



# Human Rights Commission

## **BUSINESS MEETING**

**DATE** Thursday, December 21, 2017

**TIME** 6:30 pm

**PLACE** Conference Room 243, Tacoma Municipal Bldg., 747 Market St.

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1. **Call to Order** (1 minute)
2. **Roll Call** (2 minutes)
3. **Approval of Business Meeting Agenda** (1 minute)
4. **Approval of Minutes** (11/16/17 minutes & corrected 9/21/17 minutes) (3 minutes)
5. **Chair's Report** (8 minutes)
  - a. New Commission on Immigrant & Refugee Affairs (Stith) (2 minutes)
  - b. Council's Citizens' Forum Resolution (Second Vice-Chair Jen Haggard) (2 minutes)
  - c. 1/27/18 retreat logistics & 1/6/18 mini-Bootcamp (First Vice-Chair Brad Bates) (4 minutes)
6. **New Business** (5 minutes)
  - a. Presentation to Commissioner Hermenia Jackson (Armstrong)
7. **Commissioner Reports** (15 minutes)
  - a. Brief summaries of 2018 work topics and task force/committee intersection
    - i. Create three work-topic task forces and appoint chairs (3 minutes)
    - ii. Charity-Care access at hospitals for non-English-speakers (Bates) (3 minutes)
    - iii. Amendment of 1.29 to add protected categories (Stith) (3 minutes)
    - iv. Racial Justice initiative (Haggard) (3 minutes)
    - v. Intersection of task forces and standing committees (Haggard) (3 minutes)

THE MEETING SITE IS FULLY ACCESSIBLE TO PERSONS WITH DISABILITIES.  
PERSONS REQUIRING SPECIAL ARRANGEMENTS IN ORDER TO ATTEND THE MEETING MAY CONTACT  
THE OFFICE OF EQUITY AND HUMAN RIGHTS (591-5162) AT LEAST 48 HOURS PRIOR TO THE BEGINNING  
TIME OF THE MEETING.

8. **Staff Reports** (20 minutes) (Armstrong/OEHR staff)
  - a. Upcoming Council, OEHR, other Commissions' work related to human rights
  - b. Update on revising RACK (outreach cards) and availability in Spanish
  - c. Handling of calls and charges from non-English-speakers
  - d. Update on posting minutes online
  - e. Availability of OEHR & other City websites in Spanish
  - f. Availability of FY 2017 statistical report on charge filings, processing, and dispositions
  - g. Review of Staff recommendations regarding charge settlements, withdrawals, cause-findings, and/or other charge-related matters

9. **Public Comment** (5 minutes)

10. **Adjournment**

11. **Actions taken**

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