

City of Tacoma Civil Service Board MINUTES

Date and Time: February 2, 2012 at 5:00 p.m.
Location: Council Chambers, First Floor, Tacoma Municipal Building
Chair: Beckie Summers
Coordinator: Yvonne Stebing

Call to Order:

The Civil Service Board meeting was called to order in the Council Chambers, Tacoma Municipal Building. Board Members Summers, McKenna, Sexton, Young, and Latch were present.

Approval of Minutes:

BOARD MEMBER SEXTON MOVED FOR THE BOARD TO APPROVE THE MINUTES OF JANUARY 5, 2012. BOARD MEMBER LATCH SECONDED THE MOTION. A VOICE VOTE WAS TAKEN: 5 AYES, 0 NAYS. THE MOTION PASSED.

Communication for Information/Action: (none)

Action on Matters Still Pending/New Business:

Coordinator Stebing reported that the request for an appeal hearing for Ronald Chalik was withdrawn by his union on February 1, 2012.

Consideration of Matters Set for Public Hearing: (none)

Coordinator Report:

The Coordinator shared that the Civil Service Board web pages have been updated with new pictures from the January meeting. She requested information that Board members wished to have included, especially individual biographies.

Board Member Sexton expressed his appreciation for the work on the web site.

Human Resources Director Report:

Human Resources Director Joy St. Germain reported that two employment list extensions have been approved for Sewer Worker, Public Works Department and for Fire Lieutenant, Tacoma Fire Department.

Board Member Latch asked clarifying questions regarding the process and reasons for extending employment lists.

Comments by the Public: (none)


Comments by Board Members: (none)

Chair Summers reminded those present of the study session to follow on the topics of the 2012 Study Session Calendar; Review and Maintenance of CSB Rules & Regulations; Roberts Rules of Order; Scope of CSB Authority and Jurisdiction; The Civil Service Board's Quasi-Judicial Role; The Open Public Meetings Act; OPMA and E-mail; Consequences of OPMA Violations; and Electronic Mail and Public Records.

Adjournment:

Hearing no objections, Chair Summers adjourned the meeting.

ATTEST:


Beckie Summers
Civil Service Board Chair


Yvonne Stebing
Civil Service Coordinator