma: A new housing growth vision for Tacoma

Tacoma's neighborhoods are inclusive, welcoming to our diverse community, resilient, thriving, distinctive and walkable, including robust community amenities and a range of housing choices and costs.

In 2020 and 2021, during the compounding impacts of the ongoing housing crisis and the economic impacts of the coronavirus pandemic, Tacoma revisited its housing growth vision and strategies to better achieve housing supply, choice and affordability goals. The Home In Tacoma Project builds on Tacoma's longstanding housing vision, and introduced changes to reflect the following needs:

- Changing housing needs and preferences call for increasing and diversifying housing supply, affordability and choice throughout our neighborhoods by:
 - Renewing Tacoma's longstanding vision for housing growth Downtown and in Centers
 - Expanding Missing Middle housing options through low-scale infill in existing neighborhoods and mid-scale infill in areas walkable to Centers, Corridors and transit
 - Expanding housing choice to fit the aspirations of our diverse community
 - Strengthening and expanding Tacoma's affordable housing toolkit to partner with the development community
 - Planning for the impacts of growth on urban systems and infrastructure
- Taking steps to ensure that new housing is well designed and complements Tacoma's distinctive neighborhoods by:
 - Using design standards to ensure that infill complements neighborhood patterns and scale
 - Protecting the character of Tacoma's historic districts when infill occurs
 - Promoting reuse of existing structures as an alternative to demolition
- Tacoma's commitment to equity and antiracism call for evolving our housing vision to become more inclusive of all members of our community by:
 - Addressing inequitable access to opportunity in Tacoma's neighborhoods
 - Shifting regulatory language away from "family" to be inclusive of households who define themselves differently
 - Addressing the lingering impacts of systemic racism and facilitating homeownership and wealth-building opportunities for people of color
 - Promoting accessibility for people of different physical abilities
- Tacoma's housing vision should reflect that housing is a fundamental building block of community that affects multiple goals by:
 - Promoting infill in Tacoma as an alternative to urban sprawl, building on long-term investments in urban infrastructure and services

- Building housing that is sustainable and resilient to address the climate emergency, urban forestry goals, and protect the health of the Puget Sound
 - Promoting infill in walkable areas with transportation choices to reduce car dependency
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Examples of Different Housing Types



Detached ADU



Craftsman-Style duplex



Small lot homes



Cottage housing

GOAL H-1 Promote access to high-quality affordable housing that accommodates Tacomans' needs, preferences, and financial capabilities in terms of different types, tenures, density, sizes, costs, and locations.

Policy H-1.1 Maintain sufficient residential development capacity to accommodate Tacoma's housing targets [and accommodate changing housing needs and preferences of Tacoma residents](#).

Policy H-1.2 Strive to capture at least 35 percent of Urban Pierce County's residential growth.

Policy H-1.3 Encourage new and innovative housing types that meet the evolving needs of Tacoma households and expand housing choices in all neighborhoods. These housing types include single family dwelling units; multi-dwelling units [from duplexes to multifamily developments](#); small units; accessory dwelling units; pre-fabricated homes such as manufactured, modular; co-housing and clustered housing.

Policy H-1.4 [Strongly](#) support the maintenance and improvement of the existing housing stock and encourage the adaptation of the existing housing stock to accommodate the changing variety of household types.

Policy H-1.5 Apply zoning in and around centers that allows for and supports a diversity of housing types.

Policy H-1.6 Allow and support a robust and diverse supply of affordable, accessible housing to meet the needs of special populations, to include older adults, and people with disabilities, and permanent, supportive housing for homeless individuals, especially in centers and other places which are in close proximity to services and transit.

Policy H-1.7 [Consider-Implement](#) land use incentives (e.g. density or development bonuses, lot size reductions, transfer of development rights, height or bulk bonuses, fee waivers, accelerated permitting, parking requirement reductions, tax incentives, [and surplus land sales](#)) in appropriate locations to facilitate the development of new housing units.

Policy H-1.8 Create a process to coordinate public investments, such as capital improvements, with affordable housing activities to reduce the overall cost of development.

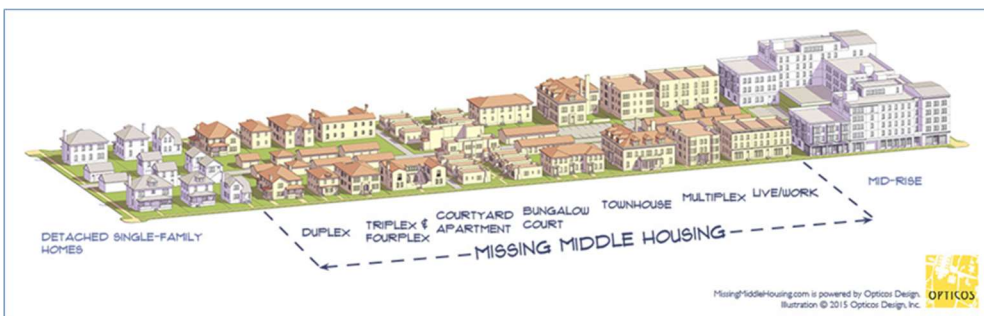
Policy H-1.9 Apply infill housing approaches to create additional housing opportunities for low and mid-range (Missing Middle) housing types.

Policy H-1.10 Establish and update a regulatory process to pilot infill of innovative housing types, as well as to pilot new development standards, affordability incentives and permit review processes.

MISSING MIDDLE HOUSING

Tacoma’s growth strategy directs dense development Downtown, within designated Centers and along Corridors served by transit. However, to meet Tacoma’s housing goals, infill would also need to occur in single-family areas, which constitute about 75 percent of the area where residential development is allowed.

Along with focused high-density growth in Centers, allowing for “missing middle” housing options more broadly could support City goals such as promoting housing choice, helping families stay together and age in place, promoting active, healthy living and social interaction, supporting neighborhood shopping districts, making neighborhoods more inclusive, and reducing urban sprawl.



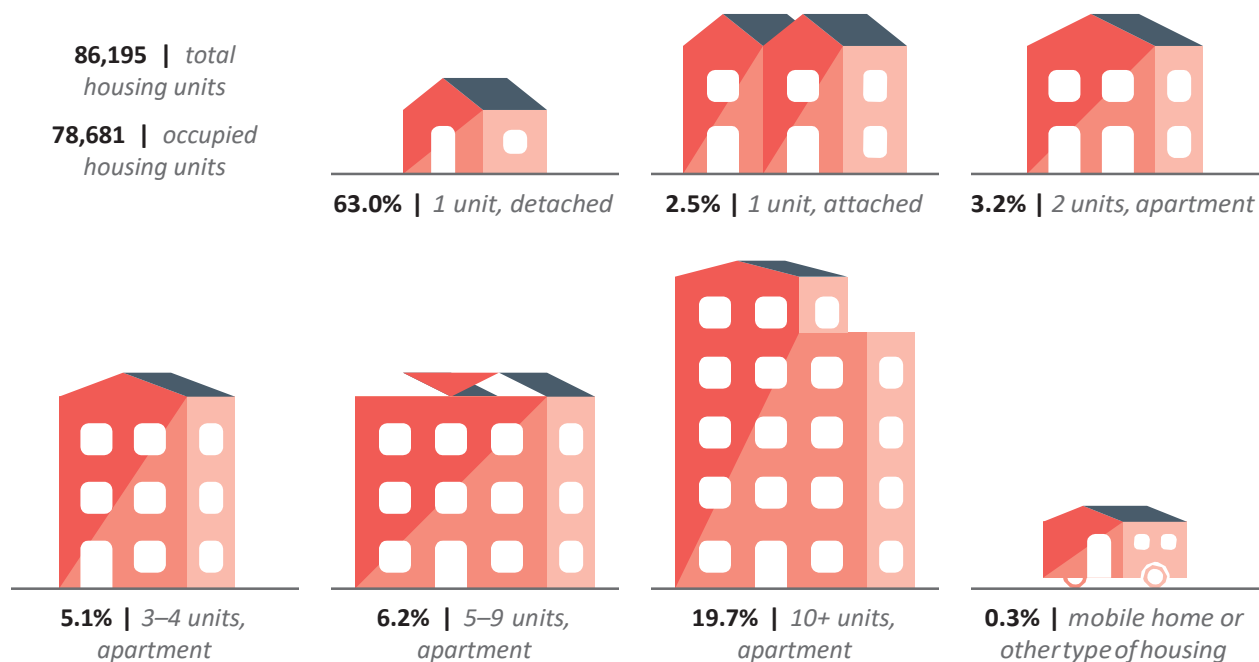
“Missing middle” housing is a range of multi-unit or clustered housing types compatible in scale with single-family homes (credit to Daniel Parolek of Opticos Design).

To increase housing supply, choice and affordability Tacoma is encouraging infill of Missing Middle Housing types in our existing neighborhoods by establishing the Low-Scale Residential Land Use Designation and Mid-Scale Residential Land Use Designations described in the Urban Form Chapter.

Policy H-1.11 Implement the *Home In Tacoma Project* housing vision and policies set forth in this and other elements of the Comprehensive Plan through, in collaboration with the community, and guided by the *Affordable Housing Action Strategy*, *Home In Tacoma Housing Action Plan* and other pertinent policies. Home In Tacoma Project Phase 2 will include:

- a. Zoning changes, including potential refinements to the Future Land Use Map and designated Corridors
 - b. Design standards updates
 - c. Actions to ensure that urban infrastructure and services are adequate to support growth
 - d. Potential phasing of implementation, as well as regular evaluation of development outcomes and actions to address unintended consequences
 - e. Actions to reduce the potential demolition of viable structures
 - f. Actions to create green, sustainable and resilient housing
 - g. Actions to promote physical accessibility
 - h. Review and update of regulatory affordable housing incentives and requirements
 - i. Review of City permitting and processes
 - j. Education and technical support for developers and the public
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HOUSING STRUCTURE TYPE + SIZE



Source: U.S. Census Bureau, 2009–2013 5-Year American Community Survey

HOUSING ACCESS

Housing supply and household income are not the only factors determining access to housing. Discrimination in the housing market, gentrification, and the changing nature of households over time also influence access to desired housing. The following policies address discriminatory barriers to fair and equitable access to housing and the impact of gentrification and displacement, particularly for under-served and under-represented populations.

GOAL H-2 Ensure equitable access to housing, making a special effort to remove disparities in housing access for ~~black, indigenous and~~ people of color, low-income households, diverse household types, older adults, and households that include people with disabilities.

Policy H-2.1 Foster inclusive communities, overcome disparities in access to community assets, and enhance housing choice for people in protected classes throughout the city by coordinating plans and investments with fair housing policies.

Policy H-2.2 ~~Support~~ Implement barrier-free access for all housing consistent with the Americans for Disabilities Act (ADA). ~~Consider~~ Pursue additional actions to increase access such as implementation of visitability and universal design features in newly constructed housing.

Policy H-2.3 Coordinate plans and investments with programs that prevent avoidable, involuntary evictions and foreclosures.

Policy H-2.4 Evaluate plans and investments and other legislative land use decisions to identify potential disparate impacts on housing choice and access for protected classes.

Policy H-2.5 Evaluate plans and investments for the potential to cause displacement in areas with concentrations of communities of color, low- and moderate-income households, and renters.

Policy H-2.6 ~~When~~ If plans and investments are anticipated to create neighborhood change, proactively mitigate involuntary displacement of under-resourced residents through increasing affordable housing in affected areas, providing relief from rising housing costs, and implementing programs to support small and neighborhood-centered businesses. pursue corrective actions to address involuntary displacement of under-served and under-represented people. Use public investments, incentives, and programs, and coordinate with nonprofit housing organizations, to mitigate the impacts of market pressures that cause involuntary displacement.

Policy H-2.7 ~~Encourage~~ Strive to ensure a range of housing options and supportive environments to enable older adults to remain in their communities as their needs change.

Policy H-2.8 Help people stay in their homes through expanded tenant's protections, providing resources for households experiencing a crisis, increasing community organizing capacity, and other means.

Policy H-2.9 Establish and implement a coordinated Anti-displacement Strategy to reduce the risk of displacement for people at high risk of such and helps them to deal with its impacts, with actions including:

1. As the Home In Tacoma Project moves forward, strengthen the emphasis on anti-displacement as a primary goal.
2. Use the full spectrum of housing tools to address needs, such as funding for affordable housing and increased staffing and program resources.
3. To ensure equitable distribution of housing opportunities, implement land use changes to allow more missing middle products citywide.
4. Implement inclusionary zoning in submarkets where it is economically feasible, tailored to specific affordability needs and market conditions.
5. Require that developers benefiting from land use changes, property tax exemptions, fee waivers, expedited processing, and city funding use affirmative marketing in advertising unit availability.
6. Implement a resident preference policy that applies to both residents at-risk of displacement and neighborhoods with high-displacement risk.
7. Promote ownership opportunities as a pathway for wealth-building for those who choose it.
8. Promote family-sized units, particularly in areas where they are in short supply.
9. Working with local architects and lenders, create a set of affordable ADU designs and a financing package to facilitate the construction of ADUs by lower income households.
10. Require redevelopment of large parcels with city investment include deeply affordable rental and ownership products (e.g., publicly-assisted rentals, land trust).
11. Coordinate with the Tacoma Housing Division to ensure that residents at-risk of displacement have the resources they need to mitigate eviction and displacement.
12. Support anchor institutions and businesses at risk of displacement by providing city subsidies for leases and implementing first rights of refusal for city-subsidized commercial in redeveloped sites.
13. Empower people of color and others who have been historically under-represented in policymaking to take a stronger role in implementing policy.

OPPORTUNITY is a situation or condition that places individuals in a position to be more likely to succeed and excel. High opportunity indicators include: high-performing schools, availability of sustainable employment and living wage jobs, stable neighborhoods, transportation availability and mobility, and a healthy and safe environment.

*Kirwan Institute for
the Study of Race
and Ethnicity*

HOUSING LOCATION

Housing that is located in a walkable neighborhood near active transportation, employment centers, open spaces, high-quality schools, and various services and amenities enhances the general quality of life for its residents. Neighborhoods in Tacoma offer varying levels of opportunity, with housing in moderate and high opportunity neighborhoods tending to be expensive compared to more affordable housing in areas that offer fewer opportunities.

The following policies support efforts to provide equitable access to locational opportunities in Tacoma.

GOAL H–3 Promote safe, healthy housing that provides convenient access to jobs and to goods and services that meet daily needs.

This housing is connected to the rest of the city and region by safe, convenient, affordable multimodal transportation.

Policy H–3.1 Meet the housing needs of under-served and under-represented populations living in high poverty areas by coordinating plans and investments with housing programs.

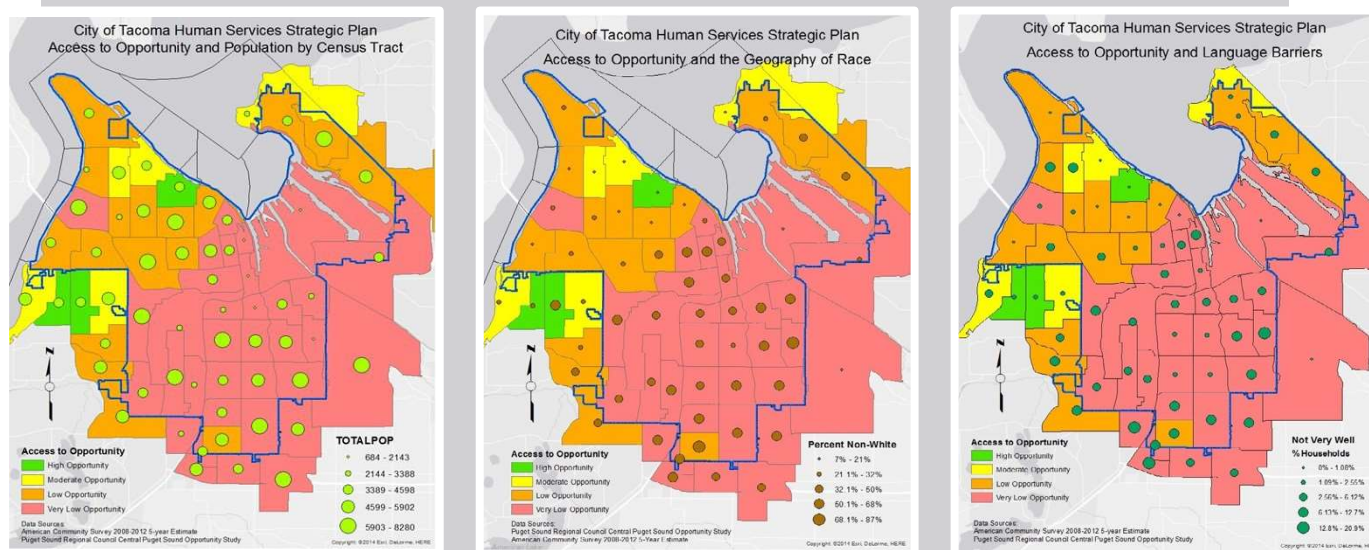
Policy H–3.2 Locate higher density housing, including units that are affordable and accessible, in and around designated centers to take advantage of the access to transportation, jobs, open spaces, schools, and various services and amenities.

Policy H–3.3 Promote transit supportive densities along designated corridors that connect centers, including duplex, triplex, cottage housing, ~~and~~ townhouses [and low to mid-scale multifamily housing](#).

Policy H–3.4 Strive to accommodate 80% of the City’s housing targets within and around designated centers.

Policy H–3.5 Improve equitable access to active transportation, jobs, open spaces, high-quality schools, and supportive services and amenities in areas with high concentrations of under-served populations and an existing supply of affordable housing.

PSRC OPPORTUNITY MAPS



The first “Opportunity Map” shown above illustrates that many living in Tacoma do not have fair access to the critical opportunity structures and social infrastructure to succeed in life. Opportunity maps illustrate whether patterns of segregation by age, class, gender, race, ethnicity, disability, or language correlate with areas of higher or lower opportunity.

For example, the second and third figures above show that a significant portion of the City’s non-White residents and those with language barriers live in areas of very low opportunity. The latest data from the U.S. Census Bureau underscores the effects of low opportunity and how non-White residents are disproportionately impacted. The income gap for racial and ethnic minorities continues to widen. Per Capita income of African Americans is 36% lower than that of white residents and Per Capita income of Latinos is 47% lower.

These realities, combined with other trends—the breakdown of traditional systems of family support (parents often working multiple jobs without extended family support for raising children), lack of financial literacy and ability of many to manage their financial lives, inadequate access to transportation, and lack of affordable housing—have marginalized people of color and had similar effects on other community members based on their age, sexual orientation, immigration status or disabilities.

The thumbnails above are provided as full page illustrations at the end of this element in Figure 20, Figure 21 and Figure 22.

*Source: 2015–2019 City of Tacoma Draft Human Services Strategic Plan (2014);
U.S. Census Bureau, 2008–2012 5-Year American Community Survey*

NOTE:

For the purposes of this document, “high risk” populations shall include individuals released and/or under supervision of adult and juvenile correctional institutions, mental hospitals and drug rehabilitation programs, homeless persons and other special needs persons residing in group homes not subject to application of the federal Fair Housing Act.

Policy H-3.6 Balance programs that preserve affordable housing in lower cost areas (e.g., home improvement grants) with policies to encourage new development and expand access to transportation, jobs, educational opportunities, supportive services, and parks and open space~~Locate new affordable housing in areas that are opportunity rich in terms of access to active transportation, jobs, open spaces, high quality schools, and supportive services and amenities.~~

Policy H-3.7 Provide incentives (e.g. density or development bonuses, lot size reductions, transfer of development rights, height or bulk bonuses, fee waivers, accelerated permitting, parking requirement reductions, and tax incentives~~s, s)~~ to promote the development of higher density multifamily housing in designated centers and other areas where housing options are needed, and surplus land sales to promote the development of higher density multifamily affordable, mixed-income housing citywide.

Policy H-3.8 Discourage the concentration of facilities for “high risk” populations in any one geographic area.

HOUSING AFFORDABILITY

This discussion describes current household income levels in Tacoma and the housing costs that are affordable to the different levels, current costs of housing units in the City, populations that are cost burdened, and the City’s strategies for meeting current and future needs for affordable housing.

TABLE 1. Tacoma Household Incomes + Affordable Housing Costs

HOUSEHOLD INCOMES	HOUSEHOLDS	PERCENT OF HOUSEHOLDS	MAXIMUM AFFORDABLE MONTHLY HOUSING COSTS
Less than \$10,000	6,389	8%	\$250
\$10,000 to \$14,999	4,092	5%	\$375
\$15,000 to \$24,999	8,411	11%	\$625
\$25,000 to \$34,999	8,445	11%	\$875
\$35,000 to \$49,999	11,590	15%	\$1,250
\$50,000 to \$74,999	15,667	20%	\$1,875
\$75,000 to \$99,999	9,407	12%	\$2,500
\$100,000 to \$149,999	9,747	12%	\$3,750

\$150,000 to \$199,999	2,935	4%	\$5,000
\$200,000 or more	1,998	3%	Over \$5,000

Sources: 3 Square Blocks, U.S. Census Bureau, 2009–2013 5-Year American Community Survey

The generally accepted definition of affordability is for a household to pay no more than 30 percent of its annual gross income on housing. Families that pay more than 30 percent of their income for housing are considered cost burdened and may have difficulty affording necessities such as food, clothing, transportation and medical care. Table 4 shows household income levels in Tacoma and the maximum affordable housing costs for different income levels, assuming 30 percent of income is spent on housing. Tacoma's current area median income (AMI) is \$50,503 per year, which is slightly lower than Pierce County's AMI of \$59,204. A household earning Tacoma's AMI can afford to spend to no more than \$1,265 per month on housing costs, and a household earning 80 percent AMI can afford to spend no more than \$1,010 per month. Approximately one third of Tacoma's households (27,337 households) earn less than \$35,000 per year and can afford to spend no more than \$875 per month on housing costs without becoming cost burdened. The middle third of households can afford to spend no more than \$1,875 per month. The top third can afford to spend more than this without becoming cost burdened.

Monthly costs for rental housing and owner-occupied homes with mortgages in Tacoma are shown in Table 5 and Table 6, respectively. There are a limited number of rental units (10,781) with monthly costs of less than \$750. The majority of rental units, 55 percent, cost between \$750 and \$1,500 per month. Monthly costs for houses with a mortgage in Tacoma are higher than for rental units; the median cost for a house with a mortgage is \$1,724 compared to the median rent cost of \$925. The majority of houses with a mortgage, 57 percent, have monthly costs of \$1,000 to \$2,000.

TABLE 2. Tacoma Rental Housing Inventory + Monthly Costs

MONTHLY COSTS	UNITS	% OF UNITS
Less than \$499	3,477	9%
\$500 to \$749	7,304	20%
\$750 to \$999	10,757	29%
\$1,000 to \$1,499	9,851	26%
\$1,500 or more	5,919	16%

Sources: 3 Square Blocks, U.S. Census Bureau, 2009–2013 5-Year American Community Survey

TABLE 3. Tacoma Owner-Occupied Houses with Mortgages, Inventory + Monthly Costs

MONTHLY COSTS	UNITS	% OF UNITS
Less than \$699	844	3%
\$700 to \$999	2,337	8%
\$1,000 to \$1,499	8,043	26%
\$1,500 to \$1,999	9,689	31%
\$2,000 or more	10,379	33%

Sources: 3 Square Blocks, U.S. Census Bureau, 2009–2013 5-Year American Community Survey

Forty three percent of all Tacoma households are considered cost-burdened, which represents a significant portion of the City's population. A disproportionate share of Black/African American households experience a severe cost burden. Additionally, renters are more likely to be cost-burdened than homeowners. These facts point to a need for greater access to affordable housing, including rental units.

The Pierce County Countywide Planning Policies (CPP) provide guidance about the amount of affordable housing that Tacoma and other cities in Pierce County should strive to achieve over the coming years. CPP AH-3.3 states, "it shall be the goal of each jurisdiction in Pierce County that a minimum of 25 percent of the growth population allocation is satisfied through affordable housing." The CPPs define affordable housing as housing that is affordable to households earning up to 80 percent of the countywide median income. Tacoma's Comprehensive Plan Policy H-4.2 is consistent with the CPPs.

Tacoma's housing growth target for 2040 is 59,800 housing units. Based on the CPPs, at least 14,950 of these units should be affordable to households earning up to 80 percent of the countywide median income. Given Pierce County's current median income of \$59,204, monthly housing costs of \$1,480 or less would be affordable to these households.

The City recognizes that it is important to plan for very low income households as well as low income households, as well as for homeless individuals.

Through its policies and programs, the City is supportive of increasing the supply of housing that is affordable to all its citizens. While the City recognizes the ongoing need by government and nonprofit corporations to provide housing and community support services, especially for households who pay more than 30% of their income for housing, it also recognizes the need to enlist the engine of private market rate developments to include a measure of affordable units. Reducing household cost-burdens requires a multi-pronged strategy: 1) expanding and diversifying the housing supply, 2) expanding household prosperity through the location of new housing units in opportunity rich areas and promoting resource efficient housing, 3) direct investments in subsidized and permanently affordable housing, and 4) economic development strategies improving employability, job growth and connecting people to living wage jobs in close proximity to their residence.

HOUSING PRINCIPLES + ACKNOWLEDGMENTS

1. Affordable Housing is Vital to Important Civic Interests

The City's welfare requires an adequate supply of well built and well managed affordable housing serving the full range of incomes appearing among its residents. An adequate supply of this housing is vital to the following important civic needs or values:

- › The City's prosperity, economic development and growth of employment opportunities;
- › The appropriate management of the City's projected population growth and transportation needs;
- › The City's fulfillment of its legal obligations under the Growth Management Act to make "adequate provisions for existing and projected [housing] needs of all economic segments of the community" and to comply with the related directives of the Pierce County Countywide Planning Policies;
- › The survival of green spaces throughout the City and Pierce County;
- › The success of the City's schools;
- › The effectiveness of the City's emergency services;
- › The City's ability to continue its accommodation of a population that is increasingly diverse by income, race, ethnicity, ability, disability, and age;
- › The City's ability to accommodate a population that, in the aggregate, is getting older; and
- › The City's values of social justice.

2. Affordable Housing is Attractive, Innovative + Well Managed

Affordable housing developments by nonprofit developers, public and private, in the City, region and nation have been among the most attractively designed, most environmentally innovative and best managed in the market place.

3. The City Needs to Enlist the Engine of Private Development

Nonprofit developments of affordable housing will never likely be adequate to meet the City's need.

The City also needs a companion strategy to enlist the engine of private market rate developments to include a measure of affordable units. These strategies also provide the added benefit of economic and demographic integration.

4. Affordable Housing Developments Spur Other Investments

Affordable housing developments have spurred the revitalization of neighborhoods, encouraging both public and private investment, helping the City attain its desired density, and furthering a neighborhood's economic development.

5. The City Should Welcome Affordable Housing Developments

Affordable housing is an asset to be encouraged and not a detriment to be tolerated and controlled.

6. Every City Neighborhood Needs Affordable Housing Developments

The City should promote the development of affordable housing in every City neighborhood.

7. Affordable Housing as Innovative Design

In seeking the appropriate balance, the City should not have to compromise important neighborhood design standards in order to promote affordable housing. Instead proper design should allow affordable housing to show the way for all developments serving all incomes toward a greener, more sustainable urban future.

8. Affordable Housing as a High City Priority amid Competing Interests

In a complex community like Tacoma, interests and policies often clash. Good governance is the effort to balance them appropriately. In doing so, the City should give a very high priority to the promotion of affordable housing development.



*Eliza McCabe Apartments
operated by Mercy
Housing NW*

The following policies support the City's goal to provide an adequate supply and diversity of affordable housing choices.

GOAL H-4 Support adequate supply of affordable housing units to meet the needs of residents vulnerable to increasing housing costs.

Policy H-4.1 Preserve and produce affordable housing to meet the needs that are not met by the private market by coordinating plans and investments with housing providers and organizations.

Policy H-4.2 Ensure that at least 25% of the 2040 housing targets are affordable to households at or below 80% of Pierce County AMI. [Strive to exceed this through zoning and land use incentives and increased resources for affordable housing development.](#)

Policy H-4.3 Evaluate plans and investments for their impact on household cost; and consider ways to reduce the combined cost of housing, utilities, and/or transportation.

Policy H-4.4 Facilitate the expansion of a variety of types and sizes of affordable housing units, and do so in locations that provide low-income households with greater access to convenient transit and transportation, education and training opportunities, Downtown Tacoma, manufacturing/ industrial centers, and other employment areas.

Policy H-4.5 Encourage income diversity in and around centers and corridors by allowing a mix of housing types and tenures.

Policy H-4.6 Facilitate and support regional cooperation in addressing housing needs in the Tacoma metropolitan area and greater Puget Sound, especially for the homeless, low- and moderate-income households, and historically under-served and under-represented communities.

Policy H-4.7 Promote a range of affordable housing strategies that extend from basic emergency shelter for the homeless to temporary transitional housing to permanent rental housing and to home ownership.

Policy H-4.8 Prevent homelessness and reduce the time spent being homeless by ensuring that a continuum of safe and affordable housing opportunities and related supportive services are allowed and appropriately accommodated, including but not limited to permanent supportive housing, emergency shelters, and temporary shelters.

Policy H-4.9 Increase the supply of permanently affordable housing where practicable.

Policy H-4.10 Encourage development and preservation of small resource-efficient and affordable single family homes throughout the City.

Policy H-4.11 Align plans and investments to support homeownership rates and locational choice for people of color and other groups who have been historically under-served and under-represented.

Policy H-4.12 Facilitate a variety of ownership opportunities and choices by allowing and supporting the creation of condominiums, cooperatives, mutual housing associations, limited equity cooperatives, community land trusts and sweat equity.

Policy H-4.13 Create a local source of revenue and pursue a variety of other funding sources to preserve and develop housing units and various assistance programs for households whose needs are not met by the private market.

Policy H-4.14 Pursue incentives and mechanisms to enlist the private market as a partner in the provision of affordable housing units.

Policy H-4.15 Modify and expand the City's inclusionary housing provisions to target unmet need and align with market conditions, [enacting mandatory inclusionary housing requirements in areas of the City where market strength is adequate. Tailor affordability and tax tools to the specific affordability needs and market conditions in Tacoma's neighborhoods.](#)

Policy H-4.16 Prioritize City actions and investments on serving households with the greatest housing challenges and unmet needs.

Policy H-4.17 [Strive for a mix of housing costs in Tacoma's neighborhoods that meet affordability targets for moderately low, low and very low income Tacoma households.](#)

Policy H-4.18 [Adopt affordable housing targets for infill and redevelopment projects in the City's federally designated Opportunity Zones. Conduct associated studies to identify the minimum percentage of affordable units.](#)



AFFORDABLE HOUSING GROWTH TARGETS

Supplement the City's target to achieve 25% of new housing as affordable to households earning 80% of AMI with the following numeric goals for housing production at different levels of needs among low income households.

- Currently 8,000 Tacoma renters have incomes of less than 30% of the AMI for a 2-person household. These renters require deeply subsidized housing provided by nonprofit organizations or rental assistance.
- Another 7,000 renters have incomes ranging between 31 and 50% AMI. A combination of public and private sector housing serves these residents, although the public sector is increasingly serving these residents due to a loss of affordable private sector housing from rising rents.
- Another 9,000 renters earn between 51 and 80% AMI.

Numerical housing goals will depend on overall household growth. 20 year rental goals that enable the city to address housing needs across the income spectrum are likely to range from:

- Production of rental housing affordable at very low incomes (30% of AMI) = 1,800 to 4,000 new units;
- Production of rental housing affordable at low incomes (50% of AMI) = 2,000 to 4,600 new units;
- Production of rental housing affordable at moderately low incomes (80% of AMI) = 1,600 to 3,500 new units.

Ownership goals will also depend on overall household growth, in addition to interest rates. If the city's ownership holds at 54%, 20 year ownership goals are likely to range from:

- Production of owner housing affordable at very low incomes (30% of AMI) = 1,900 to 4,200 new units;
- Production of owner housing affordable at low incomes (50% of AMI) = 2,000 to 2,800 new units;
- Production of owner housing affordable at moderately low incomes (80% of AMI) = 1,400 to 3,000 new units.

Achieving the most affordable housing goals--thus stabilizing displacement and ensuring socioeconomic diversity in Tacoma--will require a variety of partners and implementation of the AHAS, specifically leveraging publicly owned land for development of deeply affordable housing; increasing housing funding; and bolstering tenant protections and assistance. Strategies will require increasing public interventions as incomes are

lower.

HEALTH, SAFETY + EFFICIENCY

Having a place to live does not guarantee health and safety. A critical connection exists between the quality of the housing unit and the health of its occupants. A safe housing unit is largely free of hazardous materials, such as lead and radon. It is also free of mold, is not in a state of disrepair, and offers emergency safety features, such as carbon monoxide monitors, smoke alarms, and emergency exits. Access to open spaces, opportunities for social interactions, green features, and adaptability also influence the health of a community. The following policies focus on building and maintaining Tacoma's housing stock in ways that foster community health.

Affordable multi-family, single family, rental and ownership housing operated by the Tacoma Housing Authority

AFFORDABLE HOUSING AND HEALTH

Access to affordable and adequate housing is critical to leading a healthy life. Affordable housing frees up family resources for nutritious food and health care expenditures; reduces stress and other related adverse health outcomes by providing greater stability; reduces health problems caused by poor quality housing; and, provides families with greater access to neighborhood opportunities and amenities such as parks and schools.



Puyallup Tribal multi-family housing



*The Foss Esplanade
outside Thea's Landing*

GOAL H-5 Support access to resource efficient and high performance housing that is well integrated with its surroundings, for people of all abilities and income levels.

Policy H-5.1 Support development and maintenance of housing, especially multi-dwelling housing, that protects the health and safety of residents and encourages healthy lifestyles and active living.

Policy H-5.2 Promote housing that is protected from noise, pests, hazardous environmental conditions and materials.

Policy H-5.3 Support housing that provides features supportive of healthy and active living, such as high indoor air quality, useable open areas, recreation areas, community gardens, and crime-preventative design.

Policy H-5.4 Promote energy efficiency, green building practices, materials, and design to produce healthy, efficient, durable, and adaptable homes.

Policy H-5.5 Encourage the reuse of resource rich existing older commercial buildings in or near designated centers into mixed-use housing with retail and/or commercial uses at street-level and housing above.

Policy H-5.6 Promote active transportation in residential areas through the development of pathways, sidewalks, and high-quality onsite amenities such as secure bicycle parking.

Policy H-5.7 Require site designs and relationship to adjacent developments that reduces or prevents social isolation, especially for groups that often experience it, including older adults, people with disabilities, communities of color, and immigrant communities.

Policy H-5.8 Support a strong housing code enforcement program to reduce substandard housing through repair and rehabilitation, such as an active rental inspection program.

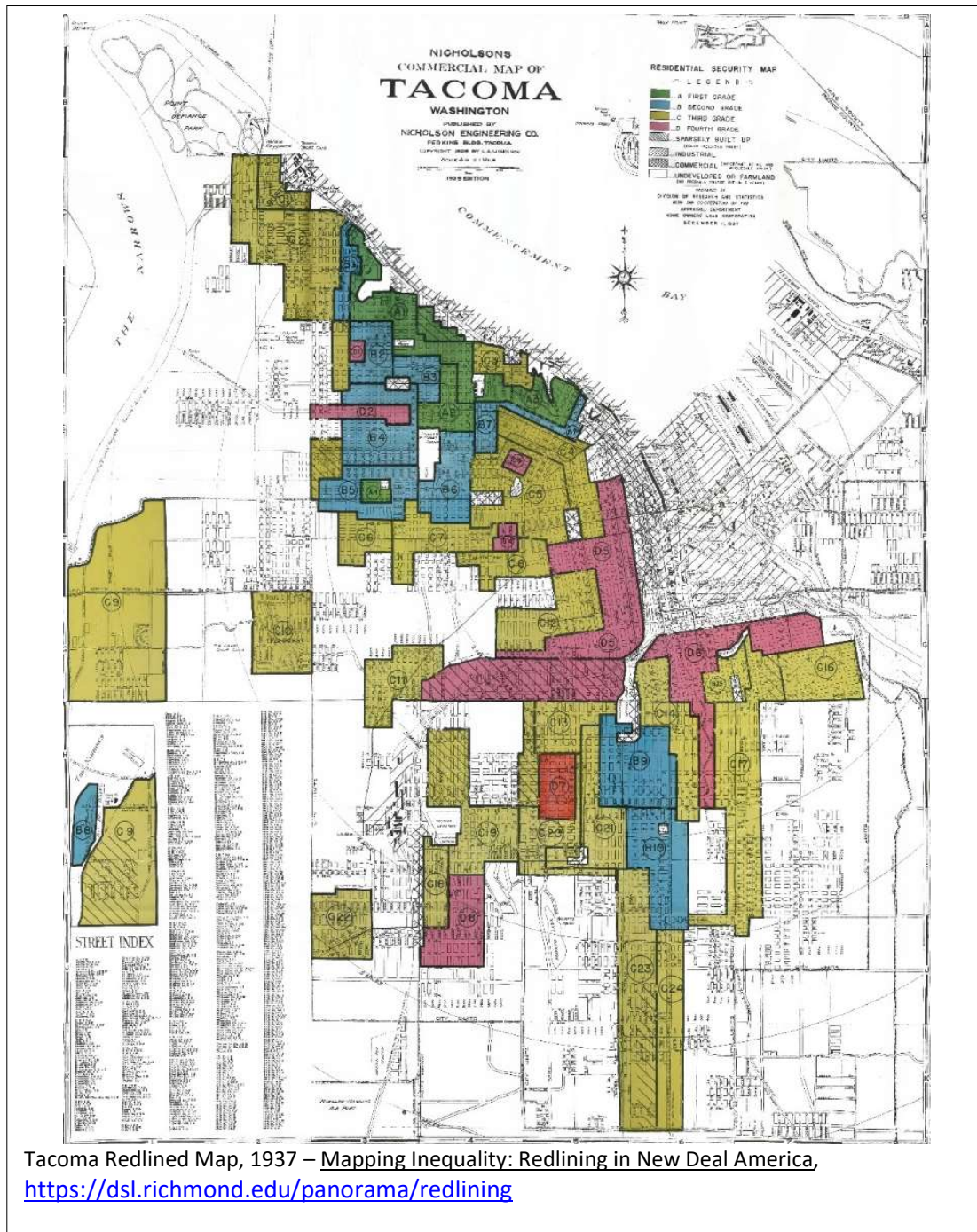
Policy H-5.9 Promote the maintenance, repair, and rehabilitation of the City's existing housing stock. Pursue financial incentives and funding for housing improvement programs, especially for low-income households.
[Integrate regulatory tools that incentivize reuse and conversion of existing viable structures into housing to meet community needs.](#)

Policy H-5.10 Promote innovative development techniques to better utilize land, promote design flexibility, preserve open space and natural features and conserve energy resources.

Policy H-5.11 Promote public acceptance of new housing types in historically lower density areas by ensuring that they are well designed and compatible with the character of the neighborhoods in which they are located through a robust design review process.

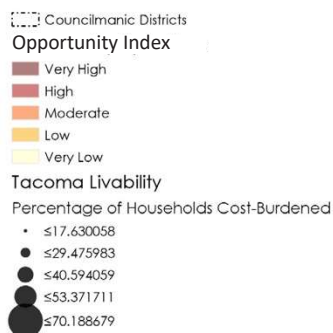
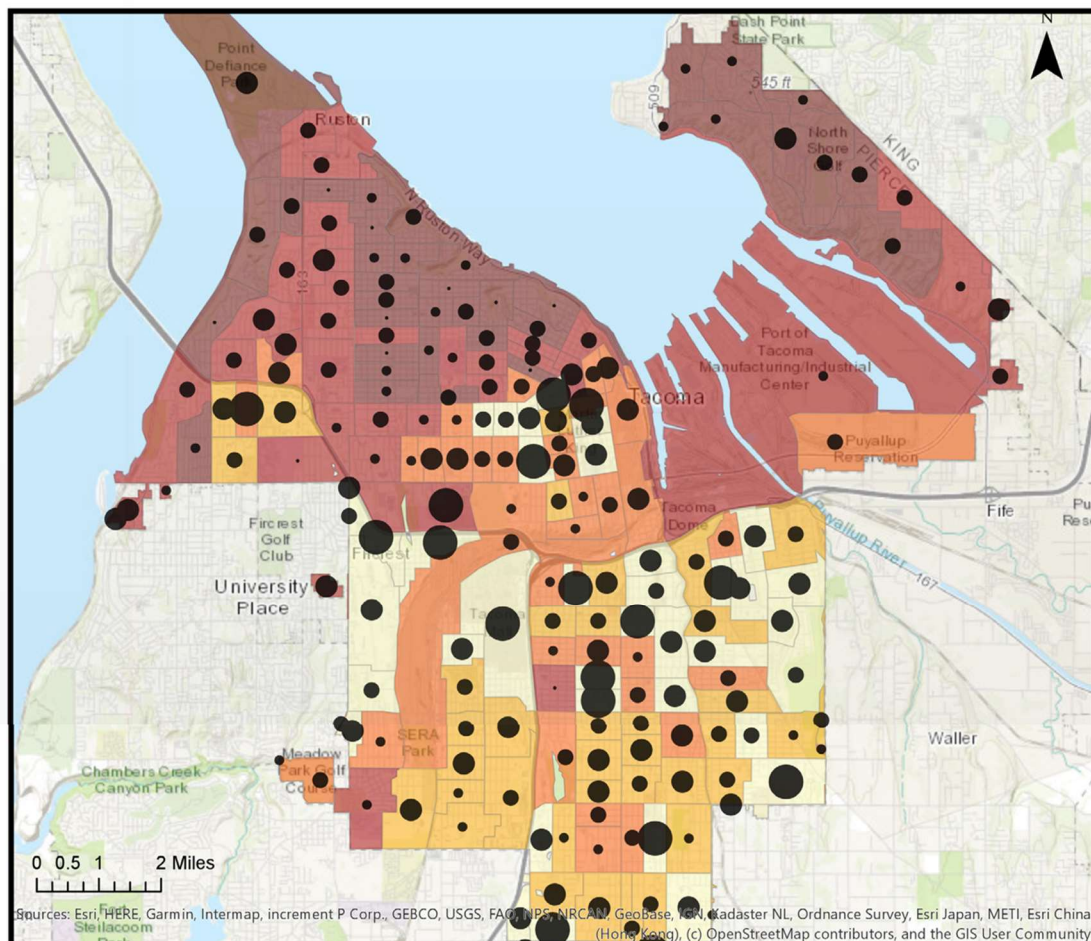
RECTIFYING HISTORIC INEQUITIES

The City of Tacoma recognizes that historic displacements, as well as more recent covenants, redlining, zoning, and other practices, have explicitly or implicitly excluded some groups based on race and income from fair access to housing. This in turn denied those groups equitable access to schools, parks, pathways to building family wealth, and other opportunities they might otherwise have chosen, resulting in multi-generational negative impacts. Tacoma's policies commit to reversing this legacy of inequitable practices by enacting policies, zoning and programs that help to remove barriers where they exist, meet the growing need for diverse housing options, and provide equitable access to opportunities.



Tacoma's Equity Index (here labeled as Opportunity Index) is an analytical tool incorporating multiple data sources that help shed light on housing access and opportunities in Tacoma. The full analysis and map are available at www.cityoftacoma.org/equityindex.

Households Spending 30%+ on Housing



The Equity Index represents 20 indicators within four social determinant categories; Accessibility, Economy, Education, and Livability. The census block groups were classified between Very Low and Very High scores.

Opportunity is defined as a situation or condition that places individuals in a position to be more likely to succeed or excel.

Red census blocks represent communities that exceed average score among the indicators. They are labeled as such to help emphasize the disparities within the City.

FIGURE 1. Access to opportunity and the geography of race.

Source: www.cityoftacoma.org/equityindex

Toward a more equitable and antiracist Tacoma

The Home In Tacoma Housing Equity Taskforce studied how Tacoma can achieve equity and antiracism goals through housing actions and made the following conclusions:

Observations:

1. Tacoma's housing growth strategy is not meeting our community's housing needs (for supply, affordability and choice)
2. Tacoma's housing crisis has disproportionate impacts on people of color and others facing economic disadvantages
3. Tacoma's housing policies were initially created without equitable representation
4. People of color have less access to the vital livability, accessibility, economic and educational opportunities that come with housing location
5. People care deeply about their homes and neighborhoods and rely on them as investments
6. Without public and nonprofit sector actions, market-rate housing construction will not be enough to meet affordability needs
7. Increasing Missing Middle housing options is an essential part of a multifaceted solution

Strategies:

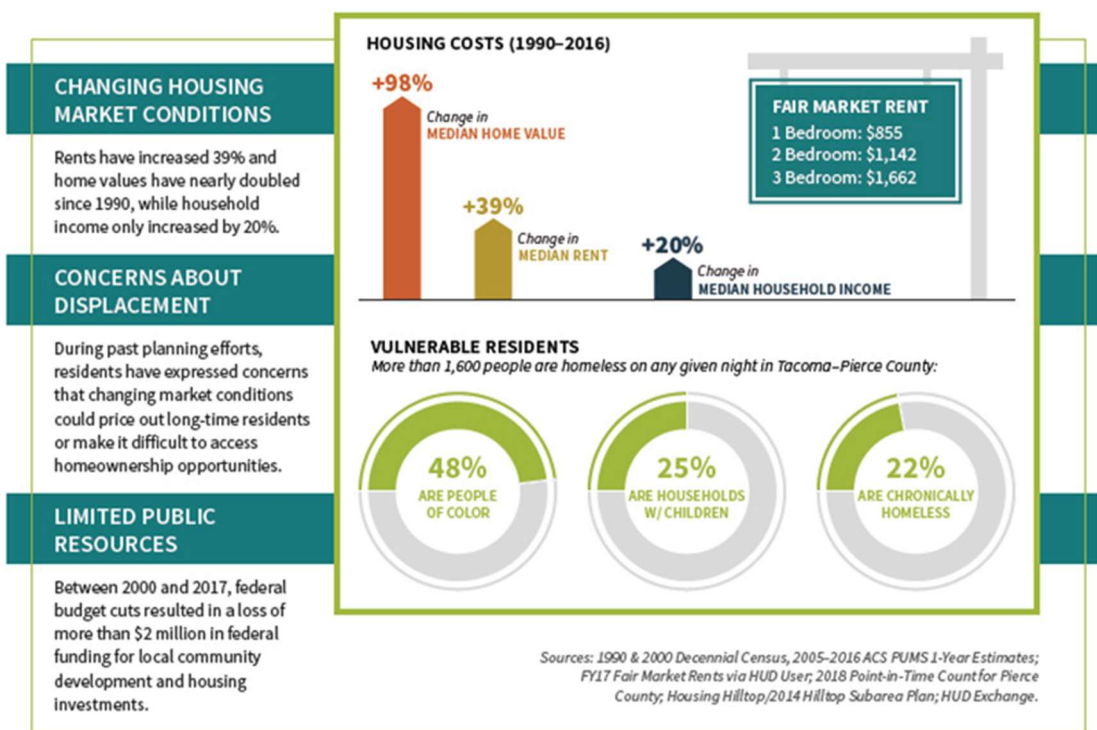
- A. Encourage infill of Missing Middle housing types throughout Tacoma's neighborhoods
- B. Encourage infill of mid-scale, walkable urban housing near Centers, Corridors and transit
- C. Use multiple strategies to produce housing affordable for lower income people
- D. Empower people of color and other under-represented groups to fully participate in policymaking
- E. Address inequitable access to opportunity in Tacoma neighborhoods
- F. Combat displacement for residents, businesses and community anchors
- G. Actively address housing inequities resulting from systemic racism

AFFORDABLE HOUSING ACTION STRATEGY

Policy H—6.1 Proactively implement the action strategies of the City’s Affordable Housing Action Strategy through a coordinated effort lead by the City of Tacoma in partnership with a broad range of stakeholders.

In 2018 the City of Tacoma developed its Affordable Housing Action Strategy as an urgent response to a changing housing market, increasing displacement pressure among residents, and a widespread need for high-quality, affordable housing opportunities for all.

Policy H—6.2 [Proactively implement the actions and strategies identified through the Home In Tacoma Project and the Home In Tacoma Housing Action Plan.](#)



Source: Tacoma’s Affordable Housing Action Strategy, 2018

EXHIBIT “B”

CHAPTER 13.04 PLATTING AND SUBDIVISIONS

Sections:

13.04.010	Title.
13.04.020	Intent and authority.
13.04.030	Policy.
13.04.040	<i>Repealed.</i>
13.04.050	Jurisdiction.
13.04.055	Platting on shorelines.
13.04.060	Exclusions.
13.04.070	Alteration.
13.04.075	Vacation.
13.04.085	Boundary line adjustment.
13.04.088	Binding site plan approval.
13.04.090	Short plat/short subdivisions procedures.
13.04.095	Appeals.
13.04.100	Plat/subdivision procedures.
13.04.105	Replat or redivision of platted lots.
13.04.110	General requirements and minimum standards for subdivisions and short subdivisions.
13.04.120	Conformity to the Comprehensive Plan and applicable ordinances, manuals, design specifications, plans, and guidelines.
13.04.130	Relation to adjoining street system.
13.04.140	Access.
13.04.150	Conformity to topography.
13.04.160	Public or private streets or ways, or permanent access easement widths.
13.04.165	Streetlights.
13.04.170	Roadways.
13.04.180	Public or private streets or ways, or permanent access easement design.
13.04.190	Dead-end/cul-de-sac public or private streets or ways, or permanent access easements.
13.04.200	Alleys.
13.04.210	Easements.
13.04.220	Blocks.
13.04.230	Lots.
13.04.240	Plats within Planned Residential Development Districts (PRD Districts).
13.04.250	Duplication of names.
13.04.260	Public open space.
13.04.270	Checking by the City Engineer – Charges.
13.04.280	Development of illegally divided land.
13.04.290	<i>Repealed.</i>
13.04.300	Model home.
13.04.305	Temporary rental or sales offices, contractors’ offices, and signs.
13.04.310	Subdivisions and Critical Areas.
13.04.315	<i>Repealed.</i>

13.04.100 Plat/subdivision procedures.

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E. Final Plat Approval.

The final plat for the subdivision shall be submitted to Planning and Development Services and shall be an accurate plat for official record, surveyed and prepared by, or under the supervision of, a registered land surveyor who shall certify on the plat that it is a true and correct representation of the lands actually surveyed. The final plat shall be prepared in accordance with the regulations set forth in subsequent sections of this chapter and the City's Comprehensive Plan and applicable ordinances, manuals, design specifications, plans, and guidelines, in section 13.04.120. When the final plat is submitted to Planning and Development Services for processing, it shall be accompanied by two copies of a title report confirming that the title of lands, as described and shown on the plat, is in the name of the owner(s) signing the certificate of the plat. The final plat will be reviewed by the City Engineer and by representatives of the Water and Light Divisions of the Department of Public Utilities, and the Tacoma-Pierce County Health Department.

Planning and Development Services shall prepare a report summarizing the findings and recommendations of the reviewing departments and agencies and shall file said report and request with the Director. The Director or designee shall review the final plat. The Director's review shall be limited to ensuring that the final plat conforms to all requirements of this chapter and that all required improvements have been constructed or bonded. The Director shall issue a report approving or denying the final plat and shall transmit a copy of the report to the applicant and parties of record. ~~The Director's decision shall be forwarded, by resolution, to the City Council for approval~~ decision shall be final, unless ~~the decision is~~ appealed to the Hearing Examiner within 14 days of the date of the Director's decision.

An applicant may develop a plat in two or more phases. If phasing is to be used in the development, it is recommended that an applicant identify the proposed phasing plan at the time of preliminary plat approval so that appropriate conditions for each phase can be developed. When an applicant requests final plat approval for a specific phase of a plat subsequent to approval of the preliminary plat, the Director shall determine, after consultations with affected departments and agencies, the conditions of approval necessary to support that phase of the development. Each phase of a plat must receive final plat approval within the time period identified in Section 13.04.100.E.

J. Approval of Final Plat.

Approval of the final plat shall be indicated by the signatures of the City Engineer, the Director, the City Treasurer, and the City Attorney, ~~the Mayor, and the City Clerk~~ on the original reproducible final plat.

The approval of the final plat by the Director shall be deemed to constitute acceptance by the public of the dedication of any street or other proposed public way or space, but only after such final plat has been recorded by the Pierce County Auditor.

Approval of the final plat by the Director shall be null and void if the plat is not recorded within 90 days after the date of approval, unless, during said 90-day period, written application to the Director for an extension of time is made and granted.

K. The development of any improvements associated with a plat will not be permitted until after the approval of a subdivision decision is final, the applicant has submitted the final plat for recording and the necessary construction and site development documents in compliance with the subdivision decision. It is anticipated that partial permits to allow grading, clearing, etc., may be issued prior to the issuance of the final plat for streets and utilities. Development pursuant to Sections 13.04.300 (Model homes) and 13.04.305 (Temporary rental or sales offices, contractors' offices and signs) are exempt from this provision.

CHAPTER 13.05

LAND USE PERMITS AND PROCEDURES

Sections:

13.05.010	Land use permits.
13.05.020	Application requirements for land use permits.
13.05.030	Zoning and land use regulatory code amendments.
13.05.040	Historic preservation land use decisions.
13.05.050	Development regulation agreements.
13.05.060	Residential infill pilot program.
13.05.070	Notice process.
13.05.080	Director decision making authority.
13.05.090	Decision of the director.
13.05.100	Appeals of administrative decisions.
13.05.105	<i>Repealed.</i>
13.05.110	Applications considered by the Hearing Examiner.
13.05.120	Expiration of permits.
13.05.130	Modification/revision to permits.
13.05.140	Director approval authority.
13.05.150	Enforcement.

13.05.010 Land Use Permits.

A. Conditional Use Permits.

23. Affordable housing bonus.

The intent of this section is to provide an optional incentive to religious organizations and/or nonprofits seeking to develop and manage multifamily projects integrating significant affordable housing, while ensuring reasonable compatibility with neighborhood scale and character and limiting negative impacts to the neighborhood. Applications for conditional use permits for Bonus Density for Affordable Housing on land owned by religious organizations or by nonprofit affordable housing providers shall be processed in accordance with the standard procedures for conditional use permits, with the following additional requirements.

a. The application criteria and review process, requirements and conditions shall be the same as the Infill Pilot Program 13.05.010.A.7 per TMC 13.05.060.

b. Religious organizations as defined by RCW 26.04.007, as amended, as well as nonprofit affordable housing providers, meeting the requirements of these provisions may utilize the land use and development standards applicable to the R4-L Residential District.

c. To qualify, applicants must provide a minimum of 20% of the total units affordable for a minimum of 15 years at the following affordability rates:

(1) Rental units must be affordable at the 80% of Area Median Income.

(2) Ownership units must be affordable at 115% of Area Median Income.

(3) The general provisions of TMC 1.39 Affordable Housing Incentives and Bonuses Administrative Code shall apply. The fee in lieu option is not available for this purpose.

d. Pre-application site inspection for conversion of an existing building.

Prior to submitting an application for a conditional use permit, for conversion of an existing building for use as affordable housing, to the City, the applicant shall allow for an inspection by the appropriate Building Inspector and appropriate Fire Marshall to determine if the facility meets the Building and Fire Code standards for the proposed use. The purpose of this inspection is not to ensure that a facility meets the applicable Code requirements or to force an applicant to bring a proposed

Tacoma Municipal Code

facility up to applicable standards prior to application for a conditional use permit, but instead, is intended to ensure that the applicant, the City, and the public are aware, prior to making application, of the building modifications, if any, that would be necessary to establish the use.

e. If the proposed development will include any special needs housing or on-site social service uses the conditional use permit will also follow and comply with the special needs housing conditional use permit process, criteria and conditions 13.05.010.A.5.

24. Pre-existing non-residential uses in residential districts

a. A conditional use permit may be granted for the replacement, reuse or expansion of existing structures in a residential zoning district for proposals meeting the General Criteria as well as following criteria. The intent of these provisions is to provide flexibility and development opportunities that promote additional housing opportunities and/or neighborhood-oriented and neighborhood-serving non-residential uses, while ensuring reasonable compatibility with neighborhood scale and character and limiting negative impacts to the neighborhood.

b. To be eligible, all of the following must be applicable to the site:

(1) The site is located in a residential zoning district.

(2) The site is less than 1 acre in size.

(3) The uses and/or structures are either legally nonconforming or legally permitted.

(4) The primary building(s) or site improvements constructed for a non-residential use are still in place, irrespective of whether they continue to be used for their original purpose.

c. The proposed use(s) shall be limited to the following:

<u>Craft production</u>	<u>Assembly facilities</u>	<u>Continuing care retirement community</u>
<u>Cultural institutions, including art galleries</u>	<u>Extended care facility</u>	<u>Group housing</u>
<u>Intermediate care facility</u>	<u>Short-term rental</u>	<u>Multi-family dwellings</u>
<u>Offices offering professional dental, medical, legal or design services</u>	<u>Offices for charitable, philanthropic or community service organizations where it can be shown that there is limited contact with the general public</u>	<u>Personal services</u>
<u>Retirement home</u>	<u>Retail, provided it is primarily neighborhood serving</u>	<u>Eating and Drinking</u>
<u>Live Work</u>		

d. Provided that the intent of this section is met, the replacement, reuse or expansion of existing structures and improvements shall be permitted subject to the development standards of the Neighborhood Commercial (C-1) Zoning District, along with any specific standards applied through the conditional use permit to meet that intent.

e. In some circumstances, the Director or Hearing Examiner may find that proposed development does not meet the neighborhood compatibility intent of this section and should be denied. For example, structures that are substantially taller than the neighborhood average height that do not provide reasonable transitions to neighboring residential development would not meet the intent. In granting such a conditional use permit the Director or Hearing Examiner may attach thereto such conditions regarding the size, location, character, orientation, layout, access and other features of the proposed development as may be deemed necessary to ensure consistency with the intent of the TMC and Comprehensive Plan and ensure that use of the building and site will be compatible with the surrounding area.

f. For proposals consistent with the provisions of this section, this process provides a remedy to nonconforming status as defined in TMC 13.06.010.L. The requirements of this section and the specific conditions of an approved Conditional Use Permit supersede some or all of the nonconforming standards that might otherwise apply.

13.05.050 Development Regulation Agreements.

A. Purpose.

Pursuant to RCW 36.70B.170-210, the purpose of this section is to create an optional application procedure that could authorize certain major projects in key locations to be reviewed, rated, approved, and conditioned according to the extent to which they advance the Comprehensive Plan's goals and policies. In addition to demonstrating precisely how it significantly advances the goals and policies of the Comprehensive Plan by achieving the threshold set forth in subsection 13.05.050.D ~~TMC~~, a threshold established based on the Comprehensive Plan goals and policies, a project located within the areas described in subsection 13.05.050.BB(1) or B(2) must document specific compliance with the policies and standards set forth in the Downtown Element, Housing Element or Tacoma Mall Neighborhood Subarea Plan, as applicable, of the Comprehensive Plan, the Tacoma Mall Neighborhood Subarea Plan, and as well as with other pertinent Comprehensive Plan goals and policies.

It is anticipated that there will be a degree of flexibility in the application of the City's development regulations so that any conditions are tailored to the specifics of the proposed project and community vision in such a manner as to ensure that significant public benefits are secured. Project approval is embodied in a contract designed to assure that anticipated public benefits are realized according to agreed upon terms and conditions that may include, but are not limited to, project vesting, timing, and funding of on- and off-site improvements.

The City is authorized, but not required, to accept, review, and/or approve the proposed Development Regulation Agreements. This process is voluntary on the part of both the applicant and the City.

B. Applicability.

Development Regulation Agreements shall only be allowed for one of the following project types:

1. Proposed projects located within the International Financial Services Area (IFSA), as defined in the City's Amended Ordinance No. 27825 and illustrated in Figure 1, with a building footprint of at least 15,000 square feet and a proposed height of at least 75 feet;

Figure 1: International Financial Services Area (IFSA)



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2. Proposed projects located within the Downtown Regional Growth Center, as set forth in the Urban Form Chapter of the City Comprehensive Plan, provided that the real property involved is subject to a significant measure of public ownership or control, and provided that the project includes a building footprint of at least 15,000 square feet and a proposed height of at least 75 feet;
3. Proposed projects located within the Downtown Regional Growth Center where the City Landmarks Commission formally certifies that the proposed project is either a historic structure or is directly associated with and supports the preservation of an adjacent historic structure;
4. Proposed projects located on a public facility site, as defined in subsection 13.01.060.P TMC, that are at least five acres in size and are not a public utility site.
5. Proposed projects located within the Tacoma Mall Neighborhood Regional Growth Center, that are located on a development site at least two acres in size and that include an overall project Floor Area Ratio of at least 1.00.
6. Proposed projects located outside of designated Centers, on sites at least one acre in size, in land use designations allowing residential development, within one-fourth mile walking distance to transit service, and including at least 50 housing units in total, of which a substantial percentage shall be affordable as described in subsection TMC 13.05.050.D.1.f., below.

C. Application process.

An application for a Development Regulation Agreement may only be made by a person or entity having ownership or control of real property within one of the qualifying areas identified in subsection B above. Applications for a Development Regulation Agreement shall be made with the Planning and Development Services Department, solely and exclusively on the current form approved by said Department, together with the filing fee set forth in the current edition of the City's Fee Schedule, as adopted by resolution of the City Council. The City Council shall be notified once a complete application has been received. The City shall give notice under Sections 13.05.070 and 13.02.070.H TMC as if the application were for a land use designation change.

D. Review criteria.

The City Manager, and such designee or designees as may be appointed for the purpose, shall negotiate acceptable terms and conditions of the proposed Development Regulation Agreement based on the following criteria:

1. The Development Regulation Agreement conforms to the existing Comprehensive Plan. Except for projects on a public facility site of at least five acres in size, conformance must be demonstrated by the project, as described in the Development Regulation Agreement, scoring 800 points out of a possible 1,050 points, according to the following scoring system (based ~~either on the Downtown Element, of the City Comprehensive Plan~~ the Housing Element, or on the Tacoma Mall Neighborhood Subarea Plan, as applicable):
 - a. Balanced healthy economy. In any project where more than 30 percent of the floorspace is office, commercial, or retail, one point shall be awarded for every 200 square feet of gross floorspace (excluding parking) up to a maximum of 290 points.
 - b. Achieving vitality downtown (applicable within the Downtown Regional Growth Center). Up to 40 points shall be awarded for each of the following categories: (i) CPTED design ("Crime Prevention Through Environmental Design"), (ii) sunlight access to priority public use areas, (iii) view maximization, (iv) connectivity, (v) quality materials and design, (vi) remarkable features, (vii) access to open space, and (viii) street edge activation and building ground orientation.
 - c. Sustainability. Up to 50 points shall be awarded for each of the following categories: (i) complete streets, (ii) transit connections, (iii) energy conservation design to a L.E.E.D. (Leadership in Energy and Environmental Design) certification to a platinum level or certified under another well-recognized rating system to a level equivalent to certification to a platinum level, and (iv) Low Impact Development Best Management Practices and Principles.
 - d. Quality Urban Design. Up to 60 points shall be awarded for each of the following categories: (i) walkability, (ii) public environment, (iii) neighborliness, and (iv) support for public art. Review of any proposed public art shall be coordinated with the City's Arts Administrator and/or approved by the Arts Commission, as determined by the Arts Administrator.
 - e. Achieving vitality in the Tacoma Mall Neighborhood (applicable within the Tacoma Mall Neighborhood Regional Growth Center). Up to 40 points shall be awarded for each of the following categories: (i) enhanced site connectivity above and beyond requirements; (ii) landscaping, pedestrian paving, site features and amenities that demonstrably exceed requirements; (iii) provision of public gathering spaces (e.g., for markets, events, festivals); (iv) provision of publicly accessible recreational amenities; (v) provision of neighborhood-serving amenities or services (such as a grocery store, medical clinic, or community center); (vi) distinctive modern, contemporary signage that contributes to the identity of the subarea; (vii) street edge activation and building ground orientation that demonstrably exceeds requirements; and (viii) green stormwater infrastructure and tree canopy coverage that demonstrably exceeds requirements.

f. Achieving housing goals (applicable to sites meeting the criteria of TMC 13.05.050.B.6, above).

(1) The following minimum affordability requirements shall be met (meeting this requirement shall earn 200 points):

a. 20% of total units must be affordable at 60% of Area Median Income (AMI) for rentals for at least 15 years, or

b. 20% of the total units must be affordable at 80% of AMI for ownership for at least 15 years.

(2) An additional 40 points shall be awarded for each of the following, up to a maximum of 320 additional points:

(a) An additional 5% of total units meeting the above affordability requirements;

(b) An additional 5% reduction in housing cost relative to AMI for all affordable units;

(c) An additional 5 year affordability duration for all affordable units.

(3) The general provisions of TMC 1.39 Affordable Housing Incentives and Bonuses Administrative Code shall apply; the fee in lieu option is not available for this purpose. The City Council may choose to require additional affordability conditions in order to achieve consistency with the Comprehensive Plan Housing Element.

(5) Projects meeting these affordability requirements are eligible for the multifamily property tax exemption 12-year affordability option, and the same units may be counted as affordable for both purposes.

2. Appropriate project or proposal elements, such as permitted uses, residential densities, nonresidential densities and intensities, or structure sizes, are adequately provided to include evidence that the site is adequate in size and shape for the proposed project or use, conforms to the general character of the neighborhood, and would be compatible with adjacent land uses.

3. Appropriate provisions are made for the amount and payment of fees imposed or agreed to in accordance with any applicable provisions of state law, any reimbursement provisions, and other financial contributions by the property owner, inspection fees, or dedications.

4. Adequate mitigation measures including development conditions under chapter 43.21C RCW are provided. The City shall be the lead agency in the SEPA process for all projects.

5. Adequate and appropriate development standards such as maximum heights, setbacks, drainage and water quality requirements, landscaping, and other development features are provided.

6. If applicable, targets and requirements regarding affordable housing are addressed.

7. Provisions are sufficient to assure requirements of parks and open space preservation.

8. Best available science and best management practices shall be used to address critical areas within the property covered by a Development Regulation Agreement adopted pursuant to this section. Review of a development activity's critical area impacts shall occur during the Development Regulation Agreement review process, and a separate critical areas permit is not required. Any Development Regulation Agreement approval(s) shall, to the maximum extent feasible, avoid potential impacts to critical areas, and any unavoidable impacts to critical areas shall be fully mitigated, either on- or off-site.

9. Interim uses and phasing of development and construction is appropriately provided. In the case of an interim use of a property or portion of a property, deferments or departures from development regulations may be allowed without providing a demonstrated benefit to the City; provided, that any departures or deferments to the Code requested for a final use of the property shall comply with criterion No. 10 below. The agreement shall clearly state the conditions under which the interim use shall be converted to a permanent use within a stated time period and the penalties for noncompliance if the interim use is not converted to the permanent use in the stated period of time.

10. Where a phased Development Regulation Agreement is proposed, a site plan shall be provided and shall clearly show the proposed interim and final use subject to the agreement.

11. In the case of a Development Regulation Agreement where the proposed use would be the final use of the property, it shall be clearly documented that any departures from the standards of the Code, requested by the applicant, are in the judgment of the City, off-set by providing a benefit to the City of equal or greater value relative to the departure requested. In no case shall a departure from the Code be granted if no benefit to the City is proposed in turn by the applicant.

12. Conditions are set forth providing for review procedures and standards for implementing decisions, together with conditions explicitly addressing enforceability of Development Regulation Agreement terms and conditions and applicable remedies.

13. Thresholds and procedures for modifications to the provisions of the Development Regulation Agreement are provided.

14. A build-out or vesting period for applicable standards is provided.

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15. Any other appropriate development requirements or procedures necessary to the specific project or proposal are adequately addressed.

16. If appropriate and if the applicant is to fund or provide public facilities, the Development Regulation Agreement shall contain appropriate provisions for reimbursement, over time, to the applicant.

17. Appropriate statutory authority exists for any involuntary obligation of the applicant to fund or provide services, infrastructure, impact fees, inspection fees, dedications, or other service or financial contributions.

18. Penalties for noncompliance with the terms of the Development Regulation Agreement are provided.

19. The building(s) shall be L.E.E.D. certified to a gold level or certified under another well-recognized rating system to be comparable to a building that is L.E.E.D. certified to a gold level, [with the exception of affordable housing projects per the provisions of TMC 13.050.B.6.](#)

E. Other standards and requirements.

1. Compliance with the provisions of subsection D above will ensure that the terms of the Development Regulation Agreement are consistent with the development regulations of the City then in effect, except that in the case of Shoreline Management Districts (Title 19 TMC) and Landmarks and Historic Special Review Districts (Chapter 13.07 TMC), specific compliance with the regulations and procedures of these codes is required.

2. The Development Regulation Agreement shall specify any and all development standards to which its terms and provisions apply. All other applicable standards and requirements of the City or other agencies shall remain in effect for the project.

F. Public hearing and approval process.

1. If the City Manager deems that an acceptable Development Regulation Agreement has been negotiated and recommends the same for consideration, the City Council shall hold a public hearing and then may take final action, by resolution, to authorize entry into the Development Regulation Agreement. In addition, the City Council may continue the hearing for the purpose of clarifying issues or obtaining additional information, facts, or documentary evidence; advice may be sought from the Planning Commission.

2. Because a Development Regulation Agreement is not necessary to any given project or use of real property under the existing Comprehensive Plan and development regulations in effect at the time of making application, approval of a Development Regulation Agreement is wholly discretionary, and any action taken by the City Council is legislative only and not quasi-judicial.

3. The decision of the City Council shall be final immediately upon adoption of a resolution authorizing or rejecting the Development Regulation Agreement.

4. Following approval of a Development Regulation Agreement by the City Council, and execution of the same, the Development Regulation Agreement shall be recorded with the Pierce County Auditor.

G. Modifications.

Once a Development Regulation Agreement is approved, no variances or discretionary permits may be applied for. Changes to standards may only be secured by amendment to the Development Regulation Agreement pursuant to amendment thresholds and process set forth in the Development Regulation Agreement.

H. Enforcement.

Unless amended pursuant to this section and the terms of the agreement, or terminated, a Development Regulation Agreement is enforceable during its term by a party to the Development Regulation Agreement. A Development Regulation Agreement and the development standards in the Development Regulation Agreement govern during the term of the agreement or for all or that part of the specified build-out period. The Agreement will not be subject to a new or amended zoning ordinance or development standard adopted after the effective date of the Agreement, unless otherwise provided in the Agreement or unless amended pursuant to this section. Any permit or approval issued by the City after the execution of the Agreement must be consistent with the Development Regulation Agreement.

CHAPTER 13.06 ZONING

Sections:

13.06.010	General Provisions.
13.06.020	Residential Districts.
13.06.030	Commercial Districts.
13.06.040	Mixed-Use Center Districts.
13.06.050	Downtown.
13.06.060	Industrial Districts.
13.06.070	Overlay Districts.
13.06.080	Special Use Standards.
13.06.090	Site Development Standards.
13.06.100	Building Design Standards.

13.06.010 General Provisions

L. Nonconforming parcels/uses/structures.

5. Nonconforming use.

a. Continuation of nonconforming use. Except as otherwise required by law, a legal nonconforming use, within a building or on unimproved land, may continue unchanged. In the event that a building, which contains a nonconforming use, is damaged by fire, earthquake, or other natural calamity, such use may be resumed at the time the building is restored; provided that the restoration is commenced in accordance with applicable codes and regulations and that any degree of nonconformity to the land use regulations is not increased. Further, such restoration shall be undertaken only under a valid building permit for which a complete application was submitted within 18 months following said damage, which permit must be actively pursued to completion.

b. The use of unimproved land which does not conform to the provisions of this chapter shall be discontinued one year from the adoption date of the change to this chapter that creates the nonconformity; provided, however, exception may be made for the nonconforming use of unimproved land abutting a lot occupied by a building containing a nonconforming use and which nonconforming use is continuous and entire in the building and over said abutting land, all being in one ownership, and such use shall have been legally established prior to the adoption date of the change to the chapter that creates the nonconformity.

c. Allowed changes to and expansions of nonconforming use.

Changes to a nonconforming use shall be allowed only under the following circumstances:

(1) A nonconforming use, or a portion of a nonconforming use, may be changed to a use that is allowed in the zoning district in which it is located.

(2) A nonconforming use, or a portion of a nonconforming use, may be expanded or changed to another nonconforming use when nonconforming rights for the subject use have been verified by the City of Tacoma. The applicant must provide evidence to show that the subject use was lawfully permitted prior to May 18, 1953, or if such legal use became nonconforming by reason of subsequent changes in this Chapter, prior to the date of the code change that made the use nonconforming. An application for a review of nonconforming rights shall include the following:

(a) The name, address and phone number of the applicant(s) or applicant's representative.

(b) The name address and phone number of the property owner, if other than the applicant.

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- (c) Location of the property. This shall, at a minimum, include the property address and/or parcel number(s).
 - (d) A general description of any proposed change of use and/or proposed expansion.
 - (e) A general description of the property as it now exists including its physical characteristics and improvements and structures.
 - (f) A site development plan consisting of maps and elevation drawings, drawn to an appropriate scale to clearly depict all required information.
 - (g) Documenting evidence to prove that the nonconforming use was allowed when established and maintained over time, which may include: photographs, permit documentation, zoning codes or maps, tax/license/utility records, insurance maps, directories, inventories or data prepared by a government agency.
- (3) If a determination of nonconforming rights concludes that a use is lawfully in existence, then it may be expanded or changed to another nonconforming use, subject to the limitations and standards provided herein.
- (a) Changes in use shall be limited to those uses allowed in the lowest intensity zoning district where the existing nonconforming use is currently permitted outright.
- (b) The proposed change or expansion will not increase the cumulative generation of vehicle trips by more than 10 percent, as estimated by the City Traffic Engineer; nor will the change or expansion result in an increase in the number of parking spaces that would be required by this chapter by more than 10 percent. In no event shall multiple changes or expansions be approved that would, in the aggregate, exceed the 10 percent requirement as calculated for the initial request for a change or expansion in use;
- (c) The proposed change or expansion will not result in an increase in noise such that it exceeds maximum noise levels identified in TMC 8.122;
- (d) The proposed change or expansion will not result in substantial additional light or glare perceptible at the boundary lines of the subject property;
- (e) The proposed change or expansion will not result in an increase in the outdoor storage of goods or materials; and
- (f) The proposed change or expansion will not result in an increase in the hours of operation.
- (4) Any change from one nonconforming use to another nonconforming use, as allowed herein, shall not be considered converting such nonconforming use to a permitted use.
- (5) Changes in use that would exceed the standards herein may be approved through the issuance of a conditional use permit subject to the criteria in subsection 13.05.010.A, [or, in specified circumstances, through a conditional use permit as set forth in TMC 13.05.010.A.24.](#)

6. Abandonment or vacation of nonconforming use.

When a nonconforming use is vacated or abandoned for 12 consecutive months or for 18 months during any three-year period, the nonconforming use rights shall be deemed extinguished and the use shall, thereafter, be required to be in accordance with the regulations of the zoning district in which it is located. Nonconforming rights for the use of an existing structure may be re-established through a Conditional Use Permit per the requirements in TMC 13.05.010.A, provided (a) the use has not been abandoned for a period of more than five years and (b) the proposed re-use of the structure is no more intensive than the last permitted use at the site as described in subsection (c.) above.

~~16. Accessory dwelling units.~~

~~a. Legalization of Nonconforming ADUs.~~

~~Nonconforming ADUs existing prior to the enactment of these requirements may be found to be legal if the property owner applies for a building permit prior to December 31, 2020, and brings the unit up to Minimum Housing Code standards set forth in Section 2.01 of the Building Code. In addition, all nonconforming ADUs must meet all of the standards within Subsection C Requirements, as well as Subsection D.4 Location. After January 1, 2021, owners of illegal ADUs shall be subject to the enforcement provisions of TMC 13.05.150. The burden of proof falls on property owners in any dispute regarding the legality of the unit. All owners of illegal ADUs shall also be required to either legalize the unit or remove it.~~

167. Special needs housing.**a. Registration of existing special needs housing.**

Facilities existing as of November 13, 2006, shall be required to register with Planning and Development Services by May 13, 2007. Such registration shall be in a form provided by Planning and Development Services and shall include the following information:

- (1) The type of facility;
- (2) The location of the facility;
- (3) The size of the facility, including the number of clients served and number of staff; and
- (4) Contact information for the facility and its operator.

b. Abandonment.

Any existing special needs housing facility that is abandoned for a continuous period of one year or more shall not be permitted to be re-established, except as allowed in accordance with the standards and requirements for establishment of a new facility.

13.06.020 Residential Districts.

E. District use restrictions.

1. The following use table designates all permitted, limited, and prohibited uses in the districts listed. Use classifications not listed in this section are prohibited, unless permitted via Section 13.05.080.
2. Within the JBLM Airport Compatibility Overlay District, the land use and development standards of this section are modified as specified in TMC 13.06.070.F, which shall prevail in the case of any conflict.
3. Use table abbreviations.

P = Permitted use in this district.
TU = Temporary Uses allowed in this district subject to specified provisions and consistent with the criteria and procedures of Section 13.06.080.P.
CU = Conditional use in this district. Requires conditional use permit, consistent with the criteria and procedures of Section 13.05.010.A.
N = Prohibited use in this district.

4. District use table. (see next page for table)

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Uses ³	R-1	R-2	R-2SRD	HMR-SRD	R-3	R-4-L	R-4	R-5	Additional Regulations ^{1,3}

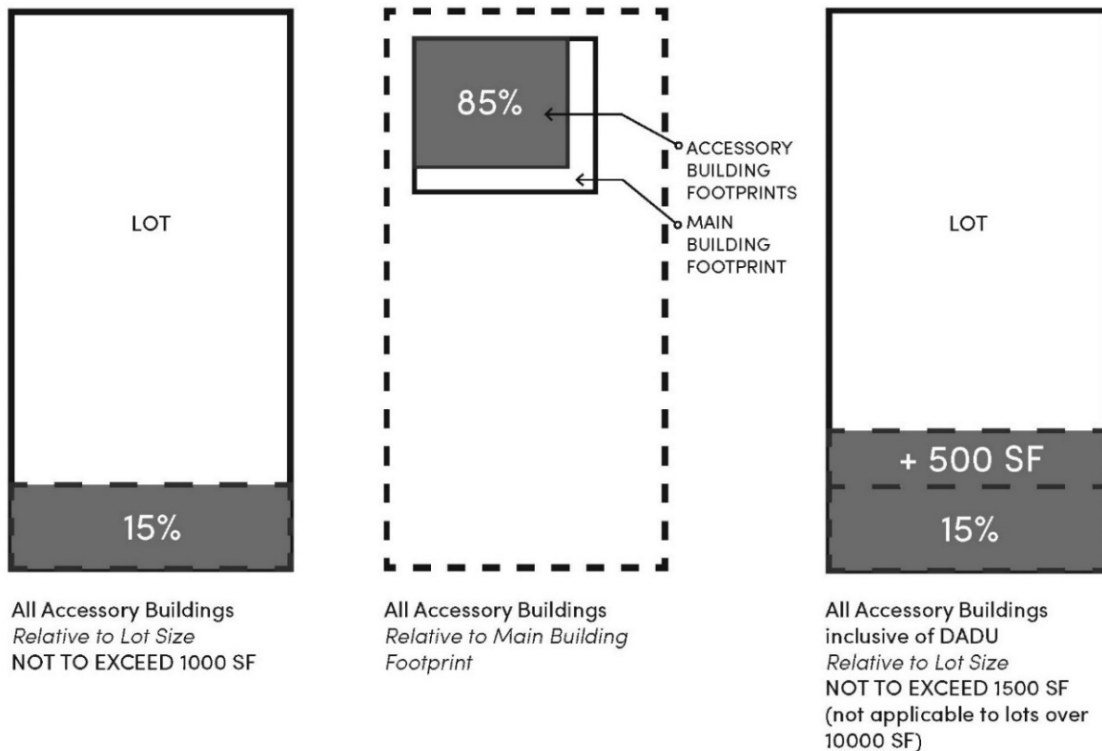
Dwelling, townhouse	N	CU ²	CU	CU	P	P	P	P	Subject to additional requirements contained in Section 13.06.020.G. In R-2, R-2SRD and HMR-SRD Districts townhouse development requires issuance of a conditional use permit. In R-2, townhouses also require review under the Residential Infill Pilot Program (see Section 13.05.060).
Dwelling, accessory (ADU)	P	P	P	P	P	P	P	P	ADUs are only allowed in association with single family development. Subject to additional requirements contained in Section 13.06.080.A.
Dwelling, Cottage Housing	CU2	CU2	CU2	N	CU2	CU2	CU2	CU2	Cottage Housing developments require the issuance of a Conditional Use Permit and are subject to the provisions of the Residential Infill Pilot Program. See Section 13.05.060.

G. Accessory building standards.

Accessory buildings permitted per Section 13.06.020.C.4, such as garages, sheds, detached accessory dwelling units (DADUs), common utility and laundry facilities, and business offices and recreational facilities for mobile home/trailer courts and multi-family uses, are subject to the following location and development standards:

1. The total square footage of all accessory building footprints shall be no more than 85 percent of the square footage of the main building footprint and no more than 15 percent of the square footage of the lot, not to exceed 1,000 square feet. For lots greater than 10,000 square feet, the total square footage of all accessory building footprints shall be no more than 10 percent of the square footage of the lot (the other limitations applicable to smaller properties outlined above shall not apply). If one of the accessory buildings is a Detached ADU, the total allowed square footage of accessory structures is increased by 500 square feet, provided that the an additional 500 square feet is non-habitable and detached from all other structures may be added to the allowed total square footage of all accessory building footprints.

Accessory Buildings
(For lots under 10,000 square feet)



2. Size of Accessory Dwelling Units. See Section 13.06.080.A for ADU standards.

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13.06.030 Commercial Districts.

E. District use restrictions.

1. The following use table designates all permitted, limited, and prohibited uses in the districts listed. Use classifications not listed in this section or provided for in this section are prohibited, unless permitted via Section 13.05.080.
2. Within the JBLM Airport Compatibility Overlay District, the land use and development standards of this section are modified as specified in TMC 13.06.070.F, which shall prevail in the case of any conflict.

[See next page for table.]

3. Use table abbreviations.

P	=	Permitted use in this district.
CU	=	Conditional use in this district. Requires conditional use permit, consistent with the criteria and procedures of Section 13.05.010.A.
TU	=	Temporary Uses allowed in this district subject to specified provisions and consistent with the criteria and procedures of Section 13.06.080.P.
N	=	Prohibited use in this district.

4. District use table.

Uses ⁴	T	C-1	C-2 ¹	PDB	Additional Regulations ^{2,3,4} (also see footnotes at bottom of table)

Dwelling, townhouse	P	P	P	P	Per Ordinance No. 28470, on an interim basis, prohibited along Marine View Drive. See TMC 13.04.030.D for area of applicability.
Dwelling, accessory (ADU)	P	P	P	P	ADUs are only allowed in association with single family development. Subject to additional requirements contained in 13.06.080.A. Per Ordinance No. 28470, on an interim basis, prohibited along Marine View Drive. See TMC 13.04.030.D for area of applicability.
Eating and drinking	N	P/CU	P	P*/CU*	In the C-1 and PDB districts, restaurants are permitted outright while drinking establishments require a conditional use permit. See Chapter 13.01 for the definitions of restaurants and drinking establishments. In the C-2 district, live entertainment is limited to that consistent with either a Class “B” or Class “C” Cabaret license as designated in Chapter 6B.70. In all other districts, live entertainment is limited to that consistent with a Class “C” cabaret license as designated in Section 6B.70. *Limited to 7,000 square feet of floor area, per business, in the HM, JBLM Airport Compatibility Overlay District, and PDB Districts

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13.06.040 Mixed-Use Center Districts.

E. District use restrictions.

1. Use requirements.

The following use table designates all permitted, limited, and prohibited uses in the districts listed. Use classifications not listed in this section are prohibited, unless permitted via Section 13.05.080.

2. Use table abbreviations.

P	=	Permitted use in this district.
CU	=	Conditional use in this district. Requires conditional use permit, consistent with the criteria and procedures of Section 13.05.010.A.
TU	=	Temporary use consistent with Section 13.06.080.P.
N	=	Prohibited use in this district.

3. District use table.

Uses	NCX	CCX	UCX	RCX ¹	CIX	HMX	URX	NRX	Additional Regulations ^{3, 4, 5} (also see footnotes at bottom of table)

Dwelling, townhouse	P	P	P	P	P	P	P	CU	In NCX, CCX, UCX, CIX, and HMX Districts, prohibited at street level along frontage of designated core pedestrian streets. ² Prohibited in Commercial-only area of the UCX District.
Dwelling, accessory (ADU)	P	P	P	P	P	P	P	P	ADUs are only allowed in association with single family development. Prohibited at street level along frontage of designated core pedestrian streets. ² See Section 13.06.080.A for specific Accessory Dwelling Unit (ADU) Standards. Prohibited in Commercial-only area of the UCX District.
Eating and drinking	P	P	P	P	P	P*	N	N	Outdoor seating is permitted with a 12-seat maximum in RCX. In RCX live entertainment is limited to that consistent with a Class “C” Cabaret license, as designated in Chapter 6B.70. In all other districts, live entertainment is limited to that consistent with either a Class “B” or Class “C” Cabaret license, as designated in Chapter 6B.70. *Limited to 7,000 square feet of floor area, per business, in the HMX District.

13.06.080 Special Use Standards**A. Accessory dwelling units.****1. Applicability.**

The following standards apply to accessory dwelling units within Residential Zoning Districts in 13.02.020.

2. Purpose.

Accessory dwelling units (hereinafter referred to as “ADUs”) are intended to:

- a. Provide homeowners with a means of providing for companionship and security.
- b. Add small footprint, lower cost units to the existing housing supply.
- c. Make housing units within the City available to low and moderate income people.
- d. Provide an increased choice of housing that responds to changing needs, lifestyles (e.g., young families, retired), environmental sustainability, and modern development technology.
- e. Contribute to neighborhood stability and protect property values by creating avenues for additional income, aging in place, and the meeting of personal and property needs.
- f. Maintain residential appearance by ensuring that ADUs are of sound quality and generally consistent with neighborhood patterns.
- g. Increase density in order to better utilize existing infrastructure and community resources and to support public transit and neighborhood retail and commercial services.

3. Procedures.

Any property owner seeking to establish an ADU in the City of Tacoma shall apply for approval in accordance with the following procedures:

a. Application.

Prior to installation of an ADU, the property owner shall apply for a building permit with Planning and Development Services. A complete application shall include a properly completed application form, floor and structural plans for modification, and applicable fees.

b. Inspection.

The City shall inspect the property to confirm that minimum and maximum size limits, required parking and design standards, and all applicable building, health, safety, energy, and electrical code standards are met.

~~**c. Violations.**~~

~~A violation of provision of legalization of nonconforming ADUs shall be governed by subsection C.7. Violations of any other provisions shall be governed by Section 13.05.100.~~

4. Use standards, not be subject to variance.**a. Number.**

One ADU shall be allowed per residential lot as a subordinate use in conjunction with any new or existing residential development ~~single-family detached dwelling~~ in the City of Tacoma. ~~Both~~ All dwellings shall be in single ownership.

b. Occupancy.

Maximum occupancy shall be limited by the Minimum Building and Structures Code in Title 2.

c. Composition.

The ADU shall include facilities for cooking, living, sanitation, and sleeping.

d. Parking.

No off-street parking is required for the ADU. However, it is not permitted to remove existing required off-street parking spaces unless the required parking is replaced elsewhere on the property per City standards. If additional ADU parking is provided, such parking shall be located in the rear portion of the lot and shall not be accessed from the front if there is a developable alley.

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e. Addressing.

All ADUs must have clear addressing visible from the street. If the ADU is not visible from the street, an address and some form of directional notation must be along a walkway, on a fence, on the main house, or some location that differentiates the main house address from the ADU address and is visible from the main access point to the property.

f. Home occupations.

Home occupations shall be allowed, subject to existing regulations. However, if both the main building and the ADU contain home occupations, only one of the two is permitted to receive customers on the premises. [Adult family homes and daycares are only permitted in one unit per site.](#)

g. Short-term rental.

The use of an ADU as a short-term rental shall be allowed, subject to compliance with Sections 13.06.080.A and 13.06.080.M. The property owner is required to occupy one of the dwellings for approval of a short-term rental of either the main dwelling or the ADU.

h. Density calculations.

ADUs shall be exempt from density calculations.

5. Use Standards, subject to variance:

a. Minimum Lot Size.

Attached and Detached ADUs are permitted on any legally established lot, irrespective of lot size or width, provided that applicable size, location, setback, open space, and other standards are met.

b. ADU Size.

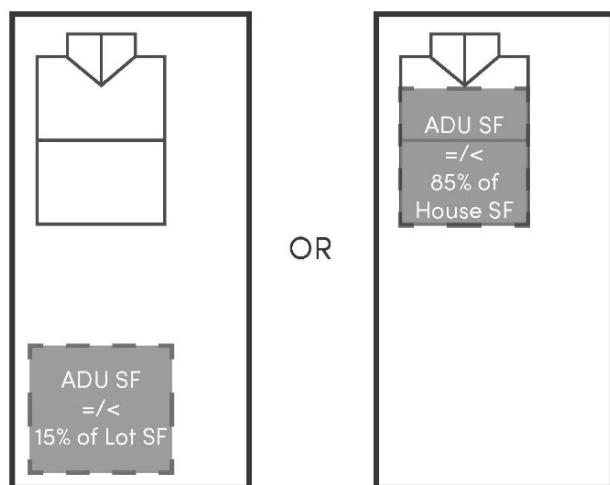
(1) The habitable area of ADUs, excluding any garage area and other non-living areas, shall be limited to the most restrictive of the following standards:

- ~~No more than 15 percent of the lot area.~~
- No more than 85 percent of the [living-habitable](#) area of the main building or main dwelling.
- No more than 1,000 square feet [for standard lots and no more than 750 square feet for small lots.](#)

[\(2\) If the ADU is completely located on a single floor of an existing building, the size of that ADU may be increased in order to efficiently use the entire floor area, so long as all other standards set forth in this section are met.](#)

[\(32\)](#) In addition, detached ADUs are considered accessory buildings and thus are also subject to the standards set forth in TMC 13.06.020. [GF](#) Accessory building standards.

Size of Accessory Dwelling Unit:



c. Height.

(1) Attached ADUs are subject to the height limitations applicable to the main house.

(2) ~~Detached ADUs shall be no taller than the main house. In addition, h~~Height shall be limited to the most restrictive of the following:

- The maximum height for detached ADUs shall be 18 feet, measured per the Building Code, or up to 20 feet with incorporation of either parking below or above the DADU structure (not next to), or with certification of the DADU under Built Green criteria with 4 stars, or equivalent environmental certification.
- The conversion of an existing accessory structure taller than 18 feet may be authorized through issuance of a Conditional Use Permit.
- In View Sensitive Districts, the maximum height shall be 15 feet, measured per TMC 13.01.060, and allowance of additional height is subject to TMC 13.05.010.B Variances.

d. Location.

The ADU shall be permitted as a second dwelling unit added to or created within the main building or as a detached structure located in the rear yard.

e. Setbacks.

Attached ADUs are considered part of the primary structure and thus are subject to the same setback standards applicable to the primary structure. Detached ADUs shall be setback a minimum of 5 feet from the side and rear property lines, excepting that no setback from the alley shall be required. Existing buildings being converted to Detached ADUs are not required to meet setbacks, but shall comply with all applicable City of Tacoma Building Codes adopted at the time of permit application.

f. Open Space.

While no additional yard space is required for sites with an ADU, the proposal must maintain or provide usable and functional outdoor or yard space consistent with TMC 13.06.020.D.7 Minimum Usable Yard Space.

g. Walkways.

For ADUs with a separate exterior entrance, a pedestrian walkway shall be provided between the ADU and the nearest public sidewalk, or where no sidewalk exists, the nearest public street right-of-way. The walkway shall be composed of materials that are distinct from any adjacent vehicle driving or parking surfaces. The walkway may function as a shared pedestrian/vehicle space provided that it is constructed of distinct materials and is located along an exterior edge of a driving surface.

13.06.090 Site Development Standards.

C. Off-street parking areas.

1. Applicability.

Buildings, structures, or uses hereafter established, built, enlarged, increased in capacity, or changed in principal use in all districts shall provide the following off-street parking areas.

2. Purpose.

To ensure the safe and adequate flow of traffic in public right-of-way, it is deemed in the interest of the public health, safety, and general welfare that off-street parking areas be required as a necessary part of the development and use of land, and to ensure that required parking areas are designed to perform in a safe and efficient manner. Additionally, to minimize impacts to adjacent uses from areas used for storage of vehicles and other materials, specific design and development standards for such areas are provided in Subsection D.

Minimum parking requirements are particularly important in order to ensure resident, visitor, customer, and employee parking within reasonable distance to the uses served, reduce congestion on adjacent streets; and to minimize, to the extent

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possible, spillover parking into adjacent residential areas. The requirements herein set forth are also established to discourage under-used parking facilities and to minimize the amount of land dedicated to parking, consistent with the Comprehensive Plan, that encourages economic development, transit use, carpooling, energy conservation, and air quality improvement by providing for: only the minimum number of stalls necessary, compact stalls, shared parking between uses, transportation demand management, and incentives for reducing the size of parking areas.

3. Off-street parking spaces - quantity.

The quantity of off-street parking shall be provided in accordance with the standards of the tables below.

a. Fractions.

Fractions resulting from required parking calculations will be rounded up or down to the nearest whole number.

b. Multiple uses.

Where an establishment on a lot contains multiple types of uses, the required parking spaces shall be equal to the total spaces determined by computing each use type separately, except where specifically stated otherwise herein.

c. Use not listed.

In the case of a use not specifically mentioned in this section, the requirements for off-street parking facilities shall be determined by the City Traffic Engineer. Such determination shall be based upon the requirements for the use specified in this section that is most nearly comparable to the unspecified use and traffic engineering principles and studies.

d. Historic buildings and sites.

Structures and sites that are individually listed on the Tacoma Register of Historic Places shall be exempt from all parking quantity requirements. This provision does not apply to Historic Special Review District overlay zones.

e. For buildings in existence prior to the adoption of the Tacoma Municipal Code on May 18, 1953, no additional parking shall be required for changes in use. Existing parking that is above and beyond the current requirements may be removed, provided that the quantity of parking is not reduced below the current requirements for the use on the site. New development, including additions, shall provide parking as required.

f. In Commercial Districts (T, C-1, C-2, HM, and PDB), no additional parking shall be required for a change of use in a structure that existed prior to September 25, 2012. Existing parking that is above and beyond the current requirements may be removed, provided that the quantity of parking is not reduced below the current requirements for the use on the site. New development, including additions, shall provide parking as required.

g. If a new use would have required more parking before October 8, 2012, the accessible parking requirements shall be based on the standards in place before October 8, 2012, except in cases where, after consulting with the City's ADA coordinator, the Building Official approves an alternative to providing on-site accessible parking upon a determination that the alternative is reasonable in light of circumstances associated with the specifics of an individual site and the needs of people with disabilities.

h. The following parking quantity standards apply to the Zoning Districts established in 13.06.020 Residential Districts, 13.06.030 Commercial Districts, and 13.06.060 Industrial Districts.

TABLE 1 – Required Off-Street Parking Spaces^{9, 14} (All footnotes are in Table 2, below.)		
Use	Unit	Required parking spaces
		Min.
Residential		
Single-family detached dwelling, Adult family home, Staffed residential home ^{1, 2, 12}	Dwelling.	2.00
Two-family dwelling in all districts ^{1, 2, 12}	Dwelling.	2.00
Townhouse dwelling in all districts ^{1, 2, 12}	Dwelling.	1.00
Three-family dwelling in all districts ^{1, 2, 12}	Dwelling.	2.00
Two- or Three-family dwelling via Conditional Use Permit	Dwelling.	1.00
Group housing – up to 6 residents		2.00
Group housing – 7 or more residents ^{1, 16}	Room, suite or dwelling.	1.00

TABLE 1 – Required Off-Street Parking Spaces ^{9, 14} (All footnotes are in Table 2, below.)		
Small Lots, Cottage Housing and lots not conforming to area/width ³	Dwelling.	1.00
Mobile home park ^{1, 2, 12}		
Senior housing	Guest room, suite or dwelling unit.	0.75
Multiple-family dwelling ^{1, 2, 12, 16}		
Located in R-3, R-4-L, T, HMR-SRD, and PRD Districts ¹²	Dwelling.	1.50
Located in R-4, C-1, C-2, HM, and M-1 Districts ¹²	Dwelling.	1.25
Located in R-5 District ¹²	Dwelling.	1.00
Mixed-Use Center District	See TABLE 2 (next table).	
Retirement homes, apartment hotels, residential hotels, residential clubs, fraternities, sororities, and group living quarters of a university or private club ¹	Guest room, suite, or dwelling.	Same as for multiple-family.
Residential in DR, DCC, DMU, and WR Districts	See Section 13.06.050 Downtown.	

13.06.100 Building design standards.

D. Downtown District Minimum Building Design Standards.

1. Applicability.

The basic design standards, except as otherwise noted, shall apply to all new construction, additions, and substantial alterations. Additional standards are applicable to the DCC and DR Districts, see below. ~~The basic design standards and additional standards applicable to the DCC and DR districts, except as otherwise noted, shall apply to all new construction, additions, and substantial alterations.~~

b. A variance to the required standards may be authorized, pursuant to Section 13.05.010.B.

c. If a building is being renovated in accordance with the Secretary of Interior's Standards for Treatment of Historic Properties, and a conflict between the basic design standards or additional standards and the Secretary's Standards occurs, then the Historic Preservation Criteria and Findings made by the Tacoma Landmarks Preservation Commission shall prevail.

2. Screening.

All rooftop mechanical for new construction shall be screened or located in a manner as to be minimally visible from public rights-of-way. Fencing is not acceptable. The intent of the screening is to make the rooftop equipment minimally visible from public rights-of-way within 125 feet of the building, provided said rights-of-way are below the roof level of the building. If the project proponent demonstrates that the function and integrity of the HVAC equipment would be compromised by the screening requirement, it shall not apply. This standard shall not apply to existing buildings undergoing substantial alteration.

E. Single, Two and Three-Family Dwelling Minimum Design Standards.

1. Applicability.

The following requirements apply to all single, two, and three-family dwellings ~~in X Districts, and to all two and three family dwellings~~ in all districts.

2. Purpose.

The following standards are intended to promote pedestrian access, compatibility with residential neighborhoods, building orientation to the street, and to minimize the impacts of vehicular access.

G. Accessory Dwelling Unit Minimum Design Standards.

1. Applicability.

The following standards apply to accessory dwelling units in all zoning districts ~~within Residential Zoning Districts in 13.02.020. When a Detached ADU is proposed on a site with housing other than single-family, the larger structure shall be considered the main dwelling for purposes of determining ADU design and other standards.~~

2. Purpose.

3. Design standards for attached ADUs.

a. Attached ADUs shall be designed either to generally match the exterior architectural style, appearance and character of the main house through use of similar materials, window, façade and roof design, or to complement the main house through use of materials and design of equal or better quality.

4. Design standards for Detached ADUs.

- a. Detached ADUs shall be designed either to generally match the exterior architectural style, appearance and character of the main house through use of similar materials, window, façade and roof design, or to complement the main house through use of materials and design of equal or better quality.
- b. The main entrance to a Detached ADU shall be at least eight feet from side property lines shared with a neighboring residential property if that entrance faces the neighboring property.
- c. Second story windows facing abutting residential properties and within ten feet of the property line shall be constructed in a manner that reduces direct views into the neighboring property through such methods as clerestory windows or [semi-opaque semi-translucent](#) glass.
- d. The structure shall not intercept a 45-degree daylight plane inclined into the ADU site from a height of 15 feet above existing grade, measured from the required five-foot setback line.
5. Any ADU proposed within an historic district is subject to the requirements and standards set forth in TMC 13.07, Landmarks and Historic Special Review Districts.
6. The Director shall provide an illustrated ADU design guide to assist in implementation and review of these standards.

Detached ADU window and roof design:

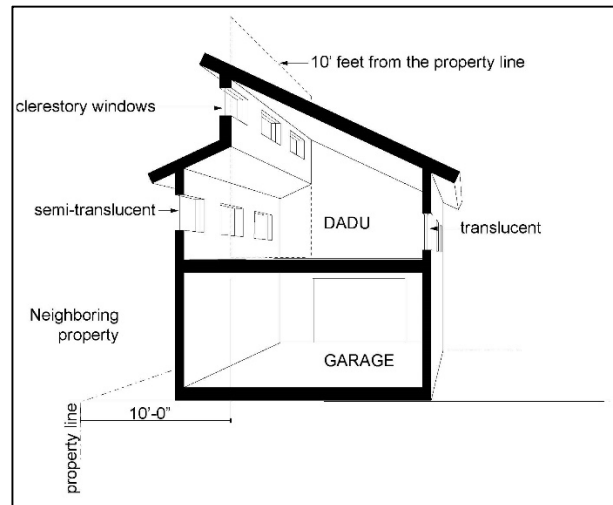
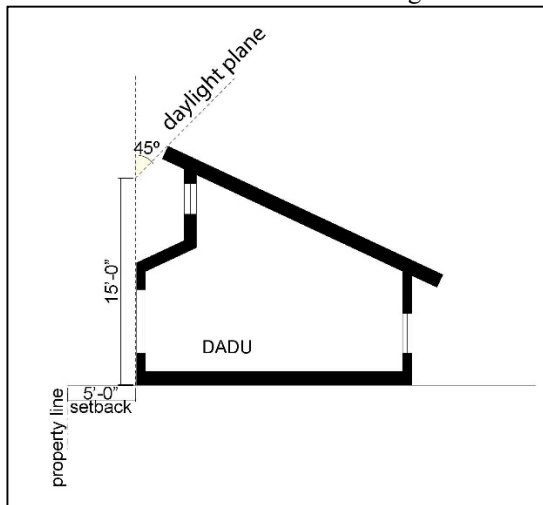


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Appendices

- A. Home in Tacoma Existing Conditions Report

SECTION 1.

HOUSING ACTION PLAN BACKGROUND AND PROJECT GOALS

Housing Action Plan Background and Project Goals

This Housing Action Plan (HAP) is a supplement to the **Home in Tacoma** project, a multifaceted effort to expand housing choices in the City of Tacoma. **Home in Tacoma** unifies the city's growth strategy, zoning and land use regulations, and affordable housing development incentives into a concerted, effective effort to address increase housing supply, create more affordable housing options, and expand the choice of housing types throughout Tacoma's neighborhoods.

This report begins with a discussion of the HAP project goals and discusses how the plan intersects with the city's Affordable Housing Action Strategy (AHAS). It then presents a summary of existing conditions in the city, based on data analysis updated from the 2016 AHAS work. The full Existing Conditions analysis is appended to this report.

Building upon the policy guidance and direction provided by the Planning Commission (PC) as this project has developed, the balance of this report presents recommendations, including modifications of current policy. It is important to note that Tacoma has invested in expanding housing choice through many policy and program initiatives. Yet the market has continued to lose affordability—calling on the city to harness the opportunity to do more.

Those recommendations are structured around:

- Housing Policy Actions
- Land Use/Zoning Actions; and
- Administrative and Supportive Actions.

Where possible, the actions incorporate projected outcomes in terms of unit numbers, unit types, affordability, access to opportunity areas, and facilitation of walkable neighborhoods.

Project Goals

Based on applicable policy direction, community input, and Planning Commission direction, the Home In Tacoma project will bring forward actions and strategies to promote:

- Housing supply to meet community needs and preferences throughout the City's neighborhoods
- Housing affordability reflecting the financial means of Tacoma residents, and considering secondary household costs

Housing choice reflecting community preferences and household needs, including a diversity of housing types as well as equitable access to opportunity for people of all races, socio-economic groups, ages and abilities.

The Housing Action Plan delivers:

- A package of near-term legislative and administrative actions implementing existing policy direction; and
- A package of medium-term planning, zoning and regulatory actions reflecting changes to the City's housing growth strategy for future City Council consideration.

Development of the Housing Action Plan assessed the potential actions and strategies in terms of the following, which were considered as part of the recommendations. Those considerations are documented in this plan:

- Consistency with Tacoma's growth goals;
- Market feasibility and cost-effectiveness for homeowners, non-profit and for-profit housing sectors;
- Mitigating risk of displacement or other unintended consequences;
- Urban design and fit with existing neighborhood patterns; and
- An ongoing commitment to be responsive to community input.

Intersection with the AHAS. The AHAS includes four categories of strategic objectives, and includes actions intended to serve the full range of household income levels in Tacoma. The City Council has indicated that **Action 1.2: Inclusionary Zoning** and **Action 1.8: Diverse Housing Types** are high implementation priorities—and, therefore, are an integral part of the Housing Action Plan.

Exhibit “C”

AHAS* Strategic Objective 1: Create More Homes for More People

Actions	Timing	Income Levels Served
1.1 Seed the Tacoma Housing Trust Fund with local sources of funding.	Immediate (1-2 years)	120% AMI and below
1.2 Modify inclusionary housing provisions to target unmet need and align with market realities.	Immediate (1-2 years)	50% AMI and below
1.3 Update the Multifamily Tax Exemption Program to increase its impact.	Immediate (1-2 years)	50% AMI and below
1.4 Leverage publicly and partner-owned land for affordable housing.	Immediate (1-2 years)	80% AMI and below
1.5 Create consistent standards for fee waiver eligibility and resources to offset waived fees.	Immediate (1-2 years)	80% AMI and below
1.6 Create a process to coordinate public investments, like capital improvements, with affordable housing activities to reduce the overall cost of development.	Immediate (1-2 years)	80% AMI and below
1.7 Increase participation in first-time homebuyer programs and resources for new homebuyers.	Immediate (1-2 years)	120% AMI and below
1.8 Encourage more diverse types of housing development through relaxed land use standards, technical assistance, and financial incentives.	Immediate (1-2 years) Short-term (3-4 years)	All
1.9 Establish a dedicated source of funding for the Tacoma Housing Trust Fund.	Short-term (3-4 years)	120% AMI and below
1.10 Use value capture to generate and reinvest in neighborhoods experiencing increased private investment (with a focus on areas with planned or existing transit).	Short-term (3-4 years)	80% AMI and below
1.11 Explore innovative, low-cost housing solutions to serve persons experiencing homelessness.	Short-term (3-4 years)	30% AMI and below
1.12 Explore opportunities for increased staff support during the development review process.	Short-term (3-4 years) Medium-term (4-6 years)	All

Summary of Existing Conditions

In the three years since the city’s housing needs were identified as part of the Affordable Housing Action Strategy (AHAS), the City of Tacoma has experienced significant changes in its demographic and housing market conditions:¹

- **Households are getting smaller as the population ages.** Households with a householder 65 years and over increased by nearly 2,900 from 2016 to 2019. Seniors aging in Tacoma will create demand for smaller units (one- to two-bedroom) and accessible, visitable housing due to the correlation of age and disability.
- **Incomes have not kept up with housing costs.** From 2016 to 2019, median rent increased by 21 percent while median renter income increased by only 12 percent. Similarly, the median home value of owner occupied housing increased by 44 percent compared to a 22 percent increase in median income for owner households. It is becoming increasingly difficult for renters to afford to rent or buy in Tacoma as wages fail to keep up with rising housing costs.
- **Renters are higher income—and lower income households have declined.** There are now about 2,800 fewer households with incomes of less than \$25,000 in Tacoma than in 2016. This is likely due to a combination of low income households being priced out of the market and renter income increasing. High income renter households (>\$100,000) increased by 2,300 since 2016.
- **Special populations are disproportionately affected by poverty and are especially vulnerable to the changing housing market.** Residents with a disability, seniors, single mothers, and people of color have above average poverty rates and are particularly vulnerable to shifting housing costs. Additionally, populations on a fixed income—mainly residents with a disability and seniors—are especially at risk.
- **The shortage of affordable rental units persists.** In 2019, there was an estimated shortage of 4,897 units for renters with incomes of less than 30 percent of the Area Median Income or AMI—approximately \$20,000 per year for a 2-person household. This shortage declined from 2016 mostly due to a decline in extremely low income renters that was greater than the loss of affordable units. A rental shortage also exists for low income households: Altogether, 7,159 households with incomes of less than 50 percent AMI—with incomes of \$35,000 and less per year—cannot find rental units they can afford. This affordable rental shortage is comparable to the wait list for public housing maintained by the Tacoma Housing Authority, which

¹ Please see Appendix A for the full Existing Conditions report.

Exhibit “C”

approximates 6,500 households. Households typically wait for several years (as many as five years) on the wait lists.²

- **Racial and ethnic diversity has increased while disparate trends in homeownership and poverty remain.** The City of Tacoma is becoming more racially and ethnically diverse. However, Black/African American residents, Asian residents, Latino/Latinx/Hispanic residents, and residents of two or more races all have poverty rates higher than the individual poverty rate. Black/African American (30%) and Latino/Latinx/Hispanic residents (47%) have much lower rates of homeownership compared to White/Caucasian residents (61%).
- **The city’s highest opportunity areas are the most challenging to access for low and moderate income households.** Generally, opportunity is highest in the north areas of the city and lowest in the south and central areas of the city. Areas of high opportunity have higher median home values.

Key Housing Market Change Indicators, City of Tacoma, 2016-2019

	2016	2019	2016-2019	
			Change	% change
Rental Market				
Median rent	\$1,054	\$1,273	\$219	21%
Median renter income	\$40,009	\$44,809	\$4,800	12%
Ownership Market				
Median home value	\$239,100	\$344,500	\$105,400	44%
Median owner income	\$76,544	\$93,765	\$17,221	22%
Rental Gaps				
Rental gap <30% AMI	-6,055	-4,897	1,159	-19%
Renter households <30% AMI	9,077	7,769	-1,308	-14%
Rental units <30% AMI	3,022	2,872	-150	-5%
Cost burden				
Owners	32%	27%	-5%	
Renters	47%	49%	2%	
Homelessness (Pierce County)	627	544	-83	-13%

Source: 2016 and 2019 1-year ACS; Pierce County Point-in-Time County 2016 and 2019; Root Policy Research.

² City of Tacoma 5-year Consolidated Plan Draft (2020).

Exhibit “C”

Initiatives to facilitate development of affordable and missing middle housing.

The AHAS calls for steps to promote more diverse types of housing development through changes to land use standards, technical assistance and financial incentives. This supports Housing Element policies which call for Missing Middle Housing (infill) approaches as a method to promote housing affordability and choice, as well as other goals. Multiple mid-range infill housing types will be evaluated.

Diverse housing types can function as “naturally occurring” affordable housing (NOAH). While they are not specifically restricted as affordable, NOAH tends to be relatively affordable by virtue of its smaller size and use of already developed land. Allowing diverse housing types can also increase housing choice in existing neighborhoods.

Over recent years, the city has implemented a range of infill strategies, some of which are ongoing at this time, and others which need further vetting prior to implementation. The figure below provides an overview of zoning and policy changes to date aimed at expanding housing choice.

Exhibit “C”

Missing Middle Timeline: Zoning and Policy Changes for Expanding Housing Choice

	< 2012	2015	2016	2017	2018	2019	2020	2021
Policy and Strategy								
Housing Element Update								
Affordable Housing Policy Advisory Group infill strategy								
Affordable Housing Action Strategy (AHAS)								
AHAS incorporation into One Tacoma Plan								
Code and Program Updates								
Downtown reduced parking area								
Microunit parking reduction								
Reduced parking in Tacoma Mall								
Affordable Housing Incentives Code (administrative standards)								
Lot size flexibility								
ADU expansions								
Duplex/Cottage/Small Multifamily infill pilots								
Area-Wide Upzones								
FLUM Proactive Rezones								
Mall Madison District Upzones								
Growth Strategy Upzones								

Source: City of Tacoma and Root Policy Research.

Guiding Principles

Planning Commission has provided policy direction through a course of meetings dedicated to the Home in Tacoma project.

On the outset of this project, Planning Commission agreed on **Guiding Principles** through which to evaluate policies and outcomes for the Housing Growth Strategy. These were used in the evaluation of the recommendations, and include:

1. Tacoma’s growth strategy should accommodate new demand and existing residents with a full range of housing choices to serve the spectrum of needs while minimizing the displacement of residents who are not served by the private market.
2. Dense development should be concentrated in centers and corridors with mid-scale transition zones into lower-scale neighborhoods.
3. A range of Missing Middle infill housing types should be allowed in existing neighborhoods.
4. Missing middle infill should be compatible in design and scale to minimize disruption in existing neighborhoods while providing opportunities for increased density through a form-based approach
5. Tacoma should use a range of tools, including affordability incentives/requirements, to produce housing that is affordable for lower income households not served by the housing market.

SECTION 2.

GROWTH TARGETS AND HOUSING GOALS

Growth Targets

The Puget Sound Regional Council (PSRC) 2040 Land Use Vision model forecasts Tacoma will need to accommodate 44,770 new housing units from 2020 to 2040. This equates to an annual average of 2,239 housing units—a 28 percent increase from the city’s recent annual average household growth.³

The 2050 Land Use Vision was under development when this HAP was prepared. A draft vision allocates 137,000 of the region’s population to metropolitan cities, of which Tacoma is the largest. If Tacoma was able to absorb that growth, an average of 1,930 housing units would be required. This is a lower target than the 2040 Land Use Vision.

At the time this report was prepared, Tacoma’s growth target called for the addition of 54,741 new housing units between 2010 and 2040, based on the Pierce County Buildable Lands report from 2014—this equates to an average of 1,824 units annually. If that annual goal were accomplished moving forward, total new housing units between 2020 and 2040 would be 36,494.

Between 2016 and 2019, the city’s average annual growth was 1,755 households—below the official target, although significantly increased from past growth. Over the past 20 years, average annual household growth has been much lower than that experienced recently, averaging just 539 households per year. At that rate, total new housing units between 2020 and 2040 would be 10,800.

The housing goals that inform this Housing Action Plan are based on these unit projections and a range of growth scenarios:

- A **low growth** model is based on housing development in the past 20 years and assumes no more than 20,000 units are built. This is roughly **twice the rate of growth of the past 20 years** and assumes that demand to live in the city is much stronger now as evidenced by growth in recent years and rising housing prices.
- A **moderate growth** model based on the assumed growth in the **Vision 2050 report**. At a household size of 2.28 and a 6 percent vacancy rate, this translates into 38,600 new units between now and 2040.
- A **high growth** model based on the **PSRC Land Use Vision**, which assumes a total of 44,770 new units.

All growth scenarios keep the homeownership rate in the city, currently 54 percent, constant.

³ Housing unit targets assume a healthy number of vacant units to allow households to move in and out of the market as needed.

Exhibit “C”

Total unit and average annual unit projections for 2040 are shown below.

New Unit Projections, Total and Average Annual, 2020-2040

	Low Growth		Moderate Growth		High Growth	
	Total New Units	Annual Average New Units	Total New Units	Annual Average New Units	Total New Units	Annual Average New Units
Total new units	20,000	1,000	38,602	1,930	44,770	2,239
New rental units	9,200	460	17,757	888	20,594	1,030
New ownership units	10,800	540	20,845	1,042	24,176	1,208

Source: Root Policy Research.

Housing Affordability Goals

Currently, 19 percent of Tacoma’s renters—nearly 8,000 renters—have incomes of less than 30 percent of the AMI for a 2 person-household—approximately equivalent to below poverty level. These renters require deeply subsidized housing provided by nonprofit organizations or tenant-based rental assistance (TBRA) such as Section 8. The private sector typically does not serve renters in this income range.

Another 7,000 renters have incomes in the 31 to 50 percent AMI income range. These renters usually require some type of housing subsidies. In most markets, this consists of public housing, Low Income Housing Tax Credit developments (LIHTC), and TBRA. In 2010, it was more common to find privately-provided, non-subsidized units serving these renters due to a relatively soft rental market. According to the gaps analysis conducted for this study, Tacoma has lost nearly 10 percent of its affordable housing stock for low income renters due to rent increases.

Renters in the 51 to 80 percent income category, totaling nearly 9,000, are typically served through a combination of subsidized rentals (public housing, LIHTC for those at the lower end of the income range) and privately-provided rentals.

Those in higher income brackets are served by the private market.

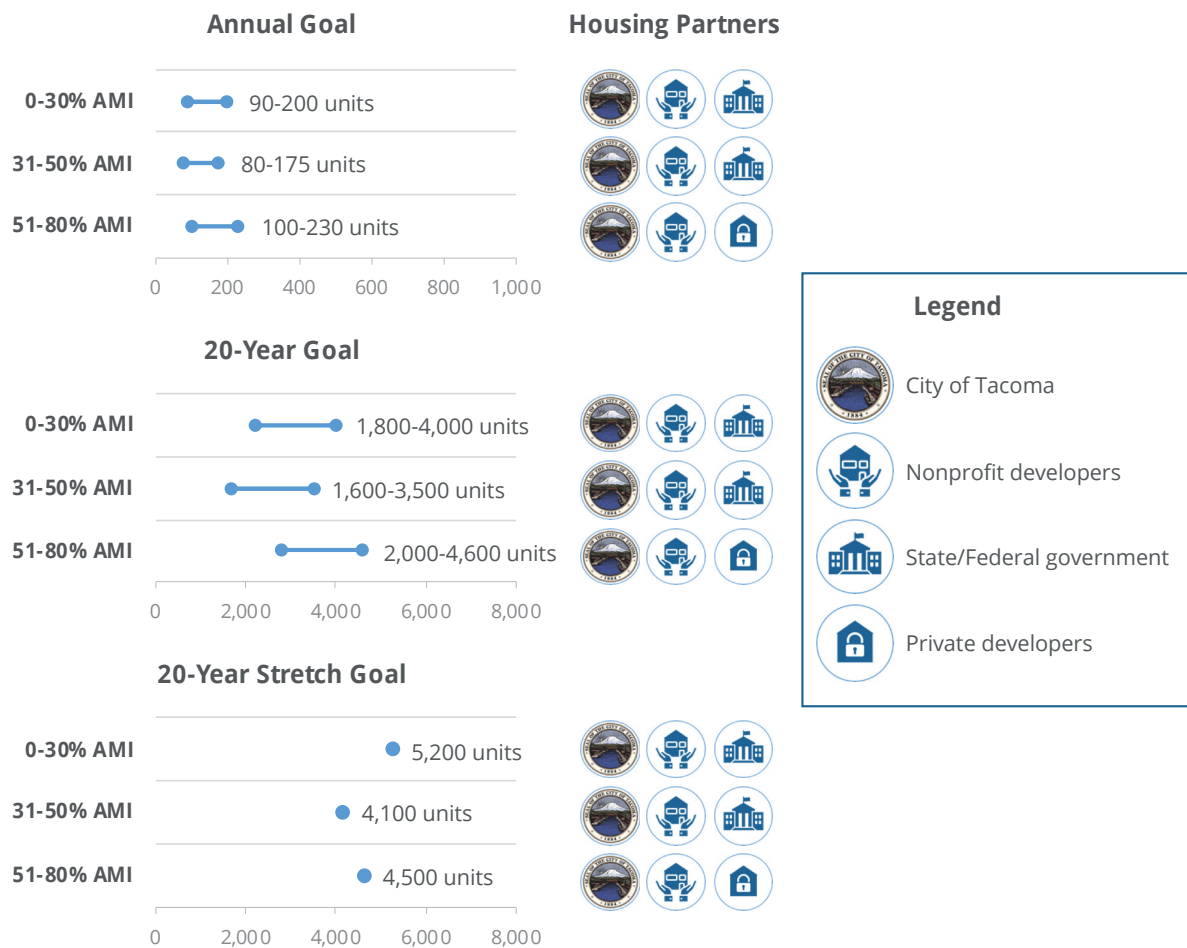
If the distribution of renter incomes remains the same during the next 20 years new rental units needed to accommodate growth will range between 500 and 1,000 per year, as shown below.

It is important to note that because these goals hold the current income distribution in Tacoma constant, they assume that displacement of low income renters is mitigated and that funding is available to construct new publicly-assisted housing.

Exhibit “C”

Renter unit projections by AMI

	Current Renters (2-person household)	Annual Units Needed		
		Low Growth Scenario	Moderate Growth Scenario	High Growth Scenario
0-30% AMI	7,769	89	172	199
31-50% AMI	6,924	79	153	178
51-80% AMI	8,878	102	196	228
81-100% AMI	4,129	47	91	106
101-120% AMI	3,163	36	70	81
121% AMI+	9,269	106	205	238
Total	40,132	460	888	1,030



Source: Root Policy Research.

Exhibit “C”

Rental production goals. Based on these scenarios, the range of affordable rental housing targets, by AMI include:⁴

- Rental units affordable at very low incomes (30% AMI and less) = production of 90 to 200 units annually, or 1,800 to 4,000 over 20 years;
- Rental units affordable at low incomes (31-50% AMI) = 80 to 175 units annually or 1,600 to 3,500 over 20 years; and
- Rental units affordable at moderately low incomes (51-80% AMI) = 100 to 230 units annually or 2,000 to 4,600 over 20 years.

“Stretch” rental goal. It is important to note that the projections and goals above do not address the existing rental unit gap of 7,159 units for renters with incomes of 50 percent of AMI and less. Addressing this gap will require a combination of increased tenant-based rental assistance (TBRA) and construction of new, publicly-assisted units and will be heavily dependent on a significant increase in federal support to address such need. A “stretch” goal that would be attainable with a significant infusion of resources and assuming a moderate growth scenario is shown below. It assumes that the existing need is reduced by 25 percent through construction of new units that help address the need of less than 50 percent AMI renters and free up units in low to moderate income ranges that these cost-burdened renters are currently occupying.

- Additional rental units for very low incomes (30% AMI and less) = 1,200 units over 20 years, and
- Additional rental units for low incomes (31-50% AMI) = 600 units over 20 years.

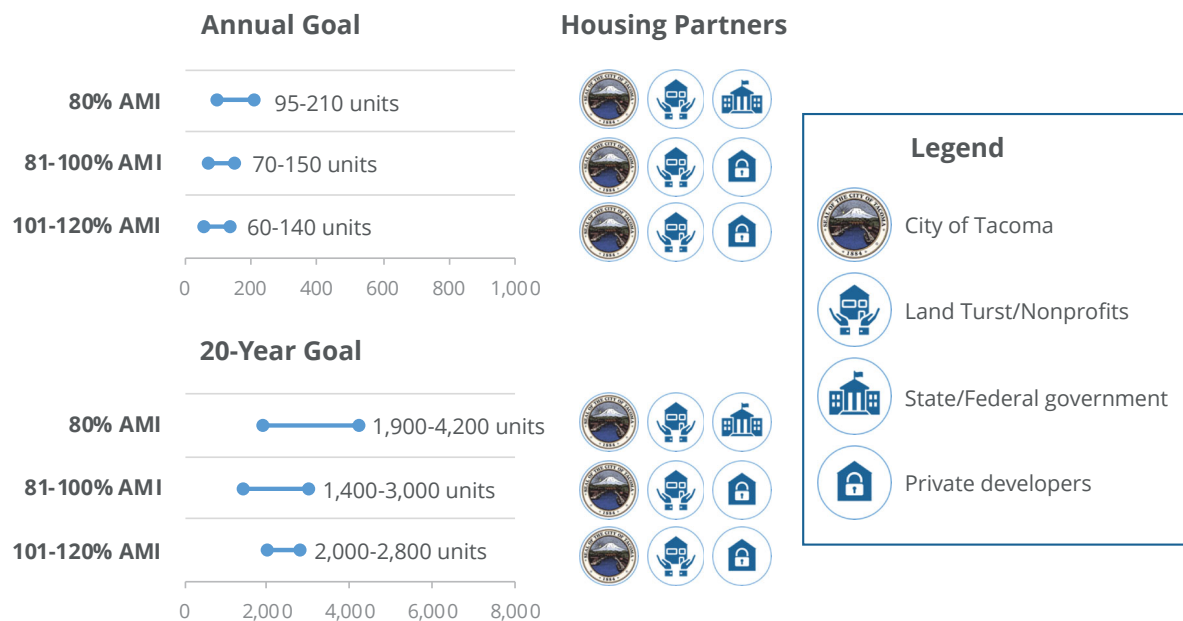
Ownership production goals. If the ownership rate in Tacoma holds and owners continue to comprise a similar distribution across AMIs, new units needed to accommodate owners will range from:

⁴ Numbers are rounded for ease of implementation.

Exhibit “C”

Owner unit projections by AMI

	Current Owners (2-person household)	Annual Units Needed		
		Low Growth Scenario	Moderate Growth Scenario	High Growth Scenario
0-80% AMI	10,553	94	181	210
81-100% AMI	4,599	67	129	149
101-120% AMI	4,596	62	120	139
121% AMI+	27,136	317	612	711
Total	46,884	540	1,042	1,209



Source: Root Policy Research.

About one in four of Tacoma’s owners have incomes of less than 80 percent of AMI and more than half have incomes of 120 percent AMI and more. A comparatively small proportion falls into the 81 to 120 percent range.

Unit projections assume that many of the 0-80 percent AMI owners will consist of older residents who have aged in place, are living on fixed incomes, and have rehabilitation and maintenance needs rather than new housing units. As of 2019, 62 percent of Tacoma’s owners are age 45 and older. The affordability targets assume that these owners will be comprised of existing owners who are aging in place and that ownership for new owners with less than 80 percent AMI will be very limited.

Based on these scenarios, **owner housing targets** by AMI include:

- Owner units affordable at moderately low incomes (80% AMI) = 95 to 210 units annually or 1,900 to 4,200 over 20 years;

Exhibit “C”

- Owner units affordable at moderate incomes (81-100% AMI) = 70 to 150 units annually or 1,400 to 3,000 over 20 years; and
- Owner units affordable at missing middle incomes (101-120% AMI) = production of 60 to 140 units annually, or 2,000 to 2,800 over 20 years.

“Stretch” ownership goal. A stretch goal for ownership would provide affordable homes for < 80 percent AMI households—homes priced at \$200,000 and less. Units at this price point are generally found in land trust developments or through sweat equity models and should be pursued and prioritized when opportunities arise.

Comprehensive Plan affordability targets. These affordability targets would enable the city to exceed the **Comprehensive Plan Policy H-4.2 goal** to ensure that at least [25 percent of the 2040 housing targets are affordable to households at or below 80 percent of Pierce County AMI](#). These projections also meet the Pierce County forecasted goal for household distribution by AMI.

As noted above, these goals assume that funding is available to construct new publicly-assisted housing to reach new households earning less than 50 percent AMI. If that is the case, then the city could reach:

- [50 percent of rental unit targets are affordable to households at or below 80 percent of Pierce County AMI; and](#)
- [25 percent of rental unit targets are affordable to households at or below 80 percent of Pierce County AMI.](#)

The Role of Unit Production in Affordability

Housing policies serve a range of needs, and it is important to examine the role of unit production, by unit type, and affordability (or AMI) levels that are possible. The graphic below demonstrates how unit production—and city land use and zoning policies that influence housing types—can influence affordability. The graphic uses a 2-person household, which is closest to the average-sized household in Tacoma: as of 2019, 67 percent of Tacoma households had 2 persons and less.

As the graphic demonstrates:

- Publicly-subsidized and nonprofit housing is critical to meet the needs of households earning less than 50 percent of AMI. Most privately-provided, market-rate housing does not meet this AMI level, including missing middle housing products.
- Newly built multifamily housing, as well older multifamily housing, can serve moderate- to low-AMI levels, particularly when incentives are attached.
- Missing middle products are good solutions for moderately-low income renters and owners who need relatively affordable housing and value these product types.

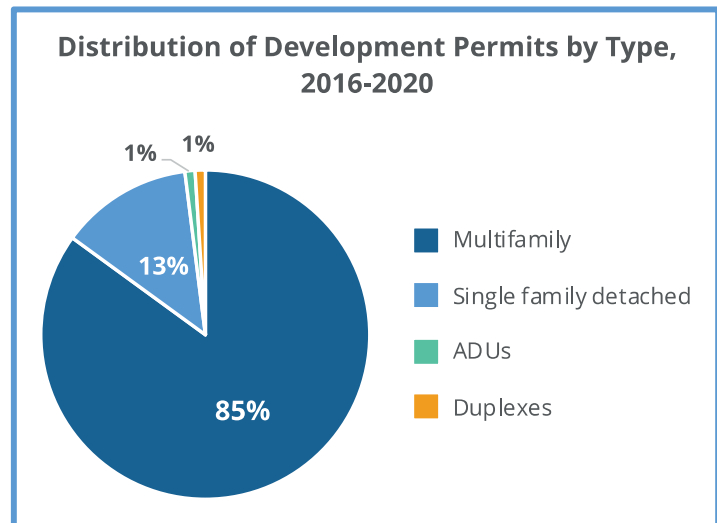
Exhibit “C”

IF YOUR HOUSEHOLD EARNS...						
\$32,580 < 30% AMI	\$35,000 31-50% AMI	\$55,000 51-80% AMI	\$70,000 81-100% AMI	\$85,000 101-120% AMI	\$100,000 121-150% AMI	\$100,000+ 151%+ AMI
THE MAXIMUM RENT YOU CAN AFFORD IS...						
\$520	\$870	\$1,390	\$1,730	\$2,080	\$2,500	\$2,500+
THE MAXIMUM HOME PRICE YOU CAN AFFORD IS...						
\$90,000	\$150,000	\$240,000	\$300,000	\$350,000	\$450,000	\$450,000+
HOUSING TYPES AFFORDABLE TO RENTERS						
Publicly subsidized	ADU/Duplex		All products			
		New multifamily <i>with incentives</i>	New multifamily			
		Older non-subsidized multifamily				
HOUSING TYPES AFFORDABLE TO OWNERS						
	Nonprofit/land trust	Duplex		Townhome	All products	
		ADU	Cottage			
			Multi-plex/ Townhome <i>with incentives</i>	Multi-plex/ Townhome	Newer SFD	
				Older SFD		
CITY POLICY OPTIONS: RENTERS						
		ADU/Infill/Small multifamily				
		Parking reductions				
		Moderate density bonus				
		Expedited review				
		Inclusionary zoning/fee-in-lieu				
		MFTE				
CITY POLICY OPTIONS: OWNERS						
		Infill				
		ADU				
		Expedited review				
		Inclusionary zoning/fee-in-lieu				
		MFTE				

Exhibit “C”

Historical unit production. An analysis of city permit data by unit type between 2016 and 2020 indicate that a shift in development type will be needed to facilitate missing middle housing and provide a wider range of affordable housing options to Tacomans.

Eighty-five percent of the units permitted between 2016 and 2020 were multifamily developments; this is an increase from the 70 percent of growth multifamily comprised since 2011. Data are not available to determine the occupancy of these developments; however, it is likely that the vast majority of multifamily units are rentals based on the strength of the rental market.



The next highest unit type permitted were “single family”, or single unit, detached homes at 13 percent. One percent, respectively, were for the construction of duplexes and ADUs.

In sum, without a shift in housing policy priorities, the city’s future growth is likely to be bifurcated into multifamily housing—some of which will be affordable to moderately-low income households—and single unit housing—much of which is not affordable to moderate or low income households. Missing middle products are needed to “bridge” this product type and affordability gap.

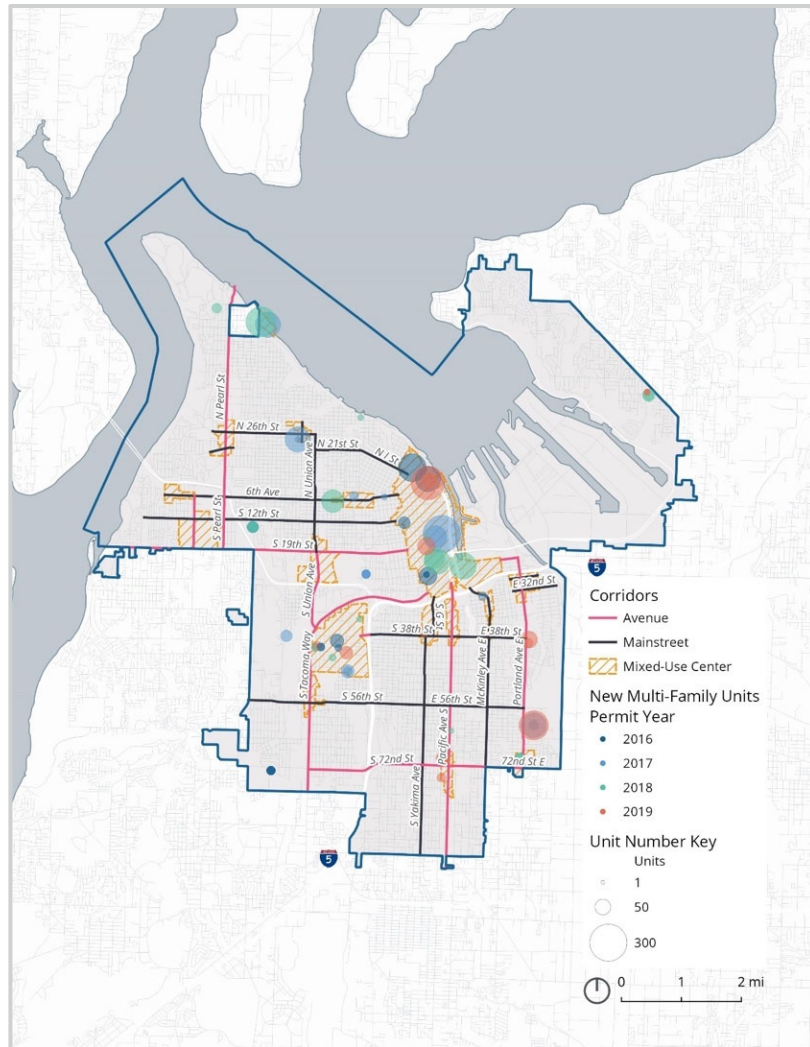
Unit production by location. The City of Tacoma’s growth strategy targets 80 percent of new residential development in centers and corridors and 20 percent in the remaining medium and low density areas of the city. Since 2016, nearly 4,000 new housing units have been constructed in the city. The majority of units—63 percent—were located in mixed use centers or along corridors, and the remaining 37 percent of new units were located in medium and low density areas throughout the city.

The maps on the following pages show new residential permits by housing type between 2016 and 2019, with the exception of the second ADU map, which shows permits between May 2019 and August 2020, to isolate the effect of the recent code change to permit ADUs citywide by right. The ADU comparative maps suggest that these code changes could have a big impact: permits grew significantly after the code change.

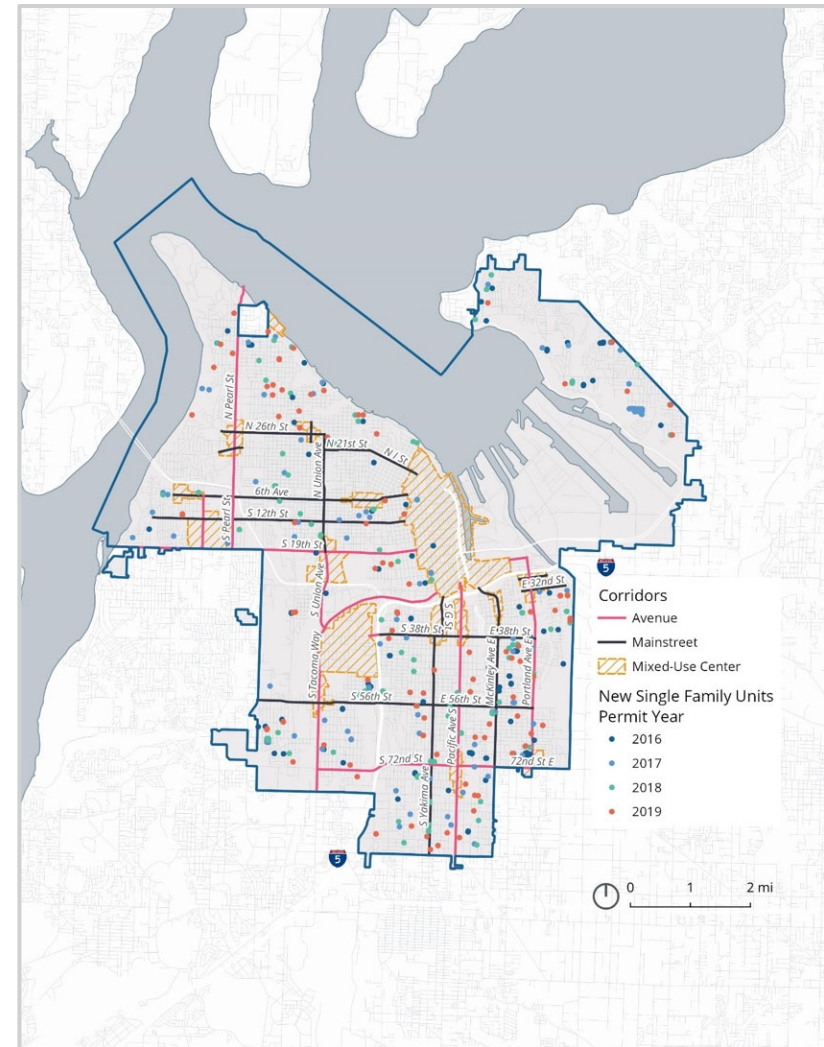
Most multifamily development occurred in centers and along corridors. All other residential housing types were more prevalent in low and moderate density areas of the city. These development patterns suggest that expanding the areas where missing middle products are allowed would conform with development patterns already underway and broaden choice in a variety of areas in the city.

Exhibit “C”

New Multifamily Units by Year Permitted, 2016-2019



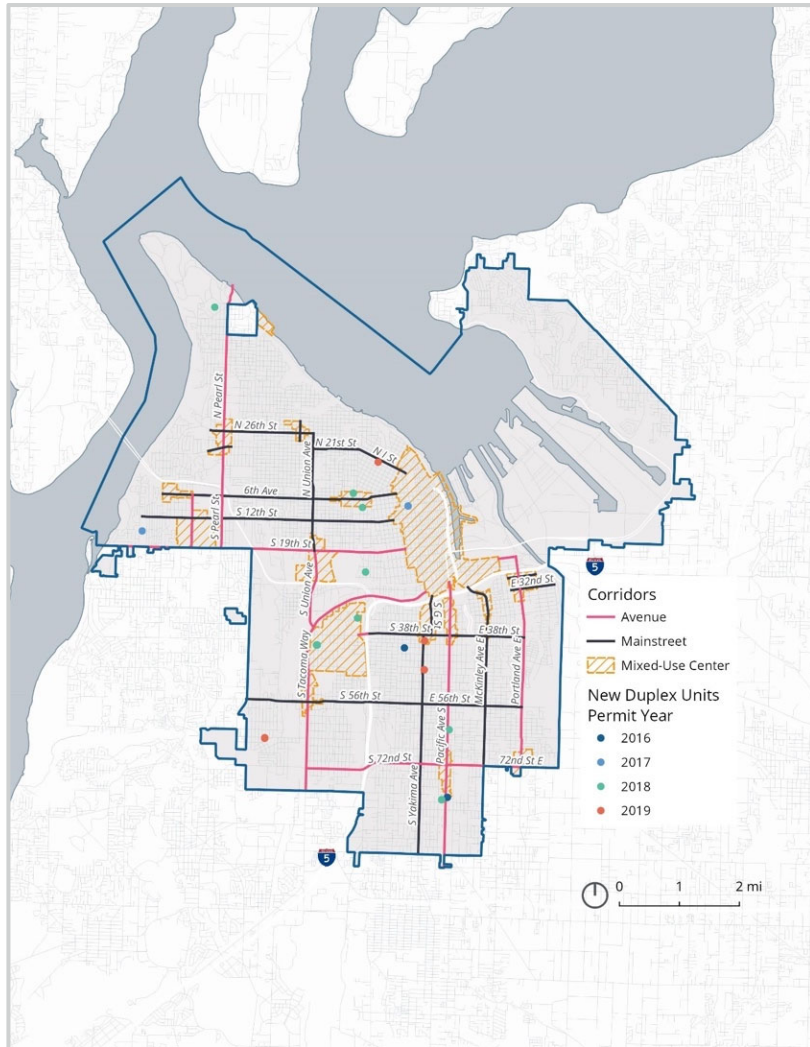
New Single Family Units by Year Permitted, 2016-2019



Source: City of Tacoma and Root Policy Research.

Exhibit “C”

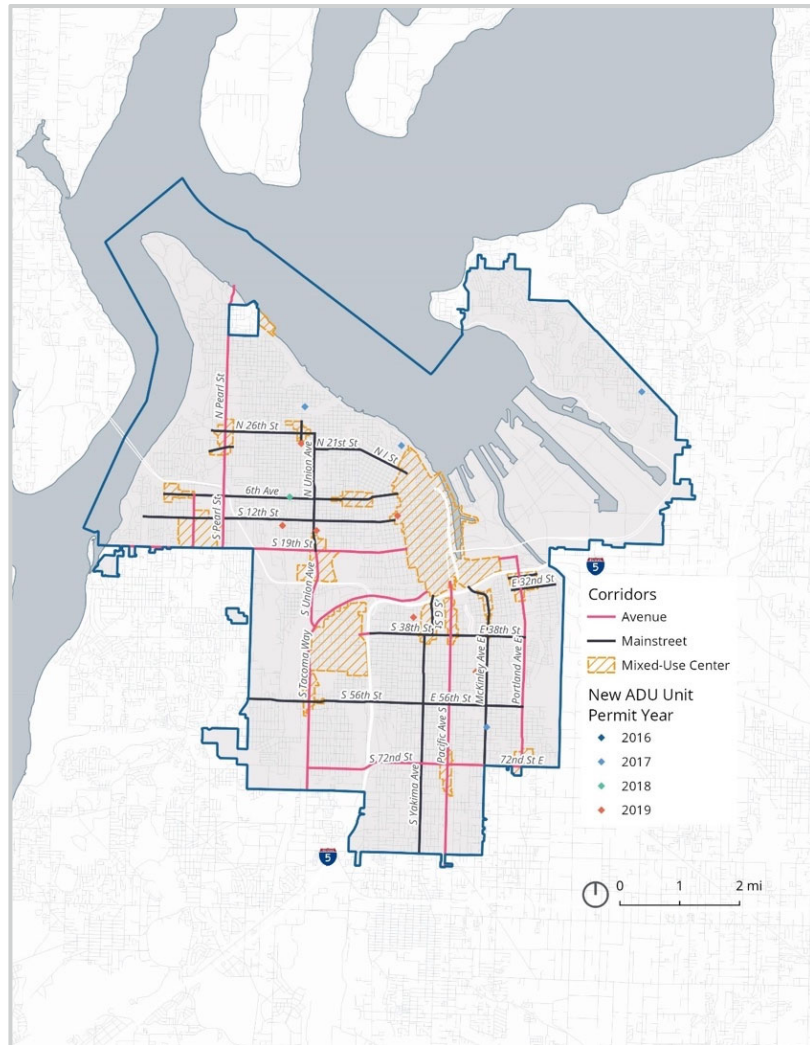
New Duplex Units by Year Permitted, 2016-2019



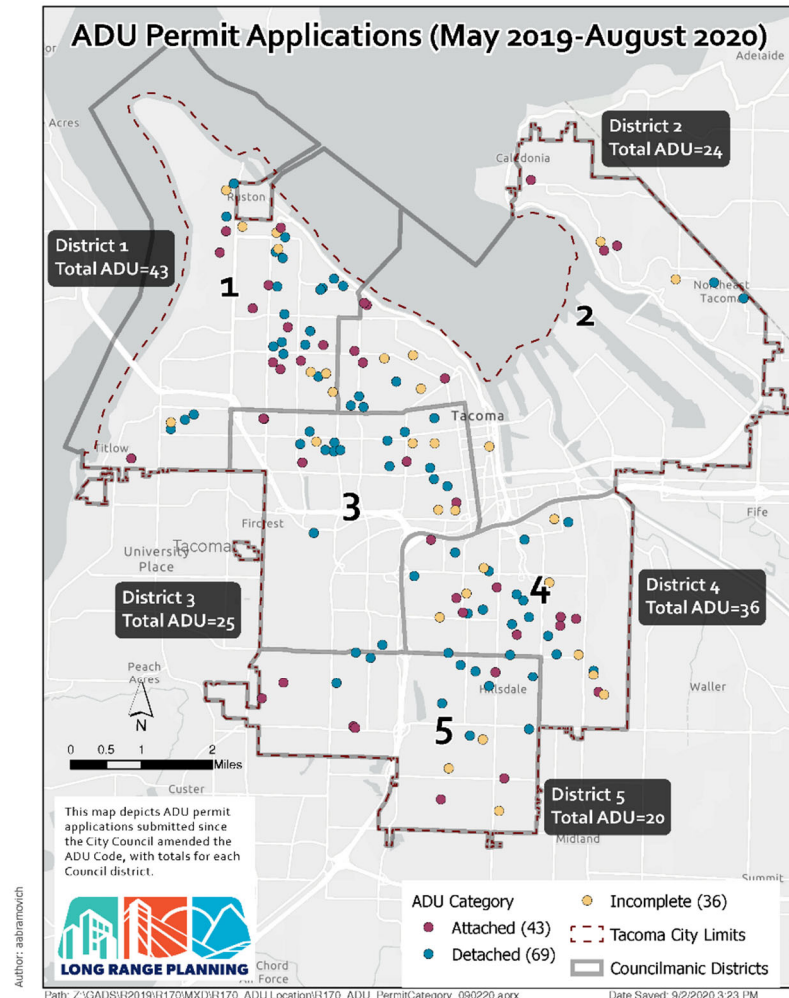
Source: City of Tacoma and Root Policy Research.

Exhibit “C”

New ADUs by Year Permitted, 2016-2019



New ADUs by Year Permitted, May 2019 – August 2020



Source: City of Tacoma and Root Policy Research.

SECTION 3.

HOUSING POLICY ANALYSIS

Affordability Needs and Economic Feasibility

In Tacoma, as in many markets, residential development has been split between single unit detached units and multifamily development—largely driven by past land use regulations. As land and development costs have risen, ownership in the form of single unit detached housing has become out-of-reach for many.

The average sales price of a home listed or sold in Tacoma in 2020 ranged from \$311,000 to \$633,000, depending on the zip code. Between 2016 and 2019, the median home value in Tacoma rose by \$105,000—a 44 percent increase in three years. At this rate of growth, the median single unit detached home in Tacoma could sell for nearly \$900,000 in 15 years.

At the same time, changes in household composition, employment patterns, and lifestyle choices have increased demand for renting, lengthened the period of rentership, and introduced the need for a greater variety of rental products. Flexibility in zoning is important to broaden both ownership and rental options.

The State Guidance for a HAP recommends that jurisdictions “conduct pro forma analyses of sample projects to estimate a developer’s expected return on investment under different scenarios. This can be helpful to calibrate requirements such as the amount of affordable units and affordability levels to maximize the benefits without discouraging use of the incentive by developers.”

The HAP economic feasibility analysis examined the AMI levels at several development prototypes would reach given current development costs and expected returns.

Feasibility analyses were conducted for nine development prototypes:

- Owned duplexes (2 units) and townhomes (10 units);
- Small scale (32 units) and moderate-scale (55 units) 3-story rentals;
- 4-, 5-, and 7-story rentals (70, 105, and 207 units, respectively);
- 12- and 16-story rentals (207, 290, and 320 units, respectively).

The economic feasibility analysis used the current costs of development and land, operating expenses (for rentals), and industry



Exhibit “C”

expectations for return on investment to determine the equivalent AMI levels these developments can reach without any incentives that the city could provide—through, for example, density bonuses, fee waivers, the Multifamily Property Tax Exemption (PTE), and expedited application review and permitting.

AMI levels served without requirements or incentives. As the table below demonstrates, except for studios in moderate-scale multifamily, newly constructed housing is and will be priced in the 90 to 135 percent AMI range in most of Tacoma. In high rent areas like downtown, AMI levels cluster in the 120 to 140 percent AMI range. This compares to the 120 percent to 175 percent AMI range currently required to afford an existing single unit home (with 120% AMI single unit affordability homes needing significant improvements).

The table also demonstrates that missing middle ownership models struggle to meet target sales prices. Developments costs are currently too high to allow those missing middle prototypes to be developed profitably with current development costs without some flexibility in land use code.

Development Prototypes, Rents and Sales Prices, and AMI Levels

DEVELOPMENT ASSUMPTIONS	MISSING MIDDLE RESIDENTIAL PROTOTYPES					MULTIFAMILY RESIDENTIAL PROTOTYPES			
	Owner Duplex	Owner Townhomes	Small-Scale 3-Story Rental Residential	3-Story Rental Residential	4-Story Rental Residential	5-Story Rental Residential	7-Story Rental Residential	12-Story Rental Residential	16-Story Rental Residential
RENTS									
Low-Moderate Rent Area									
Market rent	1,670	2,338	1,754	1,587	1,629	1,629	996	1,727	1,761
Unit Size	2 bed	2 bed + Den	2 bed	2 bed	2 bed	2 bed	Studio	1 bed	1 bed
Equivalent AMI, rents (2 person hh)	96%	135%	101%	92%	94%	94%	57%	100%	102%
Market sales price	285,000	305,000							
Equivalent AMI, sales (2 person hh)	98%	105%							
Profitability measure	Negative	Negative	Moderate	Strong	Moderate	Moderate	Strong	Weak	Weak
High Rent Area									
Market rent	2,360	3,304	2,478	2,242	2,232	2,232	1,364	2,366	2,413
Unit Size	2 bed	2 bed + Den	2 bed	2 bed	2 bed	2 bed	Studio	1 bed	1 bed
Equivalent AMI, rents (2 person hh)	136%	191%	143%	129%	129%	129%	79%	136%	139%
Market sales price	325,000	365,000							
Equivalent AMI, sales (2 person hh)	111%	125%							
Profitability measure	Negative	Negative	Strong	Strong	Strong	Strong	Strong	Strong	Strong

Source: Root Policy Research.

Effect of Multifamily Property Tax Exemption (PTE)

Under Washington state law, cities may establish a Multifamily Property Tax Exemption (PTE) program to stimulate the construction of new, rehabilitated, or converted multifamily housing within designated areas, including affordable housing. Only the value of eligible

Exhibit “C”

housing improvements is exempted from property taxes; land, existing improvements, and nonresidential improvements are nonexempt.⁵

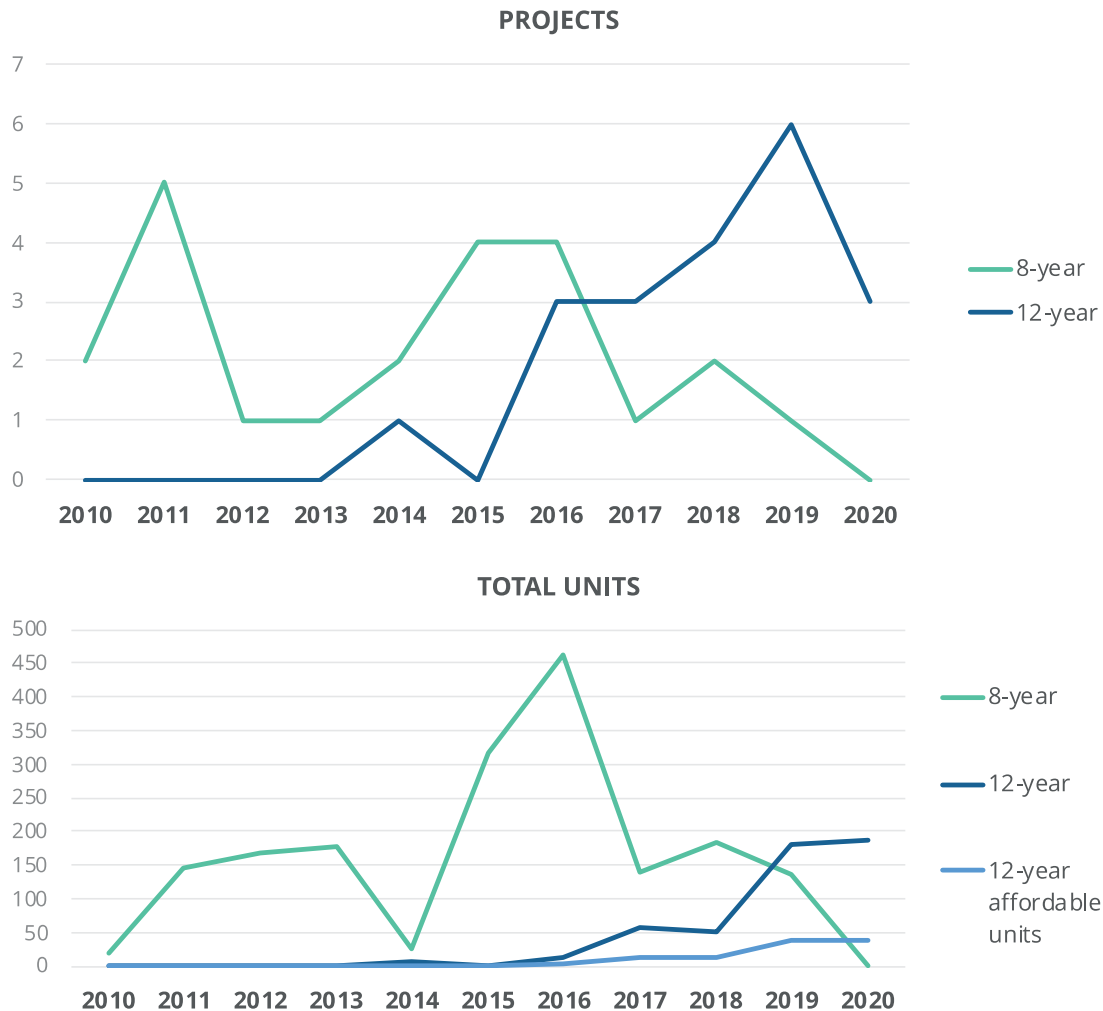
Two options for property tax exemption exist: an 8 year option or a 12 year option, and these can only be applied to multifamily developments with 4 or more units. The 12 year option requires that developers rent or sell at least 20 percent of the units to low and moderate income households through the course of the exemption. Tacoma has defined this as 80 percent of AMI for renter households and 115 percent for homebuyer households. If property use changes in a manner inconsistent with program requirements before the 8- or 12-year exemption ends, back taxes are recovered based on the difference between actual taxes paid and those that would have been paid without the tax exemption.

Since 2010, the PTE program has produced 109 affordable units out of 496 total units included in PTE 12-year projects. The 8-year PTE has generated 1,777 market rate units since 2010. Although these units do not carry an affordability commitment, production does help to expand housing supply and choice in the city.

⁵ <https://app.leg.wa.gov/RCW/default.aspx?cite=84.14.020>

Exhibit “C”

8-Year v. 12-Year PTE Projects



Note: Year is determined by when the project received a certificate of occupancy.

Source: City of Tacoma and Root Policy Research.

The value of the PTE to developers varies depending on the value of the property. On a per-unit basis, the exemption lowers rents slightly; collectively, however, the PTE allows developers to offset operating costs significantly. The rising demand for the 12-year PTE in recent years suggest that expanding the incentive to apply to more geographic areas in Tacoma would increase the supply and broaden the geographic location of affordable units.

Inclusionary Zoning—and the PTE

Inclusionary zoning refers to local ordinances that require that a share of newly developed residential units are affordable to low and moderate income households. The objective of inclusionary policies is to utilize the efficiencies of the private sector to create new affordable housing and mixed-income communities. Washington state law (RCW

Exhibit “C”

36.70A.540) encourages the use of incentives for affordable housing, including increases in residential capacity through zoning changes, bonus densities, height and bulk increases, parking reductions or other regulatory changes or incentives. The policy objective should be to partially or totally offset the costs to developers of including affordable units with the potential increase in returns from additional height and density.

Tacoma currently has a range of inclusionary zoning approaches in place:

Voluntary IZ

- Downtown Regional Center, adopted 1999, modified 2015
- Mixed-Use Centers, adopted 2009, modified 2015 and 2018
- Planned Residential Districts, adopted 2015

Mandatory IZ

- Private Upzones, adopted 2015
- Tacoma Mall Regional Center IZ Pilot, adopted 2018

The AHAS calls for revisions to the city ordinance to better target unmet need and align with market realities. To date, the output in affordable housing has been limited. Only one project has been proposed for the mall area, and the incentives offered in voluntary areas have not been attractive enough to produce affordable units. The PTE has a much better record of incentivizing affordable units. The AHAS recommended that the city consider an inclusionary housing requirement of 10 percent of rental units affordable at 50 percent AMI.

Economic feasibility with inclusionary zoning. Economic feasibility modeling was built to test inclusionary zoning requirements under a variety of scenarios:

- Low to moderate rent submarkets—representing much of Tacoma excluding North Tacoma and downtown;
- High rent submarkets—representing highly-desirable submarkets like North Tacoma and downtown;
- Affordable rental unit set asides of 10 percent of units with rents at 50 percent of the AMI and 80 percent of the AMI;
- Affordable rental unit set asides of 20 percent of units with rents at 50 percent of the AMI and 80 percent of the AMI;
- The affordable rental set asides above paired with the PTE.

Exhibit “C”

These feasibility tests found the following:

- Mandatory inclusionary zoning requirements are not feasible in low to moderate rent areas without the PTE—but are feasible in high rent areas like downtown. High rent areas can absorb this requirement without compromising financial feasibility.
- In low to moderate rent markets, the value of the PTE allows developments to reach deeper levels of affordability with a 10 percent unit contribution—including the AHAS goal of 10 percent of units at 50 percent AMI. However, state law requires a 20 percent unit contribution, which is not feasible in low to moderate rent areas.
- Use of the PTE in downtown Tacoma—and other high rent markets as they develop—provides the ability to take AMI levels lower to 20 percent of units affordable at 50 percent AMI.

These findings are summarized below.

Potential for Inclusionary Requirements

DEVELOPMENT ASSUMPTIONS	MISSING MIDDLE RESIDENTIAL PROTOTYPES				MULTIFAMILY PROTOTYPES		
	Small-Scale 3-Story Rental Residential	3-Story Rental Residential	4-Story Rental Residential	5-Story Rental Residential	7-Story Rental Residential	12-Story Rental Residential	16-Story Rental Residential
RENTS							
Low-Moderate Rent Area							
10% of units @ 50% AMI	Weak	Weak	Weak	Weak	Weak	Weak	Weak
10% of units @ 80% AMI	Weak	Weak	Weak	Weak	Weak	Weak	Weak
10% of units @ 50% AMI with PTE	Strong	Strong	Moderate	Strong	Strong	Moderate	Moderate
20% of units @ 50% AMI	Negative	Negative	Negative	Negative	Negative	Negative	Negative
20% of units @ 80% AMI	Weak	Weak	Weak	Weak	Strong	Weak	Weak
20% of units @ 50% AMI with PTE	Weak	Weak	Weak	Weak	Weak	Weak	Weak
High Rent Area							
10% of units @ 50% AMI	Very Strong	Very Strong	Very Strong	Very Strong	Very Strong	Very Strong	Very Strong
10% of units @ 80% AMI	Very Strong	Very Strong	Very Strong	Very Strong	Very Strong	Very Strong	Very Strong
10% of units @ 50% AMI with PTE	Very Strong	Very Strong	Very Strong	Very Strong	Very Strong	Very Strong	Very Strong
20% of units @ 50% AMI	Strong	Strong	Moderate	Strong	Strong	Strong	Strong
20% of units @ 80% AMI	Very Strong	Very Strong	Very Strong	Very Strong	Very Strong	Very Strong	Very Strong
20% of units @ 50% AMI with PTE	Very Strong	Very Strong	Very Strong	Very Strong	Very Strong	Very Strong	Very Strong

Source: Root Policy Research.

SECTION 4.

RECOMMENDATIONS

Recommendations

The remaining section of the HAP outlines recommendations to adjust housing policies to address current and projected housing needs. It is important to note that the HAP focuses on what the city can control—namely, zoning and standards. The city’s ability to utilize housing policy to result in increased housing affordability is dependent on numerous conditions, ranging from development site challenges to federal funding to assist households with very low incomes to investor and developer interest in Tacoma’s market.

These recommendations were measured against the following framework:

- **Affordability impact:** Would the policy change increase housing affordability?
- **Growth impact:** Is the policy change consistent with the city’s growth vision?
- **Community impact:** Does the policy change treat communities equitably?

Recommendations to Improve Housing Options in Tacoma: Housing Policy Guidance

Update Tacoma’s Housing Growth Vision

Tacoma’s new housing growth vision goes beyond base housing unit creation. It builds upon the unit growth goals set by the Puget Sound Regional Council’s *VISION 2050*—underway as the HAP was developed—to prioritize a diversity of housing choices and costs. It leverages housing unit creation to create more inclusive, resilient, and sustainable neighborhoods.

Housing Growth Vision

Utilize housing growth to create neighborhoods that are inclusive, welcoming to our diverse community, resilient, thriving, distinctive and walkable, and include robust community amenities and a range of housing choices and costs.

Exhibit “C”

The current effort to facilitate housing affordability and diverse housing options through land use modifications builds on Tacoma’s robust housing growth vision, as shown on the prior page. That growth vision developed over decades of community dialogue. Growing housing needs and aspirations have evolved over time, calling for an updated housing vision that includes the additional insights:

- The city needs to move quickly to address the housing crisis, in balance with other goals.
- The city should move away from exclusive single family zoning on a citywide basis, rather only in certain areas.
- The city should commit that implementation of this new housing growth vision when growth can be supported with appropriate standards, infrastructure and services, and impacts can be managed appropriately.

Set housing targets by income range.

- **Affordability impact:** Leverage private development to contribute to affordable housing goals.
- **Growth impact:** Capture affordability in growth that is already occurring.
- **Community impact:** Produce mixed-income housing and add affordable housing to high opportunity areas.

The One Tacoma Plan currently has only one housing growth target tied to affordability—that 25 percent of new housing should be affordable to households earning 80 percent of AMI. Although this is a strong goal, it does not reflect different levels of needs among low income households. Goals by income range allow the city to prioritize housing investments and adjust housing policies to better align with housing needs.

The city should strive for the following ranges of housing unit production by AMI; evaluate outcomes in 5-year increments and adjust goals accordingly; and prioritize housing funding to work toward these goals.

20 year rental goals that enable the city to address housing needs across the income spectrum are likely to range from:

- Rental units affordable at very low incomes (30% AMI and less) = production of 90 to 200 units annually, or 1,800 to 4,000 over 20 years;
- Rental units affordable at low incomes (31-50% AMI) = 80 to 175 units annually or 1,600 to 3,500 over 20 years; and
- Rental units affordable at moderately low incomes (51-80% AMI) = 100 to 230 units annually or 2,000 to 4,600 over 20 years.

Exhibit “C”

Ownership goals will also depend on overall household growth, in addition to interest rates. If the city’s ownership holds at 54 percent, 20 year ownership goals are likely to range from:

- Owner units affordable at moderately low incomes (80% AMI) = 95 to 210 units annually or 1,900 to 4,200 over 20 years;
- Owner units affordable at moderate incomes (81-100% AMI) = 70 to 150 units annually or 1,400 to 3,000 over 20 years; and
- Owner units affordable at missing middle incomes (101-120% AMI) = production of 60 to 140 units annually, or 2,000 to 2,800 over 20 years.

Refine policy guidance for affordability incentives and requirements: The feasibility analysis conducted for this HAP indicates that the city could impose a mandatory inclusionary requirement in high rent submarkets and deepen the affordability requirement of the PTE in low and moderate submarkets. We recommend implementing a mandatory affordable housing contribution in high cost market areas of 20 percent of units at 50 percent AMI. We also recommend providing low and moderate rent areas an option of 10 percent of units at 50 percent AMI or 20 percent of units at 80 percent AMI when the PTE is used if state law were to allow this option.

- **Affordability impact:** Leverage private development to contribute to affordable housing goals. Under current market conditions and in high rent areas like downtown, private multifamily development has the ability to contribute a significant share of 50 percent AMI affordable rentals.
- **Growth impact:** Capture affordability in growth that is already occurring.
- **Community impact:** Produce mixed-income housing and add affordable housing to high opportunity areas.

Refine policy guidance for affordability incentives and requirements: Expand the Multifamily Property Tax Exemption (PTE) to mid-scale residential areas and missing middle products with 4+ units developed in low density residential areas.

- **Affordability impact:** Based on recent trends, the affordable units developed through the PTE could account for between 25 and 45 percent of annual housing goals for 50 percent AMI units.
- **Growth impact:** Distribute affordable housing throughout the city.
- **Community impact:** Leverage growth that is already occurring to integrate affordable units.

Refine policy guidance for affordability incentives and requirements: Calibrate supplemental housing policies, including surplus land donations, to reflect the housing

Exhibit “C”

goals and define Affordable Housing consistently with the needs identified in the Existing Conditions report.

Enact an anti-displacement policy and supporting programs to minimize the effect of land use changes on low income renters and owners.

- **Affordability impact:** Target affordable housing to those who most need it.
- **Growth impact:** Ensure that housing units meet employment growth in low wage industries and allow workers in Tacoma to reside in Tacoma.
- **Community impact:** Preserve Tacoma’s socioeconomic and demographic diversity.

The Existing Conditions analysis demonstrated that displacement is occurring in Tacoma for very low income households who do not receive housing subsidies: Between 2016 and 2019, rental units priced between \$625 and \$875 per month, serving households with incomes between \$20,000 and \$35,000, declined by 5,300 units.

The analyses in this Housing Action Plan, and a best practices review of actions in peer communities, informed the following recommended action items tailored to land use interventions that facilitate missing middle and affordable housing opportunities:

1. As the Home in Tacoma project moves forward, strengthen the emphasis on anti-displacement as a primary goal.
2. Use the full spectrum of housing tools to address needs, including:
 - a. Creating new sources of funding for affordable housing
 - b. Expanding the PTE affordability option
 - c. Coordinating affordable housing and economic development strategies (e.g., within Opportunity Zones)
 - d. Increasing city staffing to support housing growth and affordability
 - e. Reviewing and streamlining regulatory processes
 - f. Evaluating potential impacts and actions related to property taxes
3. Implement code changes to encourage missing middle product citywide to ensure that no neighborhoods are excluded from expanding missing middle and affordable housing opportunities.
4. Implement inclusionary zoning in submarkets where it is economically feasible and strive for the most affordability as possible. Tailor affordability tools based on specific affordability needs and market conditions in Tacoma’s neighborhoods.

Exhibit “C”

5. Require that developers benefitting from additional density through expanding medium-scale residential neighborhoods, the Multifamily Property Tax Exemption (PTE), fee waivers, expedited processing, and city-funding (through the Housing Division) adopt affirmative marketing practices—e.g., using multicultural models in advertisements, placing ads in culturally-targeted newspapers and radio stations, using a variety of languages, using accessible formats—when advertising available units.
6. Implement a resident preference policy that applies to both households at risk of displacement and residents living in neighborhoods with high-displacement risk. This policy would apply to developers who receive the PTE, fee waivers, expedited processing, and city-funding.⁶
7. Promote ownership opportunities as a pathway for building wealth. For example, ensure that low income homeowners faced with rising property taxes, and seniors and persons with disabilities, are aware of the property tax exemptions and deferrals available through the Pierce County Assessor’s office. Market the programs through trusted community organizations (<https://www.co.pierce.wa.us/682/Property-Tax-Exemptions-Deferrals>)
8. Promote family-sized units: Seek methods to incentivize creation of affordable housing units suitable for larger households in areas where these are in short supply.
9. Working with local architects and lenders, create a set of affordable ADU designs and a financing package to facilitate construction of ADUs by lower and moderate income owners to add affordable housing and/or create income-building.⁷
10. Require redevelopment of large sites with city investment (e.g., infrastructure expansion, land donation) to include deeply affordable ownership products such as land trust and sweat equity developed communities, as well as publicly-assisted rentals, and affirmatively market these products to households displaced and at-risk.
11. Coordinate with the Tacoma Housing Division to ensure that residents at risk of displacement have the resources they need to mitigate eviction (e.g., tenant based rental assistance, access to landlord mediation services, relocation assistance, financial literacy programs) and other forms of displacement. Target information campaigns in neighborhoods when private sector development is active.

⁶ Seattle’s recent implementation of a community preference policy: <https://www.seattle.gov/housing/programs-and-initiatives/community-preference#:~:text=Community%20preference%20allows%20housing%20developments,%2C%5B1%5D%20and%20redlining>.

⁷ A model program can be found here: <https://www.mywdrc.org/adu-pilot-program>.

Exhibit “C”

12. Support anchor institutions and businesses at risk of displacement due to redevelopment by encouraging redeveloped property owners to continue current leases through city subsidies and/or implementing first rights of refusal for newly created and affordable space created through public investments.
13. Empower people of color and others who have historically been under-represented in policymaking to take a stronger role in shaping policy.

Establish policies to achieve antiracism goals in housing.

This recommendation calls for development of a plan through which housing policy implementation will be evaluated to ensure that policies help undo structural barriers to housing choice caused by historical discriminatory actions. An Antiracism plan for housing is being developed in consultation with the Housing Equity Taskforce (HET).

Recommendations to Improve Housing Options in Tacoma: Land Use/Zoning Actions

Update Code to allow a broader mix of housing types.

- **Affordability impact:** Increase the inventory of affordable homeownership products, tilting the affordability levels closer to 120 percent AMI, from 150 percent+ AMI.
- **Growth impact:** Diversify the supply of unit types for owners and renters.
- **Community impact:** Expand affordable housing options citywide in areas of opportunity, where land is limited to absorb significant amounts of growth.

Low-scale Residential Areas

- Intent: Support diverse housing types in structures that are compatible in scale with houses.
- Allow the following housing types:
 - Detached homes
 - 2-unit and 3-unit dwellings (townhouses, a duplex + an ADU, or a triplex)
 - Townhouses
 - Cottage housing
 - Shared/cohousingIn some circumstances:
 - Fourplex
 - Small multifamily (5-12 units)
 - Tiny homes/mobile homes

Mid-scale residential

- **Affordability impact:** Increase the supply of a variety of missing middle housing types developments and affordability levels.
- **Growth impact:** Broaden affordable rental products to meet affordability targets; expand land available to repurpose into missing middle products.
- **Community impact:** Expand housing options in walkable areas and near transit, promoting sustainability and community health.

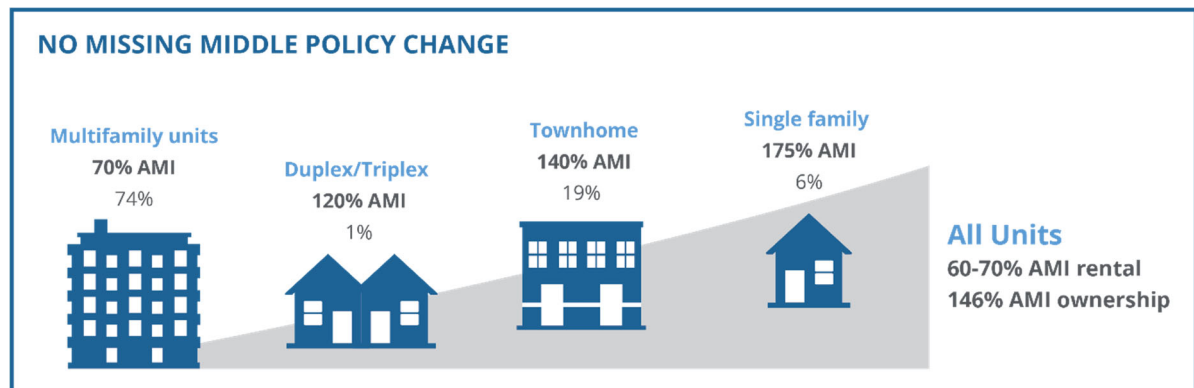
Allow mid-scale multi-family housing, in addition to those allowed in low-scale neighborhoods. with the potential to increase in appropriate areas.

- Intent: Support mid-scale multifamily housing in areas close to shopping and transit.

Exhibit “C”

- In addition to the above, allow the following housing types:
 - Mid-scale multifamily
 - Live-work
 - Limited retail/office

Growth with land use changes compared to past trends. As discussed earlier in this report, 85 percent of the units permitted between 2016 and 2020 were multifamily developments; 13 percent were single family detached homes. The land available for single family detached homes is increasingly limited and, without land use changes, future development is likely to be concentrated in larger multifamily developments in areas like downtown. If past unit development trends continue and development tilts toward the highest value products and sites within Tacoma, this will yield the projected unit distribution shown below. By AMI, this distribution would average 70 percent AMI for rental and 146 percent AMI for ownership.



An increase in the opportunity to develop missing middle unit types—facilitated through land use changes—could result in the following. This would produce the same affordability for multifamily rentals—but a deeper level of affordability for ownership.

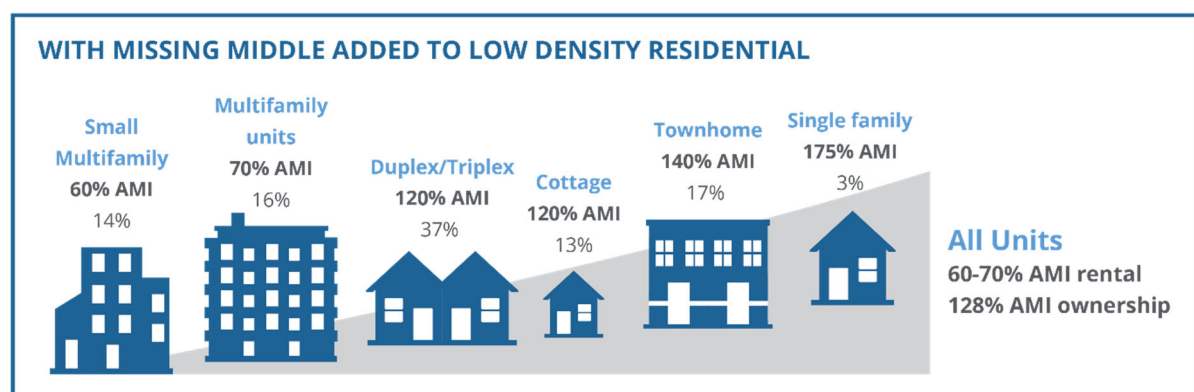


Exhibit “C”

If growth is stronger than it has been in the past—and if land use changes are made to allow a wider variety of housing types throughout Tacoma—unit distribution is likely to be more concentrated in small multifamily developments, moderate multifamily developments, and duplexes to fourplexes, as well as ADUs and cottage homes. This would allow an even broader distribution of AMI levels, particularly through small and moderate multifamily developments, in which the inclusion of affordable units is economically feasible.

Modify lot, parking, and access standards to remove barriers to infill.

- **Affordability impact:** Allow moderately-sized rental developments to reach < 60 percent AMIs (parking reductions). Increase the inventory of affordable rentals by up to 40 percent per development (building code changes).
- **Growth impact:** Incentivize the development of multifamily rentals.
- **Community impact:** Facilitate transit-dependent developments.

Constructing structured or underground parking adds a significant cost, generally between \$35,000 to \$50,000 per space, depending on the structure. Surface parking is much less expensive—around \$3,000 per space, yet is an efficient use of increasingly valuable land.

Reducing parking requirements in areas well-served by transit and easing requirements in exchange for affordable units helps rental developments reach 60 to 80 percent AMI rent levels without public subsidies and still achieve returns that remain competitive to investors.

The city should also allow flexibility in building code for wood frame construction, up to 7 stories, for rental developments that are 100 percent affordable in the 60-80 percent AMI range. This is allowed in more recent versions of the International Building Code (IBC). If all new moderately-sized rental developments added two stories using this option, 40 percent more 60-80 percent AMI units could be added to the city’s stock, ensuring that the city could reach its 60-80 percent housing goal in less than 20 years.

Recommendations to Improve Housing Options in Tacoma: Administrative and Supportive Actions

Update the Development Regulatory Agreement Code to allow flexible permitting for affordable housing developments.

- **Affordability impact:** Reduce the time it takes for housing to be developed and occupied by low and moderate income households; lower development costs; incentivize the development of affordable units by private sector developers.
- **Growth impact:** Incentivize the development of missing middle and affordable housing products.
- **Community impact:** Improve transparency.

Expedited processing and fee waivers, which Tacoma’s original inclusionary zoning ordinance contemplated, have not been fully implemented by the city. The city is currently working toward adopting preapproved plans for ADUs and hiring an affordable housing project coordinator, both expected in 2021.

Expedited review is currently being piloted for a fully subsidized affordable project; the impact of expedited review on other development projects will be evaluated and potentially extended to other mixed-income projects.

The AHAS calls for a project coordinator to assist with permitted processing for affordable development and infill development, as well as an expansion of staff with subject matter expertise and on-call labor to assist with development review as needed.

The city should update the city’s Development Regulatory Agreement (DRA) code to establish a flexible permitting pathway for projects that provide substantial affordable housing. This would include flexibility in meeting specific zoning standards for larger sites with a substantial proportion of affordable units.

Developer outreach for the HAP also identified a need for consistency in review of missing middle product types. As the city expands the land available for missing middle development it should avoid slowing down the development process and discouraging these housing types by treating each as a new concept.

Land Use Scenario Analysis

A predictive model was used to estimate the effect of the proposed missing middle code change scenarios. This analysis differs from the 2014 Buildable Lands report, although it does incorporate unit growth targets. This analysis uses a custom model to determine the likelihood that lots will convert to missing middle development types as more flexible land use options are made available. It applies a more nuanced analysis to inform growth scenario development.

The model examined all parcels in Tacoma for development potential. The development potential considered:

- Vacant parcels—vacant parcels are more likely to redevelop;
- Location within a center or corridor—more likely to redevelop;
- Proximity to open space—more likely to redevelop;;
- Re- or development activity in close proximity—more activity indicates a better likelihood of redeveloping; and
- Parcel size—larger parcels are more likely to redevelop.

The model considered the moderate growth scenario used to for the housing growth targets. Preliminary modeling has found:

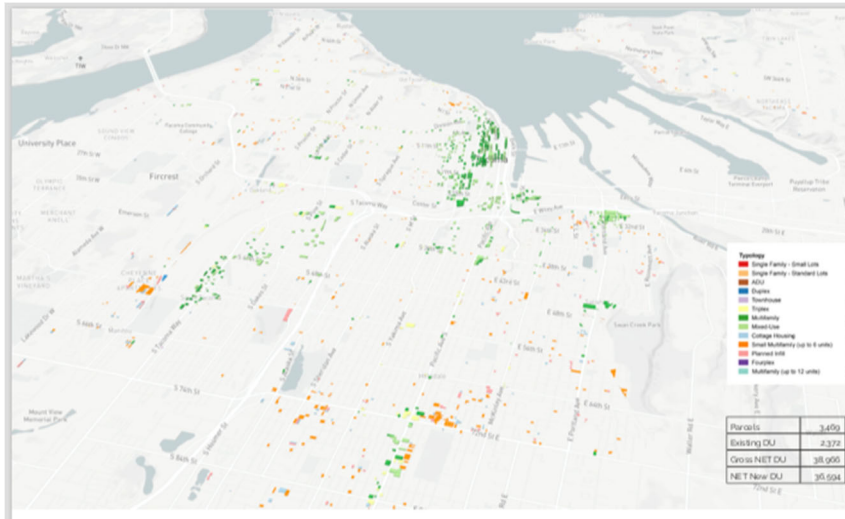
- Tacoma has limited capacity for future development of small and standard single unit detached lots;
- ADU capacity is strong, has the potential to occur throughout the city in low density residential areas;
- New development will be largely multifamily and occur throughout Tacoma with concentrations downtown, along corridors, and in the mall area;
- Without code changes, duplex/triplex/cottage development will be limited. Cottage housing development is possible and likely under all land use scenarios. Land use changes facilitate broader and more uniform product types across the city; and
- Missing middle infill programs increase housing unit capacity significantly throughout the city.

The following maps compare likely growth based on the predictive model without code changes that incentivize missing middle development—and the possibility of development if missing middle products are made more widely available. The first shows a low growth scenario, where units are concentrated in large multifamily developments, and, to a lesser extent, small multifamily products.

The second shows an expansion of small multifamily, townhomes, and cottage housing—and how those intersect with single unit detached home areas.

Exhibit "C"

Growth Form and Potential without Missing Middle Product Opportunities, 2020-2040



Growth Form and Potential *with* Missing Middle Product Opportunities, 2020-2040

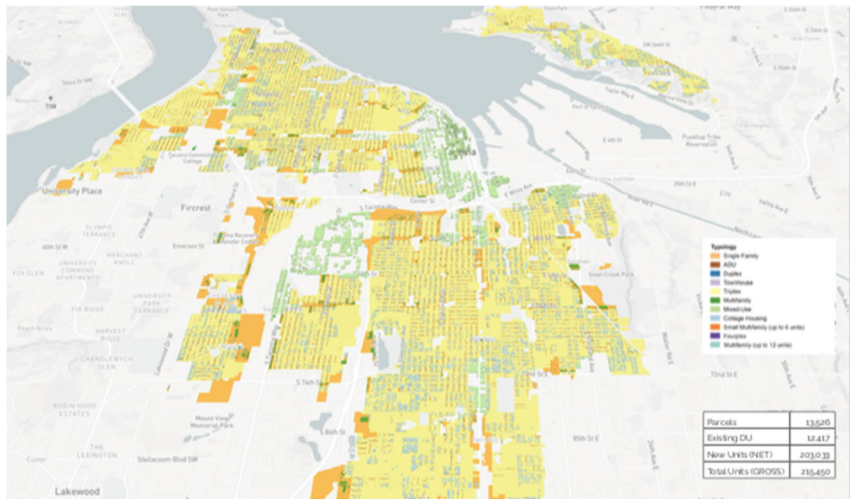


Source: Gridics and Root Policy Research.

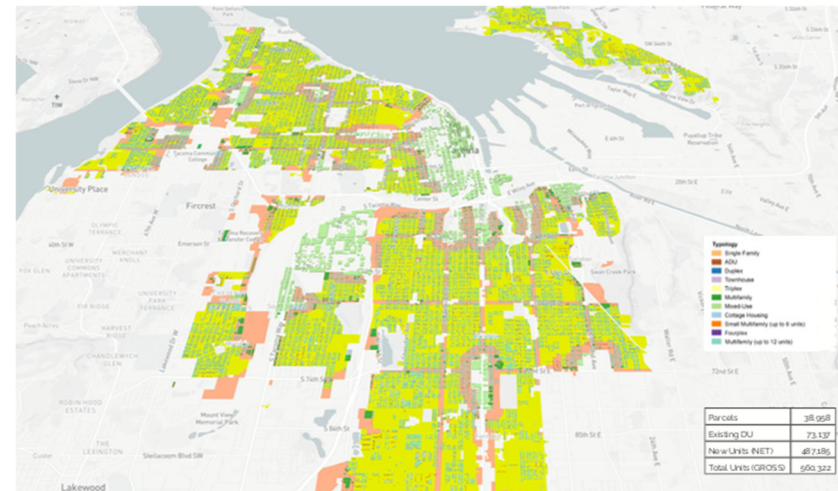
Exhibit “C”

The final maps below show full build out scenarios. The map on the left shows full capacity without land use changes, resulting in a unit distribution of mixed-use multifamily (commercial and residential) downtown, along major corridors, and in the mall area. The second map shows more integrated development patterns of lower density products (aqua colored parcels).

Growth Form and Potential without Missing Middle Product Opportunities, full Build Out, 2020-2040



Growth Form and Potential *with* Missing Middle Product Opportunities, full Build Out, 2020-2040



Source: Gridics and Root Policy Research.



ORDINANCE NO. 28794

1 AN ORDINANCE relating to pay and compensation; amending Chapter 1.12 of the
2 Tacoma Municipal Code to provide for the addition of June 19th “Juneteenth”
as a paid holiday for City employees beginning in calendar year of 2022.

3 WHEREAS the recognition of “Juneteenth” has become a central topic of
4 discussion at the national, state, and local levels as many communities have
5 begun to recognize the significance of this historical event within the greater
6 context of American history, and
7

8 WHEREAS, President Abraham Lincoln signed the Emancipation
9 Proclamation in 1863, which was designed to liberate more than three million
10 enslaved African people in the Confederate states, and it was not until northern
11 soldiers arrived in Galveston, Texas, on June 19, 1865, more than two years after
12 the proclamation, that the state’s residents finally learned that slavery had been
13 abolished, and that day has been celebrated to commemorate the abolishment of
14 slavery and the contributions of African Americans to society, now known as
15 “Juneteenth” and celebrated across the nation, and
16

17 WHEREAS in April of 2021, the Washington State Legislature passed
18 legislation marking Juneteenth as a paid legal holiday for State employees
19 beginning in 2022, and a month later the federal government also designated
20 Juneteenth as a national holiday for federal employees, and
21

22 WHEREAS The establishment of an annual Juneteenth paid holiday
23 centers the experiences and historical realities for African American employees
24 while offering the full City of Tacoma workforce an opportunity to mark,
25
26



recognize, and learn about a critical turning point in American history in the
cause of liberation, and

WHEREAS celebration of this holiday marks a substantial commitment
by the City of Tacoma to recognize a turning point in U.S. history, aligns with,
and is informed by the Anti-Racist Transformation message contained in City
Council Resolution No. 40622.

BE IT ORDAINED BY THE CITY OF TACOMA:

Section 1. That Section 1.12.200 of the Tacoma Municipal Code is hereby
amended, effective January 1, 2022, as provided in Exhibit "A."

Passed _____

Mayor

Attest:

City Clerk

Approved as to form:

Deputy City Attorney

EXHIBIT "A"

1.12.200 Holidays with pay.

A. Holidays.

1. The following are holidays for all full-time or part-time regular, probationary, project, temporary pending exam, or appointive employees of the City, except for certain employees of the Tacoma Belt Line Railway, as defined in Section 1.12.210, who are not eligible for holiday pay. Part-time employees shall receive holiday pay prorated based on the hours that he or she was hired to work. Such holidays are in conformance with the state of Washington as prescribed by RCW 1.16.050:

New Year's Day (January 1)

Martin Luther King Day (3rd Monday in January)

Presidents' Day (3rd Monday in February)

Memorial Day (last Monday in May)

Juneteenth (June 19)

Fourth of July (July 4)

Labor Day (1st Monday in September)

Veterans Day (November 11)

Thanksgiving Day (4th Thursday in November)

The Day Immediately Following Thanksgiving Day

Christmas Day (December 25)

2. Employees shall receive a total of two paid floating holidays, in addition to those specified above, per calendar year, said days to be mutually agreed upon by employee and employer. To be eligible for said floating holidays, an employee must have been, or be scheduled to be, continuously employed by the City for more than four months as a full-time or part-time regular, probationary, project, temporary pending exam, or appointive employee during the calendar year of entitlement. Part-time employees shall receive floating holiday pay prorated on the hours that he or she was hired to work. Employees retiring on May 1 or thereafter of each year shall be eligible for the floating holidays. Upon separation from the City service, an employee shall not be eligible for compensation for any unused floating holidays.

In addition, employees, as specified above, shall be granted such additional holidays as may be determined by the City Council from time to time by resolution or official proclamation.

3. The following are holidays for temporary employees after six months of continuous City service, except for certain employees of the Tacoma Belt Line Railway, as defined in Section 1.12.210, who are not eligible for holiday pay and except for temporary hiring-hall workers for whom benefits are administered through their unions.

New Year's Day (January 1)

Martin Luther King Day (3rd Monday in January)

Presidents' Day (3rd Monday in February)

Memorial Day (last Monday in May)

Juneteenth (June 19)

Fourth of July (July 4)

Labor Day (1st Monday in September)

Veterans Day (November 11)

EXHIBIT "A"

Thanksgiving Day (4th Thursday in November)

The Day Immediately Following Thanksgiving Day

Christmas Day (December 25)

Temporary employees are not eligible for floating holidays.

B. An employee shall receive pay for the holiday provided he or she is in a paid status for the entire shift on both the regular scheduled work day immediately preceding the holiday and the regular scheduled work day immediately following the holiday; provided, however, for commissioned Police Department and Fire Department personnel who are covered by a collective bargaining agreement, an employee shall receive pay for the holiday provided he or she is in a paid status for the entire shift on either the regular scheduled work day immediately preceding the holiday or the regular scheduled work day immediately following the holiday; provided, that employees hired into a part-time status after January 1, 1983, shall receive holiday pay or time off in lieu thereof prorated based on the hours the employee was hired to work.

C. Time Off in Lieu of Holiday. Members of the Police Department and Fire Department services may be granted days off in lieu of holidays. Holidays or time off in lieu of holidays shall be scheduled so as to meet the operating requirements of the respective departments and, as far as practicable, the preferences of the employees. In the event time off in lieu of holidays has been scheduled for the end of the year and an employee is unable to use such days off in lieu of holidays due to continuous illness or disability, with a written request submitted to the Human Resources Department prior to the end of the calendar year in which the days off in lieu of holidays could not be used, such unused days off may be carried over for use in the following year. In order to meet necessary scheduling of personnel, the Police Department and Fire Department may permit their members to take time off in lieu of holidays in advance of the occurrence of the holiday; provided, that upon termination of the member who has been paid in advance for a holiday or holidays, such payments shall be deducted from any wages, vacation leave, or sick leave accrual payments to which the member would otherwise be entitled; or, in the event that there are no such payments due, the member shall repay the City such unearned advance holiday payments. Upon separation from the City service in good standing, a regular, probationary, project, temporary pending exam, or appointive employee shall be compensated for any unused holidays or days off in lieu thereof to which he or she is entitled as set forth in this section.

D. Holidays Falling on Saturday and Sunday. When one of the holidays listed in this section falls on a Saturday, the day preceding will be observed as a holiday with pay and when one of the holidays listed in this section falls on Sunday, the next day following will be observed as a holiday with pay.

E. Overtime Rate for Holiday Work. Employees who normally are scheduled to work on any of the above listed holidays, who are eligible for compensation for overtime work, shall, in addition to their regular holiday pay, be compensated either in compensatory time off or in cash, as the case may be, at the straight time rate for the actual hours worked, except as otherwise provided in a collective bargaining agreement; provided, that work in excess of the normal hours of their shift shall be compensated at their designated overtime rate. Employees whose functions do not normally require holiday work, required to work on a holiday and who are eligible for compensation for overtime work, shall, in addition to their regular holiday pay, be compensated either in compensatory time off or in cash, as the case may be, according to their designated overtime rate for the actual hours worked.

F. Rate of Pay for Holidays. Employees not required to work on holidays shall be paid for holidays at the rate he or she was receiving the day before the holiday.

G. Hours granted for holidays. Employees eligible for holiday pay, pursuant to this section, will receive compensation or time off for holidays based on a standard eight-hour work day or as provided in a collective bargaining agreement. Part-time employees receive time off for a holiday prorated on the number of hours that he or she was hired to work.