



**TACOMA ARTS COMMISSION**

**MID-PROJECT EVALUATION FORM**

2013-2014 TACOMA ARTISTS INITIATIVE PROGRAM FUNDING RECIPIENT

This form is broken into two sections – one for administrative information related to monitoring the artist’s funding contract and one for writing a more personal conversational response to the artist’s work.

Please make your responses complete and thorough. Use as much room as necessary to respond to each question; text boxes will expand as you type.

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**ADMINISTRATIVE INFORMATION SECTION**

Today’s Date

Your Name

Artist’s Name

Location of Meeting

Date of Meeting

What was the quality of the work you observed? What is your judgment based on or in comparison to?

Is the artist doing what he/she was contracted to do? (Naomi should have emailed you a summary of the project for which the artist was contracted to perform.)

Do you have any concerns or did the artist voice any concerns or questions that should be addressed?

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**PERSONAL RESPONSE SECTION**

\* When appropriate, Arts Program staff will format and post your responses in the following section to the TacomaArts blog with a credit to you. Feel free to write in your own style and be conversational. Focus on the positive aspects of the artist’s work.

**1. Personal Response**

Following is a list of possible things to consider when writing a response to the artist’s work. You do not need to respond to all of these but they are meant to trigger some ideas when writing:

- Describe the artist’s work you observed.
- How does the artist’s current work compare or contrast with his/her past work?
- What has the artist accomplished so far as part of his/her funded project?
- What is the artist still working on to complete his/her funded project?
- What has the artist learned during the process of creating this new work?

- What is the artist most excited about in regards to his/her current work?
- What is your personal response to the artist's work?

## 2. Upcoming Public Component

Provide as much of the following information as possible about the upcoming public component (e.g. exhibit, concert, workshop, screening) to the artist's work:

- Title of event
- Brief description of event
- Location and address of event
- Date and time of event
- Website or phone number for the public to call for more information

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### PHOTOGRAPHS

When at all possible, please take a few photos of the artist for possible use in a blog post. Feel free to use a camera phone; you do not need to use a professional camera. Suggested photos (can be staged):

- A portrait of artist in his/her studio
- A close-up portrait of artist at work on his/her project
- A detail photo of artist at work on his/her project

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Thank you for your time in filling out this form following your meeting. Please email this form and any photos to [nstrom-avila@cityoftacoma.org](mailto:nstrom-avila@cityoftacoma.org). Arts Program staff will format the Personal Response Section of this report and post to the TacomaArts blog, when appropriate.

Questions? Contact Naomi Strom-Avila by calling 253.591.5191