

## **City of Tacoma Civil Service Board MEETING MINUTES**

**Date and Time:** October 2, 2014 at 5:00 p.m.  
**Location:** Tacoma Municipal Building Council Chambers  
**Chair:** Vice Chair Dan Sexton  
**Coordinator:** Wendy Hobson

### **Call to Order:**

The Civil Service Board meeting was called to order in the City Council Chambers of the Tacoma Municipal Building. Board Members Sexton, Hansen and Heller were present.

### **Approval of Minutes:**

BOARD MEMBER HELLER MOTIONED TO APPROVE THE MINUTES OF THE SEPTEMBER 4, 2014 MEETING AS WRITTEN. BOARD MEMBER HANSEN SECONDED THE MOTION.

A VOICE VOTE WAS TAKEN: 2 AYES, 0 NAYS, 0 ABS. THE MINUTES WERE APPROVED AS WRITTEN.

### **Communication for Information:**

Wendy Hobson, Board Coordinator advised that item 7A on the agenda has been withdrawn by the department as the employee has accepted another position.

### **Action on Matters Still Pending / New Business:**

Board Member Heller suggested that the study session be postponed to the next meeting when all members could be present due to the nature of the topics. Board Member Hansen and Vice Chair Sexton agreed that it was important to have all board members present and that the study session should be postponed.

**Consideration of matters set for public hearing: None**

### **Civil Service Coordinator Report:**

Ms. Hobson advised the board that the audio links to all meetings will now be posted on the Civil Service web page on the City's website beginning with the September 4, 2014 meeting.

### **Human Resources Director Report / Requests:**

Human Resources Director Joy St. Germain advised the board that she had approved a list extension for Heavy Equipment Operator – Sewer, List 5021-13

Vice Chair Sexton added that he appreciated the format of the item (7A) that had been withdrawn this evening as it addressed his complaints with a previous request for an extension for temporary over 2080 hours presented last month.

Board Member Heller asked if there was a plan in place to fill the temporary position with an on call or is it going to be a regular recruitment. Director St. Germain advised she was not aware of that but that she would find out and follow up.

**Comments by the public:** None

**Comments by Board Members:** None

**Adjournment:**

BOARD MEMBER HELLER MOTIONED TO ADJOURN. THE MOTION TO ADJOURN WAS SECONDED BY BOARD MEMBER HANSEN.

A VOICE VOTE WAS TAKEN: 2 AYES, 0 NAYS, 0 ABS. THE MEETING WAS ADJOURNED.

**ATTEST:**



Beckie Summers  
Chair



Wendy Hobson  
Civil Service Coordinator