

Tacoma Human Rights Commission  
**STUDY SESSION**

**DATE** March 15, 2018

**TIME** 5:30 p.m.

**PLACE** Conference Room 243, Tacoma Municipal Bldg., 747 Market St.

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**AGENDA**

**Call to Order**

**Committee and Task Force Work** (45 mins)

- 1. Committee Chairs meeting**, Saturday, April 7, 2 p.m.
  - a. Committee descriptions/revisions and current projects (3 mins)
  
- 2. Committee Reports** (21 mins)
  - a. Education & Outreach (Chair Youn; members Bates, Collins, Ramos) (7 mins)
  - b. Policy & Advocacy (Co-Chairs Tosch, Vasilez; members Haggard, Ratcliffe) (7 mins)
  - c. Prevention & Intervention (Co-Chairs Snyder, Stith; members Cervantes, Fonseca) (updated work plan in packet) (7 mins)
  
- 3. Task Force Reports** (21 mins)
  - a. Charity Care Access (Chair: Bates; members Fonseca, Ratcliffe, Snyder) (updated work plan in packet) (7 mins)
  - b. Racial Justice Initiative (Chair: Haggard; members Cervantes, Collins, Ramos) (7 mins)
  - c. Amend TMC 1.29 (Chair: Stith; members Tosch, Vasilez, Youn) (2/24 meeting minutes & updated work plan in packet) (7 mins)

**Miscellaneous** (10 mins)

- 1. Limits on comments** (5 mins)
  - a. Each person who wants to comment has spoken once before anyone speaks twice
  - b. Comments by Commissioners and staff generally limited to one to two minutes
    - o Meeting chair's discretion depending on topic and overall topic-time estimated
    - o Staff charge-recommendations are not limited but should be as succinct as possible
    - o Guest speakers will be given estimated time for presentation and Q & A
  
- 2. Special Study Sessions and Business Meetings** (5 mins)

**Adjournment**

Tacoma Human Rights Commission  
**BUSINESS MEETING**

**DATE** March 15, 2018

**TIME** 6:30 p.m.

**PLACE** Conference Room 243, Tacoma Municipal Bldg., 747 Market St.

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**AGENDA**

1. **Call to Order** (1 min)
2. **Roll Call** (1 min)
3. **Approval of Business Meeting Agenda** (1 min)
4. **Approval of February Study Session and Business Meeting Minutes** (2 mins)
5. **New Business** (5 mins)
  - a. HRC applicants to be interviewed by CVSC on March 22, 4:30 pm (1 min)
  - b. MCO (Maria Lee or Tanisha Jumper) presenting at April Business Meeting (2 mins)
    - Topics will include July 2016 OEHR memo re written statements, HRC's approved policy & procedure for written statements, and Arpaio statement
  - c. HRC report to CVSC rescheduled to April 26 (1 min)
  - d. OEHR request for recommendations to update conciliation-agreement template (1 min)
6. **Chair's Report** (5 mins)
  - a. Reminder: 3/19/18 Boards/Commissions/Committees orientation, 5:30-7:30 pm (1 min)
  - b. 9/27-29/18 Race & Pedagogy Conference, UPS (2 mins)
  - c. Volunteering for City events/outreach (2 mins)
7. **Commissioner Reports** (10 mins)
  - a. Adult Civics Happy Hour Discussion Events (Tosch) (4 mins)
    - 2/15/18 event: Build Housing Not Walls
    - 4/16/18 upcoming event: Hate Groups in PNW, Pacific Brewery
  - b. 2/22/18 meeting: Pierce County Pride at Work (Haggard) (2 mins)
  - c. 3/8/18 Tacoma Roots Summit: Environmental Justice (Tosch) (2 mins)
  - d. Seattle Human Rights Commission collaboration opportunities (Vasilez) (2 mins)
8. **Staff Reports** (20 mins)
  - a. Timing and types of agendas and minutes posted online (3 mins)
  - b. Update on translating HRC, OEHR, other websites into Spanish, other languages (1 min)
  - c. Sample badges and business cards (in packet; discussed at a future meeting) (1 min)

d. Charge-disposition recommendations (15 mins)

9. **Public Comment** (5 minutes)

- a. Public comments will be permitted between after item 4, Approval of Minutes
- b. Public comments will be limited to two (2) minutes per speaker
- c. Public comments will be limited to Business Meeting agenda items

e. **Adjournment**