

**Human Rights Commission
Business Meeting
Minutes**

February 15, 2018

Commissioners Present: Lorenzo Cervantes, Brad Bates, Kim Tosch, Jennifer Vasilez, Andy Youn, Natalie Collins, Allen Ratcliffe, Gina Fonseca, Lisa Snyder, Jen Haggard

Commissioners Absent: Rebecca Stith, Maria Villalpando Ramos

City Staff Present: Andreta Armstrong, Marissa Vining

1st Vice Chair Bates called the meeting to order at 6:37 p.m.

Roll Call was taken. A quorum was present.

Agenda Approval

- Commissioner Bates called for a motion to approve the HRC Business Meeting Agenda of February 2018. The motion was made, seconded, and carried.

Approval of Minutes

- A motion was made, seconded, and carried to approve January 2018 minutes.

New HRC Business

- Interviews for new Commissioners will be held on February 22, 2018, at 4:30pm.
- A motion was made, seconded and carried to recommend to Community Vitality and Safety Committee that translations of OEHR and HRC web pages be made a priority.

Chair's Report

- 3/22/18 - the Chair (C. Stith) and 1st Vice Chair (C. Bates) will present to the CVSC a report regarding the Commission's activities in 2017 and work plans in 2018 (date tentative).

Commissioner's Report

- 2/10/16 - Commissioner Tosch attended the showing of "Fix It" at the Grand Cinema in Tacoma, a film regarding healthcare. Brief discussion of human rights vs. civil rights and classifying Health Insurance as a basic human right.
- 2/16/18 - there will be an event entitled *Unguarded: Incarcerated Artists Art Auction for Hurricane Relief* at Bates Technical College, Tacoma.
- 2/21/18 - there will be an Adult Civics Happy Hour event focused on homelessness and affordable housing, 6:30 - 9:00 pm, at the Black Kettle, Tacoma.

- 2/22/18 - Commissioner Haggard reported that there will be meeting of the Pierce County Pride at Work group, 6:30pm-8:00pm, at Shakabrah, Tacoma.

Staff Report

- A. Armstrong informed Commissioners of City's proposal for all Commissions, Committees, and Boards to meet on a quarterly basis. The first meeting is scheduled for March 19, 2018.
- A. Armstrong spoke with City Attorney regarding updating templates used for charge-related documents (conciliations, settlements, & dismissals). A. Armstrong indicated that this is ultimately the purview of the City Attorney. The Commission may make recommendations to OEHR.
- A. Armstrong will check regarding missing meeting minutes, specifically August 2017.
- ChiQuata Elder and Marissa Vining have a quarterly Homeward Bound outreach event on March 2, 2018.
- ChiQuata Elder and Marissa Vining met with Alexis Eykel of Associated Ministries regarding the implementation of LLP (Landlord Liaison Program). The City has no problem working with Alexis and providing any training necessary to landlords.
- Rack cards have been translated into Spanish and Vietnamese.
- A. Armstrong will check on the City's progress providing translations for its website, including the web pages for OEHR and the Commission.
- During the March meeting, A. Armstrong will provide examples of business cards and name badges to Commissioners.
- A. Armstrong presented the Commission with a more complete statistical report for FY 2017, as requested by the Commission in January.

Public Comment

- There was no public comment.

Adjournment

Business Meeting adjourned at 7:18 p.m.