



Parking Technical Advisory Group General Meeting Minutes

Zoom Remote Meeting Hosted in Tacoma, WA 98402
Thursday June 1, 2023 - Occurs First Thursday, Monthly

Call to Order	The meeting was called to order at 4:13 p.m.
Members Present	Steph Farber Co-Chair, Joe Loran Co-Chair, Dorene Callier, David Schroedel, James Sinding, Stephanie Sarber, Robyn LaChance
Members Absent	
City Staff Present	Rachel Barra (Public Works), Eric Huseby (Public Works)
Guests Present	Natalya German (Republic Parking NW) Lee MacClellan (Public Works)
Regular Business	<p>PTAG Update:</p> <ul style="list-style-type: none">• Welcome Robyn LaChance—newest member of PTAG. Her current role is the chief administration officer at Sound Credit Union. She oversees their facility and corporate real estate team and regularly makes decisions around parking needs for their members and employees. <p>Transportation Commission:</p> <ul style="list-style-type: none">• Reiterated the scoping assessment for the TMP update. PTAG to receive an update later this year on the progress of that work.• Through Council action, a joint sub-commission is being formed that would report to the Transportation Commission and Planning Commission to coordinate efforts on large projects including updating of the Comprehensive Plan, Transportation Master Plan, etc. <p>City Updates:</p> <ul style="list-style-type: none">• Rachel- The PTAG recruitment posting is underway. Co-Chairs



approved the write up and posting plan for advertisement. This will be hosted on the CBC webpage, linked to the PTAG page and the advertisement will be pushed through the CBC distribution lists. Staff will update the group when the advertisement is live.

- Eric- McKinley Business District is heating up. There was a parking town hall in mid-April. The district will likely be a candidate for parking controls. City staff has some additional outreach to do as well as a simple parking occupancy study. Will share draft parking plan to PTAG once complete.
- Eric—ADA study update: Bill Timmer has done some field work and is floating out some options for considerations. It appears that we will receive a plan sometime mid-summer with a PTAG presentation to follow.
- Eric—two new PEO officers are doing well. By end of summer should have both officers fully trained.
- Eric---Budget reappropriation request was successful in maintaining funding for site hardening treatments at Park Plaza North as well as Pacific Plaza.

4:30 p.m.
Public Comment

No Comment

Agenda Items:

Overview of 2022
Downtown Occupancy
Data

David Schroedel, consultant to the PTAG working in affiliation with Public Works, Parking Services

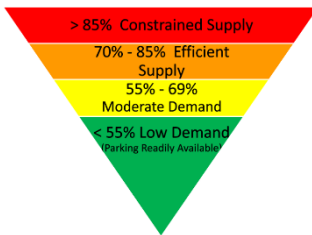
Key points in the conversation included:

- Data shows that downtown is significantly under parked in advance
- Downtown occupancies as compared to 2019 were down nearly 30% from 74.0% (2019) to 44.6% (2022)
- Not interested in making any changes to rates or hours of



operation.

- No action taken by PTAG
- Reactions and comments from PTAG members:
 - NONE
 - Decision: No action needed from PTAG at this time



Review- '3 hour' bagged signs remaining along Fawcett Ave

David Schroedel, consultant to the PTAG working in affiliation with Public Works, Parking Services

Key points in the conversation included:

- As a part of Recommendation 15 (Feb 2019) PTAG recommended instituting a 3-hour unpaid zone on the following streets:
 - Court D, Fawcett Avenue, Court E, and the east side of Tacoma Avenue from S 15th to S. 21st streets, excepting those stalls that are already regulated by short term parking controls. S. 15th Street, S 17th Street, and S. 21st Street from Market Street to Tacoma Avenue, excepting those stalls that are already regulated.
 - The recommendation directed City Staff to create an Interim Use Permit Pass to backfill under parked areas.
 - At the time, PTAG reviewed the area and acknowledged occupancy issues around the University of Washington that was making it hard for people to find a parking spot for both residents and visitors.
 - While the shorter term stays throughout downtown are focused on the customer, client and visitor the students of the University are generally have longer stays and with longer time regulations it makes it more appealing for employees to manipulate the system by moving their vehicles on breaks.



- PTAG decided to phase the 3-hour unpaid zone because
 - To see how the southern area from 17th to 21st performed
 - To get the interim use permit up and running
 - Area from 15th to 17th was part of the downtown residential zone
 - Concerns from residents in the area.
 - Occupancy data from 2022 study shows high occupancies in the unregulated areas
 - Signs have been bagged since 2019, several options exist to close this item out:
 - Remove sign covers and establish original 3 hour parking product (David's recommendation)
 - Remove signs entirely and remain unregulated
 - Leave signs as is with covers
- Stephanie—Did we ever find out what was going on in the development on 17th and Fawcett?
 - David- Generally parking access on the back side of building
- Steph—(to Stephanie) if ground floor was retail what are your thoughts?
 - Stephanie—parking regulations should align with the users
 - David—bottom floor is mainly building amenities, with residential units on the Market frontage
 - Eric—area would not be eligible for residential parking because of underlying zoning
 - Rachel—not eligible for residential parking zone, Rick Williams suggested existing residents be provided permits tied to the actual resident
 - Roughly .75 parking stalls per residential unit
 - James—construction impacts may need to be considered on the higher occupancies seen in the area, KOZ tenants were most vocal about the change
- Joe—can we send out some time of notice?
 - Eric—enforcement is generally warnings for first time offenders coupled with flyers distributed on vehicles
 - Joe—looking for fairness in how the changes are rolled out
 - Robyn—employees will be impacted so notices and



- warnings are important and appreciated
- David--Upwards to 50 stalls will be opened up in this area after construction is complete
- Stephanie—high influence of residential users may adversely affect turnover in the area so 3 hour parking may be beneficial
- Timing of any unveiling—last three weeks in August, works well with the University.
- Interim use should be reviewed in October depending on occupancies
- Steph—when change we may need to do more outreach when students come back for fall quarter
- Steph—Is the area residential because we heard from residents pre-covid about the concerns of the 3 hour product rollout?
 - Permits can be grandfathered to the individual versus to the address
- James—KOZ permits at the Convention Center?
 - City has reached out and to offer off-street parking options

Summary—interest in keeping the three hour product out there and transition during the end of August 2023. Accompanying the three hour sign will be a close look at occupancies, with an eye on utilizing the interim use permit in this area if needed to control high occupancies. Offer residential parking permits for the three grandfathered houses along Fawcett tied to the individual property owners and not the property itself. Engagement by City staff to KOZ on off-street parking options.

Adjournment

Joe ended meeting at 5:40 p.m.

Acronyms Used:

Common ones listed below:

- PTAG- Parking Technical Advisory Group
- TMP- Transportation Master Plan
- TC- Transportation Commission
- PEO- Parking Enforcement Officer



- TACID- Tacoma Area Coalitions of Individuals with Disabilities
- CBC- Committees, Boards and Commissions
- BD- Business District