



## **Legislation Passed June 24, 2014**

The Tacoma City Council, at its regular City Council meeting of June 24, 2014, adopted the following resolutions and/or ordinances. The summary of the contents of said resolutions and/or ordinances are shown below. To view the full text of the document, click on the bookmark at the left of the page.

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### **Resolution No. 38932**

A resolution authorizing the execution of an amendment to the agreement with Northrop Grumman Systems Corporation, in the amount of \$174,929.80, plus sales tax, for a cumulative total of \$656,085.80, budgeted from the Fire Miscellaneous Special Revenue Fund, to increase the contract for maintenance and repair services for the Fire Department's Computer Aided Dispatch System through February 28, 2017 - Sole Source. [Roger Edington, Assistant Chief; James P. Duggan, Chief, Tacoma Fire Department]

### **Resolution No. 38933**

A resolution authorizing the execution of an amendment to the agreement with Retail Lockbox Inc., in the amount of \$75,000, sales tax not applicable, for a cumulative total of \$1,265,873.01, budgeted from the Treasury Operations Fund, for lockbox receipting services through November 30, 2014 - Specification No. FI06-0808F. [Michael San Soucie, Treasury Manager; Andy Cherullo, Director, Finance]

### **Resolution No. 38934**

A resolution awarding a contract to TruStar Energy LLC, in the amount of \$773,774, plus sales tax, budgeted from the Solid Waste Fund, for a portable compressed natural gas fueling station, and parts and maintenance services, for an initial contract term of two years, with the option to renew for three additional one-year terms, for a projected contract total of \$860,665 - Specification No. ES14-0169F. [Gary Kato, Division Manager; Michael P. Slevin III, P.E., Director, Environmental Services]

### **Resolution No. 38935**

A resolution awarding a contract to Northwest Cascade, Inc., in the amount of \$712,281, excluding sales tax, plus a 15 percent contingency, for a cumulative total of \$819,123.15, budgeted from the Wastewater Fund, to replace 12-inch diameter underground wastewater pipe in Center Street from South 27th Street to Yakima Avenue, and spot repair 18-inch diameter underground wastewater pipe in Carr Street at North 31st Street - Specification No. ES14-0023F. [Geoffrey M. Smyth, P.E., Division Manager; Michael P. Slevin III, P.E., Director, Environmental Services]

### **Resolution No. 38936**

A resolution authorizing the execution of four agreements with the Tacoma Community Redevelopment Authority, to fund housing development programs allocated under the City's Consolidated Plan, and the 2013 and 2014 Annual Action Plans. [Carey Jenkins, Housing Division Manager; Ricardo Noguera, Director, Community and Economic Development]

**Ordinance No. 28228**

An ordinance amending Chapter 1.12 of the Municipal Code, relating to the Compensation Plan, to implement rates of pay and compensation for employees represented by the United Transportation Union, Switch Crew Unit, which covers 32 budgeted positions, effective July 1, 2014.

[Mike Brock, Labor Negotiator; Joy St. Germain, Director, Human Resources]



## RESOLUTION NO. 38932

1 A RESOLUTION related to the purchase of materials, supplies or equipment, and  
2 the furnishing of services; authorizing the waiver of competitive  
3 procurement procedures due to sole source availability; and authorizing  
4 the increase of Contract No. 4600004739 with Northrop Grumman  
5 Systems Corporation, in the amount of \$174,929.80, plus sales tax, for a  
6 cumulative total of \$656,085.80, plus sales tax, budgeted from the Fire  
7 Miscellaneous Special Revenue Fund, to increase the contract for  
8 maintenance and repair services for the Fire Department's Computer  
9 Aided Dispatch System ("CADS") through February 28, 2017.

10 WHEREAS the City has complied with all applicable laws and processes  
11 governing the acquisition of those supplies, and/or the procurement of those  
12 services, inclusive of public works, as is shown by the attached Exhibit "A,"  
13 incorporated herein as though fully set forth, and

14 WHEREAS the Board of Contracts and Awards has concurred with the  
15 recommendation for award as set forth in Exhibit "A"; Now, Therefore,

16 BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA:

17 Section 1. That the Council of the City of Tacoma concurs with the Board  
18 of Contracts and Awards to adopt the recommendation for award as set forth in  
19 the attached Exhibit "A," and authorizes the waiver of competitive procurement  
20 procedures due to sole source availability.

21 Section 2. That the proper officers of the City are hereby authorized to  
22 increase Contract No. 4600004739 with Northrop Grumman Systems  
23 Corporation, in the amount of \$174,929.80, plus sales tax, for a cumulative total  
24 of \$656,085.80, plus sales tax, budgeted from the Fire Miscellaneous Special  
25 Revenue Fund, to increase the contract for maintenance and repair services for  
26



1 the Fire Department's Computer Aided Dispatch System ("CADS") through  
2 February 28, 2017, consistent with Exhibit "A."

3  
4 Adopted \_\_\_\_\_

5 \_\_\_\_\_ Mayor

6 Attest:

7 \_\_\_\_\_  
8 City Clerk

9 Approved as to form:

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11 \_\_\_\_\_  
12 City Attorney

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**TO:** Board of Contracts and Awards  
**FROM:** James P. Duggan, Fire Chief ①  
Roger Edington, Assistant Chief, Fire/Admin & Technology  
**COPY:** City Council, City Manager, City Clerk, SBE Coordinator, LEAP Coordinator, and  
Richelle Krienke, Finance/Purchasing  
**SUBJECT:** Amendment to Computer Aided Dispatch System Maintenance Agreement  
Sole Source, Northrop Grumman Systems Corporation, SAP Contract No. 4600004739  
**DATE:** June 4, 2014

**SUMMARY:**

The Tacoma Fire Department (TFD) requests approval to increase contract number 4600004739 with **Northrop Grumman Systems Corporation, Chicago, Illinois**, by \$174,929.80, plus tax, for maintenance and repair services for the Fire Department's Computer Aided Dispatch System (CADS) through February 28, 2017. This increase will bring the contract to a cumulative total of \$656,085.80, plus sales tax.

**STRATEGIC POLICY PRIORITY:**

- Strengthen and support public safety, human services, public education, and diverse higher learning opportunities in Tacoma.

The proposed contract increase and extension will assist TFD to promptly and safely dispatch units to emergencies.

**BACKGROUND:**

TFD requests approval of a second amendment to the existing agreement with Northrop Grumman to extend the contract to provide CADS maintenance and repair services through February 28, 2017. The City Council originally awarded a sole source contract to Northrop Grumman in 2008 for four years of CADS maintenance and repair services. In 2012, the City Council approved an amendment extending the contract for an additional three-year period. The proposed second amendment further increases the contract by \$174,929.80, plus sales tax, to a new total of \$656,085.80, plus sales tax, and extends the term through February 28, 2017.

**ISSUE:** The proposed maintenance contract extension is expected to support TFD's existing CADS until its eventual replacement as part of a project coordinated by South Sound 911.

**ALTERNATIVES:** CADS is a mission critical proprietary custom computer application that assists dispatchers at the Fire Communications Center to triage 911 calls and inform and assign emergency responders for emergency incidents. Operating the application without maintenance support would expose the City to potential liability. The maintenance and repair services for this system can only be provided by Northrop Grumman.

**COMPETITIVE ANALYSIS:** A waiver of competitive bidding is requested due to sole source. Because CADS is a proprietary custom computer application licensed for the City's use, maintenance and repair services must be provided by Northrop Grumman, the sole provider of such services. To ensure that any maintenance and repair work performed to the application works correctly and appropriately with the existing software and hardware and to ensure that all services performed will work with any future product upgrades or improvements, the work must be performed by Northrop Grumman.



**CONTRACT HISTORY:** The City Council approved a waiver of formal bidding and approved award of a sole source CADS maintenance and repair services contract to Northrop Grumman for a four-year period, in the total initial amount of \$284,745.00, plus sales tax, by Resolution 37450, passed April 15, 2008. Subsequently, per Resolution 38472, passed April 17, 2012, the City Council approved an amendment increasing the maintenance agreement by \$196,411, plus sales tax, to extend the contract for an additional three-year period to February 28, 2015. The proposed second amendment further increases the contract by \$174,929.80, plus sales tax, to a new total of \$656,085.80, plus sales tax, and extends the service contract through February 28, 2017.

**SUSTAINABILITY:** Northrop Grumman maintains it has been focused on sustainability for years but continually emphasizes getting better and greener in all its operations. As part of its corporate sustainability policies and practices, the firm’s employees “practice sustainability at work, encourage conservation at home and support environmentally friendly businesses and initiatives.” The firm’s employees also do community outreach to encourage recycling, tree planting, beach cleaning and other activities to protect the planet. The firm’s sponsorship of ECO Classroom equips teachers to inform and inspire students to become the environmental stewards and innovators of future generations.

**RECOMMENDATION:**

The Tacoma Fire Department recommends an increase to the contract awarded to Northrup Grumman for maintenance and repair services for the Fire Department’s Computer Aided Dispatch System (CADS) through February 28, 2017.

**FISCAL IMPACT:**

**EXPENDITURES:**

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
1090 Fire Misc Special Revenue	668500	5310100	\$174,929.80
<b>TOTAL</b>			

\* General Fund: Include Department

**REVENUES:**

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
<b>TOTAL</b>			

**POTENTIAL POSITION IMPACT:**

POSITION TITLE	PERMANENT/ PROJECT TEMPORARY POSITION	FTE IMPACT	POSITION END DATE
<b>TOTAL</b>			

*This section should only be completed if a subsequent request will be made to increase or decrease the current position count.*

**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$2,525.80**

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED?** Revenues and expenses are planned for the 2015–2016 biennium.

**IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.**

Historically, TFD used supplemental E911 tax revenues received from Pierce County as part of the agreement between the County and the various local 911 Primary System Answering Points to fund the annual expenses of the Northrop Grumman maintenance contract. Sufficient funds were received to pay the balance of the contract service for the current biennium. Those revenues are expected to continue for 2015-2016.







**City of Tacoma**  
Fire Department

**Date:** June 16, 2014

**To:** Kathy Katterhagen, Procurement and Payables Manager

**From:** James P. Duggan, Fire Chief  
Tacoma Fire Department

**Subject:** Waiver of Competitive Solicitation Request—Sole Source Purchase  
COMPUTER AIDED DISPATCH MAINTENANCE AND REPAIR EXTENSION

Please forward for Board of Contracts and Awards review and recommendation.

In accordance with Tacoma Municipal Code 1.06.257.A. (Sole Source), the Tacoma Fire Department (TFD) requests a waiver of the competitive solicitation process to increase by \$174,929.80, plus tax, to \$656,085.80, plus tax, and extend the maintenance and repair services contract for TFD's Computer Aided Dispatch System (CADS) through February 28, 2017. The sole source vendor is **Northrop Grumman Systems Corporation, Chicago, Illinois.**

**"Follow-on" Contracts:**

Is this sole source purchase based on a contract that was previously competitively bid by the City?

Yes ☐ No ☒

**Waiver Criteria:**

1. Is there more than one feasible supplier of the product or service in the marketplace?

Yes ☐ No ☒

Briefly explain.

The Northrop Grumman CADS is a proprietary custom computer application licensed to TFD so that CADS maintenance and repair services must be provided by Northrop Grumman. To ensure that any work performed to the application works correctly and to ensure that all services performed work appropriately with the current application and any future product upgrades or improvements, the work must be performed by Northrop Grumman.

2. Please support your contention it would be futile to advertise and competitively bid for the product or service as it would result in only one bid:

- a. Describe the screening efforts you engaged in to identify potential suppliers.  
Include names of potential suppliers, contact person, phone numbers, or addresses.

TFD staff has repeatedly provided documentation of the proprietary nature of the CADS to City Purchasing staff since its implementation over two decades ago.

- b. Describe any technical or unique product/service attributes that prevent drafting specifications for a competitive bid to which more than one supplier could successfully respond.

Please see above.

- c. Is the product available only through one vendor? Yes ☒ No ☐  
If "yes", such certification should be in writing from the manufacturer (not the vendor) and supported by results of the screening process or validated by the Purchasing Division.  
Written certification attached? Yes ☐ No ☒

Such certifications have been provided repeatedly.

- d. What efforts were made to assure the City is receiving the lowest or best price possible?

Pricing was compared to pricing provided to other agencies using similar Northrop Grumman CADS.

Written certification from manufacturer or vendor attached (optional)? Yes ☐ No ☒

- e. Is this a one-time purchase? Yes ☐ No ☒ Total amount: \_\_\_\_\_  
If "no," estimated total dollar amount over two-year period: \$174,929.80 plus tax

Other supporting documentation attached? Yes ☐ No ☒

City Contact person: Roger Edington Phone: 253-591-5749

James P. Duggan, Fire Chief  
Department/Division Head (Please Print)

James P. Duggan 6/16/14  
Department/Division Head Signature Date

T.C. Broadnax 6/16/14  
T.C. Broadnax, City Manager

cc: Richelle Krienke, Senior Buyer, Finance/Purchasing

**Purchasing Use Only**

Approved \_\_\_\_\_ Rejected \_\_\_\_\_

None (after the fact) \_\_\_\_\_

Date \_\_\_\_\_ By \_\_\_\_\_



## RESOLUTION NO. 38933

1 A RESOLUTION related to the purchase of materials, supplies or equipment,  
2 and the furnishing of services; authorizing an increase to the contract  
3 with Retail Lockbox Inc., in the amount of \$75,000, sales tax not  
4 applicable, for a cumulative total of \$1,265,873.01, budgeted from the  
5 Treasury Operations Fund, for lockbox receipting services for the City of  
6 Tacoma through November 30, 2014, pursuant to Specification  
7 No. FI06-0808F.

8 WHEREAS the City has complied with all applicable laws and processes  
9 governing the acquisition of those supplies, and/or the procurement of those  
10 services, inclusive of public works, as is shown by the attached Exhibit "A,"  
11 incorporated herein as though fully set forth, and

12 WHEREAS the Board of Contracts and Awards has concurred with the  
13 recommendation for award as set forth in Exhibit "A"; Now, Therefore,

14 BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA:

15 Section 1. That the Council of the City of Tacoma concurs with the  
16 Board of Contracts and Awards to adopt the recommendation for award as set  
17 forth in the attached Exhibit "A."

18 Section 2. That the proper officers of the City are hereby authorized to  
19 increase the contract with Retail Lockbox Inc., in the amount of \$75,000, sales  
20 tax not applicable, for a cumulative total of \$1,265,873.01, budgeted from the  
21 Treasury Operations Fund, for lockbox receipting services for the City of Tacoma  
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1 through November 30, 2014, pursuant to Specification No. FI06-0808F,  
2 consistent with Exhibit "A."

3  
4 Adopted \_\_\_\_\_

5 \_\_\_\_\_  
6 Mayor

7 Attest:

8 \_\_\_\_\_  
9 City Clerk

10 Approved as to form:

11 \_\_\_\_\_  
12 City Attorney

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**TO:** Board of Contracts and Awards  
**FROM:** Andy Cherullo, Director, Finance Department  
Michael San Soucie, Treasury Manager, Finance/Treasury  
**COPY:** City Council, City Manager, City Clerk, SBE Coordinator, LEAP Coordinator, and  
Richelle Krienke, Finance/Purchasing  
**SUBJECT:** Retail Lockbox Contract Extension  
Request for Proposals Specification No. FI06-0808F – June 24, 2014  
**DATE:** June 5, 2014



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**SUMMARY:**

The Finance Department, Treasury Division, requests approval to extend and increase the contract with Retail Lockbox Inc., Seattle, WA by a maximum of \$75,000.00, sales tax not applicable, for lockbox receipting services for the City of Tacoma through November 30, 2014. This increase will bring the contract to a cumulative total of \$1,265,873.01, sales tax not applicable. An extension to this contract is necessary to maintain lockbox receipting services from Retail Lockbox Inc. while the City completes the RFP process, contract selection, award, and conversion of lockbox services.

**STRATEGIC POLICY PRIORITY:**

Strengthen and maintain a strong fiscal management position. Lockbox services provide for deposit of moneys and receipt of payments via US mail for items such as: tax and license payments, animal license payments, Click! Network payments and City utility payments.

**BACKGROUND:**

Treasury staff are currently working on the final phases of the conversion of the City's commercial banking services from Bank of America to Wells Fargo. It would not make sense to convert retail lock box services until after the commercial banking services conversion is complete. By staging these two conversion processes, the City will avoid any potential delays, system compatibility issues or potential disruption of lockbox services. The contractor has agreed to extend the contract at the same terms and conditions as the original contract through November 30, 2014.

**ISSUE:**

The current contract expires on June 30, 2014, and the RFP process for retail lockbox services has not yet been completed.

**ALTERNATIVES:**

None of the alternatives are preferable. The City requires lockbox services, letting the contract lapse while the RFP process is finished is not an option as it would disrupt the current business processes of multiple departments. Moving to a sole source or direct negotiation process is not optimal since the RFP process allows the City to attract a broader pool of vendors and get better value for the City.

**COMPETITIVE SOLICITATION:**

This contract was originally awarded to Retail Lockbox Inc. as a result of Request for Proposals (RFP) Specification No. FI06-0808F in November, 2006.

**CONTRACT HISTORY:**

Resolution 37034 approved the contract award to Retail Lockbox Inc. to provide lockbox services for an initial three-year period with the option to extend for two additional two-year periods. The contract was previously amended through June 30, 2014.

**RECOMMENDATION:**

The Treasury Division of the Finance Department recommends an extension to the current contract with Retail Lockbox Inc. to allow adequate time for the City to complete the commercial banking conversion and RFP, contract selection, award, and conversion for retail lockbox services.

**FISCAL IMPACT:****EXPENDITURES:**

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
5007-TRSOP Treasury Operations	CC 490300	5524200	75,000.00
<b>TOTAL</b>			

\* General Fund: Include Department

**REVENUES:**

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
5007-TRSOP Treasury Operations	CC 490300	4349050	75,000.00
<b>TOTAL</b>			

**POTENTIAL POSITION IMPACT:**

POSITION TITLE	PERMANENT/ PROJECT TEMPORARY POSITION	FTE IMPACT	POSITION END DATE
N/A			
<b>TOTAL</b>			

*This section should only be completed if a subsequent request will be made to increase or decrease the current position count.*

**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$75,000.00**

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED?** Yes

**IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.**



## RESOLUTION NO. 38934

1 A RESOLUTION related to the purchase of materials, supplies or equipment,  
2 and the furnishing of services; authorizing the execution of a contract with  
3 TruStar Energy LLC, in the amount of \$773,774, plus sales tax, budgeted  
4 from ES Solid Waste Fund 4200, for a portable compressed natural gas  
5 fueling station, and parts and maintenance services for the fueling  
6 station, for an initial contract term of two years, with the option to renew  
7 for three additional one-year terms, for a projected contract total of  
8 \$860,665, pursuant to Specification No. ES14-0169F.

9 WHEREAS the City has complied with all applicable laws and processes  
10 governing the acquisition of those supplies, and/or the procurement of those  
11 services, inclusive of public works, as is shown by the attached Exhibit "A,"  
12 incorporated herein as though fully set forth, and

13 WHEREAS the Board of Contracts and Awards has concurred with the  
14 recommendation for award as set forth in Exhibit "A"; Now, Therefore,

15 BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA:

16 Section 1. That the Council of the City of Tacoma concurs with the Board  
17 of Contracts and Awards to adopt the recommendation for award as set forth in  
18 the attached Exhibit "A."

19 Section 2. That the proper officers of the City are hereby authorized to  
20 enter into a contract with TruStar Energy LLC, in the amount of \$773,774, plus  
21 sales tax, budgeted from ES Solid Waste Fund 4200, for a portable compressed  
22 natural gas fueling station, and parts and maintenance services for the fueling  
23 station, for an initial contract term of two years, with the option to renew for three  
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1 additional one-year terms, for a projected contract total of \$860,665, pursuant to  
2 Specification No. ES14-0169F, consistent with Exhibit "A."

3  
4 Adopted \_\_\_\_\_

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6 \_\_\_\_\_  
7 Mayor

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9 Attest: \_\_\_\_\_  
10 City Clerk

11 Approved as to form:  
12 \_\_\_\_\_  
13 City Attorney

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**TO:** Board of Contracts and Awards  
**FROM:** Michael P. Slevin III, P.E., Director, Environmental Services  
Gary H. Kato, Division Manager, Solid Waste Management  
**COPY:** City Council; City Manager; City Clerk; SBE Coordinator; LEAP Coordinator;  
Joe Parris, Finance/Purchasing; and Lewis T. Griffith, P.E., Assistant Division Manager,  
Solid Waste Management  
**SUBJECT:** Compressed Natural Gas Fueling Station at the Tacoma Landfill; Request for Proposals  
Specification No. ES14-0169F – June 24, 2014  
**DATE:** June 9, 2014

*JP for MBS*

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**SUMMARY:**

The Environmental Services Department recommends a contract be awarded to TruStar Energy LLC, Fontana, CA, in the amount of \$773,774, plus sales tax, budgeted from the ES Solid Waste Fund, for a portable compressed natural gas fueling station, and parts and maintenance services for the fueling station for an initial two-year term with the option to renew for three additional one-year terms for a projected total of \$86,891, budgeted from the ES Solid Waste Fund, for a projected contract total of \$860,665.

**STRATEGIC POLICY PRIORITY:**

- Strengthen and maintain a strong fiscal management position.
- Foster neighborhood, community and economic development vitality and sustainability.

This project provides fueling infrastructure that will enable Solid Waste Management’s (SWM) truck fleet to operate more efficiently using compressed natural gas fuel and reduce environmental impacts by decreasing greenhouse gas and particulate emissions.

**BACKGROUND:**

**ISSUE:** The proposed fuel station will provide capability to fuel SWM fleet trucks with compressed natural gas at the Recovery and Transfer Center site. Using compressed natural gas fuel will enable SWM to cut fuel costs by approximately 20 to 30 percent compared to B20 biodiesel fuel. Compressed natural gas fuel will also reduce particulate truck emissions by 70 percent and reduce greenhouse gas emissions by 16 percent compared to B20 biodiesel fuel. SWM will phase in compressed natural gas trucks over the next 6 to 10 years.

**ALTERNATIVES:** Alternatives include not using compressed natural gas fuel or fueling trucks at an off-site natural gas fuel station. The economic and environmental advantages of compressed natural gas fuel make the option of continuing to use diesel fuel exclusively undesirable. The nearest public compressed natural gas fuel station is located at the Pierce Transit Facility in Lakewood. Staff time and additional fuel burnt by trucks driving to fuel their vehicles at that off-site location would offset the potential economic and environmental benefits of using compressed natural gas fuel.

**COMPETITIVE SOLICITATION:** Request for Proposals Specification No. ES14-0169F was opened May 13, 2014. Six companies were invited to bid in addition to normal advertising of the project. Two submittals were received.



<u>Respondent</u>	<u>Location</u>	<u>Rank</u>
TruStar Energy LLC	Fontana, CA	1
Clean Energy	Newport Beach, CA	2

Pre-bid Estimate: \$500,000.00

The recommended award is 68 percent above the pre-bid estimate.

**CONTRACT HISTORY:** New contract.

**SUSTAINABILITY:** Compressed natural gas fuel will reduce particulate truck emissions by 70 percent and reduce greenhouse gas emissions by 16 percent compared to B20 biodiesel fuel that is currently used.

**SBE/LEAP COMPLIANCE:** Not applicable.

**RECOMMENDATION:**

The Environmental Services Department recommends a contract be awarded to TruStar Energy LLC in the amount of \$773,774, plus sales tax, for a portable compressed natural gas fueling station and parts and maintenance services for the fueling station for an initial two-year term with the option to renew for three additional one-year terms for a projected total of \$86,891 and a projected contract total of \$860,665, plus sales tax.

**FISCAL IMPACT:**

**EXPENDITURES:**

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
ES Solid Waste Fund 4200	ENV-02009-02-01	5330100	\$773,774
ES Solid Waste Fund 4200	519000	5320100	\$86,891
<b>TOTAL</b>			<b>\$860,665</b>

\* General Fund: Include Department

**REVENUES:**

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
ES Solid Waste Fund 4200	512000	Various	\$860,665
<b>TOTAL</b>			<b>\$860,665</b>

**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET:** \$773,774.00

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED?** Yes



## RESOLUTION NO. 38935

1 A RESOLUTION related to the purchase of materials, supplies or equipment, and  
2 the furnishing of services; authorizing the execution of a contract with  
3 Northwest Cascade, Inc., in the amount of \$712,281, excluding sales tax,  
4 plus a 15 percent contingency, for a cumulative total of \$819,123.15,  
5 budgeted from ES Wastewater Fund 4300, to replace 12-inch diameter  
6 underground wastewater pipe in Center Street from South 27th Street to  
7 Yakima Avenue, and spot repair 18-inch diameter underground  
8 wastewater pipe in Carr Street at North 31st Street pursuant to  
9 Specification No. ES14-0023F.

10 WHEREAS the City has complied with all applicable laws and processes  
11 governing the acquisition of those supplies, and/or the procurement of those  
12 services, inclusive of public works, as is shown by the attached Exhibit "A,"  
13 incorporated herein as though fully set forth, and

14 WHEREAS the Board of Contracts and Awards has concurred with the  
15 recommendation for award as set forth in Exhibit "A"; Now, Therefore,

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19 the attached Exhibit "A."

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21 enter into a contract with Northwest Cascade, Inc., in the amount of \$712,281,  
22 excluding sales tax, plus a 15 percent contingency, for a cumulative total of  
23 \$819,123.15, budgeted from ES Wastewater Fund 4300, to replace 12-inch  
24 diameter underground wastewater pipe in Center Street from South 27th Street to  
25 Yakima Avenue, and spot repair 18-inch diameter underground wastewater pipe in  
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1 Carr Street at North 31st Street pursuant to Specification No. ES14-0023F,  
2 consistent with Exhibit "A."

3  
4 Adopted \_\_\_\_\_

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6 \_\_\_\_\_  
Mayor

7 Attest:

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9 \_\_\_\_\_  
City Clerk

10 Approved as to form:

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13 City Attorney

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**TO:** Board of Contracts and Awards  
**FROM:** Michael P. Slevin III, P.E., Director, Environmental Services  
Geoffrey M. Smyth, P.E., Division Manager, Science and Engineering  
**COPY:** City Council, City Manager, City Clerk, SBE Coordinator, LEAP Coordinator,  
Joe Parris, Finance/Purchasing, and Christa Lee, P.E., Project Manager  
**SUBJECT:** Wastewater Pipe Replacement Project and Spot Repair – Center Street and McCarver  
Trunk Lines; Request for Bids Specification No. ES14-0023F – June 24, 2014  
**DATE:** June 9, 2014

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**SUMMARY:**

The Environmental Services Department recommends a contract be awarded to low bidder Northwest Cascade, Inc., Puyallup, WA, in the amount of \$712,281.00, plus a 15 percent contingency, for a cumulative total of \$819,123.15, excluding sales tax, budgeted from the ES Wastewater Fund 4300, to replace 1,566 linear feet of 12-inch diameter underground wastewater pipe in Center Street from South 27<sup>th</sup> Street to Yakima Avenue, and the spot repair of approximately 30 feet on an 18-inch diameter underground wastewater pipe in Carr Street at North 31<sup>st</sup> Street.

**STRATEGIC POLICY PRIORITY:**

- Foster neighborhood, community, and economic development vitality and sustainability.

This project will replace underground wastewater pipes that have exceeded their design life and are at risk of failure. Failure of these pipes would have negative sustainability-related impacts, including untreated wastewater entering Commencement Bay.

**BACKGROUND:**

**ISSUE:** The underground wastewater sewer pipes in the vicinity of this project were installed over 100 years ago and are at risk of failure. Replacement of these pipes will reduce the risk of failure which could result in the overflow of untreated wastewater into Commencement Bay and potentially into the basements of adjacent buildings. The levels of deterioration in these wastewater sewer pipes require that installation be performed using traditional excavation methods instead of pipe-lining. In addition, the existing paved roads will be repaired in accordance with the City's Right-of-Way Restoration Policy.

**ALTERNATIVES:** Alternatives to the project include lining the existing pipes or taking no action to replace the existing wastewater pipes. Lining the existing pipes is not feasible due to the advanced level of deterioration. Taking no action would result in an increased risk of untreated wastewater sewer overflows every year this project is postponed.

**COMPETITIVE SOLITICATION:** Request for Bids Specification No. ES14-0023F was opened May 20, 2014. The project was advertised in the Tacoma Daily Index and listed on the City's Purchasing website. The City received three bid proposals. Northwest Cascade, Inc. submitted the lowest responsive bid. The table below reflects the amount of the base award.

<u>Respondent</u>	<u>Location</u> (city and state)	<u>Submittal Amount</u> (Excluding sales tax)	<u>Evaluated Submittal</u> (Excluding sales tax)
Northwest Cascade, Inc.	Puyallup, WA	\$712,281.00	\$676,666.95
R.L. Alia Company	Renton, WA	\$733,881.00	\$698,266.95
A. Advanced Septic Services, Inc.	Puyallup, WA	\$839,266.72	\$803,652.67



Pre-bid Estimate: \$741,988.00.

The recommended award is approximately four percent below the pre-bid estimate.

**CONTRACT HISTORY:** New contract.

**SUSTAINABILITY:** A reduced risk of wastewater sewer overflows from this project represents an improvement to human health and the environment. Preventative rehabilitation of underground pipes in the project vicinity, prior to complete failure, represents the lowest lifecycle cost solution to maintain these assets.

**SBE/LEAP COMPLIANCE:** The recommended contractor is in compliance with the Small Business Enterprise (SBE) Regulation general requirements per memorandum dated June 2, 2014. The SBE goal for this project is 10 percent. The SBE participation level of Northwest Cascade, Inc., the recommended contractor with the lowest evaluated bid, is 10.25 percent. The Local Employment and Apprenticeship Training Program (LEAP) goal is 465 hours.

**RECOMMENDATION:**

The Environmental Services Department recommends a contract be awarded to Northwest Cascade, Inc., in the amount of \$712,281.00, plus a 15 percent contingency, for a cumulative total of \$819,123.15, excluding sales tax, to replace 1,566 linear feet of 12-inch diameter underground wastewater pipe in Center Street from South 27<sup>th</sup> Street to Yakima Avenue, and the spot repair of approximately 30 feet on an 18-inch diameter underground wastewater pipe in Carr Street at North 31<sup>st</sup> Street.

**FISCAL IMPACT:**

**EXPENDITURES:**

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT**
ES Wastewater Fund 4300	ENV-04011-08	5330100	\$712,281.00
<b>TOTAL</b>			<b>\$712,281.00</b>

\*\* Excluding Applicable Sales Tax

**REVENUES:**

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT**
ES Wastewater Fund 4300	523900	Rate Revenues	\$712,281.00
<b>TOTAL</b>			<b>\$712,281.00</b>

\*\*Excluding sales tax

**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET:** \$712,281.00, excluding sales tax.

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED?** Yes



## RESOLUTION NO. 38936

1 A RESOLUTION relating to community and economic development; authorizing  
2 the execution of four agreements with the Tacoma Community  
3 Redevelopment Authority ("TCRA") for Program Years 2013-2014, for the  
4 purpose of funding housing development programs allocated under the  
City's Consolidated Plan, the 2013 Annual Action Plan, and the  
2014 Annual Action Plan.

5 WHEREAS the Tacoma Community Redevelopment Authority ("TCRA") is  
6 a public corporation, organized and existing pursuant to its charter, Chapter 1.60  
7 of the Tacoma Municipal Code, and the laws of the state of Washington, and  
8

9 WHEREAS, in 1974, the City entered into an agreement with the TCRA,  
10 authorizing it to administer federal funds in fulfilling the purposes and objectives of  
11 federal programs and grant agreements under which such funds were made  
12 available, which agreement has been amended 268 times, and  
13

14 WHEREAS, in 2013, the U.S. Department of Housing and Urban  
15 Development ("HUD") notified the City that amendments to the existing agreement  
16 with the TCRA no longer met federal regulations, and that a new agreement  
17 structure was required in order for the City to remain in compliance with CDBG  
18 and HOME regulatory requirements, and  
19

20 WHEREAS, beginning with fiscal year 2013, the City will enter into annual  
21 agreements with the TCRA to (1) provide for an annual funding process;  
22 (2) provide the ability to monitor the contractual agreement with a subrecipient;  
23 (3) allow for revised federal regulatory requirements, and (4) clarify the respective  
24 roles and responsibilities of the City and TCRA, and  
25  
26



1 WHEREAS the annual agreements will be integrated into the Annual Action  
2 Plan and presented for City Council approval with the allocation of federal CDBG  
3 and HOME Funds, and

4 WHEREAS the Director of the Community and Economic Development  
5 Department is recommending that the City enter into four federally-funded  
6 agreements with the TCRA, as follows: (1) Agreement Between the City of  
7 Tacoma and Tacoma Community Redevelopment Authority for CDBG Program,  
8 2013; (2) Agreement Between the City of Tacoma and Tacoma Community  
9 Redevelopment Authority for CDBG Program, 2014; (3) Agreement Between the  
10 City of Tacoma and Tacoma Community Redevelopment Authority - HOME  
11 Subrecipient Agreement, 2013, and (4) Agreement Between the City of Tacoma  
12 and Tacoma Community Redevelopment Authority - HOME Subrecipient  
13 Agreement, 2014, and

14 WHEREAS these agreements will allow the TCRA to oversee the  
15 administration, program and project delivery, and management of the long-term  
16 monitoring components of the CDBG and HOME programs, and

17 WHEREAS the TCRA Board reviewed and approved the recommended  
18 actions at its meeting of March 13, 2014; Now, Therefore,

19 BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA:

20 That the proper officers of the City are hereby authorized to execute the  
21 following agreements with the Tacoma Community Redevelopment Authority:

22 (1) Agreement Between the City of Tacoma and Tacoma Community  
23  
24  
25  
26





1 Redevelopment Authority for CDBG Program, 2013; (2) Agreement Between the  
2 City of Tacoma and Tacoma Community Redevelopment Authority for CDBG  
3 Program, 2014; (3) Agreement Between the City of Tacoma and Tacoma  
4 Community Redevelopment Authority - HOME Subrecipient Agreement, 2013,  
5 and (4) Agreement Between the City of Tacoma and Tacoma Community  
6 Redevelopment Authority - HOME Subrecipient Agreement, 2014, for the purpose  
7 of funding housing development programs allocated under the City's Consolidated  
8 Plan, the 2013 Annual Action Plan, and the 2014 Annual Action Plan, said  
9 agreements to be substantially in the form of the proposed documents on file in  
10 the office of the City Clerk.  
11

12 Adopted \_\_\_\_\_  
13

14  
15 \_\_\_\_\_  
16 Mayor

17 Attest:  
18

19 \_\_\_\_\_  
20 City Clerk

21 Approved as to form:  
22

23 \_\_\_\_\_  
24 Deputy City Attorney  
25  
26



## ORDINANCE NO. 28228

1 AN ORDINANCE relating to the Compensation Plan; amending Section 1.12.355  
2 of the Tacoma Municipal Code; and declaring the effective dates thereof  
3 to implement rates of pay and compensation for employees represented  
by the United Transportation Union, Switch Crew Unit.

4 WHEREAS the collective bargaining agreement with the United  
5 Transportation Union, Switch Crew Unit ("Union"), was approved pursuant to  
6 Resolution No. 36584, adopted on July 19, 2005, and covers approximately  
7 32 budgeted, full-time equivalent positions, and  
8

9 WHEREAS the agreement provides for cost-of-living adjustments based  
10 on 90 percent of the Consumer Price Index of Urban Wage Earners,  
11 Seattle-Tacoma, CPI-W, April and October indexes, to be applied at six-month  
12 intervals until a new agreement is reached, and  
13

14 WHEREAS the CPI-W index for the April-to-April period was 2.6 percent,  
15 and

16 WHEREAS, pursuant to the terms of the agreement, all classifications  
17 will receive a 2.3 percent increase effective July 1, 2014, and

18 WHEREAS City Council authorization is required to implement rates of  
19 pay and compensation within the collective bargaining agreement that has  
20 been negotiated with the Union on behalf of its represented employees; Now,  
21 Therefore,  
22

23

24

25

26



BE IT ORDAINED BY THE CITY OF TACOMA:

Section 1. That Section 1.12.355 of the Tacoma Municipal Code is hereby amended effective July 1, 2014, to read as follows:

\* \* \*

Code	A	Job Title	1	2	3	4
7105		Railway Switch Operator	<del>24.78</del>	<del>26.22</del>	<del>29.12</del>	<del>32.08</del>
7105		Hired After 8/92	<del>21.09</del>	<del>22.50</del>	<del>25.31</del>	<del>28.12</del>
7106		Railway Switch Supervisor	<del>26.22</del>	<del>27.77</del>	<del>30.90</del>	<del>34.02</del>
7106		Hired After 8/92	<del>22.02</del>	<del>23.49</del>	<del>26.43</del>	<del>29.37</del>

Code	A	Job Title	1	2	3	4
7105		Railway Switch Operator	<u>25.35</u>	<u>26.82</u>	<u>29.79</u>	<u>32.82</u>
7105		Hired After 8/92	<u>21.58</u>	<u>23.01</u>	<u>25.89</u>	<u>28.77</u>
7106		Railway Switch Supervisor	<u>26.82</u>	<u>28.41</u>	<u>31.61</u>	<u>34.80</u>
7106		Hired After 8/92	<u>22.53</u>	<u>24.04</u>	<u>27.04</u>	<u>30.05</u>

\* \* \*

Section 2. That Section 1 of this ordinance shall become effective July 1, 2014.

Passed \_\_\_\_\_

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
Deputy City Attorney