

Tacoma Human Rights Commission  
**STUDY SESSION**

**DATE** April 19, 2018

**TIME** 5:30 p.m.

**PLACE** Conference Room 243, Tacoma Municipal Bldg., 747 Market St.

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**AGENDA**

**Call to Order**

**Miscellaneous** (20 mins)

1. **New Human Rights Commissioners and Vacancy** (18 mins)
  - a. Welcome Sarah Lee, Michealea Lemons, and Melvin Nobles, Jr. (15 mins)
  - b. HRC handbook-binder for new Commissioners (A. Armstrong) (2 mins)
  - c. Appointment of Maria Ramos to Commission on Immigrant & Refugee Affairs (1 min)
  
2. **Council's Community Vitality & Safety Committee** (2 mins)
  - a. Council Member Beale's interest in past-income gender discrimination
  - b. Report on April 26, 2018

**Committee and Task Force Work** (40 mins)

1. **Committee Chairs April 7 Meeting** (4 mins)
  - a. Discussion re Committee descriptions and focuses
  
2. **Committee Reports** (*in packet*: work plans, related materials) (18 mins)
  - a. Education & Outreach (Youn (chair), Bates, Collins, *vacancy*)
  - b. Policy & Advocacy (Tosch & Vasilez (co-chairs), Haggard, Ratcliffe)
  - c. Prevention & Intervention (Snyder & Stith (co-chairs), Cervantes, Fonseca)
  
3. **Task Force Reports** (*in packet*: work plans, related materials) (18 mins)
  - a. Charity Care Access (Bates (chair), Fonseca, Ratcliffe, Snyder)
  - b. Racial Justice (Haggard (chair), Cervantes, Collins, *vacancy*)
  - c. Amend TMC 1.29 (Stith (chair), Tosch, Vasilez, Youn)

**Adjournment**

Tacoma Human Rights Commission  
**BUSINESS MEETING**

**DATE** April 19, 2018

**TIME** 6:30 p.m.

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**AGENDA**

1. **Call to Order** (1 min)
2. **Roll Call** (1 min)
3. **Approval of Business Meeting Agenda** (1 min)
4. **Approval of March Study Session and Business Meeting Minutes** (2 mins)
5. **Public Comment** (2 mins per speaker on Business Meeting agenda items only)
6. **Chair's Report** (1 min)
  - a. 4/25-5/15/18: Louder than Words: Portrait of the Black Panther Movement (UPS)
  - b. Commission on Immigrant & Refugee Affairs, first meeting Monday, April 30, 5:30 p.m.
7. **Commissioner Reports** (2 mins)
8. **New Business** (40 minutes)
  - a. **MCO presentation/Q & A by Megan Snow** (20 mins)
    - *In packet:* 1/2015 Media Relations & Social Media Processes for CBCs
    - *Also in packet:* 7/19/16 OEHR memo on written statements; 1/7/18 memo re Commission's policy & procedure on written statements (Commission approved 1/18/18); 8/28/17 Arpaio press statement (Commission approved 9/19/17)
  - b. **Open Meetings Act presentation/Q & A by Dep. Attorney Martha Lantz** (20 mins)
    - *In packet:* 3/19/18 Orientation PowerPoint (*see* Open Public Act, pp. 39-47)
9. **Staff Reports** (10 mins)
  - a. Charge-disposition recommendations
  - b. Upcoming Council, City, and community actions & outreach on human rights issues
  - c. Update on non-English translations of the HRC website
  - d. Budget & registration info-HRC tables at upcoming community fairs (E & O project)
  - e. Budget & registration info-Race & Pedagogy Conference, 9/27-29/18
10. **Adjournment**