

City of Tacoma Civil Service Board MINUTES

Date and Time: August 2, 2012 at 5:00 p.m.
Location: Tacoma Municipal Building Council Chambers
Chair: Beckie Summers
Coordinator: Yvonne Stebing

Call to Order:

The Civil Service Board meeting was called to order in the City Council Chambers of the Tacoma Municipal Building. Board Members Summers, McKenna, Sexton, and Latch were present. Board Member Young was absent.

Approval of Minutes:

BOARD MEMBER LATCH MOVED FOR THE BOARD TO APPROVE THE MINUTES OF JULY 12, 2012. BOARD MEMBER MCKENNA SECONDED THE MOTION.

Board Member Latch requested a revision to the minutes.

A VOICE VOTE WAS TAKEN: 4 AYES, 0 NAYS. THE MOTION PASSED APPROVING THE MINUTES AS REVISED.

Communication for Information/Action: (

Action on Matters Still Pending/New Business: Coordinator Yvonne Stebing reported that an appeal was received from John Micheal Nelson of Tacoma Water. Mr. Nelson's attorney is not available until the September 6th Board meeting at which time the appeal will be evaluated regarding jurisdiction.

Board Member Latch asked that the topic of the budget and its impacts upon employees be revisited as discussed at the July meeting. She asked that the City Manager meet with the Board regarding the budget, and that she believed a special meeting was in order. She questioned that the topic was not on the Board's meeting calendar until the October meeting, and asked to formally request that a special meeting be held for the purpose of hearing from the City Manager regarding the budget during early September.

Chair Summers drew the Board's attention to the packet of information on the budget provided to the Board, and questioned whether the City Manager's would be available prior to the October meeting. Human Resources Director Joy St. Germain reported that she had not requested a special meeting, but that the Board could request a special meeting.

Board Members discussed the possibilities and shared their opinions about their role in the budget, and regarding meeting with the City Manager prior to the October 4 meeting, or waiting until that date. The Human Resources Director and Board Counsel Jennifer Taylor answered further questions and provided information regarding the budget process and the Board's role pertaining to the City budget.

BOARD MEMBER LATCH MOVED THAT THE BOARD SCHEDULE A SPECIAL STUDY SESSION TO DISCUSS AND PREPARE FOR A JOINT MEETING OF THE CIVIL SERVICE BOARD AND THE CITY COUNCIL TO EXAMINE THE ROLE AND COMMUNICATION BETWEEN THE BOARD AND THE COUNCIL. THERE WAS NO SECOND. THE MOTION FAILED.

Consideration of Matters Set for Public Hearing: (none)

Coordinator Report: (none)

Human Resources Director Report:

Human Resources Director Joy St. Germain announced that Board Member Artee Young has resigned from the Board. According to the City Charter, the City Manager and Director of Utilities have begun working on filling the spot on the Board, which is the management representative, to complete Board Member's Young term of service.

Director St. Germain reported on eight approved list extensions for the positions of Custodian, Administrative Assistant, Water Utility Worker, Water Meter Repair Worker, Water Heavy Equipment Operator, Water Service Supervisor, Water Service Worker, and Equipment Operator. Human Resources Analyst Rodney Croston answered questions regarding the Custodian and Administrative Assistant classifications.

Comments by the Public: (none)

Comments by Board Members: Board Members expressed their thanks to Dr. Artee Young for her service to the Board.

Adjournment:

As there were no objections, Chair Summers adjourned the meeting.

ATTEST:


Beckie Summers
Civil Service Board Chair


Karen Short
Acting Civil Service Coordinator