

## City of Tacoma Civil Service Board MINUTES

Date and Time: January 3, 2013  
Location: Tacoma Municipal Building Council Chambers  
Chair: Dan Sexton (Vice Chair)  
Coordinator: Wendy Hobson

### Call to Order:

The Civil Service Board meeting was called to order in the City Council Chambers of the Tacoma Municipal Building. Board Members Sexton, Latch and Kielian were present.

### Approval of Minutes:

BOARD MEMBER KIELIAN MOTIONED TO APPROVE THE MINUTES OF THE DECEMBER 6, 2012 MEETING. BOARD MEMBER LATCH SECONDED THE MOTION.

A VOICE VOTE WAS TAKEN: 3 AYES, 0 NAYS. THE MOTION PASSED APPROVING THE MINUTES AS WRITTEN.

BOARD MEMBER LATCH MOTIONED TO EXCUSE CHAIR SUMMERS AND BOARD MEMBER MCKENNA FROM TONIGHTS MEETING. THERE WAS NO SECOND AND NO VOTE.

Communication for Information/Action: (none)

Action on Matters Still Pending/New Business: (none)

Consideration of Matters Set for Public Hearing: (none)

Coordinator Report: (none)

### Human Resources Director Report and Request:

Human Resources Director Joy St. Germain Thanked the Board for their approval of the waivers of competitive examination and reported that there are still two vacant positions in the Solid Waste Worker classification which will be filled next week. Names will be forthcoming next month.

REQUEST FOR WAIVER OF COMPETITIVE EXAMINATION: CUSTODIAN, 6002: HR Analyst, Rodney Croston along with Facilities Maintenance Manager, Terry Coggins addressed the Board to present a Request for Waiver of Examination for Jennifer Butler. Rodney referenced an email received from Matthew House, Business Representative from Teamsters Local 117 who could not be present tonight supporting the waiver for Jennifer Butler.

BOARD MEMBER KIELIAN MOVED TO APPROVE THE WAIVER OF COMPETITIVE EXAMINATION FOR JENNIFER BUTLER INTO THE CLASSIFICATION OF CUSTODIAN. BOARD MEMBER LATCH SECONDED.

A VOICE VOTE WAS TAKEN: 3 AYES, 0 NAYS. THE MOTION PASSED WAIVING COMPETITIVE EXAMINATION FOR JENNIFER BUTLER INTO THE CLASSIFICATION OF CUSTODIAN.

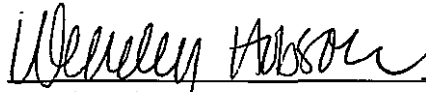
**Comments by the Public:** (none)



**Comments by Board Members:** Board Member Latch and Vice Chair Sexton wished a Happy New Year to all City employees and Administrators.

**Adjournment:**

As there were no objections, Vice Chair Sexton adjourned the meeting.

**ATTEST:**

  
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Wendy Hobson  
Civil Service Coordinator

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Dan Sexton  
Vice Chair, Civil Service Board