



# Human Rights Commission

## **BUSINESS MEETING**

**DATE** Thursday, January 18, 2018

**TIME** 6:30 pm

**PLACE** Conference Room 243, Tacoma Municipal Bldg., 747 Market St.

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### **Agenda**

1. **Call to Order**
2. **Roll Call (2 minutes)**
3. **Approval of Business Meeting Agenda (1 minute)**
4. **Approval of December Minutes (2 minutes)**
5. **New Business (10 minutes)**
  - a. Vote on proposed Policy & Procedure for Written Statements (4 minutes)
  - b. Vote on adding “source of income” to TMC 1.29 work topic (4 minutes)
  - c. Rank 1<sup>st</sup> & 2nd choice for Committees and Task Force assignments (2 minutes)
    - Committee and Task Force assignments will be announced at the Retreat
    - HRC Chair & 1<sup>st</sup> Vice-Chair will assign based on rankings & balance/needs
    - Task Forces will meet at the Retreat and schedule their February meetings
    - Committees will schedule February meetings to discuss focus and select chairs
6. **Chair’s Report (5 minutes)**
  - a. Chair’s comments at 1/2/18 Council meeting & 1/3/18 Planning Commission meeting
  - b. Proposed amendment to resolution re Commission on Immigrant & Refugee Affairs
  - c. HRC 2017 work report to Council’s Vitality & Safety Committee

THE MEETING SITE IS FULLY ACCESSIBLE TO PERSONS WITH DISABILITIES.  
PERSONS REQUIRING SPECIAL ARRANGEMENTS IN ORDER TO ATTEND THE MEETING MAY CONTACT  
THE OFFICE OF EQUITY AND HUMAN RIGHTS (591-5162) AT LEAST 48 HOURS PRIOR TO THE BEGINNING  
TIME OF THE MEETING.

**7. Commissioner Reports (5 minutes)**

- a. 1/27/18 Retreat (Bates, Armstrong)
  1. Tentative schedule, facilitator update
- b. 12/20/17 meeting with Community Health Alliance (CHA) (Bates)

**8. Staff Reports (30 minutes) (Armstrong/OEHR staff)**

- a. Online Minutes (missing June & August 2016; March, September, November 2017)
- b. Explanation of changes in Commissioners' term end-dates
- c. FY 2017 statistical report re: charge filings, processing, and dispositions
- d. Revised RACK (outreach) cards (revised card mockups packet)
- e. Availability of business cards for Commissioners
- f. Upcoming events & projects of City entities re human rights &/or discrimination
  - March 24, 2018 T-Town event
- g. Staff recommendations re charge settlements, withdrawals, findings, & other matters (in packet)

**9. Public Comment (5 minutes)**

- a. Members of the public will be permitted to speak between item 4, Approval of the Minutes, and item 5, New Business
- b. Public comments will be limited to two (2) minutes per speaker
- c. Public comments will be limited to Business Meeting agenda items

**10. Adjournment**

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