



## Legislation Passed September 9, 2008

The Tacoma City Council, at its regular City Council meeting of September 9, 2008, adopted the following resolutions and/or ordinances. The summary of the contents of said resolutions and/or ordinances are shown below. To view the full text of the document, click on the bookmark at the left of the page.

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### **Resolution No. 37584**

Appointing and reappointing citizens to the Human Rights Commission, Human Services Commission, and Citizens Recognition Committee.

### **Purchase Resolution No. 37585**

Awarding contracts to:

1. Corestaff Services, on its bid of \$750,000.00, sales tax not applicable, budgeted from various departmental funds, for temporary personnel services, for the period of September 15, 2008 through August 30, 2010, with the option to extend for three additional one-year periods – Specification No. HR08-0218F;
2. The News Tribune, in the amount of \$450,000.00, sales tax not applicable, budgeted from various departmental funds, for advertisements and legal notices on an as-needed basis for a three-year period – sole source;
3. L N Curtis & Sons, in the amount of \$167,526.00, plus sales tax, for a cumulative total of \$673,395.76, budgeted from the Fire Special Revenue and EMS Special Revenue Funds, to increase the contract for protective turnout coats and pants for structural firefighting – Specification No. FD05-0487F; and
4. Rural/Metro of Greater Seattle, Inc., to extend the term of the agreement for emergency ambulance services for the period of October 1, 2008 through September 30, 2009, and increasing fees paid to the City by approximately 6.2 percent – Specification No. FD04-0073F.

### **Resolution No. 37586**

Authorizing the execution of a supplemental lease agreement with the United States General Services Administration, in the amount of \$172,193.69, to increase the rent and extend the lease on office space within the Tacoma Municipal Building North through July 31, 2009.

### **Ordinance No. 27733**

Amending Chapter 13.06 of the Municipal Code to reclassify three parcels of property, totaling approximately 3.25 acres, located at 2911 South Adams Street, from an "R2-SRD" One-Family Dwelling Special Review District to a "T" Transitional District, for the construction of 20 units of emergency family housing and 16 units of transitional family housing. (BCRA for Tacoma Rescue Mission; REZ2008-40000109453)

**Ordinance No. 27744**

Authorizing the execution of a grant agreement with the Federal Railroad Administration, in the amount of \$1,485,000; accepting, depositing in, and appropriating said sum from the Tacoma Rail Mountain Division Capital Projects Fund, for trestle rehabilitation on the Tacoma Rail Mountain Division line between Tacoma and Eatonville.

## RESOLUTION NO. 37584

BY REQUEST OF MAYOR BAARSMA AND COUNCIL MEMBERS ANDERSON, FEY, AND LONERGAN

A RESOLUTION relating to committees, boards, and commissions; and appointing or reappointing citizens to the Human Rights Commission, the Human Services Commission, and the Citizens Recognition Committee.

WHEREAS there exists in the City of Tacoma a number of committees, boards, and commissions, and

WHEREAS vacancies presently exist on certain committees, boards, and commissions, and

WHEREAS, pursuant to the City Charter and the Rules, Regulations, and Procedures of the City Council, the persons named on Exhibit "A" have been nominated to serve on the committees, boards, and commissions listed; Now, Therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA:

That those nominees to the committees, boards, and commissions, listed on Exhibit "A" are hereby confirmed and appointed or reappointed as members of such committees, boards, and commissions, for such terms as are set forth on Exhibit "A."

Adopted \_\_\_\_\_

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
Assistant City Attorney

## EXHIBIT "A"

### Human Rights Commission

Appointing **Andrew Campbell** to a term expiring March 03, 2010.  
Appointing **Aimee Welch** to a term expiring March 07, 2010.  
Appointing **Dr. Antoine Johnson** to a term expiring April 11, 2011.

### Human Services Commission

Appointing **Gloria Morehouse** to a term expiring April 30, 2009.

### Citizens Recognition Committee

Reappointing **Tony Anderson (Neighborhoods designation)**, **Marion Weed (Neighborhoods designation)**, **Laurie Beck (Citizen-at-Large designation)**, and **Jenny Harris (Small business designation)**.

Appointing **Amanda Westbrooke (Neighborhoods designation)**; **Mark Dodson (Education designation)** and **Holly Hulscher (Labor designation)**.

**Note:** All Citizens Recognition Committee terms to expire August 31, 2011.



## RESOLUTION NO. 37585

1 A RESOLUTION related to the purchase of materials, supplies or equipment,  
2 and the furnishing of services; authorizing the appropriate City officials to  
3 enter into contracts and, where specified, waiving competitive bidding  
4 requirements, authorizing sales of surplus property, or increasing or  
5 extending existing agreements.

6 WHEREAS the City has complied with all applicable laws governing the  
7 acquisition of those supplies, and/or the procurement of those services,  
8 inclusive of public works, set forth in the attached Exhibit "A," which Exhibit is  
9 incorporated herein as though fully set forth, and

10 WHEREAS the Board of Contracts and Awards has reviewed the  
11 proposals and bids received by the City, and the Board has made its  
12 recommendation as set forth in Exhibit "A," and

13 WHEREAS the Board of Contracts and Awards has also made its  
14 recommendations as to entering into purchasing agreements with those  
15 governmental entities identified in Exhibit "A"; Now, Therefore,

16 BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA:

17 That the Council of the City of Tacoma does hereby concur in the  
18 findings and recommendations of the Board of Contracts and Awards set forth  
19 in the attached Exhibit "A," and does hereby approve and authorize the:

20 (X) A. Procurement of those supplies, services, and public works  
21 recommended for acceptance in the attached Exhibit "A";

22 ( ) B. Rejection of those bids and/or proposals that are recommended  
23 for rejection in the attached Exhibit "A";  
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( ) C. Entry into the proposed purchasing agreement with those governmental entities identified in the attached Exhibit "A," which proposed agreement is on file in the office of the City Clerk;

(X) D. Waiver of competitive bidding procedures in those instances, as set forth in Exhibit "A," in which it is impracticable to obtain supplies or public works improvements by competitive bid, or in those instances in which supplies and/or public works are available from a single source.

Adopted \_\_\_\_\_

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

Approved as to form:

  
\_\_\_\_\_  
Assistant City Attorney



City of Tacoma  
Finance Department

EXHIBIT "A"

RESOLUTION NO.: 37585

ITEM NO.: 1

MEETING DATE: SEPTEMBER 9, 2008

DATE: August 11, 2008

TO: Board of Contracts and Awards

SUBJECT: Citywide Temporary Personnel Services  
Budgeted from various funds as needed by using departments  
Request for Proposal Specification No. HR08-0218F

**RECOMMENDATION:** The Finance Department, Purchasing Division, on behalf of the Human Resources Department, recommends Public Utility Board and City Council approve the award of a contract in the amount of \$750,000, sales tax not applicable to **Corestaff Services, Tacoma, WA**, for temporary personnel services to be used by all city departments. The initial contract period is two years commencing September 15, 2008, to August 30, 2010, with options to extend three additional one year periods.

The \$750,000 contract amount for the initial two-year period is based on historical usage, approximately \$397,500 for Tacoma Public Utility (53%) and \$352,500 for General Government (47%) departments. This is a convenience contract with no guaranteed minimum usage.

**EXPLANATION:** The City of Tacoma uses temporary staffing services as needed when departments require additional staffing needs. This new citywide contract will provide established set rates for two categories:

**Category I – General Office**

- Clerical
- Administrative Support

**Category II– Industrial Services**

- Janitor / Custodian
- Laborer

**COMPETITIVE BIDDING:** Specification no. HR08-0218F was opened June 17, 2008. Seventeen companies were invited to bid in addition to normal advertising of the project. Four firms submitted proposals. A Selection Advisory Committee consisting of representatives from Human Resources and a representative from Public Assembly Facilities evaluated the proposals based on rates, experience and qualifications, and approach and methodology used to provide temporary services. Corestaff Services earned the highest ranking.

Respondent	Location <i>(city and state)</i>	Overall Average
<b>Corestaff Services</b>	<b>Tacoma, WA</b>	<b>85.2</b>
Kelly Services	Tacoma, WA	81.7
Labor Ready	Tacoma, WA	77.3
Human Resources, Inc.	Renton, WA	62.9

See the attached spreadsheet for more information.

**CONTRACT HISTORY:** New contract.

**FUNDING:** Funds for this are available through each individual department. Departments using this contract will be billed directly for the services they use.

**HUB/LEAP COMPLIANCE:** N/A

**PROJECT ENGINEER/COORDINATOR:** Marie Holm, Purchasing Analyst, 253-502-8139.



Patsy Best  
Interim Purchasing Manager

cc: Joy St. Germain, Human Resources Director  
Robert K. Biles, Finance Director  
Marie Holm Purchasing Analyst  
Percy Jones, HALO  
Peter Guzman, HALO



City of Tacoma  
Finance Department

EXHIBIT "A"

RESOLUTION NO.: 37585

ITEM NO.: 2

MEETING DATE: SEPTEMBER 9, 2008

DATE: August 12, 2008

TO: Board of Contracts and Awards

SUBJECT: Waiver of Competitive Bidding request - Sole Source  
Advertising agreement with The News Tribune  
Budgeted from funds of various City departments

**RECOMMENDATION:** The Finance Department, Purchasing Division requests a waiver of competitive procurement procedures and recommends that the Public Utility Board and City Council authorize a contract in the amount of \$450,000, sales tax not applicable, be awarded to **The News Tribune, Tacoma WA**, for advertisements and legal notices placed by various City departments on an as-needed basis for a three-year period as allowed per the sole source request. Estimated expenditures are \$100,000, sales tax not applicable, for General Government and \$350,000, sales tax not applicable, for Tacoma Public Utilities over the three year period.

**EXPLANATION:** Various City departments place different types of advertising in The News Tribune. Combining all advertising under one agreement throughout the City will benefit all departments by lowering advertising rates.

The following table compares the City of Tacoma rate with an open rate (no advertising agreement), figures are based on an average annual spend of \$150,000.

	Daily Rate(M-F)*	Go*	Saturday Edition*	Sunday Edition*
Open Rate:	\$96.80	\$100.65	\$108.70	\$120.10
City of Tacoma Rate:	<b>\$62.30</b>	<b>\$65.95</b>	<b>\$70.00</b>	<b>\$75.60</b>

\*Pricing is per column inch.

**COMPETITIVE BIDDING:** Waiver of competitive bidding requested due to sole source. The News Tribune is the largest daily newspaper serving the Tacoma-Pierce County market. The advertising agreement does not prohibit the City from advertising in other media sources as needed.

**CONTRACT HISTORY:** New contract.

**FUNDING:** The costs of advertising in The News Tribune are paid from funds of the individual departments using this service.

**HUB/LEAP COMPLIANCE:** Not applicable.

**PROJECT ENGINEER/COORDINATOR:** Chuck Blankenship, Purchasing Division, (253) 502-8163.



Patsy Best  
Interim Purchasing Manager

Approved:

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William A. Gaines  
Director of Utilities/CEO

cc: Robert K. Biles, Finance Director  
Chuck Blankenship, Purchasing



City of Tacoma  
Fire Department

EXHIBIT "A"  
RESOLUTION NO.: 37585  
ITEM NO.: 3  
MEETING DATE: SEPTEMBER 9, 2008

DATE: August 15, 2008  
TO: Board of Contracts and Awards

SUBJECT: Fire Department Protective Coats and Trousers for Structural Firefighting  
Budgeted From 2007-2008 Fire 1090 Special Revenue and 1155 EMS Special Revenue  
Funds  
(Specification FD05-0487F)

**RECOMMENDATION:** The Tacoma Fire Department requests approval to increase Contract No. 4600002975 to **L N Curtis & Sons, Seattle, Washington**, by \$167,526.00 to a new contract total of \$673,395.76, plus tax, for protective (turnout) coats and pants for structural firefighting.

**EXPLANATION:** Turnout coats and trousers are essential for structural firefighting. They require periodic replacement due to wear or improvements in safety standards. The proposed increase will enable the department to complete the outfitting of all commissioned staff with new safer turnouts. Approximately 80% of this final purchase from the contract will be paid using federal grant funding received for that purpose.

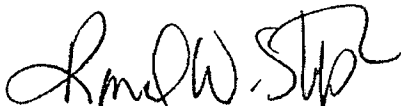
**COMPETITIVE BIDDING:** This contract was originally awarded to L N Curtis & Sons by the City Council in 2005, as a result of a formal competitive Request for Bids (Specification FD05-0487F). The proposed increase to the contract continues the same prices, terms and conditions as the original contract.

**CONTRACT HISTORY:** The original contract for \$466,467.20 was approved by City Council Resolution #36708, dated November 29, 2005. Two supplements were approved subsequently. In January 2007, an increase of \$27,402.56 plus tax was requested to pay additional charges for non-standard length coats. A second supplement totaling \$12,000 plus tax was requested in September 2007 for the same thing. The currently requested increase will bring the contract to a cumulative total of \$673,395.76 plus tax. The contract will expire December 1, 2008.

**FUNDING:** Funds for this purchase are available in the 2007-2008 Fire Miscellaneous Special Revenue Fund 1090 and EMS Special Revenue Fund 1155 budgets.

**HUB/LEAP:** Not Applicable

**PROJECT ENGINEER/COORDINATOR:** Michael Fitzgerald, (253) 591-5157.

  
RONALD W. STEPHENS  
Fire Chief

RWS:MF:mw

cc: Jayne McCartney, Finance/Purchasing  
Percy Jones, HALO  
Peter Guzman, HALO



City of Tacoma  
Fire Department

EXHIBIT "A"

RESOLUTION NO.: 37585

ITEM NO.: 4

MEETING DATE: SEPTEMBER 9, 2008

**DATE:** September 3, 2008  
**TO:** Board of Contracts and Awards  
**SUBJECT:** Contract for Ambulance Services  
Specification No. FD04-0073F

**RECOMMENDATION:** The Fire Department requests approval to extend the term of the agreement between the City of Tacoma and Rural/Metro of Greater Seattle, Inc., for emergency ambulance transport services for the period October 1, 2008, through September 30, 2009. The department also requests authorization to amend the agreement to allow increases in Rural Metro's transport fees and the City's contract fees, by calculation as established in the agreement using the U.S. Department of Labor, Bureau of Labor Statistics CPIW for the Seattle-Tacoma-Bremerton area.

**EXPLANATION:** The contract extension will allow for the continuation of private ambulance emergency response and transport services for the Fire Department's service area. Services include primary basic life support (BLS) transport and backup advanced life support (ALS) services, under strict guidelines.

**COMPETITIVE BIDDING:** The contract was awarded originally to Rural/Metro of Greater Seattle, Inc., as a result of proposals received in response to a formal Request for Proposals (Specification FD04-0073F). The Rural/Metro proposal was judged the best of three proposals received by a Fire staff evaluation team assembled for the purpose and a contract was approved by the City Council July 23, 2004, for an initial three-year period commencing October 1, 2004.

**CONTRACT HISTORY:** Through the initial three-year term and the following first one-year extension of the agreement, Rural/Metro of Greater Seattle, Inc., has more than satisfactorily performed all required and requested services. The Fire Department has recommended extension of the agreement for the second of three one-year options. Rural/Metro has agreed to continue to provide services under the same terms and conditions as the original agreement, which allows an annual increase in fees tied to either the regional CPIW (currently calculated at 6.2%) or 5%, whichever is less. For this extension, this will mean that fees paid to the City will increase by 5%. Rural/Metro will be permitted to increase its fees for transports by the same 5% during this extension. Through June 2008, the total revenue received by the Fire Department from Rural/Metro pursuant to this agreement was \$1,589,767. Fire staff estimates Rural/Metro may receive revenues during the extension period totaling approximately \$1,800,000, depending upon demand. The total contract revenue that Rural/Metro may receive from patients over the possible six-year contract period, including the three optional years, was estimated previously at \$10 Million.

**FUNDING:** Rural/Metro's sole financial compensation for services rendered under the agreement are the fees billed and collected from patients and responsible third parties for actual calls for ambulance and transport. The City does not fund any services provided by Rural/Metro. Payments for fees charged to Rural Metro as a result of the agreement are deposited into the EMS Special Revenue Fund 1155.

**HUB/LEAP COMPLIANCE:** N/A

**PROJECT ENGINEER/COORDINATOR:** MSO Roger Edington, (253) 591-5705.

RONALD W. STEPHENS  
Fire Chief

cc: James P. Duggan, Fire/EMS  
Becky Halkoski, Finance/Accounting  
Amy Palmer, Finance/Budget & Research  
Jayne McCartney, Finance/Purchasing

## **RESOLUTION NO. 37586**

A RESOLUTION relating to city-owned facilities; authorizing the execution of an amendment to the lease agreement with the United States Government, General Services Administration, for the continued lease of space within the Tacoma Municipal Building North.

WHEREAS the City acquired the facilities presently known as Tacoma Municipal Building North ("TMBN") with the purpose of acquiring and housing external tenants, and

WHEREAS, on March 24, 1998, the City Council adopted Resolution No. 34004, authorizing the execution of a five-year lease agreement, with the option to renew for an additional five years, with the United States Government, General Services Administration ("GSA"), for the lease of 6,014 square feet of office space in the TMBN, and

WHEREAS the term of the lease agreement expired August 28, 2008, and City staff recommends amending the lease agreement with GSA through July 31, 2009; Now, Therefore;

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA:**

That the proper officers of the City are hereby authorized to execute an amendment to the lease agreement with the United States Government, General Services Administration, for the continued lease of 6,014 square feet

of office space within Tacoma Municipal Building North, said document to be substantially in the form of the proposed supplemental lease agreement on file in the office of the City Clerk.

Adopted \_\_\_\_\_

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

Approved as to form and legality:

\_\_\_\_\_  
Assistant City Attorney

## **ORDINANCE NO. 27733**

AN ORDINANCE relating to zoning; changing the zoning classifications of certain property from R2-SRD One-Family Dwelling Special Review District to "T" Transitional District, to allow subsequent consideration of a CUP, and amending Chapter 13.06 of the Tacoma Municipal Code by deleting certain described property from Section 13.06.115, and by adding a new section to be known as Section 13.06.200.B.1(127).

BE IT ORDAINED BY THE CITY OF TACOMA:

Section 1. That the City Council hereby adopts the Hearing Examiner's Findings, Conclusions, and Recommendation contained in the Hearing Examiner's Report dated May 28, 2008, bearing File No. REZ2008-40000109453 and filed in the office of the City Clerk.

Section 2. That Chapter 13.06 of the Tacoma Municipal Code is hereby amended by adding thereto a new section to be known as Section 13.06.200.B.1(127), to read as follows:

13.06.200.B.1(127) ADDED TO "T" TRANSITIONAL  
DISTRICT." The following property shall be included in the T

Transitional District:

PARCEL A:

That portion of Lots 11 to 15 inclusive, Block 2302, Oakland Addition, according to plat recorded in Book 1 of Plats at page 119, lying Southerly of the Southerly line of SR 16, as conveyed to State of Washington by deed recorded under recording number 2389062;

Together with the North 30 feet of South 29th Street adjoining on the South, extended East to the Extension North of the West line of Block 2401 in said Plat, as vacated by Ordinance No. 7787 of the City of Tacoma recorded under recording number 647829

PARCEL B:

Lots 16 to 24 inclusive, Block 2401, Oakland Addition, according to plat recorded in Book 1 of Plats at page 119, records of Pierce County, Washington;

Together with East 30 feet of Washington Street adjoining said lots, vacated by Ordinance No. 7787 of the City of Tacoma, recorded under recording number 647829

PARCEL C:

Lots 1 to 24 inclusive, Block 2402, Oakland Addition, according to plat recorded in Book 1 of Plats at page 119, records of Pierce County, Washington;

Together with the South 30 feet of South 29th Street, adjoining said Block 2402 on the North extended to the extension North of the West line of Block 2401 in said Plat; And the West 30 feet of Washington Street adjoining on the East, all as vacated by Ordinance No. 7787 of the City of Tacoma recorded under recording number 647829

Said property situate in the County of Pierce, State of Washington.

Parcel Nos. 644500-0340, 644500-0172, 644500-0332

Section 3. That the above-described property be and is hereby deleted from Section 13.06.115, R2-SRD One-Family Dwelling Special Review District, of the Tacoma Municipal Code.

Passed \_\_\_\_\_

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

Location: 2911 South Adams Street  
Applicant: BCRA for Tacoma Rescue Mission  
Rezone No. REZ2008-40000109453  
CUP2009-40000109543; SEP2008-40000109454

Approved as to form:

Property description approved:

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Assistant City Attorney

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Chief Surveyor  
Public Works Department

## ORDINANCE NO. 27744

AN ORDINANCE relating to rail line improvements; authorizing the execution of a federal railroad administration grant agreement; and accepting grant funds, in the amount of \$1,485,000, for deposit into and appropriation from the Tacoma Rail Mountain Division Capital Projects Fund to conduct trestle rehabilitation on the Tacoma Rail Mountain Division line.

WHEREAS the Tacoma Rail Mountain Division line has several trestles in need of rehabilitation to keep train activities on the mountain line secure; Now, Therefore,

BE IT ORDAINED BY THE CITY OF TACOMA:

Section 1. That the proper officers of the City are hereby authorized to execute a federal railroad administration grant agreement and accept grant funds, in the amount of \$1,485,000, to be deposited into the Tacoma Rail Mountain Division Capital Projects Fund, said document to be substantially in the form of the proposed grant agreement on file in the office of the City Clerk.

Section 2. That the proper officers of the City are hereby authorized to appropriate said grant funds from the Tacoma Rail Mountain Division Capital Projects Fund to conduct trestle rehabilitation on the Tacoma Rail Mountain Division line.

Passed \_\_\_\_\_

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

Approved as to Form:

\_\_\_\_\_  
Assistant City Attorney