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PIERCE COUNTY, WASHINGTON

When Recorded, Return To:

City of Tacoma
City Clerk's Office
747 Market Street, Room 220
Tacoma WA 98402-3769

ORIGINAL

DOCUMENT TITLE

Interlocal Agreement

Grantor

City of Tacoma

Grantee

Metro Parks Tacoma and Tacoma School District No. 10

Description

Interlocal Agreement with Metro Parks Tacoma and Tacoma School District No. 10, allowing for the creation and operation of Tacoma 360.

Reference Number

Assessor's Parcel Number

**INTERLOCAL AGREEMENT
PROVIDING FOR THE CREATION AND OPERATION
OF
TACOMA 360**

THIS INTERLOCAL AGREEMENT is made and entered into this 30th day of Sept, 2009, by and between the CITY OF TACOMA, hereinafter referred to as the "City," and the METRO PARKS OF TACOMA, hereinafter referred to as "Metro Parks," and TACOMA SCHOOL DISTRICT NO. 10, hereinafter referred to as "TSD," under and pursuant to the provisions of Chapter 39.34 of the Revised Code of Washington.

It is agreed by and between the parties, together referred to as Funding Partners, as follows:

I. PURPOSE

It is the purpose of this agreement to provide for the creation and operation of "Tacoma 360". The function of Tacoma 360 shall be to serve the needs of the children and families in Tacoma and to advocate and create conditions for increased collaboration of school and community services around the needs of children and families of Tacoma. Tacoma 360 may provide services to other governmental entities as authorized by appropriate action of the Tacoma 360 Executive Board.

Tacoma 360 will work collaboratively to support the following objectives:

- To align existing efforts to eliminate the achievement gap in Tacoma;
- Increase graduation rates;
- Increase student readiness for post high school success, thereby contributing to economic growth in Tacoma.
- To connect Tacoma residents with community programs and services that promote ongoing life-long learning.

II. TERM

This agreement shall commence September 1, 2009 and it shall continue for a pilot period of three years to August 31, 2012. At the end of the three-year pilot period, the term of this agreement shall be extended and shall continue from year to year unless terminated by any party according to Section XV.

III. AMENDMENTS

This agreement may be amended at any time by the written mutual consent of the parties hereto. A new governmental partner may be accepted by amendment to this agreement and may acquire a voting position on the Executive Board upon concurrence of four members of the Funding Partners on the Executive Board and approval of the amendment by the governing bodies of the Funding Partners. The Executive Board shall develop criteria for voting members to be approved by the respective legal bodies.

IV. CREATION OF TACOMA 360

Tacoma 360, a nonprofit corporation, is hereby created pursuant to the provisions of Chapter 39.34, Revised Code of Washington. In order to assist community services and schools to provide more coordinated and appropriate services to children, adolescents, and families, Tacoma 360 will have an Executive Board and an Advisory Board. Day-to-day administration of Tacoma 360 shall be performed by the Director, as outlined in section VII below.

Program services will include, but not be limited to:

- Facilitation of communication, coordination and collaboration among Tacoma 360 government funding partners and service providers.
- Advice to help frame and refine services
- Assisting with identifying a location for placement of a service provider
- Helping to build the capacity to provide services to meet the actual community needs

None of the Tacoma 360 funds, regardless of whether the funds are public or private money, will be used by Tacoma 360 to provide direct services.

V. CREATION AND POWERS OF EXECUTIVE BOARD

There is hereby created an Executive Board which shall be comprised of nine (9) voting members:

- 2 Elected Officials from each of the Funding Partners;
- 1 Member Representing Youth or Family Advocacy or Service Organizations;
- 1 Business Community Representative;
- 1 Citizen Representative.
- The Board will also contain one non-voting seat from the advisory board.

The six elected officials will be appointed by their respective governing bodies. The remaining three members will be appointed by the Executive Board. The chairperson of the Executive Board shall be annually rotated between a representative of the City, a representative from Metro Parks, and a representative from the TSD. The chairperson for the first term shall be selected by lottery.

The Executive Board shall have the following authority and powers to:

- A. Make policy recommendations for the operation of Tacoma 360 and to serve as liaison between the parties to this agreement on policy and operational matters;
- B. Appoint, terminate, and provide oversight of the Tacoma 360 Director;
- C. Affirm partnership agreements with other agencies, municipal corporations, governmental entities, parties hereto, and others;
- D. Approve termination of partnership agreements with other agencies, municipal corporations, governmental entities, parties hereto, and others;
- E. Establish a budget and expend monies consistent with the policies of Tacoma 360 and the requirements of state law, including bidding procedures;
- F. Establish supplemental by-laws to govern the operation of the board;
- G. Adopt a strategic plan for the organization;
- H. Ensure appropriate and equal recognition of funding partners;
- I. Approve and submit biennial funding requests to the Tacoma 360 governmental funders for administration of Tacoma 360;
- J. Create conditions for successful ongoing operations including the formation of an advisory board and partner consortium for day-to-day coordination and collaboration; and
- K. Carry out such other duties as are specifically provided in this agreement.

VI. CREATION AND POWERS OF ADVISORY BOARD

Tacoma 360 shall have an Advisory Board whose composition and appointment shall be as determined by the Executive Board; provided, each member shall be appointed for a two-year term which may be renewed, subject to Executive Board approval.

The Chairperson of the Advisory Board shall be elected annually by the Advisory Board.

The Advisory Board shall have the following authority and powers:

A. To consult with and advise the Director, or his/her designee, on operational issues of Tacoma 360; and

B. To review any documents or required reports, as necessary, to monitor compliance with policy mandates of the Executive Board; and

C. To appoint a non-voting representative of the advisory board to the Executive Board.

VII. ADMINISTRATION AND DIRECTOR

1. Day to day operations of Tacoma 360 shall be performed by a Director who shall be hired by the Executive Board, subject to Section V, and who shall serve at the pleasure of the Executive Board. The foregoing notwithstanding however, the Director's sole obligation shall be to execute the duties and responsibilities as prescribed by this agreement or delegated by the Executive Board.

2. The Director shall:

- A. Conduct Community Asset mapping of existing programs, services, and strategies;
- B. Support the Tacoma 360 Board in Strategic Planning;
- C. Conduct research, assess preliminary needs and establish outcome measures for evaluation purposes;
- D. Identify and execute partner agreements and facilitate the work of the advisory board;
- E. Develop communication links and planning structures to align services to students/school needs, including through the following means:
 - a. Participating in ongoing dialogue about community needs and capacity with government funders and partner organizations;
 - b. Providing advice and recommendations regarding program delivery and location; and
 - c. Ensuring appropriate recognition of governmental funding partners, including use of logos.
- F. Facilitate the work among organizations and align the work of Tacoma 360 to:
 - a. Support the youth and family and public safety goals of all funding governmental partners: TSD, the City, and Metro Parks;
 - b. Contribute to effective workforce development and recruitment; and
 - c. Increase community engagement and promote civic responsibility.
- G. Identify change initiatives, including through the following means:
 - a. Receiving information from Metro Parks, the City and TSD of strategic

- initiatives around youth and families, so that the Tacoma 360 program can attempt to align its efforts with these initiatives;
- b. Based upon operational experience, identifying and communicating opportunities for program/process improvement to the administration of the TSD, Metro Parks, and the City;
- c. Obtaining Executive Board approval before submitting recommendations to the appropriate organization; and
- d. Requesting that organizations provide to Tacoma 360 their response to the recommendations.
- H. Represent Tacoma 360 to the community and governmental agencies;
- I. Work with representatives of the media to position Tacoma 360 as an advocate to assist students in our community;
- J. Provide sound fiscal, programmatic and administrative management;
- K. Secure supplemental funding and allocate resources to support planning, evaluation and implementation, including through the following means:
 - a. Applying for funding to support administrative, training, capacity and community building activities;
 - b. Promoting funding opportunities and helping to build collaboration among program providers for grant competition; and
 - c. Pursuing funding development opportunities that assist in developing a system of service delivery.
- L. Have contract and spending authority of up to \$5,000 without Executive Board approval.

VIII. TACOMA 360 ADMINISTRATION FUND AND OTHER SERVICES

There is hereby created a special fund called the Tacoma 360 as a line item in the budget for each Funding Agency which funds shall be used for the administration of Tacoma 360. This fund shall include all monies legally available for Tacoma 360. The administrative fund will include budgeted allocations from the City, Metro Parks, and TSD, and other partners which may be added from time to time by amendment of this Agreement, other funds received from any other governmental agency in the form of contributions, grants, contracts and any other monies from any other source intended for the administration of this facility.

The Executive Board shall designate a fiscal agent who shall manage and administer the Tacoma 360 Administration fund, and provide other services as needed. Monies from this fund shall be disbursed pursuant to Tacoma 360's and the fiscal agent's operation procedures. None of the Tacoma 360 funds, whether from public or private money, will be used by Tacoma 360 to provide direct services.

IX. BUDGET PROCEDURE

A. The parties recognize and agree that formation and operation of Tacoma 360 will require that costs not covered by other funding sources will be shared equally and that Essential Expenditures/Functions must be fully funded or the facility cannot continue to exist. Essential Expenditures/Functions are defined as payment due pursuant to the lease for Tacoma 360's offices, the operating costs of such and the salary of the Director.

B. On or before April 1st of each year, the Director shall submit to the Executive Board a budget which is deemed sufficient to carry out the Essential Expenditures/Functions of Tacoma 360 for the next calendar year. In the first year of this agreement, the Director shall submit to the Executive Board a budget for the next calendar year within 30 days of his/her appointment as Director.

C. The Executive Board shall examine the budget, make whatever changes or adjustments it deems necessary, and shall approve the budget after it is in a form satisfactory to the Executive Board. The approved budget shall include a recommendation as to the appropriate amounts to be contributed by the City, Metro Parks, and TSD, as determined by a formula developed by the Executive Board. The Executive Board shall submit its proposed budget on or before May 15th of each year to the offices of the City Manager, Superintendent of TSD, and the Executive Director of Metro Parks. These offices, in turn, will submit their budget recommendations to their respective governing bodies as part of their budget process.

D. The City Council, Metro Parks Board of Park Commissioners and the TSD Board may subsequently review, modify, or make any adjustments they each deem necessary to the Tacoma 360 proposed budget, and shall approve by appropriate action, the entire administrative budget for Tacoma 360 and the specific allocation from each party; PROVIDED, however, if such adjustments will impair Essential Expenditures/Functions, then the parties shall make up the difference or proceed to the termination process provided in Section XV. The budget, once approved, shall constitute the appropriation for Tacoma 360 for the ensuing fiscal year. Any subsequent changes in this approved budget shall be submitted in the same manner as provided above and in accordance with its normal budget adjustment process.

X. FISCAL OPERATIONS

The Tacoma 360 Administration Fund shall be limited to the total expenditures and disbursements authorized in the budget. Payroll, vouchers and other requests for expenditures shall be prepared by the Director, or his or her designee, and approved for

payment by the fiscal officer. The Director, or his or her designee, shall provide quarterly financial reports to the City's Finance Director, TSD's Chief Financial Officer, and Metro Park's Director of Business and Operational Support Services.

XI. RESPONSIBILITIES OF ALL GOVERNMENT FUNDING PARTNERS

- A. Collaboration and Coordination of Programs and Resources.** The Funding Partners agree to work collaboratively to implement and support the Tacoma 360 program. The Funding Partners agree to discuss these issues at all levels to ensure the best, most cost-effective service delivery.
- B. Recognition of Partnership.** The Funding Partners agree to publicly recognize all Funding Partners for the funding, resources and Tacoma 360 services they provide. This includes incorporating the appropriate logos on communications materials.
- C. Goal Alignment.** To the degree possible, all of the Funding Partners will work in partnership to:
 - Support the youth and family goals of all agencies: Tacoma 360, TSD, City and Metro Parks Tacoma;
 - Contribute to effective workforce development and recruitment; and
 - Increase community engagement and promote civic responsibility.
- D. Appropriation of Funds.** Each Funding Partner recognizes that the other parties to this Agreement are public bodies subject to applicable Washington law. Each party's obligations and promises under this Agreement are therefore subject to the annual appropriation of funds by each party's respective governing body. Failure of a party to comply with the terms and conditions of this Agreement shall not be considered a breach of this Agreement if such failure is based upon a funding decision made by its governing body pursuant to the local budget process. The parties agree to meet and confer regarding any proposed funding changes that would affect the viability of Tacoma 360 under this Agreement, and agree to make good faith efforts to amend this Agreement to address such funding changes in a manner that best accomplishes the purposes of Tacoma 360.
- E. Appointment of Liaison; Responsibilities.** Each Funding Partner will designate a senior staff member to act as the Liaison to supervise the organizations' participation in Tacoma 360. The Liaison may designate additional organizational liaisons as s/he deems necessary for specific programs or locations. The Liaison or designee will:
 - a.** Be the primary contact for Tacoma 360;

- b. Be the designated recipient of any organizational information or requests from the other under this Agreement including requests for locating services or sharing data, information related to this interlocal agreement; and evaluation and monitoring reports;
- c. Upon request, provide notice of pertinent policies to Tacoma 360;
- d. Work with Tacoma 360 and the other Funding Partners to facilitate coordination with Tacoma 360; and
- e. May represent the organization on the 360 Advisory Board.

F. Tacoma School District Responsibilities:

Protocols for Partnership. The Director for Tacoma 360 will work collaboratively with the TSD's Superintendent's designee in the following manner:

- a. Define the relationship between the Director for Tacoma 360 and TSD administrators and school principals;
- b. Collaborate on collection of data needed for a city-wide analysis of gaps in community services that includes the other governmental agencies;
- c. Develop relationships with program providers;
- d. Along with District grant officials, create procedures and processes for grant development applications that include other service providers;
- e. Share TSD criteria for being a service provider;
- f. Should conflict arise in dealing with a Tacoma 360 service provider, administrators will work with the TSD Liaison to discuss the conflict. The Liaison would then meet with the Director for Tacoma 360 to resolve the conflict; and
- g. Comply with federal and state requirements, including, but not limited to in the provision of supplemental education services under the No Child Left Behind Act, as now or hereafter amended.

Information and Communication. The TSD:

- Will provide Tacoma 360 annual demographic and academic data on schools and students receiving Tacoma 360 school-based services to the

extent permitted by law. The parties will define the specific data to be provided and agree to a distribution timeline.

- May invite the Tacoma 360 Director to participate in any public involvement aspect of the principal selection process.

G. City of Tacoma Responsibilities:

a. **Services.** May, upon request, work with the Tacoma 360 Director to identify opportunities for City Staff to provide educational experiences within Tacoma Public School or within City facilities that are consistent with the roles of the employees. All parties agree that the City of Tacoma retains final authority over building use and staff time, including identification and placement of services; and

b. **Information and Communication.** By written request, the City of Tacoma will provide, to the degree possible, information or data to assist Tacoma 360: 1. In satisfying reporting requirement; 2. developing grant applications; and 3. other necessary activities for the operation of Tacoma 360, within 30 days of Tacoma 360's written request.

The City will not have access to confidential student information.

H. Metro Parks Tacoma Responsibilities:

a. Upon request, work with the Tacoma 360 Director to identify needs/opportunities for Metro Parks programming within Metro Parks facilities and/or parks. All parties agree that Metro Parks retains final authority over its facilities use and staff time, including identification and placement of services;

b. To the degree possible, initiate recreational programming that supports the needs of youth and families and compliments the educational goals of TSD. Metro Parks will continue to provide programs that align with Metro Parks mission-led program areas to include active living, nature and environment, and culture and heritage. Wherever appropriate, Metro Parks will consult with Tacoma 360 Director and consider recommendations for programs that could best serve Tacoma youth and families;

c. By written request, provide, to the degree possible, information or data to assist Tacoma 360 in satisfying reporting requirement, developing grant applications, or other necessary activities for the operation of Tacoma 360, within 30 days of Tacoma 360's written request; and

d. Ensure that Metro Parks' Tacoma 360 Liaison and any Metro Parks' staff supporting Tacoma 360 will maintain the confidentiality of student information as required by applicable law.

XII. PROPERTY

It is agreed that all property acquired after the date of this agreement by Tacoma 360 shall be inventoried and accounted for on an annual basis by the Director of Tacoma 360 in a manner specified by the Executive Board. Upon termination of this agreement, or in the event the Tacoma 360 should otherwise cease to exist, any property originally contributed by the parties shall be returned to the party donating the same, and any property subsequently purchased by the Tacoma 360 shall be divided equally between the parties hereto.

XIII. SERVICE CONTRACTS BETWEEN TACOMA 360 AND PARTIES

It is recognized that in some instances, one party to this agreement may require or desire services which are of value and benefit to it and its citizens and which are not desired or required by the other party hereto. In such event, provision for such services shall be by separate contract between the party requesting the same and Tacoma 360. In the event that the furnishing of services requested or desired by one party can be offset or balanced against the value of other services required or desired by the other party, it may not be necessary, in those instances, to enter into separate agreements. The determination as to the value of services shall initially be made by the Executive Board and its recommendations forwarded in the budget to the legislative bodies of the parties hereto.

XIV. CONTRACTS WITH OTHER AGENCIES

Tacoma 360 is by this agreement authorized to provide the services specified in this agreement to the City, Metro Parks, and TSD. Tacoma 360 may also contract with other agencies, entities, individuals, and bodies to provide the services specified in this agreement.

XV. TERMINATION OF AGREEMENT

This Agreement may be terminated by any party after having given six (6) months written notice to the other parties. Notice shall be in writing and deemed to have been duly given or sent if either delivered personally or deposited in the United States mail, postage prepaid, registered or certified, return receipt requested,

addressed as follows or to such other address as any party may designate to the others in writing from time to time:

City of Tacoma
747 Market Street, Room 1200
Tacoma, WA 98402

Metro Parks
4702 S. 19th Street
Tacoma, WA 98405
Attention: Executive Director

Tacoma School District
P.O. Box 1357
Tacoma, WA 98401-1357
Attention: Superintendent

XVI. FORMATION

The City and TSD have each budgeted funds in the amount of \$50,000, and Metro Parks has budgeted funds in the amount of \$25,000. Each organization shall pay said funds to the Tacoma 360 fiscal agent for start up and commencement of operations in 2009. The mutual funding obligations and budget processes will apply to calendar year 2010 and thereafter.

XVII. EQUAL EMPLOYMENT-NON-DISCRIMINATION REQUIREMENTS

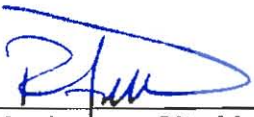
Tacoma 360 shall not discriminate in any employment action because of race, religion, color, national origin or ancestry, sex, gender identity, sexual orientation, age, marital status, familial status, or the presence of any sensory, mental or physical handicap, and shall not violate any of the terms of Chapter 49.60 of the Revised Code of Washington.

XVIII. SEVERABILITY

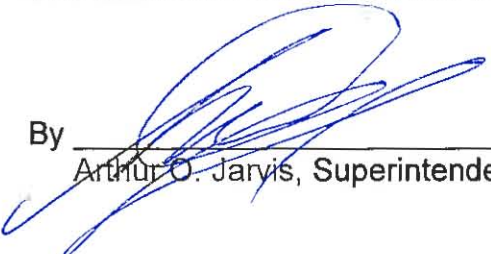
If any provision of this Agreement or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect other provisions of this Agreement which can be given effect without the invalid provision.

The parties hereto shall take such further action as may be necessary and proper to fully implement the intention of this agreement and facilitate its operation under the terms of this agreement.

CITY OF TACOMA

By: 
For Eric Anderson, City Manager

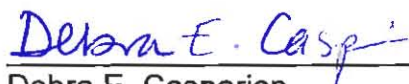
TACOMA SCHOOL DISTRICT NO. 10

By: 
Arthur O. Jarvis, Superintendent


Countersigned:

For  9-25-09
Robert Biles, Director
Finance Department


Approved as to form:


Debra E. Casparian
Deputy City Attorney


Approved as to form:


Susan K. Schreurs
General Counsel

Approved:



Debbie Dahlstrom, Risk Manager

METRO PARKS TACOMA


By: JACK C. WILSON

Attest:

Its: EXEC. DIR.

 9-30-09
Doris Sorum, City Clerk

Approved as to Form:

 10/26/09
General Counsel



RESOLUTION NO. 37855

1 BY REQUEST OF COUNCIL MEMBERS LADENBURG AND STRICKLAND

2 A RESOLUTION relating to education services; authorizing the execution of an
3 interlocal agreement with Metro Parks Tacoma and Tacoma School District
4 No. 10, allowing for the creation and operation of Tacoma 360.

5 WHEREAS, in 2006, the Joint Municipal Action Committee, a joint
6 committee representing the City, Metro Parks Tacoma ("Metro Parks"), and
7 Tacoma School District No. 10 ("Tacoma Schools"), began discussing how the
8 three organizations could work more effectively together to build an educated
9 and successful community, and

10 WHEREAS these discussions resulted in a series of community
11 conversations and a summit around the topic, and

12 WHEREAS Tacoma Schools had a group emerge with
13 recommendations based on research from Harvard University, whose advice
14 was to find an opportunity to provide aligned service and support for students
15 through collaboration between Tacoma Schools and nonschool district efforts,
16 and

17 WHEREAS the group recommended the formation of Tacoma 360
18 whose function will be to advocate and create conditions for increased
19 collaboration of school and community services around the needs of children
20 and families in Tacoma, and

21 WHEREAS, in order to do this, program services will include, but not be
22 limited to, (1) facilitation of communication, coordination, and collaboration
23 among Tacoma 360 government-funding partners and service providers;
24
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1 (2) advice to help frame and refine services; (3) assistance with service
2 placement; and (4) community capacity building, and

3 WHEREAS a steering committee of community organizations, elected
4 officials, and staff from each of the governmental organizations has worked to
5 create an interlocal agreement that would allow Tacoma 360 to be formed, and

6 WHEREAS this action would adopt the proposed interlocal agreement,
7 and

8 WHEREAS the interlocal agreement outlines the authority and
9 responsibility of the executive board, advisory board, and executive director and
10 provides the organization the authority to contract with an external agency to
11 provide fiscal and administrative services, and

12 WHEREAS the City has budgeted \$100,000 in support for the years
13 2009-2010 and will consider future budget requests, as outlined in the interlocal
14 agreement, and

15 WHEREAS, given that this is a new program, the interlocal agreement
16 identifies a three-year pilot period for program assessment; Now, Therefore,

17 BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA:

18 That the proper officers of the City are hereby authorized to execute an
19 interlocal agreement with Metro Parks Tacoma and Tacoma School District
20
21
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26



RECEIVED

CITY CLERK USE ONLY

REQUEST FOR AUG 17 2009

☐ ORDINANCE ☒ RESOLUTION

CITY CLERK'S OFFICE

Request #:

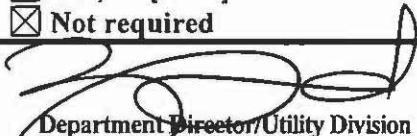


12343

Ord./Res. #:

37855

1. DATE: August 17, 2009

2. SPONSORED BY: COUNCIL MEMBER(S) LADENBURG AND STRICKLAND (If no sponsor, enter "N/A")

3a. REQUESTING DEPARTMENT/DIVISION/PROGRAM City Manager's Office	4a. CONTACT (for questions): Tansy Hayward	PHONE: 253-591-5133
3b. "DO PASS" FROM Public Safety Human Services and Education <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> To Committee as information only <input type="checkbox"/> Did not go before a Committee	4b. Person Presenting: Tansy Hayward	PHONE: 253-591-5133
3c. DID THIS ITEM GO BEFORE THE PUBLIC UTILITY BOARD? <input type="checkbox"/> Yes, on [Date] <input checked="" type="checkbox"/> Not required	4c. ATTORNEY: Debra Casparian	PHONE: 253-591-5887
 Department Director/Utility Division	 Budget Officer/Finance Director	 City Manager/Director Utilities

5. REQUESTED COUNCIL DATE: August 25, 2009

(If a specific council meeting date is required, explain why; i.e., grant application deadline, contract expiration date, required contract execution date, public notice or hearing required, etc.)

This action adopts an Interlocal Agreement with Metro Parks Tacoma and Tacoma Public Schools. All three entities are scheduled to take action during the week of August 24.

6. SUMMARY AGENDA TITLE: (A concise sentence, as it will appear on the Council agenda.)

Authorizing the proper officers of the City to execute an Interlocal Agreement with Metro Parks of Tacoma and Tacoma School District Number 10 allowing creation and operation of Tacoma 360.

7. BACKGROUND INFORMATION/GENERAL DISCUSSION: (Why is this request necessary? Are there legal requirements? What are the viable alternatives? Who has been involved in the process?)

In 2006, the Joint Municipal Action Committee, a joint committee representing the City, Metro Parks, and Tacoma Public Schools began discussing how the three organizations could work more effectively together to build an educated and successful community. These discussions resulted in a series of community conversations and a summit around the topic. As a result of the dialogue that was generated by the community conversations, the three organizations sponsored "Get Smart Tacoma" a community meeting that was intended to result in concrete action steps. As the conclusions for a need for an integrated system of services to children and families was emerging from Get Smart Tacoma, Tacoma Public Schools also had a group emerge with recommendations, based on research from Harvard University. Their recommendation was to find an opportunity to provide aligned service and support for students through collaboration between the School District and non school district efforts. As the similarities emerged, the recommendations for Tacoma 360 began to take shape.

The function of Tacoma 360 will be to advocate and create conditions for increased collaboration of school and community services around the needs of children and families in Tacoma. In order to do this, program services will include, but not be limited to:

- Facilitation of communication, coordination and collaboration among 360 government funding partners and service providers.

29



No. 10, allowing for the creation and operation of Tacoma 360, said document to be substantially in the form of the proposed interlocal agreement on file in the office of the City Clerk.

Adopted SEP 01 2009

Mayor

Attest:

City Clerk

Approved as to form:

Debra E. Casp
Deputy City Attorney

REQUEST (CONT)

CITY CLERK USE ONLY

Request #:

12343

Ord/Res #:

37855

- Advice to help frame and refine services
- Assisting with service placement
- Community capacity building

A steering committee of community organizations, elected officials, and staff from each of the governmental organizations has worked to create an interlocal agreement that would allow for Tacoma 360 to be formed. This action would adopt the proposed agreement. In summary, the agreement outlines the authority and responsibility of the Executive Board, Advisory Board and Executive Director and provides the organization the authority to contract with an external agency to provide fiscal and administrative services. The Interlocal also specifies the initial financial contribution to Tacoma 360 as well as future budget procedures. Given that this is a new program, the interlocal identifies a three-year pilot period for program assessment.

Subsequent to this action, each of the government sponsors will be asked to appoint two of their elected members to the Executive Board. Once the board is in place, the Tacoma 360 Steering Committee will make a series of recommendations to assist in the transition of Tacoma 360 from concept to operation including recommendations regarding the director's job description, administrative services, and location.

8. LIST ALL MATERIAL AVAILABLE AS BACKUP INFORMATION FOR THE REQUEST AND INDICATE WHERE FILED:

Source Documents/Backup Material	Location of Document
Interlocal Agreement	Attached
Follow Up from June 16 th Joint Study Session	City Clerk's Office

9. WHICH OF THE CITY'S STRATEGIC GOALS DOES THIS ITEM SUPPORT? (CHECK THE GOAL THAT BEST APPLIES)

- A. ☐ A SAFE, CLEAN AND ATTRACTIVE COMMUNITY
- B. ☒ A DIVERSE, PRODUCTIVE AND SUSTAINABLE ECONOMY
- C. ☐ A HIGH-PERFORMING, OPEN AND ENGAGED GOVERNMENT

10. IF THIS CONTRACT IS FOR AN AMOUNT OF \$200,000 OR LESS, EXPLAIN WHY IT NEEDS LEGISLATIVE APPROVAL:

Given the significant partnership with Tacoma Public Schools and Metro Parks Tacoma, legislative approval is being requested.

11. FINANCIAL IMPACT: ☒ EXPENDITURE ☐ REVENUE

- A. ☐ NO IMPACT (NO FISCAL NOTE)
- B. ☒ YES, OVER \$100,000, Fiscal Note Attached
- C. ☐ YES, UNDER \$100,000, (NO FISCAL NOTE)

Provide funding source information below:

FUNDING SOURCE: (Enter amount of funding from each source)

Fund Number & Name:	State \$	City \$	Other \$	Total Amount
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If an expenditure, is it budgeted? ☐ Yes ☐ No Where? Cost Center:

Acct #:

Request #:

12343

Ord/Res #:

37855

FISCAL NOTE

Each piece of legislation that has a financial impact or creates positions authority requires a fiscal note. After preparation by departmental staff, the Budget and Research Division will review the fiscal note and make any necessary revisions before transmittal to the Legal Department for legislation preparation.

DEPARTMENT:**CONTACT PERSON/PHONE:****OMBA CONSULTANT/PHONE:**

City Manager's Office	Tansy Hayward, 591-5133	
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Is it currently budgeted? ☒ Yes ☐ NoIs this a grant? ☐ Yes ☒ No If Yes, ☐ Operating ☐ Capital**EXPENDITURES:**

FUND NAME & NUMBER *	COST CENTER	WBS	ACCOUNT	2009-2010 EXPENDITURES
0010-General Fund	651000		5100000	100,000
TOTAL				

* General Fund: Include Department

Purpose: [Click Here and Type or Press Delete to Clear]**REVENUES:**

FUND NAME & NUMBER	COST CENTER	WBS	ACCOUNT	2009-2010 REVENUES
TOTAL				

Notes: [Click Here and Type or Press Delete to Clear]**POSITION IMPACT:**

POSITION TITLE	PERMANENT/PROJECT/ TEMPORARY POSITION	POSITION END DATE	2009 FTE	FUTURE FTE

Total positions created or abrogated through this legislation, including FTE impact. FTE impact for temporary employees is estimated.

LONG-TERM FINANCIAL IMPACT OF LEGISLATION:

SPENDING PLAN & BUDGET	2009	2010	2011	2012	2013	TOTAL
Salaries/Benefits	50,000	50,000	TBD	TBD	TBD	100,000
Start-up						
On-going						
Maintenance & Operations						
Capital						
TOTAL	50,000	50,000				100,000

FISCAL NOTE (CONT)

CITY CLERK USE ONLY

Request #:

12343

Ord/Res #:

37855

FUNDING SOURCE	2009	2010	2011	2012	2013	TOTAL
TOTAL						

The financial cost of not implementing the legislation:

Estimate the cost to the City if the legislation is not implemented, including the potential conflicts with regulatory requirements, cost avoidance, or other potential costs.

OTHER ISSUES:

This will be matched with investments from Metro Parks Tacoma and the Tacoma Public School District.