



## Legislation Passed April 6, 2010

The Tacoma City Council, at its regular City Council meeting of April 6, 2010, adopted the following resolutions and/or ordinances. The summary of the contents of said resolutions and/or ordinances are shown below. To view the full text of the document, click on the bookmark at the left of the page.

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### **Purchase Resolution No. 38009**

Awarding contracts to:

1. Hewlett-Packard Company, in the amount of \$1,907,240.22, plus sales tax, budgeted from the Information Systems Fund, for Hewlett-Packard workstations, desktops, laptops, monitors, and miscellaneous peripherals through August 31, 2012 – Washington State Department of Information Services Contract No. T10-MST-297;
2. Print NW, LLC, in the amount of \$350,000.00, plus sales tax, for a cumulative total of \$1,750,000.00, budgeted from the Graphic Services Fund, for offset printing and bindery services for a one year term, with the option to renew for four additional one year terms – Specification No. IT10-0007F;
3. Insituform Technologies, Inc., on its bid of \$1,355,309.44, including sales tax, plus a ten percent contingency, for a cumulative total of \$1,490,840.38, budgeted from the Wastewater and Surface Water Funds, for sanitary and storm sewer rehabilitation throughout the city – Specification No. PW10 0123F; and
4. David Evans and Associates, Inc., in the amount of \$1,163,817.00, sales tax not applicable, budgeted from the Streets Special Revenue Fund, for engineering services for Phases 1 and 2 of the Murray Morgan Bridge Rehabilitation Project – Specification No. PW09-0002F

### **Resolution No. 38010**

Designating the following projects as Special Projects of Limited Duration:

- Murray Morgan Bridge Rehabilitation;
- Cheney Stadium Expansion and Enhancement;
- Streetcar Alternative Analysis, Design and Construction;
- Theater District Pedestrian Improvements;
- Sauro Site Improvements;
- Historic Water Ditch Trail, Phases II and III;
- Downtown Streetscape Improvements;
- Puyallup River Bridge Replacement;
- Tacoma Landfill, Transfer Station;
- Tacoma Landfill, Landfill Administration and Shop Remodel and Addition;
- Tacoma Landfill, Central Area Closure;
- Eductor Decant Facility; and
- Private Property Inflow and Infiltration Removal Program.

**Ordinance No. 27817**

Amending Chapter 13.06 of the Municipal Code to reclassify the property located at 701 Sprague Avenue from a "R-4" Multiple-Family Dwelling District to a "C 2" General Community Commercial District, to develop a two-story retail and office building with associated parking.

(Benny Kim; File No. REZ2008-40000117284)



## RESOLUTION NO. 38009

1 A RESOLUTION related to the purchase of materials, supplies or equipment,  
2 and the furnishing of services; authorizing the appropriate City officials to  
3 enter into contracts and, where specified, waiving competitive bidding  
4 requirements, authorizing sales of surplus property, or increasing or  
5 extending existing agreements.

6 WHEREAS the City has complied with all applicable laws governing the  
7 acquisition of those supplies, and/or the procurement of those services,  
8 inclusive of public works, set forth in the attached Exhibit "A," which Exhibit is  
9 incorporated herein as though fully set forth, and

10 WHEREAS the Board of Contracts and Awards has reviewed the  
11 proposals and bids received by the City, and the Board has made its  
12 recommendation as set forth in Exhibit "A," and

13 WHEREAS the Board of Contracts and Awards has also made its  
14 recommendations as to entering into purchasing agreements with those  
15 governmental entities identified in Exhibit "A"; Now, Therefore,

16 BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA:

17 That the Council of the City of Tacoma does hereby concur in the  
18 findings and recommendations of the Board of Contracts and Awards set forth  
19 in the attached Exhibit "A," and does hereby approve and authorize the:

20 (X) A. Procurement of those supplies, services, and public works  
21 recommended for acceptance in the attached Exhibit "A";

22 ( ) B. Rejection of those bids and/or proposals that are recommended  
23 for rejection in the attached Exhibit "A";  
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( ) C. Entry into the proposed purchasing agreement with those governmental entities identified in the attached Exhibit "A," which proposed agreement is on file in the office of the City Clerk;

( ) D. Waiver of competitive bidding procedures in those instances, as set forth in Exhibit "A," in which it is impracticable to obtain supplies or public works improvements by competitive bid, or in those instances in which supplies and/or public works are available from a single source.

Adopted \_\_\_\_\_

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

Approved as to form:

  
\_\_\_\_\_  
Deputy City Attorney



City of Tacoma  
Information Technology Department

EXHIBIT "A"

RESOLUTION NO.: 38009

ITEM NO.: 1

MEETING DATE: APRIL 6, 2010

**DATE:** March 8, 2010  
**TO:** Board of Contracts and Awards  
**SUBJECT:** Purchase of Hewlett-Packard Workstations, Desktops, Laptops, Monitors, and Miscellaneous Peripherals  
Budgeted from Information Systems Fund 5800  
Washington State Department of Information Services Contract  
No. T.10-MST-297

**RECOMMENDATION:** The Information Technology Department, Infrastructure Support Division, recommends that a contract in the amount of \$1,907,240.22, plus applicable sales tax, be awarded to **Hewlett-Packard Company, Houston, TX**, for the purchase of Hewlett-Packard workstations, desktops, laptops, monitors, and miscellaneous peripherals, through August 31, 2012.

**EXPLANATION:** As part of the High Performing Organization (HPO) initiative, an employee survey was conducted. A category that emerged was Equipment, Tools, and Resources (ETR) based on employee feedback, which pertained to inadequate computing equipment and technology support.

The Senior Management Team (SMT) evaluated IT proposals for the ETR effort to address IT infrastructure including server and database administration, and PC support/help desk/PC equipment provisioning. In 2008, the SMT approved the consolidation of these IT services for General Government into the IT Department. One benefit gained as a result of this consolidation is the added transparency provided to PC provisioning. While it is not a new expense, centralization of the procurement for equipment at the end of life provides enhanced visibility. Additionally, this program will allow the City to maintain standards, streamline purchase processes and inventory control, reduce budgeting efforts and provide cost savings. Based on industry standards, the IT Department established a five-year replacement cycle which requires a purchase of 650 PCs and miscellaneous peripherals (\$785,000.00) to replace current inventory that is five years or older. After the initial purchase, it is estimated that approximately 400 PCs and miscellaneous peripherals (\$1,020,000.00) will be replaced per year. The request represents ratification of \$102,240.22 for purchases dating January 26, 2009, through December 14, 2009. The additional request amount of \$1,805,000.00 is for purchases through August 31, 2012.

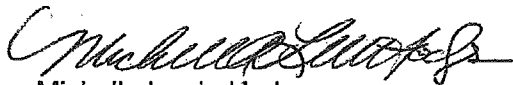
**COMPETITIVE BIDDING:** Washington State Department of Information Services Contract No. T10-MST-297 is a competitively bid contract through August 31, 2012, and includes the equipment to be purchased. Through an interlocal cooperative purchasing agreement, the City of Tacoma purchases will be given Washington State Department of Information Services Contract No. T10-MST-297 volume discount pricing, terms, and conditions, and meets competitive bidding requirements.

**CONTRACT HISTORY:** The City has participated in the Hewlett-Packard program since 2009, with approximately \$102,240.22, plus applicable sales tax; that has been expended to date. With approval of this request, the anticipated total will be approximately \$1,907,240.22, plus applicable sales tax.

**FUNDING:** Funds for the initial purchase of PCs and miscellaneous peripherals (\$785,000.00, plus applicable tax) are available in the 2009-2010 budget. Funds for the next two years (\$1,020,000, plus applicable sales tax) would be available based on approval of the 2011-2012 budget.

**HUB/LEAP COMPLIANCE:** Not applicable.

**PROJECT ENGINEER/COORDINATOR:** Gary Cantu, IS Systems Support Manager, 591-5464.

  
Michelle Lewis-Hodges  
Information Technology Director

/skc

cc: Michelle Lewis-Hodges, Information Technology Department  
Bill Bogue, Information Technology Department  
Gary Cantu, Information Technology Department  
Linda Honeycutt, Finance Department, Budget & Research  
Chuck Blankenship, Finance Department, Purchasing  
Kimberly Hoffmire, Finance Department, Financial Services  
Percy Jones, Finance Department, HALO  
Peter Guzman, Human Resources Department, LEAP  
Assistant City Attorney, Legal Department

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City of Tacoma  
Information Technology Department

EXHIBIT "A"  
RESOLUTION NO.: 38009  
ITEM NO.: 2  
MEETING DATE: APRIL 6, 2010

DATE: March 19, 2010  
TO: Board of Contracts and Awards  
SUBJECT: Offset Printing and Binding Services  
Budgeted from IT Graphic Services Fund 5042  
Request for Proposals Specification No. IT10-0007F

**RECOMMENDATION:** The Information Technology Department, Infrastructure Support Division, Graphic Services Section, recommends a contract be awarded to **Print NW, LLC, Tacoma, WA**, for offset printing and bindery services. The initial contract will be for a one-year term in the amount of \$350,000.00, plus sales tax, plus the option for four one-year renewal periods, for an aggregate total of \$1,750,000.00, plus sales tax.

**EXPLANATION:** The Graphic Services Section supplies printed materials to City departments and divisions, as well as affiliated agencies. However, some requests cannot be met by the equipment housed within Graphic Services or within the timeframe requested. Some projects are set offsite, including printing and bindery services, to meet the needs of the customers.

**COMPETITIVE SOLICITATION:** Request for Proposals Specification No. IT10-0007F was opened March 9, 2010. Four companies were invited to bid in addition to normal advertising of the project. Five submittals were received. The award is based on an evaluation of the vendors' experience, quality measures, commitment to environmental sustainability and equipment, reference checks, experience of key support staff and pricing.

<u>Respondent</u>	<u>Location (city and state)</u>	<u>Score</u>
<b>Print NW LLC</b>	<b>Lakewood, WA</b>	<b>28.90</b>
TRIO Northwest Business Solutions, Inc.	Seattle, WA	19.60
J & D Printing, Inc.	Tacoma, WA	17.55
Pollard Group, Inc	Tacoma, WA	14.60
Cascade Print Media, Inc.	Tacoma, WA	14.35

**CONTRACT HISTORY:** New contract.

**FUNDING:** Funds for this contract are available in the IT Graphic Services, Fund 5042. Funding beyond the current biennium is subject to future availability of funds.

**HUB/LEAP COMPLIANCE:** Not applicable.

**PROJECT ENGINEER/COORDINATOR:** Kurt Andres, Graphic Services, 253-591-5867.



Michelle Lewis-Hodges  
Director



/smc

cc: Jayne McCartney, Purchasing  
Percy Jones, HUB  
Peter Guzman, LEAP  
Kathy Katterhagen, Purchasing  
Teresa Slosar, IT/PMAO



**City of Tacoma**  
Public Works Department

EXHIBIT "A"

RESOLUTION NO.: 38009

ITEM NO.: 3

MEETING DATE: APRIL 6, 2010

**DATE:** March 18, 2010

**TO:** Board of Contracts and Awards

**SUBJECT:** Wastewater - Basin C19-1 and Surface Water - South M Street from South 50<sup>th</sup> to South 56<sup>th</sup> Streets  
Budgeted from PW Wastewater Fund 4300 and Surface Water Fund 4301  
Request for Bids Specification No. PW10-0123F

**RECOMMENDATION:** Public Works, Environmental Services, Science and Engineering Division recommends that a contract be awarded to low bidder **Insituform Technologies, Inc., Chesterfield, MO**, for sanitary and storm sewer rehabilitation throughout the City. The contract amount reflects a base award of \$1,355,309.44, including sales tax, plus a 10% contingency, for an aggregate total of \$1,490,840.38, including sales tax.

**EXPLANATION:** This contract provides services to rehabilitate approximately 45,000 linear feet of existing 8-inch through 18-inch diameter sanitary sewer pipe and approximately 2,300 linear feet of 10-inch through 21-inch diameter storm sewer pipes using cured-in-place pipe technology.

**COMPETITIVE BIDDING:** Request for Bids Specification No. PW10-0123F was opened March 9, 2010. Five companies were invited to bid in addition to normal advertising of the project. Three submittals were received. The Historically Under-Utilized Business (HUB) participation level proposed by the bidder(s) are reflected as a credit (maximum applies) against the submitted base bid to arrive at an "evaluated bid" for ranking purposes. Insituform Technologies, Inc. submitted a bid that resulted in the lowest evaluated submittal after consideration of HUB participation goals. The table below reflects the amount of the base award.

<u>Respondent</u>	<u>Location</u> <i>(city and state)</i>	<u>Submittal Amount</u> Including sales tax	<u>Evaluated Submittal</u>
Insituform Technologies, Inc.	Chesterfield, MO	\$ 1,355,309.44	\$ 1,133,930.69
Re-Pipe California, Inc.	Ontario, CA	\$ 1,435,239.68	\$ 1,240,386.57
Michels Corporation	Salem, OR	\$ 2,021,184.15	\$ 1,748,083.19

Pre-bid Estimate \$ 1,702,873.05

The recommended award is 20 percent below the pre-bid estimate.

**CONTRACT HISTORY:** New contract.

**FUNDING:** Funds for this are available in the PW Wastewater Fund 4300 and Surface Water Fund 4301. Funding beyond the current biennium is subject to future availability of funds.

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**HUB/LEAP COMPLIANCE:** The recommended contractor is in compliance with the Historically Under-utilized Business (HUB) Regulation requirements per memorandum dated March 16, 2010. The HUB goal for this project is 3 percent. The HUB participation level of the recommended contractor is 3.03 percent. Insituform Technologies, Inc. submitted the lowest evaluated bid per the HUB Regulation requirements. The Local Employment and Apprenticeship Training Program (LEAP) goal is 793 hours.

**PROJECT ENGINEER/COORDINATOR:** Geoffrey M. Smyth, P.E., Science & Engineering Division, 253-502-2111.



Richard E. McKinley  
Public Works Director

cc: Jim Wilkerson, Purchasing Analyst  
Percy Jones, HUB  
Peter Guzman, LEAP  
Eric Johnson, P.E., ES/SE  
Kari Prussen, P.E., ES/SE  
Christa Lee, P.E., ES/SE



City of Tacoma  
Public Works Department

EXHIBIT "A"

RESOLUTION NO.: 38009

ITEM NO.: 4

MEETING DATE: APRIL 6, 2010

**DATE:** March 16, 2010  
**TO:** Board of Contracts and Awards  
**SUBJECT:** Engineering Services for the Murray Morgan Bridge Rehabilitation  
Budgeted from Streets Special Revenue Fund 1060  
Request for Qualifications Specification No. PW09-0002F

**RECOMMENDATION:** Public Works Engineering Division recommends a contract be awarded to **David Evans and Associates, Inc., Tacoma WA**, for engineering services to support the City on the Murray Morgan Bridge Rehabilitation Design-Build Project. The contract amount of \$1,163,817, sales tax not applicable, is for services for Phases 1 and 2 of the bridge rehabilitation project with services to be completed on or before December 31, 2013. The contract may be amended to include Phase 3 services if funding is obtained for this phase.

**EXPLANATION:** The rehabilitation of the Murray Morgan Bridge is being procured using a design-build approach. The David Evans and Associates, Inc. contract includes preparation of the design-build RFP; NEPA and other permitting assistance, and engineering support during the design-build project.

**COMPETITIVE SOLICITATION:** Request for Qualifications Specification No. PW09-0002F was opened February 3, 2009. Three submittals were received. These firms were invited to interviews in February 2009. The Selection Advisory Committee rated the three firms as follows:

<u>Respondent</u>	<u>Location (city and state)</u>	<u>Select Rank or Score</u>
David Evans and Associates, Inc.	Tacoma, WA	1
Wiss, Janney, Elstner Associates, Inc.	Northbrook, IL	2
PB Americas, Inc.	New York, NY	3

**CONTRACT HISTORY:** New contract.

**FUNDING:** Funds for this contract are available in the Streets Special Revenue Fund 1060 and consist of State and Federal funds from the Turnback Agreement negotiated with the State.

**HUB/LEAP COMPLIANCE:** Not applicable.

**PROJECT ENGINEER/COORDINATOR:** Kurtis Kingsolver, PW Engineering 253-591-5767.

  
Richard E. McKinley  
Public Works Director

cc: Jim Wilkerson, Purchasing  
Percy Jones, HUB  
Peter Guzman, LEAP  
Tom Rutherford, PW Engineering

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## **RESOLUTION NO. 38010**

A RESOLUTION relating to special projects; designating various projects as special projects of limited duration; and designating benefits, pursuant to the provisions of Sections 1.12.155, 1.24.187, 1.24.980 through 1.24.986, and 1.30.300 of the Tacoma Municipal Code and Section 6.1(h) of the Tacoma City Charter.

WHEREAS it is the desire of the City to designate the following construction projects as special projects of limited duration, pursuant to the provisions of Sections 1.24.980 of the Tacoma Municipal Code (“TMC”) and Section 6.1(h) of the Tacoma City Charter: (1) Murray Morgan Bridge Rehabilitation; (2) Cheney Stadium Expansion and Enhancement Project; (3) Streetcar Alternative Analysis, Design and Construction; (4) Theater District Pedestrian Improvements; (5) Sauro Site Improvements; (6) Historic Water Ditch Trail, Phases II and III; (7) Downtown Streetscape Improvements; (8) Puyallup River Bridge Replacement; (9) Tacoma Landfill, Transfer Station; (10) Tacoma Landfill, Administration and Shop Remodel and Addition; (11) Tacoma Landfill, Central Area Closure; (12) Eductor Decant Facility Project; and (13) Private Property Inflow and Infiltration Removal Program, and to further employ special project employees for said projects, and

WHEREAS, pursuant to the provisions of Sections 1.12.155 and 1.24.187 TMC and Section 6.1(h) of the Tacoma City Charter, employees who are not regular employees and are hired as project employees are paid as provided for by the ordinance or resolution of the City Council; Now, Therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA;

Section 1. That, pursuant to the provisions of Section 1.24.980 of the Tacoma Municipal Code (“TMC”) and Section 6.1(h) of the Tacoma City Charter, the following construction projects are hereby designated as special projects:

(1) Murray Morgan Bridge Rehabilitation; (2) Cheney Stadium Expansion and Enhancement Project; (3) Streetcar Alternative Analysis, Design and Construction; (4) Theater District Pedestrian Improvements; (5) Sauro Site Improvements; (6) Historic Water Ditch Trail, Phases II and III; (7) Downtown Streetscape Improvements; (8) Puyallup River Bridge Replacement; (9) Tacoma Landfill, Transfer Station; (10) Tacoma Landfill, Administration and Shop Remodel and Addition; (11) Tacoma Landfill, Central Area Closure; (12) Eductor Decant Facility Project; and (13) Private Property Inflow and Infiltration Removal Program.

Section 2. That the salaries and classes set forth in the Compensation Plan for regular City employees shall be applied, contingent upon funding, to similar project positions of the special project, which positions may include, but are not limited to, management/engineering, project specialists, surveying/drafting, construction management and inspection, laboratory, maintenance, environmental specialists, financial, clerical, Building & Land Use Services, real estate specialists, and electricians. The Compensation Plan is, by this reference, incorporated herein as if fully set forth.

Section 3. That employees who have been hired or may be hired for positions expected to be of limited duration shall be designated special project employees as of the date of hire.

Section 4. That employees who have been hired or may be hired as special project employees shall receive benefits, all in accordance with and pursuant to the provisions of the Compensation Plan of the City of Tacoma; provided, however, that the special project employees hired to work on the identified special project shall not be eligible for longevity pay; and, provided further, that the special project employees shall be given a one-time binding and irrevocable election to participate in the City's Retirement System, pursuant to the retirement provisions of Chapter 1.30 TMC; and, further, that should any current regular employee eligible for longevity pay be assigned to the special project, the employee so assigned shall continue to be eligible for longevity pay and shall become or remain a member of the City's Retirement System, pursuant to any applicable provisions of Chapter 1.30 TMC, and contributions shall be paid therein by the City pursuant to Section 1.30.360 TMC.

Section 5. That, inasmuch as the positions to be filled, pursuant to this resolution, are of a temporary nature and are unique in that they pertain only to the aforementioned special projects, they are deemed temporary positions; and persons so employed in such positions shall have no claim to further or continued employment with the City of Tacoma after cessation of such special projects or after cessation of activities funded by said programs, except pursuant to their obtaining status as regular City of Tacoma employees under the provisions of the Tacoma Municipal Code or pursuant to further action of the City Council relating to these special projects.

Section 6. That all acts by agents or employees of the City consistent herewith are hereby ratified.

Section 7. That the City Manager is hereby authorized to direct the appropriate City officers to proceed with the necessary actions for the completion of these special projects.

Adopted \_\_\_\_\_

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
Deputy City Attorney

## **ORDINANCE NO. 27817**

AN ORDINANCE relating to zoning; changing the zoning classifications of certain property from “R-4” Multiple-Family Dwelling District to “C-2” General Community Commercial District, and amending Chapter 13.06 of the Tacoma Municipal Code by deleting certain described property from Section 13.06.100.B.7, and by adding a new section to be known as Section 13.06.200.B.3(246).

BE IT ORDAINED BY THE CITY OF TACOMA:

Section 1. That the City Council hereby adopts the Hearing Examiner’s Findings, Conclusions, and Recommendation contained in the Hearing Examiner’s Report dated June 8, 2009, bearing File No. REZ2008-40000117284 and SEP2008-40000117285 and filed in the office of the City Clerk.

Section 2. That Chapter 13.06 of the Tacoma Municipal Code is hereby amended by adding thereto a new section to be known as Section 13.06.200.B.3(246), to read as follows:

13.06.200.B.3(246) ADDED TO "C-2" GENERAL COMMUNITY  
COMMERCIAL DISTRICT." The following property shall be included in  
the C-2 General Community Commercial District:

LOTS 1 TO 9 AND PORTIONS OF LOTS 10 AND 11, BLOCK  
734, AMENDATORY PLAT OF THE AINSWORTH ADDITION  
TO TACOMA, W.T., ACCORDING TO PLAT RECORDED IN  
BOOK 3 OF PLATS AT PAGE 48, IN PIERCE COUNTY,  
WASHINGTON, PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF SAID  
LOT 10;

THENCE ON THE NORTHERLY LINE EASTERLY 35 FEET;

THENCE PARALLEL WITH THE EAST LINE SOUTHERLY  
80 FEET;

THENCE PARALLEL WITH THE NORTHERLY LINE  
WESTERLY 35 FEET TO THE WESTERLY LINE OF SAID  
LOT 10;

THENCE ON THE WESTERLY LINE OF SAID LOT 10,  
80 FEET TO THE POINT OF BEGINNING.

SITUATE IN THE COUNTY OF PIERCE, STATE OF  
WASHINGTON.

PARCEL NO. 2007340010

Section 3. That the above-described property be and is hereby  
deleted from Section 13.06.100.B.7, R-4-L Multiple-Family Dwelling  
District of the Tacoma Municipal Code.

Passed \_\_\_\_\_

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

Location: 701 South Sprague Avenue  
Applicant: Benny Kim  
Rezone No. REZ2008-40000117284 and SEP2008-40000117285

Approved as to form:

Property description approved:

\_\_\_\_\_  
Deputy City Attorney

\_\_\_\_\_  
Chief Surveyor  
Public Works Department