

City of Tacoma Civil Service Board MINUTES

Date and Time: October 3, 2013 at 5:00 p.m.
Location: Tacoma Municipal Building Council Chambers
Chair: Beckie Summers
Coordinator: Wendy Hobson

Call to Order:

The Civil Service Board meeting was called to order in the City Council Chambers of the Tacoma Municipal Building. Board Members Summers, Sexton, Latch and Heller were present.

Approval of Minutes:

BOARD MEMBERS SEXTON AND LATCH MOTIONED TO APPROVE THE SEPTEMBER 5, 2013 MEETING MINUTES. BOARD MEMBER HELLER SECONDED THE MOTION.

A VOICE VOTE WAS TAKEN: 3 AYES, 0 NAYS, 0 ABS. THE MOTION TO APPROVE THE SEPTEMBER 5, 2013 MEETING MINUTES PASSED.

BOARD MEMBER SEXTON MOTIONED TO EXCUSE BOARD MEMBER KIELIAN. THE MOTION TO EXCUSE WAS SECONDED BY BOARD MEMBER LATCH.

A VOICE VOTE WAS TAKEN: 3 AYES, 0 NAYS, 0 ABS. THE MOTION TO EXCUSE BOARD MEMBER KIELIAN PASSED.

Communication for Information/Action: Board Coordinator Wendy Hobson advised the Board that the Termination Appeal Hearing for Myung Hee Muller has been postponed and that a new date would be forthcoming.

Action on Matters Still Pending/New Business: None

Civil Service Board Coordinator Report: None

Human Resources Director Report and Requests:

Human Resources Director, Joy St. Germain advised the Board that she had two items this evening, one of which was a list extension and the other an action item for the Board.

- a) List extension: Water Quality Specialist, list number 1999-12
- b) Request for Waiver of Competitive Exam: Sewer Transmission System Maintenance Supervisor, Kerry James, Michelle Furlong, Steven Jackson and David Childers

Chair Summers asked Ms. St. Germain why she was extending the list when it states "estimated positions to be filled over extended life of list is zero. Ms. St. Germain responded stating that the department would like to have a list in place should they have an unexpected opening in the future.

Ms. St. Germain then introduced Human Resources Analyst, Bob Paz and the Assistant Division Manager of Environmental Service Operations and Maintenance, Madeline Malmgren who are here to present the request

for waiver of competitive exam for Sewer Transmission Systems Maintenance Supervisor. Mr. Paz went over the request stating the reasons the department is requesting this waiver and that based on years of experience, certifications, and specialized knowledge he recommends the Board approves the waiver. He also indicated that the Local 17 Union does support this request. He then introduced Madeline Malmgren, Assistant Division Manager to answer any questions the Board might have.

BOARD MEMBER SEXTON MOTIONED TO APPROVE THE WAIVER OF COMPETITIVE EXAMINATION FOR SEWER TRANSMISSION SYSTEM MAINTENANCE SUPERVISOR FOR KERRY JAMES, MICHELLE FURLONG, STEVEN JACKSON AND DAVID CHILDERS. BOARD MEMBER HELLER SECONDED THE MOTION.

Board Member Latch asked about a past appeal request for a Sewer Worker Supervisor of some sort and if it was at a comparable level. Ms. Malmgren advised that she was not sure what Board Member Latch was referring to. Board Member Latch said it was a person that a gentleman had been reassigned to a non-supervisory position and was contesting it. Ms. Malmgren indicated that she did not believe that was in her division but could have been in one of their sister divisions.

A VOICE VOTE WAS TAKEN: 3 AYES, 0 NAYS, 0 ABS. THE MOTION TO APPROVE THE WAIVER OF COMPETITIVE EXAMINATION FOR SEWER TRANSMISSION SYSTEM MAINTENANCE SUPERVISOR PASSED.

Chair Summers invited the employees that were present to come up and introduce themselves. Steve Jackson and David Childers thanked the Board and expressed their gratitude. Ms. Malmgren also stood up and spoke in appreciation of her employees. Board Member Latch thanked the employees for coming tonight and said it is very affirming to hear their loyalty and dedication and she appreciated their service. Board Member Sexton followed with is thanks to all four of the Supervisors for being here tonight and for the work they have done.

Consideration of Matters Set for Public Hearing: None

Comments by the Public: None

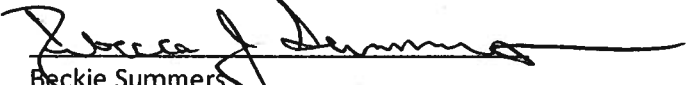
Comments by Board Members: None

Adjournment:

BOARD MEMBER LATCH MOTIONED TO ADJOURN. BOARD MEMBER HELLER SECONDED THE MOTION.

A VOICE VOTE WAS TAKEN: 3 AYES, 0 NAYS, 0 ABS. MEETING WAS ADJOURNED.

aTTEST:


Beckie Summers
Civil Service Board Chair


Wendy Hobson
Civil Service Coordinator