

City of Tacoma Civil Service Board MEETING MINUTES

Date and Time: February 4, 2016 at 5:00 p.m.
Location: Tacoma Municipal Building Council Chambers
Chair: Beckie Summers
Coordinator: Wendy Hobson

Call to Order:

The Civil Service Board meeting was called to order in the City Council Chambers of the Tacoma Municipal Building by Chair Summers. Board Members Sexton, Hansen and Heller were present.

Approval of Minutes:

Board Member Sexton motioned to approve the minutes of December 3, 2015. The motion to approve was seconded by Board Member Heller.

A VOICE VOTE WAS TAKEN TO APPROVE THE DECEMBER 3, 2015 MINUTES: 3 AYES, 0 NAYS, 0 ABS. THE MINUTES WERE APPROVED AS WRITTEN.

Communication for Information: *None*

Action on Matters Still Pending / New Business: *None*

Consideration of Matters Set For Public Hearing: *None*

Civil Service Coordinator Report: *None*

Human Resources Director Report / Requests:

Human Resources Director, Joy St. Germain presented approved list extensions for Wastewater Treatment Plant Senior, Solid Waste Mechanic and Heavy Equipment Operator. Director St. Germain also presented an approved request to abolish the list for Program Development Specialist.

Board Member Sexton raised question regarding the number of Tacoma Residents for Program Development Specialist. Director St. Germain confirmed that a typographical error had been made.

Human Resources Analyst, Rodney Croston presented request for waiver of competitive exam to permanently appoint Doug Blanchard into the position of Environmental Specialist.

Board Member Sexton motioned to approve the appointment of Mr. Blanchard. Board Member Heller seconded the motion. Board Member Heller questioned the process, specifically how many months the employee works at the higher class before the reclassification process begins.

A VOICE VOTE WAS TAKEN: 3 AYES, 0 NAYS, 0 ABS. THE MOTION TO PERMANENTLY APPOINT DOUG BLANCHARD INTO THE CLASSIFICATION OF ENVIRONMENTAL SPECIALIST PASSED.

Mr. Croston together with Craig Lohrey of Power Transmission and Distribution presented a request for waiver of competitive exam to permanently appoint Timothy Kuchnsky into the position of Line Clearance Tree Trimmer.

Board Member Sexton motioned to approve the appointment of Mr. Kuchnsky. Board Member Hansen seconded the motion.

A VOICE VOTE WAS TAKEN: 3 ABS, 0 NAYS, 0 ABS. THE MOTION TO PERMANENTLY APPOINT TIMOTHY KUCHNSKY INTO THE POSITION OF LINE CLEARANCE TREE TRIMMER PASSED.

Mr. Croston together with Sheryl Brown of Power Transmission and Distribution presented requests for non-competitive appointments to permanently appoint Andrew Clark, Nicholas Jordan, Daniel Wonderly and Konstantin Pavenko into the classification of Line Electrician.

Board Member Sexton motioned to approve the appointments of Andrew Clark, Nicholas Jordan, Daniel Wonderly and Konstantin Pavenko. Board Member Heller seconded the motion.

A VOICE VOTE WAS TAKEN: 3 AYES, 0 NAYS, 0 ABS. THE MOTION TO PERMANENTLY APPOINT ANDREW CLARK, NICHOLAS JORDAN, DANILE WONDERLY AND KONSTANTIN PAVENKO INTO THE POSITION OF LINE ELECTRIAN PASSED.

Human Resources Analyst, Audrey Hornbuckle presented a request for a reduction in probationary period for Environmental Specialist Mike Carey.

Board Member Sexton motioned to approve the motion to reduce the probationary period for Mr. Carey. The motion was seconded by Board Member Hansen.

A VOICE VOTE WAS TAKEN: 3 AYES, 0 NAYS, 0 ABS. THE MOTION TO REDUCE THE PROBATIONARY PERIOD OF MIKE CAREY PASSED.

Board Member Sexton shared that the reports for the above requests were excellent.

Comments by the public: None

Comments by Board Members: None

Adjournment: Motion to adjourn by Board Member Sexton. Meeting adjourned at 5:15 PM

ATTEST:



Wendy Hobson
Civil Service Coordinator



Beckie Summers
Chair