



Transportation Commission Accomplishments and Work Plan

City of Tacoma | Public Works Department

Infrastructure, Planning, and Sustainability Council Committee
July 25, 2018



OVERVIEW



- Background
- 2017-2018 Accomplishments
- 2018-2019 Work Plan

● ● ● BACKGROUND



• 11 Member Commission

- Co-Chair Jane Moore – At-Large (8/31/2018) – BPTAG Liaison
- Co-Chair Justin Leighton – District 3 (8/31/2019)
- Sarah Miller – At Large (8/31/2020)
- Evette Mason– At-Large (8/31/2020)
- John Thurlow – At-Large (8/31/2019)
- Jacki Skaught – District 1 (8/31/2018)
- Judi Hyman – District 2 (8/31/2018) – Parking Technical Advisory Group Liaison
- Casi Brown– District 4 (8/31/2020)
- Vacant – District 5 (8/31/2020)
- Raymond Williams– Non Voting (8/31/2020) – Tacoma Dome Link Extension Representative
- Geritt Nyland – Non Voting (3/31/2020)



2017-2018 ACCOMPLISHMENTS



- **Project Participation**

- Tacoma Mall Subarea Plan – Letter of Recommendation
- Puyallup Avenue Corridor Study – Letter of Recommendation
- Safe Routes to School Implementation Plan
- Prairie Line Trail - S 21st Street Grade Separation Study
- Hilltop Links to Opportunity
- Complete Streets Ordinance
- Traffic Model Ordinance Update
- Curb Ramp App

- **Transportation Master Plan Implementation & Amendments**

- Performance Measures
- Appendix B, C, D

2017-2018 ACCOMPLISHMENTS



- **6-Year Transportation Improvement Program Annual Amendment**
- **Street Initiative Progress Reporting**
- **Capital Project Planning and Grant Review**
- **Agency Coordination**
 - Pierce Transit - Long Range Plan, Pacific Avenue High Capacity Transit, Downtown to Defiance, and Spring 2017 Reroute
 - Sound Transit – ST3 and Link Extension & Station Location
- **WSDOT – SR167, I-5/JBLM, and I-5 HOV**
- **Commission Coordination**
 - Planning Commission, Sustainable Tacoma Commission, Tacoma Dome Link Extension, and Parking Technical Advisory Group

2018-2019 WORK PLAN



- **6-Year Transportation Program**
- **Transportation Master Plan Biennial Amendments**
- **Street Initiative Progress Reporting**
- **Project Participation**
 - Tideflats Subarea Plan
 - Safe Routes to School Implementation and Programs
 - Impact Fees
 - Hazardous Sidewalk & Missing Link Sidewalk Program
 - 11th Street Bridge Feasibility Analysis
 - Prairie Line Trail Grade Separation
 - Bike Share Program Update
 - WA State Active Transportation Plan (2019)
 - Capital Project Status Update

2018-2019 WORK PLAN



- **Agency Coordination**
 - Sound Transit –Link Extension, Tacoma Dome Link Extension, and South 19th Street Extension
 - WSDOT – SR167 and I-5 HOV
 - Pierce Transit – Pacific Avenue High Capacity Transit
 - Metro Parks – Ruston Way “Envision Our Waterfront Tacoma”
- **Updates**
 - Pierce Transit Franchise Agreement
 - Curb Ramp App
- **Commission Coordination**
 - Bicycle & Pedestrian Technical Advisory Group and Parking Technical Advisory Group



Transportation Commission Accomplishments and Work Plan

City of Tacoma | Public Works Department

Infrastructure, Planning, and Sustainability Council Committee
July 25, 2018





Transportation Master Plan Amendment Process

What is the Annual Amendment?

The Annual Amendment is the primary process through which the City considers changes, additions, and updates to the Transportation Master Plan. Periodic review and evaluation are important in order to ensure that the Transportation Master Plan is effective. The intent of the Annual Amendment is to review all of these changes simultaneously so that the cumulative effects can be considered.

What is the Transportation Master Plan?

Tacoma's Comprehensive Plan: *One Tacoma* is a blueprint for the future character of the city. It guides decisions on land use, transportation, housing, capital facilities, parks, and the environment. It also sets standards for roads and other infrastructure, identifies how they'll be paid for, and establishes the basis for zoning and development regulations. *One Tacoma* is organized into two "books", Book 1 comprising the core policy elements and Book 2 containing functional and programmatic implementation elements.

Who may propose an amendment?

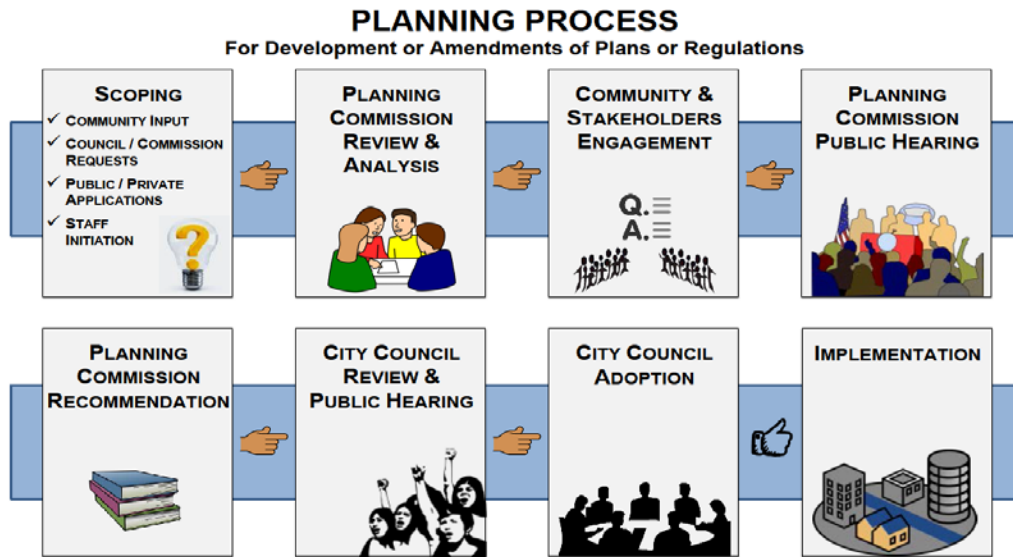
A proposed amendment may be submitted by any private individual, organization, corporation, partnership, or entity of any kind.

What is the application deadline?

The deadline to submit applications for the 2018-2019 Amendment cycle is **Friday, November 30, 2018, 5:00 p.m.**

What is the process for the Annual Amendment?

Applications are submitted to the Public Works Department, and subsequently forwarded to the Transportation Commission for their assessment. The Transportation Commission decides which applications should move forward as part of that year’s Annual Amendment package. Those applications then receive detailed review and analysis by staff and the Transportation Commission and input is solicited from stakeholders and the community. The Transportation Commission holds a public hearing before making its final recommendations to the Planning Commission. The City Council’s standing committees review the proposed amendments during and after the Planning Commission’s review process. The City Council then holds a public hearing before making a final decision on the applications.



What is the timeline for the Annual Amendment?

The tentative schedule for the 2017-2018 Amendment cycle is:

March 31, 2017	Deadline to submit applications for 2017-2018 Amendment
April – May 2017	Planning Commission reviews applications for completeness and determines if proposed amendments meet requirements and are appropriate; the Commission may modify the scopes of the proposed amendments or suggest alternative proposals
June – December 2017	Staff and Planning Commission review each application, analyzing such factors as its consistency with existing plans and laws, its potential benefits and impacts, and whether there are feasible alternatives if appropriate and necessary.
June 2017 – May 2018	Staff conducts outreach efforts to solicit comments, feedback and suggestions from stakeholders, interested entities and the community
February 2018	Planning Commission conducts a public hearing
March 2018	Planning Commission makes recommendations to the City Council
April 2017 – May 2018	Infrastructure, Planning and Sustainability Committee and other pertinent City Council standing committees review the proposed amendments
April – May 2018	City Council conducts study sessions and a public hearing
May 2018	Infrastructure, Planning and Sustainability Committee forwards “Recommendation for Adoption” to the City Council
May 2018	City Council considers adoption of amendments
June 2018	Changes take effect

SUBMITTAL REQUIREMENTS

- Application Form
Completed and signed
- Required Questionnaire
Provide detailed responses to each of the applicable questions
- Application Fee
Make checks or money orders payable to the "City Treasurer"

GUIDELINES FOR SUBMITTING APPLICATIONS

Required Questionnaire:

Demonstration that a change to the *One Tacoma* Comprehensive Plan or Regulatory Code is required and/or beneficial lies solely upon the applicant. The greater the degree of change proposed, the greater the burden of showing that the change is justified. An application will be considered incomplete unless all of the applicable questions are answered. Provide your answers in text and/or graphic form on separate sheets of paper. You may copy and paste or re-type the questions on your answer sheets; but if you prefer not to, please answer all questions separately and **reference the question number** in your answer. List and label all applicable attachments that are included with the application.

Submittal of Applications:

The complete application packet (including the application form, the questionnaire and support information, and application fee) must be received by the application deadline and may be submitted via US Mail (or delivery), Facsimile, or E-mail, as shown below. If fax or e-mail is used, please make sure the application fee is mailed or delivered to the mailing address.

Mail (or delivery):	City of Tacoma Planning and Development Services Department 747 Market Street, Room 345 Tacoma, WA 98402
Fax:	(253) 591-5433
E-mail:	planning@cityoftacoma.org

Application Deadline for the 2017-2018 Amendment:

The submittal deadline is **Friday, March 31, 2017, 5:00 p.m.** Applications received after the deadline will NOT be accepted. It is the applicant's responsibility to provide a complete application and to check on the status of the request. The Planning Commission and staff reserve the right to request additional information as needed. Any modification to the application must be submitted prior to the deadline.

ADDITIONAL INFORMATION

Types of Proposed Amendments:

There are five types of proposed amendments:

- **Comprehensive Plan Text Change**
A change or revision of the goals, policies, action strategies, standards, or narrative text of the *One Tacoma* Comprehensive Plan.
- **Regulatory Code Text Change**
A change or revision of development regulations or regulatory procedures placed on or involving development or land use activities within the City, including but not limited to zoning, subdivision, shoreline, environment, and critical areas.
- **Land Use Designation Change**
A legislative action to change the land use designation classification(s) in order to implement and/or maintain the consistency of the *One Tacoma* Comprehensive Plan.
- **Area-wide Zoning Reclassification (or “Rezone”)**
A legislative action to change the zoning classification(s) on an area-wide basis in order to implement and/or maintain the consistency of the Comprehensive Plan. Area-wide zoning reclassifications, unlike site-specific zoning reclassifications, are generally of area-wide significance, usually involving many separate properties under various ownerships.
- **Interim Zoning or Moratorium**
Interim zoning is an immediate change in existing zoning classifications or regulations where new zoning classifications or regulations are temporarily imposed. A moratorium is the suspension of accepting or processing new applications for building, zoning, subdivision, or other types of development in order to preclude development from occurring for a specified period of time, usually while new or revised regulations are being considered.

What should be considered when proposing an amendment?

- **Is the request consistent with, or will it achieve consistency with, the Comprehensive Plan?**
All proposed amendments must address consistency with the *One Tacoma* Comprehensive Plan to be considered by the Planning Commission and City Council.
- **Why is the proposed amendment needed at this time?**
Applications must clearly articulate that the amendment is needed and warranted and meets the amendment criteria as established in the Tacoma Municipal Code, Section 13.02.045.F. Essentially, proposed amendments should conform to applicable legislative and policy requirements and should not adversely affect the public health, welfare and safety of Tacoma’s citizens.
- **Has this issue or area been addressed by the Planning Commission recently?**
If recent review of the area or subject has taken place, the request could be denied. The City generally avoids continual re-examination of the same issue; however, the Planning Commission retains the discretion to revisit any issue or area.
- **Would the request require a full-scale analysis for the Planning Commission?**
If a large-scale study is needed, the Planning Commission may delay the request to a subsequent amendment cycle, due to, among other considerations, workloads, the number of applications submitted, staffing levels, and budgeted resources.

Who may propose an amendment?

A proposed amendment may be submitted by any private individual, organization, corporation, partnership, or entity of any kind including any member(s) of the Tacoma City Council or the Tacoma Planning Commission or governmental Commission or Committee, the City Manager, any neighborhood or community council or other neighborhood or special purpose group, department or office, agency, or official of the City of Tacoma, or any other general or special purpose government.

Application Fee – Is it refundable? Who may be exempted?

The \$1,400 application fee is authorized by the City Council, per Resolution No. 38588, adopted on December 18, 2012. It is intended to help offset part of the cost for processing and analyzing the application. It is non-refundable. The fee does not apply to (1) applications submitted by City of Tacoma general government departments, but does apply to utilities; (2) submissions by Neighborhood Councils or recognized Business Districts if formal written approval is submitted to the City by the duly elected Board of Directors; or (3) community groups that are involved in a planning study with the Planning and Development Services Department.

Is technical assistance available?

Pre-application meetings are strongly recommended and can be scheduled with the Planning Services Division staff before submitting an application. Staff is also available to answer questions after you have filed an application. All modifications to your application should be submitted by the application deadline. Additionally, the following resources are available to help you assemble a complete application:

- **One Tacoma: Comprehensive Plan**
Review Comprehensive Plan policies and relevant information on the Planning Services Division's web site at:
[Planning Services Division](#) (and click on "One Tacoma: Comprehensive Plan")
- **Land Use Regulatory Code**
Review Title 13 Land Use Regulatory Code of the Tacoma Municipal Code on the City's web site at:
[Tacoma Municipal Code](#)
- **Maps**
Information related to zoning, land use designation, or current land uses can be viewed on interactive maps on the City's *government made easy* (govME) web site at:
[govME](#)
- **Parcel Information**
Parcel and ownership data can be obtained from the Pierce County Assessor's Office or from their web site at:
[Pierce County Assessor-Treasurer](#)

Are applicants required to conduct community outreach?

Applicants are strongly encouraged to solicit feedback from as many interested/concerned parties as possible prior to submitting an application. Staff can provide contact information for specific community groups who may be interested in or concerned with your application (e.g., neighborhood councils, business districts and associations, and environmental groups). Encouraged outreach efforts may include but are not limited to:

- Contacting affected and abutting property owners, business owners, and/or renters;
- Speaking with representatives of affected and abutting neighborhood councils, neighborhood business district associations, and/or pertinent organizations;
- Attending and requesting to discuss your proposal at community meetings and functions held by neighborhood councils, neighborhood business districts, and/or local organizations; and
- Convening and facilitating your own community meetings.

Should applicants attend Planning Commission meetings?

The Planning Commission meets on the 1st and 3rd Wednesdays of each month at 4:00 p.m. in Room 16 of the Tacoma Municipal Building North, 733 Market Street. All meetings are open to the public and applicants may attend. However, applicants will not have an opportunity to directly address the Planning Commission until the public hearing or unless requested by the Commission. Applicants are strongly encouraged to attend and testify at all public hearings during the amendment process.

What are the criteria for analyzing proposed amendments?

Please refer to the following excerpt from the Tacoma Municipal Code, Section 13.02.045.F:

F. Analysis of proposed amendments. Upon completing the assessment and receiving an affirmative determination from the Planning Commission to move forward, the proposed amendment will be analyzed by the Department against the following criteria:

1. Whether the proposed amendment will benefit the City as a whole, will not adversely affect the City's public facilities and services, and bears a reasonable relationship to the public health, safety, and welfare; and
2. Whether the proposed amendment conforms to applicable provisions of State statutes, case law, regional policies, and the Comprehensive Plan.

The analysis should include, as appropriate, how the proposed amendment addresses inconsistencies or errors in the Comprehensive Plan or development regulations; responds to changing circumstances, such as growth and development patterns, needs and desires of the community, and the City's capacity to provide adequate services; and/or maintains or enhances compatibility with existing or planned land uses and the surrounding development pattern. In addition, the analysis should document, as appropriate and necessary, public outreach and public comments, analytical data and research, economic impacts, sustainability impacts, an environmental determination, and other pertinent background information.

For more information, please contact:

Lihuang Wung, Senior Planner
Planning and Development Services
747 Market Street, Room 345
Tacoma, WA 98402
Phone: (253) 591-5682
E-mail: lwung@cityoftacoma.org



Application

To Amend

The Comprehensive Plan or Land Use Regulatory Code

Application No.:

#2018-19 –

Date Received:

Year of Amendment	2018-2019	
Application Deadline	Friday, November 30, 2018	
Type of Amendment (Check all that apply)	<input type="checkbox"/> Policy Change <input type="checkbox"/> Future Vision – Policy Change <input type="checkbox"/> Future Vision – Modal Network Change <input type="checkbox"/> Implementation – Performance Measures Change <input type="checkbox"/> Project Detail Change (Appendix B) <input type="checkbox"/> Other Chapter (describe):	
Summary of Proposed Amendment (Limit to 100 words)		
Applicant	Name	
	Affiliation / Title	
	Address City, State & Zip Code	
	E-mail	
	Phone / Fax	Phone _____ Fax _____
Contact (if not Applicant)	Name	
	Affiliation / Title	
	Address City, State & Zip Code	
	E-mail	
	Phone / Fax	Phone _____ Fax _____
	Relationship to Applicant	
<p>I hereby state that I am the applicant listed above and the foregoing statements and answers made, and all the information and evidence submitted are, in all respects and to the best of my knowledge and belief, true and complete. I understand that submitting this application does not result in automatic acceptance of this application or guarantee its final approval.</p> <p>Signature: _____ Date: _____</p>		

REQUIRED QUESTIONNAIRE

1. Describe the proposed amendment. If submitting text changes to the *One Tacoma* Comprehensive Plan or Regulatory Code, provide the existing and the proposed language. If submitting changes to the Comprehensive Plan land use designation(s) or the zoning classification(s), provide the current and the proposed land use designations and/or zoning classifications for the affected/proposed area.
2. Why is the amendment needed and being proposed?
3. Please demonstrate how the proposal is consistent with the applicable policies of the *One Tacoma* Comprehensive Plan, and consistent with the criteria for amending the Comprehensive Plan or development regulations.
4. If the proposed amendment is associated with a geographic area, please provide a more detailed description, along with maps, if applicable, of the affected area and the surrounding areas, showing all parcels (with parcel numbers), ownership of each parcel, current land uses, site characteristics, and natural features.
5. If the proposed amendment is associated with a geographic area, please describe how it is compatible with the existing and planned land uses and development patterns of the adjacent neighborhood and explain how it may further enhance the adjacent neighborhood.
6. If the proposed amendment is associated with a geographic area, please describe the applicant's interest in the affected property. Describe any plans for future activity related to or connected with this site. If you are not the owners, submit proof that the property owners have been notified and are aware of the application.
7. Describe any community outreach you have conducted (i.e., when and how you contacted affected and abutting property owners and neighbors), and any community response received to the proposed amendment. Attach any letter(s) of support or written community response, if applicable.
8. Please provide any supplemental information, which may include, but is not limited to, completion of an environmental checklist, wetland delineation study, visual analysis, or other studies.

ACTIVE TRANSPORTATION COMMITMENTS

	2016 Act	2017 Act	2018 Act	2018 Plan	2019 Plan	2020 Plan	2021 Plan	2022 Plan	2023 Plan	2024 Plan	2025 Plan	Total Allocation
Funding	1,000,000	2,010,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	3,000,000	20,010,000
LTD Funding	1,000,000	3,010,000		5,010,000	7,010,000	9,010,000	11,010,000	13,010,000	15,010,000	17,010,000	20,010,000	

Active Transportation Projects	Current Status	Proj Mgr	Spending										Grant Funds		
Ped Improv, Hilltop & S Dtn	In Close-out	Thompson	-	700,000	-	-	-	-	-	-	-	-	700,000	850,000	
School Speed Zone Beacons	Construction	Seddiki	-	157,146	-	142,854	-	-	-	-	-	-	300,000	-	
E 40th Street - Shared Use Path	Subst Compl	Mathison (ES)	-	95,538	8,500	36,376	-	-	-	-	-	-	131,914	-	
E 40th Street - Streetlighting	Subst Compl	Mathison (ES)	-	102,840	35,500	53,560	-	-	-	-	-	-	156,400	-	
Pedestrian Accessibility Improvement	Design	Thompson	-	59,253	99,669	780,747	250,000	-	-	-	<i>Ceccanti: awarded May 2018.</i>		1,090,000	-	
Pipeline Trail, PH II	Design	Thompson	-	89,975	32,913	365,292	-	-	-	-	<i>Bids under review.</i>		455,267	2,042,600	
Pipeline Trail, PH III	Design	Thompson	-	-	-	50,000	380,000	-	-	-	-	-	430,000	1,936,057	
Prairie Line Trail, PH II	Design	Storey	10,698	(10,698)	-	75,000	-	-	1,555,200	-	-	-	1,630,200	-	
Water Flume Line, PH III	Design	Sheesley	-	-	-	100,000	-	-	462,000	877,950	-	-	1,439,950	-	
Stevens/Tyler/66th Connector	Design	Sheesley	-	32,865	4,267	272,595	-	-	-	-	<i>Bids under review.</i>		305,460	1,350,892	
Fawcett Ave, S19th - S21st	Design	D'Andrea	-	306	4,275	249,694	-	-	-	-	<i>Work to be performed in conjunction with</i>		250,000	1,013,290	
E Portland/Puyallup Intersection Impr	Planning	Thompson	-	-	-	350,000	-	-	-	-	-	-	350,000	-	
First Creek Middle School SRTS	Planning	Thompson	-	1,916	1,987	63,084	-	-	-	-	-	-	65,000	318,885	
Lister Elementary School SRTS	Planning	Thompson	-	1,700	2,036	83,300	-	-	-	-	-	-	85,000	450,115	
Sidewalks - S19th St, Cedar-Bates Te	Starting Design	TBD	-	-	801	156,190	-	-	-	-	-	-	156,190	346,000	
6th Ave/Titlow Beach Rail Xing	Planning	D'Andrea	-	-	-	60,000	-	-	-	-	-	-	60,000	1,106,750	
S 21st St Crossing @ PLT - Grade Stu	Planning	Storey	-	-	-	-	-	-	-	134,000	-	-	134,000	-	
Brewery District (Fawcett, S 19th - 6tl	Planning	TBD	-	-	-	-	64,000	536,000	-	-	-	-	600,000	2,201,474	
Lyon Elementary School SRTS	Future		-	-	-	-	5,000	50,000	-	-	-	-	55,000		
Whitman Elementary School SRTS	Future		-	-	-	-	3,000	40,000	-	-	-	-	43,000		
Cultural Shift to Active Transportatio	Grant Awarded		-	-	-	-	-	33,750	18,750	-	-	-	52,500		
Links to Opportunity Streetscape	Future		-	-	-	-	-	-	1,518,249	<i>Applying for a Regional Grant</i>		-	1,518,249		
Project Spending			10,698	1,230,840	189,948	2,838,694	702,000	626,000	2,050,950	2,414,949	134,000	-	-	10,008,130	11,616,063



ACTIVE TRANSPORTATION COMMITMENTS

Active Transportation Programs	Current Status	Proj Mgr	2016	2017	2018	2018	2019	2020	2021	2022	2023	2024	2025	Total	Grant Funds
			Act	Act	Act	Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan	
ADA Accessibility			-	324	65	299,676	300,000	-	300,000	-	300,000	-	300,000	1,500,000	-
ADA Accessibility - Community Requests		Himes	-	324	65	299,676	300,000	-	300,000	-	300,000	-	300,000	1,500,000	-
Bicycle & Pedestrian Safety			-	34,314	1,068	197,027	145,000	100,000	155,000	100,000	155,000	100,000	155,000	1,141,341	-
Bike & Ped - Education/Encouragement		Soniat	-	10,997	998	49,003	20,000	-	30,000	-	30,000	-	30,000	170,000	-
Bike & Ped - Vision Zero		Traffic	-	-	-	50,000	125,000	-	125,000	-	125,000	-	125,000	550,000	-
Bike & Ped -Design/Study/Safety Analysis		Traffic	-	-	-	50,000	-	50,000	-	50,000	-	50,000	-	200,000	-
Bike & Ped - Lane Striping/Small Proj		Traffic	-	21,976	70	48,024	-	50,000	-	50,000	-	50,000	-	220,000	-
Bike & Ped - Walkability Summit 2017		Traffic	-	1,341	-	-	-	-	-	-	-	-	-	1,341	-
Sidewalks			-	23,822	30,322	476,178	-	350,000	-	300,000	-	300,000	-	1,450,000	-
Curb Ramp Inventory/GIS Data Collection		Himes/Henry	-	18,830	30,322	131,170	-	-	-	-	-	-	-	150,000	-
Sidewalks - Hazardous/Low-Income		D'Andrea	-	-	-	300,000	-	300,000	-	250,000	-	250,000	-	1,100,000	-
Sidewalks - Missing Link		Traffic	-	4,992	-	45,008	-	50,000	-	50,000	-	50,000	-	200,000	-
Safe Routes to School/SRTS			35,765	35,680	-	3,555	-	-	20,000	-	20,000	-	20,000	135,000	-
SRTS Implementation Plan		Kammerzell	35,765	35,680	-	3,555	-	-	20,000	-	20,000	-	20,000	135,000	-
Partnerships (PT, TPS, MPT, etc)			-	-	-	-	30,000	50,000	-	50,000	-	50,000	-	180,000	-
Misc Small Projects			-	-	-	-	25,000	-	25,000	50,000	25,000	50,000	25,000	200,000	-
Program Spending			35,765	94,140	31,455	976,436	500,000	500,000	500,000	500,000	500,000	500,000	500,000	4,606,341	-
Total Spending			46,463	1,324,980	221,403	3,815,130	1,202,000	1,126,000	2,550,950	2,914,949	634,000	500,000	500,000	14,614,471	11,616,063
LTD Spending			46,463	1,371,443		5,186,572	6,388,572	7,514,572	10,065,522	12,980,471	13,614,471	14,114,471	14,614,471		
Cumulative Remaining Balance			953,537	1,638,557		(176,572)	621,428	1,495,428	944,478	29,529	1,395,529	2,895,529	5,395,529		